

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

MASTER SYLLABUS

POLICY 6060
ADOPTED: 06/25/91
AMENDED: 11/20/01
AMENDED: 04/28/09
AMENDED: 08/22/23

Triton College assures that each course offered has an approved master syllabus (formerly known as course outline). Each credit-bearing and developmental education master syllabus will be approved by the College Curriculum Committee, the Academic Senate, and the President and Board of Trustees, and reviewed annually by the department. The most recently approved master syllabus will be kept on file by the respective Dean's office and the Office of Curriculum and Assessment.

The purposes of master syllabus are as follows:

1. Enhance consistency of instruction among the faculty teaching the course.
2. Document specific course content for transferability to other educational institutions.
3. Provide an overview of course content, including contact hours, course, general education, and topical learning outcomes, for guiding and advising students.
4. Meet the requirements of special approving and accrediting agencies and associations.