

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

STUDENT AFFAIRS

**REASONABLE ACCOMMODATION OF
RELIGIOUS OBSERVANCES POLICY FOR
STUDENTS AND STUDENT EMPLOYEES**

**POLICY 5206.1
ADOPTED: 12/18/12**

Consistent with 110 ILCS 110/1 *et seq.*, Triton College provides the appropriate “Reasonable Accommodation of Religious Observances” in regard to admissions, class attendance, and the scheduling of examinations and other academic work requirements.

A student who is unable, due to the observance of a religious holiday, to attend classes on a particular day or days or at a particular time of day shall be excused from attendance, taking any examination or completing any other academic work assignments on such days or times.

Students shall provide faculty, or administrative personnel, at least 5 school days advance notice of an absence due to the observance of religious holidays.

It is the responsibility of the faculty and administrative personnel to provide students an equivalent opportunity to make up the examinations, study, or other academic work requirements missed due to such religious observance absences without penalty or fee.

It is the responsibility of all students who also are employees of Triton College to make arrangements to fulfill their obligations to the College in advance of their absence due to religious observance, and/or to utilize accrued leave (if applicable) during the absence.

If a student believes she/he has been a victim of discrimination on grounds of religious observances, the student may seek redress under the existing Triton College Affirmative Action Complaint Policy and Procedures (see Board Policy 4102.1).

A student or employee who feels that he or she has been unreasonably denied an educational or employment benefit due to religious beliefs or practices should contact the Affirmative Action Officer.