

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

GOVERNANCE

BOARD-STAFF COMMUNICATIONS

POLICY 1140
ADOPTED: 03/16/93
AMENDED: 11/20/01

The Board of Trustees desires to maintain open channels of communication between itself and the staff. The basic line of communication will, however, be through the President.

Staff Communications to the Board of Trustees

All communications or reports to the Board of Trustees or any Board committee from staff members will be submitted through the President. This necessary procedure will not be construed as denying the right of any employee to appeal to the Board of Trustees on administrative decisions about important matters, provided that the President will have been notified of the forthcoming appeal and that it is processed in accordance with the Board policy on complaints and grievances.

Also, Board of Trustee meetings are public meetings. As such, they provide an excellent opportunity to observe at first-hand the Board's deliberations on problems of staff concern, and staff members may participate in board meetings in accordance with the policy on public participation at such meetings. Further, at times, and with the knowledge of the President, the Board may invite staff members to speak at Board meetings or to serve on advisory committees to the Board.

Board of Trustees Communications to Staff

All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the President or vice presidents in the absence of the president, and the President will employ all such media as are appropriate to keep staff fully informed of the Board's problems, concerns, and actions.