

CALL TO ORDER/ROLL CALL

J. Murphy called the meeting to order at 2:34 p.m.

Members present: (voting) J. Murphy, D. Baker, S. Campos, K. Li, H. Bohleke, C. Nicholson, M. Flaherty, W. Griffin, J. Cody, L. Wester and W. Justiz

Members absent: (voting) A. Turner, G. Jablonski, L. Adeofe, B. Zak, and D. Juraga

Resource Members present: S. Misasi Maratto
(non-voting)

Resource Members absent: ----
(non-voting)

Agendee(s): F. Figg, S. Campos (for M. Enich), J. Murphy, S. Campos, C. Clem (for D. Smith-Gaborit) and K. Li (for M.A. Olson)

Visitor(s): P. Jensen and G. Glowacki

APPROVAL OF COLLEGE CURRICULUM MINUTES

Motion to approve the minutes of September 6, 2018 passed unanimously, by voice vote.

OLD BUSINESS

Item No.	Course/Curr No.	Proposals	Readings			Action Taken
			1	2	3	
18-136	U213E	AAT/Early Childhood Ed delete curr		X		approved
18-137	U213M	AAT/Secondary Math delete curr		X		approved
18-138	U213P	AAT/Special Education delete curr		X		approved
18-139	U213S	AAT/Secondary Science delete curr		X		approved

K. Li noted that the State has discontinued the above four Associate in Applied Teaching (AAT) degrees, therefore, they are now being withdrawn at Triton College. Emails were sent to notify the students that are enrolled in these programs so they can switch over to other Associate in Arts applicable programs.

Motion to approved item numbers 18-136 through 18-139, passed unanimously by voice vote.

J. Murphy stated that there will be additional programs on inactive status that will also be withdrawn and suggested contacting herself or S. Misasi Maratto for assistance with the process.

NEW BUSINESS

Item No.	Course/Curr No.	Proposals	Readings			Action Taken
			1	2	3	
18-142	C246D	Construction Mngt delete curr		X		approved
18-143	C248A	Architecture Degree rev curr		X		approved

18-144	C248W	Kitchen and Bath Design	delete curr	X	approved
18-145	C248X	Building Info Model	delete curr	X	approved
18-146	C446D	Construct Mngmnt Cert	delete curr	X	approved
18-147	C446F	Surveying Certificate	delete curr	X	approved
18-148	C448X	Architecture Design Cert	rev curr	X	approved
18-149	ARC104	Intro to Architecture	rev crs	X	approved
18-150	ARC109	Design I	rev crs	X	approved
		Materials, Methods, and Sustainability			
18-151	ARC110		rev crs	X	approved
18-152	ARC120	Steel Construct Tech	delete crs	X	approved
18-153	ARC130	Concrete Construct Tech	delete crs	X	approved
18-154	ARC140	MEP Construct Tech	delete crs	X	approved
18-155	ARC171	Design II	rev crs	X	approved
		Materials, Methods, and Sustainability II			
18-156	ARC220		rev crs	X	approved
18-157	ARC260	Architectural Portfolio	delete crs	X	approved
18-158	ARC269	Surveying	delete crs	X	approved
18-159	ARC272	Design III	rev crs	X	approved
		Materials, Methods, and Sustainability III			
18-160	ARC280		rev crs	X	approved
18-161	ARC292	Site Design and Const	delete crs	X	approved

J. Murphy stated that the Architecture program is still under ‘construction’, which includes deleting 5 construction courses and 2 revisions. Due to the title change for ARC 109 from Architectural Drafting to Design I, there has been misunderstandings for returning students who previously took this course when titled Architectural Drafting, therefore, ARC 109 was changed to ARC 170 to avoid further confusion and also keep in sequence with the Design I, II and III courses. This change will alleviate the students from filling out General Petitions for substitutions. L. Wester questioned how this will be communicated to the students. W. Justiz suggested adding a note in the catalog. F. Figg stated this issue would become worse if there were no change. L. Wester questioned how the computer would read the difference. S. Misasi Maratto replied that this is an equate issue, which can be entered into the system. D. Baker questioned how many students we are referring to. F. Figg replied 3 to 4 and some have returned after 15 years. **S. Misasi Maratto stated that she would add ‘formerly Architectural Drafting...with the effective dates’ at the end of the course description for ARC 170 for clarification and will work on the equate dates with G. Glowacki for degree audit.** L. Wester stated that they don’t want to approve someone for graduation that does not have all of the requirements completed.

Motion to approve item numbers 18-142 through 18-161, passed unanimously by voice vote.

HIA/Restaurant

18-162	C206F	Management	rev curr	X	approved
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C. Clem stated that the Restaurant Management program was revised to bring the total number of credits from 68 to 60 to align with Triton’s new AAS Degree requirement.

Motion to approve item number 18-162, passed unanimously by voice vote.

Introduction to

18-163	NUR105	Nursing Academics	delete crs	X	approved
18-164	NUR130	Promoting Adaptations	delete crs	X	approved
18-165	NUR135	Promoting Adaptations II	delete crs	X	approved

Nursing Care of Individuals

		with Common Recurring			
18-166	NUR145	Adaptation Problems I	delete crs	X	approved
		Pharmacology			
18-167	NUR146	in Nursing I	delete crs	X	approved
		Nursing Care of Individuals			
		With Common Recurring			
18-168	NUR155	Adaptation Problems II	delete crs	X	approved
		Pharmacology			
18-169	NUR156	in Nursing II	delete crs	X	approved
		Prep for the Practical			
18-170	NUR190	Nursing Role	delete crs	X	approved
		Promoting Adaptation:			
		Chronic			
18-171	NUR225	Health Problems	delete crs	X	approved
		Promoting Adapt: Psychosocial			
18-172	NUR235	and Rehab Problems	delete crs	X	approved

S. Campos stated that the LPN Certificate in Nursing has been inactivated and will be withdrawn, therefore, the attached Nursing courses are being deleted. L. Wester questioned if the students will need to petition for course substitutions. S. Campos replied that they would.

Motion to approve item numbers 18-163 through 18-172, passed unanimously by voice vote.

OTHER:

A.) Assessment – K. Li

D.) Deadline for A.A. Program Goals – J. Murphy

J. Murphy noted that the revised Curriculum Proposal (added Program Objectives and Program Outcomes) and Course Outline (changed 'Objectives' to 'Outcomes') forms were updated for Assessment and are available in the Portal and the Academic Senate sites for immediate use. She sent these changes to the Academic Senate and also noted that some verbiage in the Board Policies 6060 and 6080 would also need to be adjusted to be consistent with language. D. Baker stated that when the Board Policies are approved by the Academic Senate, they will be proposed to the Board of Trustees. L. Kosrow's Assessment Committee is working on changing the General Education Outcomes, which was lowered to five and was shown on the SmartBoard. J. Murphy requested that the Committee review the proposed changes. There will be hands-on workshops held on October 19th and November 12th, with someone to assist and guide the faculty. From October 19th through October 31st the Assessment Committee will review and finalize the submissions. Faculty will need to use the revised Curriculum Proposal to add the Program Objectives and Program Outcomes to each program, roughly 153 in total, and submit to their dean prior to the November 5th deadline. The faculty should come with a draft and finalize at the October 19th workshop. J. Murphy added that if the only change to the program is to the Learning Outcomes, attend the October 19th workshop. L. Kosrow stated that the Assessment Committee suggested the changes to the General Education Outcomes. The Assessment Committee will propose changes to the Academic Senate for a vote at the November 13th meeting. K. Li added these changes were driven by the Assessment Committee, which used information gathered college-wide. L. Kosrow will distribute the dates. If faculty attend two workshops they will complete work. K. Li stated that they already are receiving submissions, which he is reviewing and

forwarding to L. Kosrow. K. Li stated that the peer review Assessment Committee working on a mapping template. D. Baker suggested thanking L. Kosrow and C. Clem for all their hard work.

B.) A.A.S. Degree General Education – K. Li

K. Li had discussed with H. Bohleke regarding keeping our current general education policy of prescriptive disciplines required for our AAS general education, as opposed to the ICCB's requirement of 15 credit hours of general education. He worked on the Biotechnology program and needed to add general education to accommodate Triton's requirement, e.g. Science/Math, which brought the total credit hours over 60 to 64. H. Bohleke added that this requirement is only listed in the Curriculum Handbook, as it is a Triton requirement, which ties our hands. The AAS Degree is a terminal degree, which could benefit by taking COL 102, but cannot do, as there would be too many total credit hours. D. Baker asked if the AAS requirement was always this way. S. Campos stated that accreditation asks for anyway, but an AAS Degree is geared for two years and out into the workforce. J. Cody asked if having prescriptive general education adds any value to the program for the students. H. Bohleke is currently reviewing. D. Baker leans more toward general education courses that are relevant to each program. W. Justiz stated that is the biggest complaint he receives from his students, that they are required to take courses that don't transfer and adds to the students total number of credits they need to take, especially courses that may have prerequisites. H. Bohleke added that some AAS transfer and some do not, and for the programs that do not transfer would not require all general education courses. D. Baker stated that this body would always review and explain why they lean toward one way or the other and inquired who would have the authority to change this requirement. S. Campos added the proposed change would also go to the Academic Senate and the Board. M. Flaherty added that this decision is beyond the Academic Senate. H. Bohleke asked if there is a Board Policy for the AAS Degree requirements. W. Justiz suggested inquiring what other community colleges require. D. Baker suggested doing a list-serve and create a survey. H. Bohleke stated that Joliet Jr College requires straight 15 hours of general education, not prescribed. D. Baker stated that we must be cautious and noted that the deans and the CCC would need to monitor the courses used as general education. M. Flaherty added a concern he hears from the students who took non-college pathway in high school and if we have a truly terminal AAS Degree RHT 101 should definitely be required. We would need to evaluate on individual basis, e.g. if the student wishes to transfer or go into the workforce. S. Misasi Maratto suggested that an option can always be added to the general education courses for students who may wish to transfer. H. Bohleke concurred with S. Misasi Maratto and added that if the program transfers it would be beneficial for the student to take here prior to transferring. L. Wester stated that we dictate more Sociology/Behavioral Science and Humanities/Fine Arts and 6 credits under Communication and we also have career enhancement, which is 15 general education plus COL 102, equals 18. S. Campos stated that a change was made to the AAS Degree four years ago and she has research she could refer to. H. Bohleke noted that requirements would not be consistent across all programs. K. Li stated that when deciding on general education for the automotive programs, the general education courses should be decided by the automotive business, as to

what courses would benefit those students. J. Murphy stated that two things need to happen, 1) abide by ICCB rules of 15 hours of general education and 2) select courses within the curriculum based on Industry, business and faculty. D. Baker added and with input from the Advisory Committee. M. Flaherty questioned if there are students that transfer. H. Bohleke stated for example that the AAS in Business transfers and could include RHT 102 and SPE 101 as options for those students. M. Flaherty added that a balance of electives are needed too. J. Murphy noted that we can change the way Triton decides which courses to take and agreed with M. Flaherty that RHT 101 should be a definite requirement. K. Li suggested looking at the transfer schools requirements. W. Griffin and D. Baker agreed that SPE 101 should be required. SPE 101 is most effective for workers who are dealing with people. W. Griffin noted that persons who have Social and Emotional Intelligence are likely to get promotions. J. Murphy stated that we could eliminate the rule completely or suggest taking 3 Speech & Communication courses. She asked if this change would require a vote by the CCC. S. Misasi Maratto replied that the CCC would need to vote on the change to revise the AAS Degree. L. Wester added that additional information is needed. **D. Baker will discuss with the President. J. Murphy will obtain information and bring back to CCC for further discussion in November and welcomed suggestions. D. Baker stated that she, along with Q. McDonald will put document together and send out.** L. Wester asked should everyone review all general education listed in the AAS Degree. H. Bohleke replied that everyone should review the requirements. H. Bohleke noted that the general education courses do not need to be IAI approved for the AAS Degree. W. Justiz stated that depends where the student is transferring. H. Bohleke suggested looking at the top five institutions where the students transfer to most. M. Flaherty noted that we may or may not wish to change the requirements. K. Li stated this is an opportunity to look at all AAS curricula, and if changed he can lower the Biotechnology program from 64 credits to 60. P. Jensen added that we can keep RHT 101 and COL 102 if substitutions are obtained. D. Baker stated that RHT 101 is a baseline course for all programs. J. Murphy added that RHT 101 should be specified as a mandate. D. Baker stated to eliminate the distribution of general education. W. Justiz added that SPE 101 and RHT 101 should be mandated. J. Murphy stated that the 15 general education hours remain, with RHT 101 and SPE 101 mandated, which leaves 9 electives. L. Wester suggested RHT 101, SPE 101 and RHT 102 depending where the student transfers to. J. Murphy will gather information. **D. Baker will share the information she receives with the CCC.**

C) Updated Online Catalog/Course Outlines – S. Misasi Maratto

S. Misasi Maratto stated, as an FYI that the online catalog now includes the items that were approved through the Curriculum process in Spring 2018 (addendum items); and the latest version of the course outlines are now accessible in the Portal.

Adjournment: J. Murphy adjourned the meeting at 3:34 p.m.

Submitted by: J. Murphy, Chairperson

Susan Misasi Maratto: Recording Secretary