

**CALL TO ORDER:** Dr. Michael Flaherty called the meeting to order at **2:37 p.m.**



**Members Present:** Lenier Anderson, Geri Brewer, Mary Casey-Incardone, Christopher Clem, Archawee Dhamavasi, Beth Dunn, Michael Flaherty, Rebecca Fournier, Geoff Hiller, Ruth Hallongren, Enisa Mehmeti, Edward Konstatny, Patricia Knol, Lauren Kosrow, Debra Krukowski, Julianne Murphy, Dennis McNamara, Jacqueline Mullany, Krysti Reece, Aja Gorham

**Ex-Officio Members:** Susan Campos, Jennifer Davidson, Jodi Koslow Martin, Kevin Li, Paul Jensen

**Non-Voting Members:** Michael Garrity, Vezire Osmani

**Guests:** Mary-Rita Moore, Brenda Watkins, Justyna Koc, Susan Rohde, Kurian Tharakunnel, Sheldon Turner, Derrell Carter, Purva Rushi, Pamela Harmon, Belkis Torres-Capeles, Selma Mehmedagic, Joe Klinger, Tim Nystrom, Hilary Meyer, Sandra Berryhill, Humberto Espino, Leslie Wester

## APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to accept the minutes of the May 8, 2020 Academic Senate Meeting. So moved by Debra Krukowski and seconded by Lauren Kosrow. Motion carried.

## COMMITTEE REPORTS

### **A. College Curriculum:**

*Dr. Flaherty asked for a motion to approve curriculum Debra Krukowski made a motion to approve curriculum, seconded by Dennis McNamara . Motion carried.*

Julianne Murphy shared they had their votes the first week of May. All votes passed. There are 8 new courses, 23 deleted courses, and 7 revised courses. There were 13 revised curriculum, 11 revised due to MATH 110 revision. There were 2 deleted curriculum C224A Emergency Management Degree and C344A Emergency Management Certificate.

Julianne shared there were 6 online courses developed. The Curriculum Committee is working with the Assessment Committee in researching online software platforms that will integrate assessment work and the research could pull data. The committee will meet in June to determine what would be the best fit for the college. The committee will investigate the combined syllabus for next year starting in the Fall.

**B. Academic & Scholastic Standards:** Beth Ann Dunn shared The Academic and Scholastic Standards Committee had no report at this time.

**C. Student Development:** Mary Casey shared the committee met on May 5th. Plans for the Fall Event Student Resource Fair. The committee will use the admissions staff virtual model. Ideas for sessions that will be held such as opportunities for student's free access to medical care and dental care, immunization, food pantry, and meal plan on campus, single parent resources. The virtual resource fair will have sessions of 30 minutes with different resources. Sessions will be recorded and have them available on TC website or the student development website. The committee will meet during the summer.

**D. Academic Support:** Aja Gorham shared the Academic Success Committee will be following up on survey results on retention alert, drafted questions and individual members will email faculty in their respective departments. Responses will be organized thematically. Aja stated she has completed her time as Chair of the committee encouraged members if interested.

**E. Campus Quality:** Jacqueline Mullany shared met April 16<sup>th</sup> thru collaborate. They will continue with pending issues:

- Student clubs policies.
- Continued issues with hygiene products.
- Signage issues.

**F. Professional Development:** No report at this time.

**G. Assessment:** Lauren Kosrow reported the Assessment committee met on April 23<sup>rd</sup> and May 7<sup>th</sup>.

The Academic Assessment Committee hosted the second annual Learning Improvement Week, April 13th-17th. Faculty, staff, and administrators engaged in opportunities to discuss our student learning assessment processes throughout the week. In addition, 80 faculty, staff, and administrators attended the virtual Learning Improvement Summit on Friday, April 17<sup>th</sup>, and discussed the results of our critical thinking assessment. The committee is working on how to take action informed by this data and is looking forward to hosting professional development opportunities through the CTE this fall.

The institution's Focused Visit from the HLC occurred on Monday, April 27th. Throughout the course of the visit, committee members and fellows had the opportunity to share the work accomplished over the last two years with the peer evaluators. Over 50 faculty from across the college participated in the visit and discussed the progress we have made in our assessment processes. The Assessment Committee is grateful for all of the faculty who attended and participated.

## OPERATIONAL ASSEMBLY REPORT

Operation Assembly met on May 4<sup>th</sup> via Microsoft Teams. Mike Garrity shared updates from the following committees:

- Academic Affairs: Reported courses were set for the summer. Fall course schedule, registration through fall has opened. CTE coordinators made arrangements to complete Spring courses that still need labs. The FY2021 Perkins Grant application will be extended due to unusual circumstances.
- Student Affairs: Reported registration for summer and fall has opened.
- Business and Facility: Reported preparation for the campus reopening and how it will look like during the summer.
- Human Resources: Working with putting together the Virtual Retirement Recognition Ceremony a link with the video was emailed to everyone.
- Technology: Reported two laptop loan initiatives going on this week. There will be a loan initiative for employees that are in need the technology. Also, on Friday students will bring back technology from the spring term. The technology will be cleaned up and reimaged and back out to students within a week.
- Diversity Committee: Report expected from Kaleidoscope regarding their work with the Focus group and listening sessions.
- Research: Reported they are researching vendor presentations for a new platform to replace TK20.

## NEW BUSINESS

Announcements:

The election for Chairperson of the Academic Senate- Casandra Ramirez shared the votes with senate members. Christopher Clem 8 votes, Dr. Michael Flaherty 16 votes.

Dr. Flaherty stated Aja Gorham will not be running for another term for the senate position.

Dr. Flaherty stated a bylaw change to the senate seat currently Dr. Anderson's seat IDS-CIS Architecture, the dean's over this area state that IDS no longer exist. We now have COT, & REN which are under Architecture. The proposal is to change IDS CIS and ARC to CIS Architecture COT & REN. Motion moved Aja Gorham second.

Shelley Tiwari, Nelly Marcial, and Dr. Sheldon Turner shared a presentation for the Program Mapping Timeline and Overview for Guided Pathways.

The Four Pillars of Guided Pathways:

- Create clear curricular pathways to employment and further education.
- Help students choose and enter their pathway.
- Help students stay on their paths.
- Ensure that learning is happening with intentional outcomes.

The Program Map: A guide for students to clarify the path. All AA, AS, AAS, and Certificates will have a map.

- Name of program
- Expected certificate degree
- Program description
- Career opportunities
- Program requirements
- Transfer paths and major requirements
- Milestones and action items

Lauren Kosrow stated where is the faculty input and online teaching regarding the removal of TADEC Committee. VP Campos stated the discussion for curriculum regarding online was to move online course approval and record what courses are completed. There is no official mechanism at this time however, will be working with CTE. Please email Dr. Flaherty if interested.

## ADJOURNMENT

*Motion to adjourn. Dennis McNamara, Seconded Debra Krukowski. Motion Carried.*

Dr. Flaherty adjourned the meeting at 3:25 p.m.

Respectfully submitted: Casandra Ramirez  
Casandra Ramirez

Minutes Approved: Dr. Michael Flaherty  
Dr. Michael Flaherty