



**Regular Meeting of the
Board of Trustees**

Agenda

Tuesday, November 19, 2024

- I. CALL TO ORDER** November 19, 2024 at 6:35 p.m.
or immediately following the Committee of the Whole
Boardroom, A-300
- II. ROLL CALL**
- III. APPROVAL OF BOARD MINUTES – VOLUME LXI**
Minutes of the Regular Board Meeting of October 15, 2024, No. 5
Minutes of the Board Decennial Committee of October 15, 2024, No. 6
- IV. COMMENTS ON THIS AGENDA**
- V. CITIZEN PARTICIPATION**
- VI. REPORTS/ANNOUNCEMENTS – Employee Groups**
- VII. STUDENT SENATE REPORT**
- VIII. BOARD COMMITTEE REPORTS**
 - A. Academic Affairs/Student Affairs
 - B. Finance/Maintenance & Operations
- IX. ADMINISTRATIVE REPORT**
- X. PRESIDENT’S REPORT**
- XI. CHAIRMAN’S REPORT**
- XII. NEW BUSINESS**
 - A. Board Policy – First Reading
 - Academic Affairs
 - 6175 Harassment, Discrimination and Misconduct
 - B. Action Exhibits
 - 17118 Budget Transfers
 - 17119 Amended Agreement with Athletico Management LLC

- 17120 Certificate of Final Completion and Authorization of Final Payment for the Roof Guard Systems Phase 1 Project
- 17121 2025 Inspira Financial FSA Administrative Services Fees
- 17122 2025 Blue Cross Blue Shield PPO Premium Rates
- 17123 2025 Blue Cross Blue Shield HMO Premium Rates
- 17124 2025 Delta Dental PPO Premium Rates
- 17125 2025 Delta Dental Voluntary Premium Rates
- 17126 Employee Health Insurance Co-Premiums
- 17127 Agreement with Modern Campus
- 17128 COTG – Smart Technology Classroom Refresh
- 17129 Pace Systems Camera Purchase
- 17130 Disposal of Obsolete Computer Equipment
- 17131 Amendment to Agreement with Loyola University Health System
- 17132 Laerdal Medical Corporation Purchase of Simulation Patient
- 17133 Curriculum Recommendations
- 17134 Agreement with Common App

C. Purchasing Schedules

D. Bills and Invoices

- E. Closed Session – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

F. Human Resources Report

*Administrative Contracts

Gregg Beglau, Dean of Adult Education

Justyna Kohtz, Associate Dean of Business & Technology

XIII. COMMUNICATIONS – INFORMATION

- A. Human Resources Information Materials
- B. Informational Material

XIV. ADJOURNMENT

*Contracts are posted on the Triton College Board of Trustees Website under Meeting Schedule (<https://www.triton.edu/about/administration/board-of-trustees/>).

CALL TO ORDER/ROLL CALL

Vice Chairwoman Diane Viverito called the regular meeting of the Board of Trustees to order in the Boardroom at 6:35 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Ms. Kailee Harper, Mr. Tracy Jennings, Mr. Glover Johnson,
Mrs. Elizabeth Potter, Mr. Rich Regan, Ms. Diane Viverito.

Absent: Mr. Luke Casson, Mr. Mark Stephens (who joined the meeting later).

Ms. Viverito explained that Chairman Stephens is unable to attend both the Regular Board Meeting and the Decennial Committee Meeting of the Board of Trustees in person this evening due to illness. Pursuant to Board Policy 1120 and the Illinois Open Meetings Act, he may attend both the Regular Board Meeting and the Decennial Committee meeting virtually with the Board's approval. The Chairman informed Susan of the need to attend virtually earlier this afternoon. This satisfies the requirements of the College's policy and the Open Meetings Act.

Mr. Johnson made a motion to allow Chairman Stephens' attendance at both the October 15, 2024 Regular Board Meeting and Decennial Committee of the Board of Trustees via telephone.

Roll Call Vote:

Affirmative: Ms. Harper, Mr. Jennings, Mr. Johnson, Mrs. Potter, Mr. Regan,
Ms. Viverito.

Absent: Mr. Casson, Mr. Stephens (who joined the meeting later).

Motion carried 5-0 with the Student Trustee voting yes.

TRUSTEE JOINS MEETING

Chairman Stephens joined the meeting via telephone and assumed the role of chair at 6:35 p.m.

APPROVAL OF BOARD MINUTES

Ms. Viverito made a motion, seconded by Mrs. Potter to approve the minutes of the Regular Board Meeting of September 24, 2024. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association President Leslie Wester reported looking forward to the Foundation President's Reception on Friday, and noted that it is midterm already.

STUDENT SENATE REPORT

TCSA President Mark Kouria reported on student clubs and events including Mexican Bingo held during Hispanic Heritage Month.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met earlier this month and reviewed pertinent items which have been forwarded to the Board with the committee's support and recommendation for approval.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on October 1 and reviewed five new business items and three purchasing schedules. All were unanimously approved and sent to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

None.

PRESIDENT'S REPORT

President Mary-Rita Moore reported that she's looking forward to the Foundation President's Reception and congratulated Tom Olson and the Foundation.

CHAIRMAN'S REPORT

None.

NEW BUSINESS

ACTION EXHIBITS

17110 Board of Trustees Travel

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve the Board of Trustees Travel Action Exhibit.

Roll Call Vote:

Affirmative: Ms. Harper, Mr. Jennings, Mr. Johnson, Mrs. Potter, Mr. Regan.
Ms. Viverito, Mr. Stephens.

Absent: Mr. Casson.

Motion carried 6-0 with the Student Trustee voting yes.

17111 Budget Transfers

17112 Fischer Scientific Purchase

17113 Hunter Passenger Tire Changer Purchase

17114 Modification to Professional Services Agreement with the Sonnenschein Groupe

**17115 Lullo & Son Construction, Inc. Vendor Limit Increase
17116 Curriculum Recommendations**

Mr. Jennings made a motion, seconded by Mr. Johnson, to approve the remaining Action Exhibits. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

B47.03 Spring 2025 – Triton College Credit Schedule

B47.04 Bus Shelter Replacement

B47.05 Snow Removal Services 2024/2025

B47.06 Window Replacements – Multiple Buildings – Phase 1

Ms. Viverito made a motion, seconded by Mr. Johnson, to approve the Purchasing Schedules. Voice vote carried the motion unanimously.

BILLS AND INVOICES

Ms. Viverito made a motion, seconded by Mrs. Potter, to pay the Bills and Invoices in the amount of \$1,565,346.54.

Roll Call Vote:

Affirmative: Ms. Harper, Mr. Jennings, Mr. Johnson, Mrs. Potter, Mr. Regan,
Ms. Viverito, Mr. Stephens.

Absent: Mr. Casson.

Motion carried 6-0 with the Student Trustee voting yes.

CLOSED SESSION

The Board did not move to Closed Session.

HUMAN RESOURCES REPORT

1.0 Faculty

Ms. Viverito made a motion, seconded by Mr. Jennings, to approve page 1 of the Human Resources Report, items 1.1.01 through 1.2.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 2 and 3 of the Human Resources Report, items 2.1.01 through 2.7.01. Voice vote carried the motion unanimously.

3.0 Administration

There is no action on page 4 of the Human Resources Report.

4.0 Classified, Police & Engineers

Ms. Viverito made a motion, seconded by Mr. Jennings, to approve pages 5 through 7 of the Human Resources Report, items 4.1.01 through 4.10.01. Voice vote carried the motion unanimously.

5.0 Mid-Management

Mrs. Potter made a motion, seconded by Ms. Harper, to approve pages 8 and 9 of the Human Resources Report, items 5.1.01 through 5.3.02. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 10 through 12 of the Human Resources Report, items 6.1.01 through 6.4.01. Voice vote carried the motion unanimously.

7.0 Other

Mr. Jennings made a motion, seconded by Mrs. Potter, to approve page 13 of the Human Resources Report, item 7.1.01. Voice vote carried the motion unanimously.

ADJOURNMENT

Motion was made by Mr. Jennings to adjourn the Regular Meeting of the Board, seconded by Mr. Regan. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 6:45 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Tracy Jennings
Board Secretary

Susan Page
Susan Page, Recording Secretary

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the Board Decennial Committee to order in the Boardroom at 7:00 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Ms. Kailee Harper, Mr. Tracy Jennings, Mr. Glover Johnson, Ms. Mary-Rita Moore, Mrs. Elizabeth Potter, Mr. Rich Regan, Mr. Orlando Velasquez, Ms. Diane Viverito, Mr. Mark Stephens (attending via teleconference).

Absent: Mr. Luke Casson, Mr. Thomas Gary.

CITIZEN PARTICIPATION

None.

NEW BUSINESS

ACTION EXHIBITS

17117 Decennial Committee on Local Government Efficiency Final Report

President Moore thanked the committee for their work.

Mrs. Potter made a motion, seconded by Mr. Jennings, to approve the Decennial Committee Final Report. .

Roll Call Vote:

Affirmative: Ms. Harper, Mr. Jennings, Mr. Johnson, Ms. Moore, Mrs. Potter, Mr. Regan, Mr. Velasquez, Ms. Viverito, Mr. Stephens.

Absent: Mr. Casson, Mr. Gary.

Motion carried 8-0 with the Student Trustee voting yes.

ADJOURNMENT

Motion was made by Ms. Viverito to adjourn the Board Decennial Committee, seconded by Ms. Harper. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 7:03 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Tracy Jennings
Board Secretary

Susan Page

Susan Page, Recording Secretary

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

POLICY SECTION Academic Affairs

POLICY NO. 6175

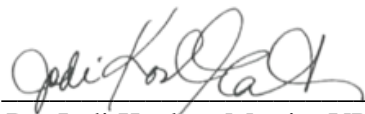
First Reading

Second Reading

TITLE: HARASSMENT, DISCRIMINATION AND MISCONDUCT

PURPOSE: The purpose of the proposed policy revision is to align the new U.S. Department of Education regulations governing Title IX at educational institutions that receive federal funding. Overall, these changes broaden the definition of sex-based harassment. The new guidelines went into effect August of 2024. Legal counsel has reviewed the proposed edits to the policy.

Submitted to Board by:



Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

**Mark R. Stephens
Board Chairman**

**Tracy Jennings
Secretary**

Date

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

**HARASSMENT, DISCRIMINATION
AND MISCONDUCT**

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POLICY 6175
ADOPTED: 03/16/93
AMENDED: 06/20/00
AMENDED: 12/20/16
AMENDED: 02/18/20
AMENDED: 11/17/20
AMENDED:

I. Introduction

Triton College is committed to sustaining a learning environment that is free from **unlawful harassment, discrimination**, ~~from sexual harassment, sexual misconduct, harassment,~~ threats, intimidation, or bullying ~~on the basis of sex, dating violence, domestic violence, retaliation, and stalking.~~

Conduct of this type by students, employees, and other individuals and entities who interact with our students and employees is prohibited. This prohibition applies in any context which has a reasonable relationship to Triton's educational programs and activities, regardless of whether the conduct takes place on or off campus. A reasonable relationship includes enrolled students or active employees of Triton College. ~~Thereafter, the policy defines prohibited conduct and explains the process for making, investigating, and resolving complaints of prohibited conduct, including outcomes, rights, responsibilities, and resources.~~

Triton College requires its employees who observe or become aware of prohibited conduct to report such conduct to the **Title IX Coordinator, identified below**, in support of efforts to maintain a safe and productive environment for all members of the College community. We strongly encourage students and other individuals who experience or observe prohibited conduct to do the same. Triton College has Confidential Advisors on campus with whom college students can discuss incidents of sexual harassment without automatically triggering a report to the Title IX office.

This policy is intended to be consistent with federal law, including Title IX of the Education Amendments of 1972 ("Title IX") and the Violence Against Women Act (VAWA), as well as the Illinois Preventing Sexual Violence in Higher Education Act and the Illinois Human Rights Act (IHRA).

II. Title IX

~~Title IX is one law that prohibits discrimination based on sex in education programs and activities.~~ Title IX applies to federally-funded schools at all

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levels. Title IX protects students, employees, applicants for admission and employment, and other persons from ~~sex~~ discrimination, **on the basis of sex in Triton’s education programs and activities. This includes** ~~discrimination or harassment based on gender identity, sexual orientation, sex stereotypes, sex characteristics, pregnancy or pregnancy related conditions. and failure to conform to stereotypical notions of masculinity or femininity.~~ All students, as well as other persons at Triton College, are protected by Title IX regardless of their sex, sexual orientation, gender identity, part or full time status, disability, race, or national origin in all aspects of a recipient’s educational programs and activities. The essence of Title IX is that an institution may not exclude, separate, deny benefits to, or otherwise treat differently any person on the basis of sex unless authorized to do so under Title IX or the Department’s implementing regulations.

~~Schools must respond promptly to sexual harassment prohibited by Title IX in a manner that is not deliberately indifferent, which means a response that is not clearly unreasonable in light of the known circumstances. Notice to a Title IX Coordinator or Official with Authority of sexual harassment prohibited by Title IX charges a school with actual knowledge and triggers the school’s response obligations. Schools must respond when sexual harassment prohibited by Title IX occurs in the school’s educational program or activity against a person in the United States. Education program or activity includes locations, events, or circumstances over which the school exercises substantial control over both the respondent and the context in which the sexual harassment occurred and also includes any building owned or controlled by a student organization that is officially recognized by a postsecondary institution. Title IX applies to all of a school’s education programs or activities, whether such programs or activities occur on campus or off-campus. Title IX affirms that a complainant’s wishes with respect to whether the school investigates should be respected unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the wishes of the complainant is not clearly unreasonable in light of the known circumstances. Triton’s Harassment, Discrimination,~~

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~~and Sexual Misconduct Guidelines define sexual harassment prohibited by Title IX and explain the process for making, investigating, and resolving complaints of prohibited conduct, including outcomes, rights, responsibilities, and resources. This policy includes a broader definition of prohibited conduct than that found in Title IX, because Triton is responsible for complying with other Illinois and Federal laws that include a broader definition of prohibited conduct than Title IX.~~

III. Prohibited Conduct

Examples of behaviors that ~~would~~ constitute prohibited conduct **under Title IX** include **quid pro quo harassment, dating violence, domestic violence, sexual assault, forcible fondling, incest, rape, sexual assault with an object, forcible sodomy, stalking, and other unwelcome sex-based conduct that creates a hostile environment under Title IX.** ~~sexual misconduct, sexual harassment, harassment, threats, bullying, stalking, and retaliation.~~

Further information and definitions of each of the above prohibited acts can be found in Triton’s Harassment, Discrimination, and Sexual Misconduct Guidelines, available online.

Triton also prohibits retaliation against any person opposing discrimination or harassment or participating in any internal or external investigation or complaint process related to allegations of sex-based discrimination.

- ~~i. — Dating Violence is violence and abuse committed by a person to exert power and control over another person with whom they have been in a social relationship of a romantic or intimate nature. Dating violence often involves a pattern of escalating violence and abuse over a period of time. Dating violence covers a variety of actions and can include physical abuse, psychological and emotional abuse, and sexual abuse. It can also include “digital abuse”, the use of technology, such as smartphones, the internet, or social media to intimidate, harass, threaten, or isolate a person.~~

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**HARASSMENT, DISCRIMINATION
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- ~~i. Domestic Violence is a pattern of abusive behavior in a relationship that is used by a family or household member to maintain power and control over another family or household member. Domestic violence can be physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person. This includes any behavior that intimidates, manipulates, humiliates, isolates, frightens, terrorizes, coerces, threatens, hurts, injures, or wounds someone.~~
- ~~ii. Sexual Assault is any type of sexual contact or behavior that occurs without the consent of the recipient. Falling under the definition of sexual assault is sexual activity such as forced sexual intercourse, molestation, incest, fondling, rape, and attempted rape. It includes sexual acts against people who are unable to consent due to age or lack of capacity.~~
- ~~iii. Sexual Misconduct is engaging in non-consensual contact of a sexual nature. Sexual misconduct may vary in its severity and consists of a range of behaviors or attempted behaviors.~~
- ~~iv. Sexual Harassment is a form of prohibited sex discrimination. Unwelcome sexual advances, requests for sexual favors, or other verbal, nonverbal, or physical conduct of a sexual nature by a College employee, by another student, or by a third party constitutes sexual harassment if such conduct is sufficiently severe, persistent, or pervasive to limit the student's ability to participate in or benefit from an education program or activity or create a hostile or abusive educational environment.~~
- ~~v. Harassment, Threats, and Bullying on the basis of sex involves engaging in subjectively and objectively offensive verbal abuse, threats, intimidation, harassment, coercion, bullying, or other conduct that threatens or endangers, the mental or physical health/safety of any person or causes reasonable apprehension of such harm that is persistent, severe, or pervasive and objectively offensive.~~
- ~~vi. Stalking is a pattern of repeated and unwanted attention, harassment, contact, or any other course of conduct directed at a specific person that would cause a reasonable person to feel fear for their own safety or the safety of others.~~

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

**HARASSMENT, DISCRIMINATION
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~~ii. Retaliation is any form of intimidation, reprisal, or harassment against an individual because they made a report of discrimination or harassment or because that individual has participated in an investigation of discrimination or harassment by or of a Triton College community member.~~

IV. Reporting a Complaint

The following people have a right to make a complaint of sex discrimination and will be considered the “Complainant”:

- a. A student or employee of Triton College who is alleged to have been subjected to conduct that could constitute sex discrimination, including harassment, or**
- b. A person other than a student or employee of Triton College who is alleged to have been subjected to conduct that could constitute sex discrimination, including harassment, when that individual was participating or attempting to participate in Triton College’s education program or activity.**

These additional individuals shall have the right to file a complaint on behalf of a Complainant:

- a. A parent, guardian, or other authorized legal representative with the legal right to act on behalf of a Complainant; or**
- b. Triton College’s Title IX Coordinator or Deputy Title IX Coordinator.**

To file a complaint alleging a violation of this policy, including Title IX, contact the Title IX Coordinator at:

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Associate Vice President of Human Resources/Title IX Coordinator
Triton College
2000 Fifth Ave.
River Grove, IL 60171
Room P-105
(708) 456-0300

Students, **Faculty and Staff** have the option to file a complaint online at: www.triton.edu/titleixreportstudent

~~Staff and faculty have the option to file a complaint online at:~~
~~www.triton.edu/titleixreportemployee~~

V. Processing Complaints

Triton College shall respond promptly and effectively to sexual harassment prohibited by Title IX. Notice to a Title IX Coordinator or Official with Authority of conduct that reasonably may constitute sex discrimination in an education program or activity charges a school with knowledge of potential Title IX misconduct and triggers the College’s response obligations.

Triton College must respond when sexual harassment prohibited by Title IX occurs in the school’s educational program or activity against a person in the United States. Conduct that occurs under Triton College’s education programs or activities includes, but is not limited to, conduct that occurs in a building owned or controlled by Triton College or a student organization that is officially recognized by Triton College and conduct that is subject to Triton College’s disciplinary authority. Title IX applies to all of Triton College’s education programs or activities, whether such programs or activities occur on-campus or off-campus. Title IX affirms that a Complainant’s wishes with respect to whether the school investigates should be respected unless the Title IX Coordinator or Deputy determines to initiate a complaint and an investigation over the wishes of the Complainant is appropriate after considering the relevant factors set forth under the Title IX regulations.

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AMENDED:

Triton’s Harassment, Discrimination, and Sexual Misconduct Guidelines (available online) define sexual harassment prohibited by Title IX and explain the process for making, investigating, and resolving complaints of prohibited conduct, including outcomes, rights, responsibilities, and resources. Processing a report or complaint under the Title IX Sexual Harassment Grievance Procedures does not preclude processing some or all allegations of a report or complaint under other policies and procedures to the extent allowed by Title IX or other laws.

This Policy may include a broader definition of prohibited conduct than that found in the Title IX, because Triton is responsible for complying with other Illinois and Federal laws that include a broader definition of prohibited conduct than Title IX.

~~For all reports or complaints alleging “Title IX Sexual Harassment” as defined in the Title IX Sexual Harassment Grievance Procedures located in the Harassment, Discrimination, and Sexual Misconduct Guidelines, the Title IX Sexual Harassment Grievance Procedures will be used to process the report or complaint.~~

~~Processing a report or complaint under the Title IX Sexual Harassment Grievance Procedures does not preclude processing some or all allegations of a report or complaint under other policies and procedures, to the extent allowed by Title IX and other laws.~~

For all reports or complaints of discrimination or harassment on the basis of sex other than Title IX Sexual Harassment, the General Grievance Procedures in the Harassment, Discrimination, and Sexual Misconduct Guidelines (**online**) will be used to process the report or complaint.

~~VI. Interim Measures, Supportive Measures and Accommodations~~

~~Triton College may take steps to provide interim measures and accommodations to limit the effects of the alleged harassment. Specifics of which measures may be used and in what circumstances will be dictated by the procedures outlined in the Harassment, Discrimination, and Sexual Misconduct Guidelines. Examples include:~~

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ACADEMIC AFFAIRS

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AMENDED:

- ~~Class reassignment~~
- ~~Academic accommodations~~
- ~~Interim leave from the college~~
- ~~Limitation of college sponsored activities, both on and off campus~~
- ~~No Contact Directive~~
- ~~Safety escorts~~
- ~~Parking restrictions~~
- ~~Employment reassignment~~
- ~~Administrative leave with or without pay~~
- ~~Other appropriate actions as necessary to stop the prohibited conduct, prevent its recurrence, and remedy its effect.~~

VII. Remedies

~~Violations of this policy may be addressed by one or more of the following outcomes:~~

- ~~Written warning~~
- ~~Disciplinary Action~~
- ~~Conduct probation~~
- ~~Restitution~~
- ~~Discretionary outcomes~~
- ~~Class removal~~
- ~~Demotion~~
- ~~Job reassignment~~
- ~~No Contact Directive~~
- ~~No trespass warning~~
- ~~Restriction~~
- ~~Revocation of admission and/or degree~~
- ~~Suspension~~
- ~~Expulsion~~
- ~~Termination~~

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17118

SUBJECT: BUDGET TRANSFERS

RECOMMENDATION: That the Board of Trustees approve the attached proposed budget transfers to reallocate funds to object codes as required.

RATIONALE: Transfers are recommended to accommodate institutional priorities.
See description on attached forms.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

**PROPOSED BUDGET TRANSFERS - FY 2025
FOR THE PERIOD 10/1/24 to 10/31/24**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
EDUCATION FUND					
1	Social Science	01-10102045-590900000	Social Science	01-10102045-550100005	2,500.00
2	Social Science	01-10102045-590900000	Social Science	01-10102045-550200005	3,000.00
3	Social Science	01-10102045-590900000	Social Science	01-10102045-550300005	6,500.00
4	Business	01-10200520-550200010	Business	01-10200520-540600010	350.00
5	Dean of Academic Success	01-20100520-510600005	General Institutional	01-80600525-510900010	6,024.00
6	Dean of Academic Success	01-20100520-550100005	Dean of Academic Success	01-20100520-540900505	1,000.00
7	Planning & Accreditation	01-20801050-530900010	Planning & Accreditation	01-20801050-550100005	20,000.00
8	Professional Development	01-80900540-540100110	Professional Development	01-80900540-550200005	60.00
9	Instructional Planning Office	01-20800520-510600005	General Institutional	01-80600525-510900010	7,012.00
10	Dean, Business & Technology	01-20801020-510600005	General Institutional	01-80600525-510900010	6,024.00
11	Dean, Health Occupations	01-20801040-510500005	General Institutional	01-80600525-510900010	9,833.00
12	Admission	01-30100510-510200010	General Institutional	01-80600525-510900010	13,710.00
13	Financial Aid	01-30400510-510400005	General Institutional	01-80600525-510900010	10,898.00
14	Financial Aid	01-30400510-510600005	General Institutional	01-80600525-510900010	3,012.00
15	Finance	01-80200510-510200005	General Institutional	01-80600525-510900010	4,017.00
16	Center for Teaching Ex	01-80900510-510400005	General Institutional	01-80600525-510900010	17,928.00
17	Center for Teaching Ex	01-80900510-510400005	General Institutional	01-80600525-510900010	17,928.00
18	Grant Office	01-80900530-510400005	General Institutional	01-80600525-510900010	24,106.00
TOTAL EDUCATION FUND					\$ 153,902.00

MAINTENANCE FUND

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
19	Building Operations 1	02-70100510-510700005	General Institutional	02-70300510-510900010	10,887.00
20	Building Operations 3	02-70100530-510700005	General Institutional	02-70300510-510900010	8,295.00
21	Maintenance of Plant	02-70100540-510700005	General Institutional	02-70300510-510900010	17,006.00
TOTAL MAINTENANCE FUND					\$ 36,188.00

**PROPOSED BUDGET TRANSFERS - FY 2025
FOR THE PERIOD 10/1/24 to 10/31/24**

MAINTENANCE FUND - RESTRICTED

ID#	AREA	ACCT #
22	LS FY17 CSU PH1	03-70301017-580400005

AUXILIARY FUND

ID#	AREA	ACCT #
23	Child Development Center	05-60300510-510400005
24	Child Development Center	05-60300510-510600005

FROM

ID#	AREA	ACCT #
25	AES-ADULT ED. STATE	06-10605002-530900010
26	IL SCOERs Support Creation Ope	06-20905055-550300005

AREA	ACCT #	AMOUNT
LS FY17 CSU PH1	03-70301017-540900505	50,938.00

TOTAL MAINTENANCE FUND - RESTRICTED \$ 50,938.00

AREA	ACCT #	AMOUNT
General Institutional	05-80600590-510900010	5,976.00
General Institutional	02-70300510-510900010	10,146.00

TOTAL AUXILIARY FUND \$ 16,122.00

TO

AREA	ACCT #	AMOUNT
AES-ADULT ED. STATE	06-10605002-540400005	1,248.00
IL SCOERs Support Creation Ope	06-20905055-540900505	4,027.20

TOTAL RESTRICTED FUND \$ 5,275.20

TOTAL PROPOSED BUDGET TRANSFERS \$ 262,425.20

Budget Transfer Form

Dollar Amount \$20000

From what Budget Account 01 20801050 530900010 **Object Code Description** Planning & Accreditation Other Contractual

To what Budget Account 01 20801050 550100005 Planning & Accreditation Meeting Expense

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The other contractual line, along with meeting expenses and instructional supplies lines, is dedicated to the approved, allowable expenses of the strategic plan action plan leaders to carry out their action steps each fiscal year. This year, action plans have shifted from needing other contractual services to a substantial increase in meeting expenses. The increased meeting expenses is allowable per the specifications of the approved action plans, and the unused funds from other contractual is no longer needed.

Explain specifically why additional funds are needed in the receiving account:

The additional funds in meeting expenses are needed due large part to Goal 2, Action Plan 2, for Authentic Triton monthly events. These events will continue occur in upcoming months.

Required Signatures:

Requestor Anthony Riley 48FB50185780407 10/18/2024

Cost Center Manager Purna DeVol ESB40A7325094D3 10/18/2024

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Purna DeVol ESB40A7325094D3 10/18/2024

Area Vice President Susan Campos 87D8745E08A8449 10/18/2024

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: SS 10/22/24

Entered by: B7B05 JB 10-22-24

Budget Transfer Form

Dollar Amount \$13,710.00

From what Budget Account 01 30100510 510200010 Object Code Description Salary

To what Budget Account 01 80600525 510900010 Object Code Description Salary lapse

Is this a Grant? Yes No
 *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Unused salary for the position of CRM Coordinator from July 1, 2024-September 30, 2024

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor Santy Rivera 10/10/2024
Signed by: 008787B4D1B0487

Cost Center Manager Joe Klinger 10/10/2024
Signed by: D123C0A7082E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/10/2024
Signed by: B57C58AA73454E1

Area Vice President Sean Sullivan 10/11/2024
Signed by: 842220251EC74X1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: AK

Exec. Dir. of Bus. Operations: AK

VP of Business Services: AK 10/14/24

Entered by: B7788 3 10-17-24

Budget Transfer Form

Dollar Amount

\$10,898.00

From what Budget Account

01 30400510 510400005

Object Code Description

salary

To what Budget Account

01 80600525 510900010

salary lapse

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
unused salary for the position of Assistant Director Financial Aid from July 1, 2024- September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:

Salary lapse

Required Signatures

Requestor

Signed by: Santy Rivera 10/11/2024
009787B4D1BC487...

Cost Center Manager

Signed by: Joe Klingner 10/11/2024
D123C0A7D82E490...

Associate Dean (if Applicable)

Dean (if Applicable)

Signed by: _____ 10/11/2024

Associate Vice President

Signed by: Colleen Rockafellow 10/11/2024
857C58AAAF345AE1...

Area Vice President

Signed by: Sean Sullivan 10/11/2024
042220251EC74X1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: AV

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/14/24

Entered by: B7789 JB 10.17.24

Budget Transfer Form

Dollar Amount \$3,012.00

From what Budget Account 01 - 30400510 - 510600005 Object Code Description salary

To what Budget Account 01 - 80600525 - 510900010 salary lapse

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 unused salary for the position of Financial Aid Specialist from July 1, 2024- September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:
 salary lapse

Required Signatures

Requestor Santy Rivera 10/11/2024
Signed by: 00878784D18C487...

Cost Center Manager Joe Klinger 10/11/2024
Signed by: D123C0A7D82E490...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/11/2024
Signed by: B57C88AAF3454E1...

Area Vice President Sean Sullivan 10/11/2024
Signed by: 642220251EC74X1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____ *NS*

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/14/24

Entered by: B7790 73 10-17-24

Budget Transfer Form

Dollar Amount \$4,017.00

From what Budget Account 01 80200510 51020005 Object Code Description salary

To what Budget Account 01 80600525 510900010 salary lapse

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Yes No **Include Attachments: Yes No**

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Unused salary for the position of Payroll Coordinator from July 1, 2024-September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:
salary lapse

Required Signatures

Requestor Santy Rivera 10/11/2024
Signed by: C08707B4D1B0487

Cost Center Manager Joe Klinger 10/11/2024
Signed by: D123C0A7D82E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/11/2024
Signed by: B57CE8AA3454E1

Area Vice President Sean Sullivan 10/11/2024
Signed by: 642220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: Am 10/14/24

Entered by: 137791 23 10-17-24

Budget Transfer Form

Dollar Amount \$17,928.00

From what Budget Account	01	80900510	510400005	Object Code Description	Salary
To what Budget Account	01	80600525	510900010		Salary Lapse

Is this a Grant?
Yes No

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Unused salary for the position of Director Distance Learning from July 1, 2024-September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor	<u>Santy Rivera</u> <small>Signed by: 009707B4D180487</small>	10/11/2024
Cost Center Manager	<u>Joe Klingler</u> <small>Signed by: 0123C0A7D82E409</small>	10/11/2024
Associate Dean (if Applicable)	_____	
Dean (if Applicable)	_____	
Associate Vice President	<u>Colleen Rockafellow</u> <small>Signed by: 857C860A73454E1</small>	10/11/2024
Area Vice President	<u>Sean Sullivan</u> <small>Signed by: 642220251EC74A7</small>	10/11/2024

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____ *JK*

Exec. Dir. of Bus. Operations: _____ *CF*

VP of Business Services: _____ *SM 10/14/24*

Entered by: B 7792 73 10.17.24

Budget Transfer Form

Dollar Amount \$17,928.00

From what Budget Account 01 80900510 510400005 Object Code Description salary

To what Budget Account 01 80600525 510900010 salary lapse

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
unused salary for the position of Director Curriculum Assessment from July 1, 2024-September 30,2024.

Explain specifically why additional funds are needed in the receiving account:

salary lapse

Required Signatures

Requestor Santy Rivera 10/11/2024
Signed by: 009707B4D1B0487...

Cost Center Manager Joe Klingner 10/11/2024
Signed by: D123C0A7082E490...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/11/2024
Signed by: B57C58A73454E1...

Area Vice President Sean Sullivan 10/11/2024
Signed by: 842220251EC74A1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *AK*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: _____ *10/14/24*

Entered by: B7793 73 10-17-24

Budget Transfer Form

Dollar Amount \$24,106.00

From what Budget Account 01 80900530 510400005 Object Code Description Salary

To what Budget Account 01 80600525 510900010 Object Code Description Salary Lapse

Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary for the position of Grant Specialist July 1,2024-September 30, 2024

Explain specifically why additional funds are needed in the receiving account:
 Salary Lapse

Required Signatures

Requestor Santy Rivera 10/10/2024
Signed by: 008707B4D18C407

Cost Center Manager Joe Klingner 10/10/2024
Signed by: D123C0A7082E49U...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/10/2024
Signed by: 5B7C580AF3454E1...

Area Vice President Sean Sullivan 10/11/2024
Signed by: 842220251EC74A1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: AP

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/14/24

Entered by: B7794 73 10.17.24

Budget Transfer Form

Dollar Amount

\$60.00

From what Budget Account

01 80900540 540100110

Object Code Description

Office Supplies

To what Budget Account

01 80900540 550200005

In State Travel

Is this a Grant?
Yes [] No [x]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [x]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Less office supplies needed are need this fiscal year, due to use of office supplies from prior fiscal years. This allows for additional funds to be available for transfer in another budget category.

Explain specifically why additional funds are needed in the receiving account:

The funds are requested to be sent on attendance for two in-state professional development opportunities. Both opportunities are to be held during the business day, with no overnight travel. The first is the Equity Summit at Harper College, and the second is the Northern Illinois Staff Exchange at Moraine Valley, both in October, 2024.

Required Signatures

Requestor

Signed by: Susan Rolide 10/9/2024
DCE012E668A1451...

Cost Center Manager

Signed by: Susan Rolide 10/9/2024
DCE012E668A1451...

Associate Dean (if Applicable)

Dean (if Applicable)

Signed by: _____ 10/9/2024

Associate Vice President

Signed by: Puria DeVol 10/10/2024
E5870A7325094D3...

Area Vice President

Signed by: Sean Sullivan 10/10/2024
B42220251E07AA1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____ *MR*

Exec. Dir. of Bus. Operations: _____ *CTC*

VP of Business Services: _____ *10/14/24*

Entered by: *B7802 73 10-17-24*

Budget Transfer Form

Dollar Amount	<u>\$2500</u>	
From what Budget Account	<u>01 10102045 590900000</u>	Object Code Description <u>Soc Sci: Other</u>
To what Budget Account	<u>01 10102045 550100005</u>	<u>Soc Sci: Meeting Expense</u>
Is this a Grant? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	*If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"	
Grant Accountant?	Include Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Funds are being transferred from their original line at the request of Business services. There is no impact on the availability of the funds for their intended use as only the location of the funds is changing. The change in location eases the tracking of the use of the funds for accounting purposes. All funds are being removed from this line and transferred to separate accounts for specific use by the student organizations MIG and MUN.

Explain specifically why additional funds are needed in the receiving account:
 Business services requested that funds be reallocated to more appropriate accounts. These funds are used to cover the costs of delegate and delegation registration associated with participating in MIG and MUN simulations and complement the funds provided through Student Life.

Required Signatures

Requestor	<u>Signed by: Bill Decker</u>	10/4/2024
Cost Center Manager	<u>Signed by: Bill Decker</u>	10/4/2024
Associate Dean (if Applicable)	<u>Signed by: Michael Crunshaw</u>	10/4/2024
Dean (if Applicable)	<u>Signed by: Jeanette Bartley</u>	10/4/2024
Associate Vice President	<u>Signed by: Colleen Rockafellow</u>	10/7/2024
Area Vice President	<u>Signed by: Susan Campos</u>	10/7/2024

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 10/7/24

Entered by: B7777 B 10.7.24

Budget Transfer Form

Dollar Amount	<u>\$3000</u>	
From what Budget Account	<u>01 - 10102045 - 590900000</u>	Object Code Description <u>Soc Sci: Other</u>
To what Budget Account	<u>01 - 10102045 - 550200005</u>	<u>Soc Sci: Travel In-state</u>
<p>Is this a Grant? *If you are submitting a grant transfer, the following statement must appear in the Rationale: Yes [] No [X] "This is an allowable transfer under the (name of grant) guidelines"</p>		
Grant Accountant?		Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Funds are being transferred from their original line at the request of Business services. There is no impact on the availability of the funds for their intended use as only the location of the funds is changing. The change in location eases the tracking of the use of the funds for accounting purposes. All funds are being removed from this line and transferred to separate accounts for specific use by the student organizations MIG and MUN.

Explain specifically why additional funds are needed in the receiving account:

Business services requested that funds be reallocated to more appropriate accounts. These funds are used to cover the costs of travel and hotel stay for MIG and MUN delegates and complement the funds provided through Student Life.

Required Signatures

Requestor	<small>Signed by:</small> <u>Bill Decker</u>	<u>10/4/2024</u>
Cost Center Manager	<small>AB4F067FBE704B4</small> <small>Signed by:</small> <u>Bill Decker</u>	<u>10/4/2024</u>
Associate Dean (If Applicable)	<small>684F067FBE704B4</small> <small>Signed by:</small> <u>Michael Crenshaw</u>	<u>10/4/2024</u>
Dean (If Applicable)	<small>52712B3B0D344E9</small> <small>Signed by:</small> <u>Jeanette Bartley</u>	<u>10/4/2024</u>
Associate Vice President	<small>9E17254A937247F</small> <small>Signed by:</small> <u>Colleen Rockafellow</u>	<u>10/7/2024</u>
Area Vice President	<small>B57C58AA1345AE1</small> <small>Signed by:</small> <u>Susan Campos</u>	<u>10/7/2024</u>

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 10/7/24

Entered by: B7783 73 10/7-24

Budget Transfer Form

Dollar Amount \$6500

From what Budget Account 01 - 10102045 - 590900000 **Object Code Description** Soc Sci Other

To what Budget Account 01 - 10102045 - 550300005 **Object Code Description** Soc Sci: Travel out-of-state

Is this a Grant? Yes [] No [X] ***If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? **Include Attachments: Yes [] No [X]**

Rationale:
Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Funds are being transferred from their original line at the request of Business services. There is no impact on the availability of the funds for their intended use as only the location of the funds is changing. The change in location eases the tracking of the use of the funds for accounting purposes. All funds are being removed from this line and transferred to separate accounts for specific use by the student organizations MIG and MUN.

Explain specifically why additional funds are needed in the receiving account:
 Business services requested that funds be reallocated to more appropriate accounts. These funds are used to cover the costs of travel and hotel stay for MUN delegates and complement the funds provided through Student Life.

Required Signatures

Requestor Bill Decker 10/4/2024
Signed by: AB4F007FBE784B4

Cost Center Manager Bill Decker 10/4/2024
Signed by: 8B4F007FBE784B4

Associate Dean (if Applicable) Michael Crenshaw 10/4/2024
Signed by: 52F12B3B0D344E9

Dean (if Applicable) Jeanette Bartley 10/4/2024
Signed by: BEC1254A037247F

Associate Vice President Colleen Rockafellow 10/7/2024
Signed by: 857C58A0AF348E1

Area Vice President Susan Campos 10/7/2024
Signed by: 87D0745E0B8A6448

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/7/24

Entered by: B7778 53 10-7-24

Budget Transfer Form

Dollar Amount

\$350

From what Budget Account

01 - 10200520 - 550200010

Object Code Description

Prof Dev-Travel In State

To what Budget Account

01 - 10200520 - 540600010

Prof Dev-Publications & Dues

Is this a Grant?
Yes () No (X)

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

For FY2025, all professional development funds are being made available through the Professional Development-Travel In State Object Code. The faculty may request funds for publications and dues, meeting expenses, Travel In State, or Travel Out of State as needed. Professor Geoff Hiller is requesting funds to cover membership dues.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed to cover the American Institute of Certified Public Accountants (AICPA) annual membership fee for Professor Geoff Hiller.

Required Signatures

Requestor

Signed by: Lucero Berroanes 10/15/2024
111AA16FB284416

Cost Center Manager

Signed by: William M Griffin 10/15/2024
129C791E17494A6

Associate Dean (If Applicable)

Signed by: Justyna Kohly 10/15/2024
28EP771AE102461

Dean (If Applicable)

DocuSigned by: Panos Hadjimitsos 10/15/2024
A044DA91B30B4EE

Associate Vice President

Signed by: Paul Jensen 10/16/2024
B15C0868B1974DE

Area Vice President

Signed by: Susan Marie Campos 10/17/2024
FC3A451F8641495

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: _____

Handwritten initials: N, CR, SS

Entered by: B7906 rs 10-22-24

10/22/24

Budget Transfer Form

Dollar Amount \$6,024.00

From what Budget Account 01 - 20100520 - 510600005 Object Code Description salary

To what Budget Account 01 - 80600525 - 510900010 salary lapse

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary for the position of Office Assistant-Academic Success from July 1, 2024-September30, 2024.

Explain specifically why additional funds are needed in the receiving account:
 salary lapse

Required Signatures

Requestor Santy Rivera 10/11/2024
Signed by: 00878784D1B0487

Cost Center Manager Joe Klingner 10/11/2024
Signed by: 0123C0A7D82E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/11/2024
Signed by: 857C5EAAAF3A5AET

Area Vice President Sean Sullivan 10/11/2024
Signed by: 842220251ECT74AY

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/14/24

Entered by: B7754 JB 10-17-24

Budget Transfer Form

Dollar Amount \$1000

From what Budget Account 01 - 20100520 - 550100005 Object Code Description Meeting expense

To what Budget Account 01 - 20100520 - 540900505 Other materials and supplies

Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The meeting expense line is well-funded to cover other materials as needed.

Explain specifically why additional funds are needed in the receiving account:

The Other materials and supplies line needs to be opened; it currently has \$0.

Required Signatures

Requestor Xavier Skinner Signed by: _____ 10/9/2024
E410292211E04B6...

Cost Center Manager Hilary Meyer Signed by: _____ 10/9/2024
8CDEF7BE90BF420...

Associate Dean (if Applicable) _____ Signed by: _____ 10/9/2024

Dean (if Applicable) Hilary Meyer Signed by: _____ 10/9/2024
8CDEF7BE90BF420...

Associate Vice President Jodi Koslow-Martin Signed by: _____ 10/9/2024
79839C5A5A2349C...

Area Vice President [Signature] Signed by: _____ 10/9/2024
79839C5A5A2349C...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 10/16/24

Entered by: B 7803 78 10.17.24

Budget Transfer Form

Dollar Amount \$7,012.00

From what Budget Account	<u>01</u> - <u>20800520</u> - <u>510600005</u>	Object Code Description <u>salary</u>
To what Budget Account	<u>01</u> - <u>80600525</u> - <u>510900010</u>	<u>salary lapse</u>

Is this a Grant?
Yes () No (X)

***If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant?

Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Unused salary for the position of Coordinator Scheduling from July 1, 2024-September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:
salary lapse

Required Signatures

Requestor	<small>Signed by:</small> <u>Sandy Rivera</u> <small>009787B4D1B0487</small>	<u>10/11/2024</u>
Cost Center Manager	<small>Signed by:</small> <u>Joe Klingler</u> <small>0123C0A7062E490</small>	<u>10/11/2024</u>
Associate Dean (If Applicable)	_____	
Dean (If Applicable)	_____	
Associate Vice President	<small>Signed by:</small> <u>Colleen Rockafellow</u> <small>857C58A0F3454E1</small>	<u>10/11/2024</u>
Area Vice President	<small>Signed by:</small> <u>Sean Sullivan</u> <small>642220251EC74A1</small>	<u>10/11/2024</u>

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: AM

Exec. Dir. of Bus. Operations: CR

VP of Business Services: Sen 10/14/24

Entered by: B7785 23 10.17.24

Budget Transfer Form

Dollar Amount \$6,024.00

From what Budget Account 01 - 20801020 - 510600005 Object Code Description salary

To what Budget Account 01 - 80600525 - 510900010 salary lapse

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes No

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary for the position of Office Assistant-Business and Technology from July 1, 2024-September30, 2024.

Explain specifically why additional funds are needed in the receiving account:
 salary lapse

Required Signatures

Requestor Santy Rivera 10/11/2024
Signed by: 00878784D1BC487...

Cost Center Manager Joe Klinge 10/11/2024
Signed by: D123C0A7082E490...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/11/2024
Signed by: 357C580AF3454E1...

Area Vice President Sean Sullivan 10/11/2024
Signed by: 842220251EC74AY...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: NR

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/14/24

Entered by: B7786 73 10.17.24

Budget Transfer Form

Dollar Amount \$9,833.00

From what Budget Account 01 - 20801040 - 510100005 Object Code Description Salary

To what Budget Account 01 - 80600525 - 510900010 Object Code Description Salary Lapse

Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary for the position of Dean Health Careers Public Service Programs from July 1, 2024-September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:

Salary lapse of unused funds.

Required Signatures

Requestor Sandy Rivera 10/11/2024
Signed by: 00071754D1B0487...

Cost Center Manager Joe Klinga 10/11/2024
Signed by: 0123C0X70B2E490...

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President Colleen Rockafellow 10/11/2024
Signed by: B57C324373351E1...

Area Vice President Sean Sullivan 10/11/2024
Signed by: 847728251EC74A1...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: NR

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/14/24

Entered by: 187797 JS 10-17-24

Budget Transfer Form

Dollar Amount \$10,887.00

From what Budget Account 02 - 70100510 - 510700005 Object Code Description Salary

To what Budget Account 02 - 70300510 - 510900010 Object Code Description Salary Lapse

Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary for the position of Senior Lead Person from July 1, 2024- September 30, 2024

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor Sandy Rivera 10/10/2024
Signed by: 009767040489487

Cost Center Manager Joe Klingner 10/10/2024
Signed by: 012230470826190

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 10/10/2024
Signed by: 037158000375217

Area Vice President Sean Sullivan 10/11/2024
Signed by: 012230470826190

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/16/24

Entered by: B7900 10-17-24

Budget Transfer Form

Dollar Amount

\$8,295.00

From what Budget Account

02 70100530 510700005

Object Code Description

Salary

To what Budget Account

02 70300510 510900010

Salary Lapse

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred: unused salary for the position of Custodian from July 1, 2024-September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse

Required Signatures

Requestor

Signed by: Sandy Kivra 10/11/2024

Cost Center Manager

Signed by: Joe Klingner 10/11/2024

Associate Dean (if Applicable)

Dean (if Applicable)

Associate Vice President

Signed by: Colleen Rockafellow 10/11/2024

Area Vice President

Signed by: Stan Sullivan 10/11/2024

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 10/16/24

Entered by: B7799 10-17-24

Budget Transfer Form

Dollar Amount \$17,006.00

From what Budget Account 02 - 70100540 - 510700005 Object Code Description salary

To what Budget Account 02 - 70300510 - 510900010 salary lapse

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary for the position of Stationary Engineer from July 1, 2024-September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:
 salary lapse

Required Signatures

Requestor Sandy Rivera 10/11/2024
Signed by: 006797840180487

Cost Center Manager Joe Klingner 10/11/2024
Signed by: 012304070226192

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President Colleen Rockafellow 10/11/2024
Signed by: 0512304070226192

Area Vice President Sean Sullivan 10/11/2024
Signed by: 042220251027141

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *NR*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: _____ *10/16/24*

Entered by: B 795 23 10-17-24

Budget Transfer Form

Dollar Amount \$50,938.00

From what Budget Account 03 70301017 580400005 Object Code Description LS FY17 CSU PH1 : Building Remodeling >50K

To what Budget Account 03 70301017 540900505 Object Code Description LS FY17 CSU PH1 : Other Materials & Supplies

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

There are less funds needed in LS FY17 CSU PH1 : Building Remodeling >50K.

Explain specifically why additional funds are needed in the receiving account:

Transfer is needed in LS FY17 CSU PH1 : Other Materials & Supplies to allocate the purchase of surveillance cameras in the correct object code.

Required Signatures

Requestor Danielle Stephens 11/6/2024
Signed by: E1A85BA0A704484

Cost Center Manager John Lambrecht 11/6/2024
DocuSigned by: D47D4B070E04E8

Associate Dean (If Applicable) _____

Dean (If Applicable) Jim Reynolds 11/7/2024
DocuSigned by: 9E3A80F11EFD4E8

Associate Vice President Colleen Rockafellow 11/7/2024
Signed by: 857C58A0F3454E1

Area Vice President Sean Sullivan 11/7/2024
Signed by: 64220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: CR

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 11/8/24

Entered by: B7815-311/8/24

Budget Transfer Form

Dollar Amount \$5,976.00

From what Budget Account 05 - 60300510 - 51040005 Object Code Description salary

To what Budget Account 05 - 80600590 - 510900010 salary lapse

Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes [] No [X]

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary for the position of Director Child Development Center from July 1, 2024-September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:
 salary lapse

Required Signatures

Requestor Sandy Rivera 10/11/2024
Signed by: 000787840180487

Cost Center Manager Joe Klinger 10/11/2024
Signed by: 017330070827480

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President Colleen Rockafellow 10/11/2024
Signed by: 037130007325481

Area Vice President Sean Sullivan 10/11/2024
Signed by: 041220251004047

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: NR

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 10/16/24

B78 12 11/6/24
 Entered by: B796 B 10-17-24

Budget Transfer Form

Dollar Amount \$10,146.00

From what Budget Account 05 60300510 510600005 Object Code Description salary

To what Budget Account 05 80600590 510900010 salary lapse

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Unused salary for the position of Child Care Associate from July 1, 2024- September 30, 2024.

Explain specifically why additional funds are needed in the receiving account:
 salary lapse

Required Signatures

Requestor Sandy Rivera 10/11/2024
 Cost Center Manager Joe Klingor 10/11/2024
 Associate Dean (if Applicable) _____
 Dean (if Applicable) _____
 Associate Vice President Colleen Rockafellow 10/11/2024
 Area Vice President Sean Sullivan 10/11/2024

BUSINESS OFFICE APPROVALS

Grant Accountant: _____
 Asst. Director of Finance _____
 Exec. Director of Finance: NR
 Exec. Dir. of Bus. Operations: CR
 VP of Business Services: [Signature] 10/16/24

Entered by: B 7813 10/06/24
B 7801 73 10-17-24

Budget Transfer Form

Dollar Amount	<u>\$1248.00</u>	
From what Budget Account	<u>06 - 10605002 - 530900010</u>	Object Code Description <u>AES-ADULT ED. STATE : Other Contractual Servi</u>
To what Budget Account	<u>06 - 10605002 - 540400005</u>	<u>AES-ADULT ED. STATE : Computer Software</u>
Is this a Grant? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"		
Grant Accountant?	<u>Susan Zefeldt</u>	Include Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Funds in this account were designated for marketing campaigns. Currently, AE has a waiting list for enrollment, so the expected marketing expenses will be underspent by the end of FY25.

Explain specifically why additional funds are needed in the receiving account:

Funds will be used to purchase additional seats for ESL academic and workforce readiness curriculum software. This is an allowable transfer under the AEFLA guidelines.

Required Signatures

Requestor	<u>Signed by: Zilda M Fudette</u>	<u>10/22/2024</u>
Cost Center Manager	<u>Signed by: Gregg Boylan</u>	<u>10/22/2024</u>
Associate Dean (if Applicable)	_____	
Dean (if Applicable)	_____	
Associate Vice President	<u>Signed by: Paul Jensen</u>	<u>10/23/2024</u>
Area Vice President	<u>Signed by: Susan Campos</u>	<u>10/23/2024</u>

BUSINESS OFFICE APPROVALS

Grant Accountant:	<u>[Signature]</u>
Asst. Director of Finance	_____
Exec. Director of Finance:	<u>[Signature]</u>
Exec. Dir. of Bus. Operations:	<u>[Signature]</u>
VP of Business Services:	<u>[Signature] CR 10/28/24</u>

Entered by: B7808 B 10-28-24

Budget Transfer Form

Dollar Amount \$4027.20

From what Budget Account 06 - 20905055 - 550300005 Object Code Description Travel out-of-state

To what Budget Account 06 - 20905055 - 540900505 other materials and supplies

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Susan Zefeldt Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 The grant manager was able to reduce costs for traveling out-of-state for a grant-related science conference. This is an allowable transfer under the Open Educational Resources grant from the Consortium of Academic and Research Libraries in Illinois.

Explain specifically why additional funds are needed in the receiving account:
 This unused allocation is now able to provide additional supplies for students to use in the laboratory. The supplies will be used in conjunction with the lessons in the open education laboratory manual created for the chemistry course through this grant.

Required Signatures

Requestor PURVA DEVAL 9/25/2024
ES040A7325094D3

Cost Center Manager Saadia Khan 9/25/2024
F0092EED8BA34C3

Associate Dean (If Applicable) _____

Dean (If Applicable) Jeanette Bartley 9/25/2024
DEC725A937247F

Associate Vice President Paul Jensen 9/25/2024
B15C02E810740E

Area Vice President Susan Campos 9/26/2024
B7D8745E0B8849

BUSINESS OFFICE APPROVALS

Grant Accountant: [Signature]

Asst. Director of Finance: [Signature]

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 9/26/24

Entered by: B7773 23 10/1/24

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17119

SUBJECT: AMENDED AGREEMENT WITH ATHLETICO MANAGEMENT LLC

RECOMMENDATION: That the Board of Trustees approve the Amended Agreement with Athletico, Inc for athletic trainer services beginning November 1, 2024 through June 30, 2025. The Agreement allows Triton to utilize Athletico’s services on an as available basis. The hourly rate of \$27.32, as presently exists, will not change under this Amendment.

RATIONALE: The institution outsourced its athletic training needs to Athletico in place of a full-time Athletic Trainer (BOT approved on 6/20/23, AE 16893). While our current contract with Athletico expires June 2025, Athletico has informed Triton that they are unable to fulfill their duties under the contract and meet the college’s needs by providing qualified staff on a permanent basis. Athletico has tendered notice of cancellation. This Amendment will allow Athletico the opportunity to provide Triton with certified trainers only on an as needed basis, and if available. The hourly rate of \$27.32 will not change from the existing contract. Triton will continue to explore other options in the interim, to fulfill its athletic training needs.

Submitted to Board by: Sean Sullivan
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers’ Signatures Required:

Mark R. Stephens Chairman	Tracy Jennings Secretary	Date
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Related forms requiring Board signature: Yes No

AMENDMENT TO ATHLETIC TRAINING SERVICES AGREEMENT

This Amendment to Athletic Training Services Agreement (this "Amendment") is made and entered into effective as of October 21, 2024 by and between Triton College District 504 ("Client"), and Athletico Management, LLC, a Delaware limited liability company ("Athletico" and, together with Client, the "Parties" and each individually a "Party").

RECITALS

A. Client and Athletico are party to that certain Athletic Training Services Agreement, executed May 10, 2023 (the "Agreement"), pursuant to which, among other things, Athletico agreed to provide athletic training services to Client;

B. The parties have agreed to modify the Agreement to amend the scope of Services provided by Athletico to an "as needed, as available basis."

AGREEMENT

A. Beginning October 21, 2024, the one (1) licensed, certified athletic trainer made available by Athletico to Client in Exhibit A of the Agreement shall be made available on an as needed, as available basis.

- i. Section a under the header ATHLETICO RESPONSIBILITIES in Exhibit A shall be amended to read as follows:

One (1) licensed, certified athletic trainer may be available Monday-Friday for pre-event taping and home event coverage on an as needed, as available basis. Coverage may also be made available on Saturdays per practice and home event schedule. Season is defined by the sanctioning body or as otherwise agreed upon by the Parties. The foregoing services shall be considered "Regular Services" for purposes of this Agreement.

- ii. Section b under the header ATHLETICO RESPONSIBILITIES in Exhibit A shall be amended to read as follows:

Upon request, and if available, Athletico will provide additional Athletic Trainers as part of the Regular Services.

- iii. Section c under the header ATHLETICO RESPONSIBILITIES in Exhibit A shall be amended to read as follows:

Upon request, and if available, an Athletic Trainer will be provided for both home and away postseason competitions. Requests for coverage should be made within twenty-four (24) hours of notification of contest date and site to Athletico Manager of Athletic Training Services. Parameters of travel include:

- i. Travel time to be included in the Regular Services billed by Athletico to Client. Start time is defined as departure for travel and end time is defined as return.
- ii. Travel accommodation including transportation, lodging and food will be paid for by Client

- iv. Section d under the header ATHLETICO RESPONSIBILITIES in Exhibit A shall be amended to read as follows:

As needed and upon reasonable advance notice, Athletico shall use reasonable efforts to make an Athletic Trainer available at times other than those listed below in response to the special needs of the Client as needed and shall provide those services as outlined above. Such instances could include unscheduled events, acute injury circumstances, school affiliated functions, training sessions for coaches and staff and other situations which may arise. In all instances, the Client agrees to use reasonable efforts to provide Athletico with advance notice of all such additional requirements, as well as any schedule changes.

- v. Services provided by Athletico will continue to be billed to Client at a rate equal to \$28.12 per hour for Services provided by Athletico to Client.

B. In consideration of the Recitals, promises and mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- i. Incorporation of Recitals. The Recitals set forth above are incorporated in this Amendment by this reference.
- ii. Definitions. Except as expressly set forth in this Amendment, all capitalized but undefined terms set forth in this Amendment shall have the meaning given such term in the Agreement.
- iii. Miscellaneous.
 - (a) Conflict. If, and to the extent, the terms and provisions of this Amendment contradict or conflict with the terms and provisions of the Agreement, the terms and provisions of this Amendment shall govern and control; provided, however, to the extent the terms and provisions of the Amendment do not contradict or conflict with the terms and provisions of the Agreement, the Agreement, as amended by this Amendment, shall remain in and have its intended full force and effect, and each of Client and Athletico hereby affirm, confirm and ratify the same.
 - (b) Execution. This Amendment may be executed in multiple counterparts, each of which shall constitute an original but when taken together constitute one and the same instrument. Facsimile signatures or other digital images (e.g. pdf) constitute originals for all purposes under this Amendment.
[Remainder of page intentionally left blank; signature page follows.]

IN WITNESS WHEREOF, the Parties have executed this Amendment effective as of the date first set forth above.

CLIENT:

Triton College District 504

By:

Name: Mark R. Stephens

Title: Board Chairman

Address: 2000 Fifth Ave.
River Grove, IL 60171

ATHLETICO:

ATHLETICO MANAGEMENT, LLC

By:

Name: Jason Bannack

Title: Vice President

Address: 2122 York Road, Suite 300
Oak Brook, Illinois 60523

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17120

SUBJECT: CERTIFICATE OF FINAL COMPLETION AND AUTHORIZATION OF FINAL PAYMENT FOR THE ROOF GUARD SYSTEMS PHASE 1 PROJECT

RECOMMENDATION: That the Board of Trustees approve the Certificate of Final Completion and the Final Payment Application of \$20,569.83 for the Roof Guard Systems Phase 1 Project. The total project cost was \$212,451.

RATIONALE: Operations and Maintenance has reviewed the Certificate of Final Completion, the Final Waiver of Lien, and recommends the Final Payment Application be paid. The original contract amount was \$213,201.30; the final project amount was \$212,451. The project came in \$750.30 below budget.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

TO (OWNER): Triton College
 2000 N. Fifth Avenue
 River Grove, IL 60171

PROJECT: Triton College #23018 (2024)
 Roof Guard Systems Campus Wi
 2000 N. Fifth Avenue
 River Grove, IL 60171

APPLICATION NO: 5
PERIOD TO: 8/31/2024

DISTRIBUTION TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (CONTRACTOR): Preservation Services Inc
 221 Rocbaar Drive
 Romeoville, IL 60446

VIA (ARCHITECT): ARCON Associates, Inc.
 2050 S. Finley Road
 Suite 40
 Lombard, IL 60148

ARCHITECT'S PROJECT NO: 23018

CONTRACT FOR: Roofing

CONTRACT DATE: 2/29/2024

CONTRACTOR'S APPLICATION FOR PAYMENT


Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	213,201.30
2. Net Change by Change Orders	\$	-750.30
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	212,451.00
4. TOTAL COMPLETED AND STORED TO DATE	\$	212,451.00
5. RETAINAGE:		
a. 0.00 % of Completed Work	\$	0.00
b. 0.00 % of Stored Material	\$	0.00
Total retainage (Line 5a + 5b)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE	\$	212,451.00
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	191,881.17
8. CURRENT PAYMENT DUE	\$	20,569.83
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	-750.30
TOTALS	0.00	-750.30
NET CHANGES by Change Order		-750.30

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.


CONTRACTOR: Preservation Services Inc
 221 Rocbaar Drive Romeoville, IL 60446

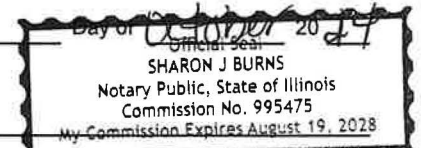
By: 
 Brennan Quinn / VP

Date: 10/15/24

State of: IL
 County of: Will

Subscribed and Sworn to before me this 15th

Notary Public: 
 My Commission Expires: 8/19/2028



ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 20,569.83

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
 By: 

Date: October 17, 2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

 10/23/2024

Certificate of Final Acceptance

Project:
Roof Guard Systems
Campus Wide
Triton College
2000 Fifth Ave.
River Grove, IL 60171

Architect: ARCON Associates, Inc

Contractor:
Preservation Services, Inc.

221 Rocbaar Drive

Romeoville, Illinois 60446

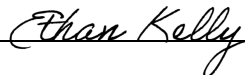

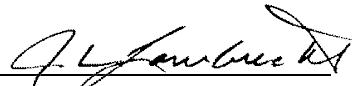
Contract Date: 2/29/2024

Date of Issuance: 10/21/2024

Project or designated portion shall include: Entire Project – no exceptions.

This is to certify that the work contained in the subject contract has been inspected by the parties listed below, that all punch list items have been completed, that the contractor has fulfilled all his contractual obligations, guarantees accepted and is hereby authorized to receive final payment in full, including all retainage.

SIGNATURES

Contractor	Preservation Services, Inc.	By <u></u>	Date <u>10/22/2024</u>
Architect	ARCON Associates, Inc.	By <u></u> Gaspare Pitrello	Date <u>10-21-2024</u>
Owner	Triton College	By <u></u> John Lambrecht	Date <u>10/23/2024</u>
Owner	Triton College	By _____ Mark R. Stephens Board Chairman	Date _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17121

SUBJECT: 2025 INSPIRA FINANCIAL FSA ADMINISTRATIVE SERVICES FEES

RECOMMENDATION: That the Board of Trustees approve Inspira Financial, formerly PayFlex USA, as the third-party administrator for the Triton College Flexible Spending Account Plan for the 2025 calendar year. The annual agreement fee is \$0 with a per member monthly claims administration fee of \$4.63. This represents a 0% increase from calendar year 2024.

RATIONALE: Inspira Financial is a highly regarded claims administrator that accurately follows IRS expense reimbursement guidelines and is known for consistently providing excellent customer service and processing claims for reimbursement in a timely manner through file feeding integration with the College's health plan administrator.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

Inspira Financial Flexible Spending Account

Triton College

January 1, 2025 – December 31, 2025

	<u>Fee</u>
Implementation Fee	\$0.00
*Annual Fee	\$0.00
**Monthly Fee	
Monthly Administration Fee Per Member	\$4.63
Minimum Monthly Billing	\$150.00 per employer per month

Optional Service Fees	
Onsite Enrollment Meeting Support (Less than 500 eligible or more than one meeting for groups with 500 plus eligible)	\$500.00 per day
Customized participant materials, co-branded debit card, and other custom communication requests	\$150.00 per hour Statement of work required
Election Confirmation Lead time: Done at the time of implementation/renewal	\$0.12 per member per month
Miscellaneous Fees	
Customized Reporting	\$150.00 per hour Statement of Work required.
Takeover Administration (Previous Plan Year)	\$1,000.00
Rejected / NSF Customer Funding ACH Transactions	\$50.00 per occurrence of any plan sponsor funding ACH pull that is rejected.
Non-discrimination testing	TBD based on testing requirements.
Failure to Fund Release Claim	Any funding due to Inspira for claims paid on behalf of Company that remains unpaid after twenty (20) banking days shall be subject to a fee ("Failure to Fund Fee"). The Failure to Fund Fee shall be calculated as one-hundred twenty five (125) basis points above the three (3) month United States Dollar London Interbank Offered Rate. If such Failure to Fund Fee shall be calculated at a rate not to exceed regulatory rates, based on the average daily balance outstanding across all non-funded days.
<p>*Annual fee includes upon written request:</p> <ul style="list-style-type: none"> · Standard enrollment materials, limited to the number of eligible employees · Electronic sample of a Plan Document and Summary Plan Description <p>**Members are defined as:</p> <ul style="list-style-type: none"> · An employee in active status · A terminated employee with a balance greater than \$10.00. Billing for terminated employees continues for three billing cycles after termination, or until the member's balance drops below \$10.00. 	

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17122

SUBJECT: 2025 BLUE CROSS BLUE SHIELD PPO PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield PPO Health Plan effective January 1, 2025. The monthly premium rate calculation is based upon a combination of claim history, stop-loss insurance rates, trend factor, and administration fees. Current premium rates are: Employee, \$1,234.39; Employee + 1 Dependent, \$2,507.52; Family, \$3,351.33. Calendar year 2025 rates represent a 2% increase and will be: Employee, \$1,259.08; Employee + 1 Dependent, \$2,557.67; Family, \$3,418.36.

RATIONALE: The premium rates are the monthly cost for each tier of the health plan and what is charged as COBRA to separated or terminated employees and dependents that were enrolled in the PPO health plan.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Tracy Jennings
Secretary**

Date

Related forms requiring Board signature: Yes No

2025 BCBS Premium Rates



Medical/Rx	Monthly Premium Equivalents		
	2024	2025	% Change
PPO			
Employee	\$1,234.39	\$1,259.08	2.0%
Employee + 1	\$2,507.52	\$2,557.67	2.0%
Family	<u>\$3,351.33</u>	<u>\$3,418.36</u>	<u>2.0%</u>
HMO			
Employee	\$932.28	\$950.93	2.0%
Employee + 1	\$1,797.22	\$1,833.16	2.0%
Family	<u>\$2,738.19</u>	<u>\$2,798.95</u>	<u>2.0%</u>

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17123

SUBJECT: 2025 BLUE CROSS BLUE SHIELD HMO PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield HMO Health Plan effective January 1, 2025. The monthly premium rate calculation is based upon a combination of claim history, stop-loss insurance rates, trend factor, and administration fees. Current premium rates are: Employee, \$932.28; Employee + 1 Dependent, \$1,797.22; Family, \$2,738.19. Calendar year 2025 rates represent a 2% increase and will be: Employee, \$950.93; Employee + 1 Dependent, \$1,833.16; Family, \$2,798.95.

RATIONALE: The premium rates are the monthly cost for each tier of the health plan and what is charged as COBRA to separated or terminated employees and dependents that were enrolled in the HMO health insurance plan. The HMO is provided as a more affordable option with employee co-premium rates 50% that of the PPO for the same tiers of coverage.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No

2025 BCBS Premium Rates



Medical/Rx	Monthly Premium Equivalents		
	2024	2025	% Change
PPO			
Employee	\$1,234.39	\$1,259.08	2.0%
Employee + 1	\$2,507.52	\$2,557.67	2.0%
Family	<u>\$3,351.33</u>	<u>\$3,418.36</u>	<u>2.0%</u>
HMO			
Employee	\$932.28	\$950.93	2.0%
Employee + 1	\$1,797.22	\$1,833.16	2.0%
Family	<u>\$2,738.19</u>	<u>\$2,798.95</u>	<u>2.0%</u>

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17124

SUBJECT: 2025 DELTA DENTAL PPO PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the Delta Dental PPO monthly premium rates effective January 1, 2025. The premium rate calculation is based upon a combination of lives, claim history, and trend factor. Calendar year 2025 rates represent a 0% increase and will be: Employee, \$31.40; Employee + 1 Dependent, \$62.80; Family \$106.58.

RATIONALE: Delta Dental has a wide network of providers, provides excellent customer service, and processes claims in a timely manner for those employees enrolled in the PPO.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

2025 Dental Renewal



Dental	Monthly Premium Rate		
	2024	2025	% Change
PPO Voluntary Dental			
Employee	\$48.06	\$48.06	0.0%
Employee + Spouse	\$95.85	\$95.85	0.0%
Employee + Child(ren)	\$95.14	\$95.14	0.0%
<u>Family</u>	<u>\$162.35</u>	<u>\$162.35</u>	<u>0.0%</u>
PPO Dental			
Employee	\$31.40	\$31.40	0.0%
Employee + Spouse	\$62.80	\$62.80	0.0%
Employee + Child(ren)	\$67.78	\$67.78	0.0%
<u>Family</u>	<u>\$106.58</u>	<u>\$106.58</u>	<u>0.0%</u>

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17125

SUBJECT: 2025 DELTA DENTAL VOLUNTARY PLAN PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the Delta Dental voluntary plan monthly premium rates for the 2025 calendar year. The premium rates calculation is based upon a combination of lives, claim history, and trend factor. Calendar year 2025 monthly premium rates represent a 0% increase and will be Employee, \$48.06; Employee + Spouse, \$95.85; Employee + Child(ren), \$95.14; Family, \$162.35.

RATIONALE: Delta Dental has a wide network of providers, provides excellent customer service, and processes claims in a timely manner for those employees enrolled in the HMO. The voluntary dental plan is fully funded by the members and provides those employees enrolled in the HMO medical plan with an option for dental benefits.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No

2025 Dental Renewal



Dental	Monthly Premium Rate		
	2024	2025	% Change
PPO Voluntary Dental			
Employee	\$48.06	\$48.06	0.0%
Employee + Spouse	\$95.85	\$95.85	0.0%
Employee + Child(ren)	\$95.14	\$95.14	0.0%
<u>Family</u>	<u>\$162.35</u>	<u>\$162.35</u>	<u>0.0%</u>
PPO Dental			
Employee	\$31.40	\$31.40	0.0%
Employee + Spouse	\$62.80	\$62.80	0.0%
Employee + Child(ren)	\$67.78	\$67.78	0.0%
<u>Family</u>	<u>\$106.58</u>	<u>\$106.58</u>	<u>0.0%</u>

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17126

SUBJECT: 2025 EMPLOYEE HEALTH INSURANCE CO-PREMIUMS

RECOMMENDATION: That the Board of Trustees approve the 2025 PPO Employee Co-Premium Rates as proposed by the College's Employee Health Insurance Committee, effective January 1, 2025. The 2025 rates represent a 2% increase over the 2024 rates equal to the increased cost of the insurance premiums paid by the College. The 2024 rates per pay period are: Employee Only, \$176.58; Employee + 1 Dependent, \$211.90; Family, \$235.45. The proposed rates per payroll effective January 1, 2025 will be as follows: Employee Only, \$180.11; Employee + 1 Dependent, \$216.14; Family, \$240.16.

RATIONALE: The Health Insurance Committee is composed of representatives from all full-time employee groups of the College that participate in the College's health plans and is responsible to make recommendations to the plans to the Board of Trustees, including changes to the annual employee co-premiums for health insurance benefits. The HMO co-premium rates remain at 50% the cost of the PPO in order to provide a more affordable option to employees.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17127

SUBJECT: AGREEMENT WITH MODERN CAMPUS FOR WEBSITE REDESIGN

RECOMMENDATION: That the Board of Trustees approve the purchase of software, website development, and hosting services from “Modern Campus” for a one-time total not-to-exceed \$340,124.06. The terms of this annual software licensing and hosting services Agreement will run from December 1, 2024 through June 30, 2027, for a cost of \$271,200 in FY25; \$42,825 in FY26; and \$26,099.06 in FY27. The 3 fiscal year total cost to the College will be \$340,124.06.

RATIONALE: Triton’s website is 13 years old. The site would benefit from going through a review, redesign and transition to a more “education centric” content management system. This Agreement will provide Triton College with a redesigned website utilizing the latest technology. This redesign will seek to maximize the site’s attractiveness and interactive usefulness for all of Triton’s constituents. This Agreement shall provide a more modern and user-friendly content management tool, enabling an improved user experience. Purchase of data processing software is exempt from bidding by Illinois state statute (110 ILCS 805/3-27.1(f)).

Submitted to Board by: Sean Sullivan
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers’ Signatures Required:

<hr/>	<hr/>	<hr/>
Mark R. Stephens Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No

THIS AGREEMENT is made between Modern Campus USA Inc., a company with its principal place of business at 330 N Lantana Street, Suite 28, PMB 1014, Camarillo, CA 93010 ("**Modern Campus**"), and Community College District 504, commonly known as Triton College, with its principal place of business at 2000 5th Ave River Grove, Illinois 60171-1995 ("**Customer**").

This agreement consists of this signature page and the following appendixes and exhibits (collectively the "**Agreement**"):

- Appendix 1 - Term, Software, Service, Fees
- Appendix 2 - General Terms and Conditions
- Exhibit A - Support
- Exhibit B - Software Hosting
- Exhibit C - 3rd Party Hosting
- Exhibit D - Software Description
- Exhibit E - Service Description

Capitalized terms not otherwise defined in the body of the Agreement, shall have the meaning ascribed to them in Section 11 of Appendix 2.

The Fees provided in this Agreement are valid until November 30, 2024.

The effective date of this Agreement is the date of last signature of this Agreement. ("**Effective Date**").

Subject to the payment of the Fees by Customer, Modern Campus shall perform the Services in accordance with the terms hereof.

This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior agreements, negotiations, discussions and understandings, written or oral, between the parties. Except as expressly provided in this Agreement, there are no representations, warranties, conditions, other agreements or acknowledgements, whether direct or collateral, express or implied, that form part of or affect this Agreement.

This Agreement may be executed in any number of counterparts, including facsimile, PDF, and other electronic copies, each of which shall be deemed an original, but all of which taken together shall constitute one single agreement between the Parties.

www.moderncampus.com

CANADA

2482 Yonge Street #1366
Toronto ON Canada M4P 2H5
T. (416) 480-0500 | F. (416) 480-2995

USA

330 N Lantana Street, Suite 28, PMB 1014
Camarillo, CA 93010
T. (805) 484-9400

IN WITNESS WHEREOF, each Party hereto has caused this Agreement to be duly executed by an officer authorized in that behalf, in an official capacity only, as of and with effect on the Effective Date.

Triton College

Modern Campus USA Inc.

per: _____

Name: Mark R. Stephens

Title: Board Chairman

Date:

per: _____

Name:

Title:

Date:

per: _____

Name:

Title:

Date:

APPENDIX 1

TERM, SOFTWARE, SERVICE, FEES

1. TERM

- a) License Start Date: The License shall commence on the 1st day of December 2024.
- b) Initial Term: The initial term (the "**Initial Term**") of this Agreement shall commence on the License Start Date and continue for a period of 31 months, unless terminated earlier pursuant to Section 4 of Appendix 2.
- c) Renewal Term: This Agreement shall automatically renew for successive periods of 36 months (each a "**Renewal Term**") unless either Party notifies the other at least ninety (90) Business Days prior to the expiration of the Initial Term or the then Renewal Term of its desire not to renew this Agreement.

2. SOFTWARE SUBSCRIPTION

- a) Subscription: Subject to the terms and conditions of this Agreement, including the Appendices identified on the signature page, Customer shall be entitled to use the following Software modules as defined in Exhibit D in accordance with the license set out in Appendix 2 to this Agreement and any specific licensing restrictions as listed below (the "**Use Rights**"):
 - CMS - SaaS up to 10 users
 - Modern Campus Maps - License
 - CMS Website Search - License up to 20,000 files
 - CMS Faculty Directory - License
 - CMS Emergency Alerts - License
 - CMS Integrated Calendar
 - Modern Campus Hosting
- b) Add-On Subscription: Customer may make additional purchases from time to time through this agreement by ordering the applicable Software as per the then current Pricing Schedule.

3. SERVICE PACKAGE

- a) Scope: The Service Fees below are for Modern Campus' implementation methodology and Software configuration as set out in Exhibit E to this Agreement. Service Fees do not include custom integrations, functional customizations, or change request development unless identified as Additional Services. The Implementation Fees assume a maximum number of hours expended or a specific set of tasks/deliverables as per the chosen Service Package. If the implementation definition exceeds the stated package, then Modern Campus shall be entitled to charge additional service fees at an hourly rate as set forth in the then current Pricing Schedule, upon approval of an authorized agent of Customer through an applicable signed Change Request or statement of work (SOW).
- b) Services:
 - CMS Design Services - AVS
 - CMS - Guided Medium
 - CMS - Migration Medium
 - CMS - Flex Design Service - 200 Hour Bundle
 - Modern Campus Hosting - Setup

- Modern Campus Maps - Implementation
- CMS Website Search - Implementation
- CMS Faculty Directory
- CMS Emergency Alerts - Implementation
- CMS Integrated Calendar - Installation Services
- Modern Campus Maps - 2D or 3D map illustration
- CMS Personalization - Implementation

4. SUPPORT PACKAGE

- a) Scope: Customer is provided the support and maintenance services as described in Exhibit A.

5. FEES AND PAYMENT TERMS

- a) Currency: The Fees listed below are in U.S. dollars (USD) and are exclusive of any applicable taxes. Customer is a unit of local government exempt from sales, use and other applicable taxes and Fees shall not include any assessment of taxes. Customer shall provide proof of exemption upon request.

b) Subscription Fees:

- i) Description: The Subscription Fees are for the use of the Software set out in Section 2 of this Appendix commencing on the Effective Date.

- ii) Fees: The Subscription Fee for use of the Software is calculated at a rate indicated below and may be subject to change at the completion of the Initial Term or any Renewal Term.

- Subscription Fee:

- CMS - SaaS up to 10 users: \$7,500.00
- Modern Campus Maps - License: \$6,000.00
- CMS Website Search - License up to 20,000 files: \$5,000.00
- CMS Faculty Directory - License: \$0.00
- CMS Emergency Alerts - License: \$3,000.00
- CMS Integrated Calendar: \$0.00
- Modern Campus Hosting: \$7,500.00

Total Subscription Fees Year 1: \$29,000.00 USD

- Renewal Fee: The following additional fee is due each year:
 - An increase of 5%

- iii) Payment Terms: The Subscription Fee and Renewal Fee are payable annually in advance, with payment due Net 45 days from invoice date. Late Payments will be subject to a late fee calculated at 1% per month. If payment of Subscription Fees with annual recurring costs is not received prior to the start date of the Renewal Term, Modern Campus reserves the right to suspend access to the Software until payment is received.

c) Service Fees:

- i) Description: The Service Fees are for the services and number of hours as set out in Section 3 of this Appendix.

ii) Service Fee:

- CMS Design Services - AVS: \$130,200.00
- CMS - Guided Medium: \$42,000.00
- CMS - Migration Medium: \$20,000.00

- CMS - Flex Design Service - 200 Hour Bundle: \$30,000.00
 - Modern Campus Hosting - Setup: \$0.00
 - Modern Campus Maps - Implementation: \$0.00
 - CMS Website Search - Implementation: \$2,500.00
 - CMS Faculty Directory: \$0.00
 - CMS Emergency Alerts - Implementation: \$0.00
 - CMS Integrated Calendar - Installation Services: \$0.00
 - Modern Campus Maps - 2D or 3D map illustration: \$5,500.00
 - CMS Personalization - Implementation: \$0.00
- iii) Additional Service Fees:
A \$210/hour USD fee will be charged for any additional hours as per change requests approved in writing by both Modern Campus and the Customer.
- iv) Payment Terms: The Service Fee is billed in advance with payment due Net 45 days. Late Payments will be subject to a late fee calculated at 1% per month.
- v) Expiry Date: All services contracted in Section 3 of this Appendix expire 12 months from the License Start Date, or on the termination of this Agreement, and any remaining Package or Additional Service Fees are then due.
- vi) Out-of-Pocket Expenses: Customer will reimburse Modern Campus for reasonable, pre-approved out of pocket expenses incurred during the Modern Campus Implementation process. Out of Pocket Expenses include, but are not limited to, reasonable air travel, lodging, ground transportation, meals, incidentals, and other project related expenses. Modern Campus shall submit the foregoing pre-approved reasonable expenses and Customer shall reimburse Modern Campus upon receipt of the expense claim. Modern Campus will provide Customer with expected expense information in advance to approve expenditures or to provide reasonable expenditure guidelines.
- d) Support Fees:
- i) Description: The Support Fees are for the support and maintenance services as set out in Section 4 of this Appendix commencing on the Effective Date.
- ii) Fees:
- CMS - Support - SaaS: \$7,500.00 USD/ year
 - CMS - Developer Assistance Plan (40 Hours): \$4,500.00 USD/ year
- iii) Payment Terms: The Support Fee is payable annually in advance, with payment due Net 45 days from invoice date. Late Payments will be subject to a late fee calculated at 1% per month. If payment of Support Fee is not received prior to the start date of the Initial Term or Renewal Term, Modern Campus reserves the right to suspend access to the Software until payment is received.
- e) Taxes: Customer is exempt from sales, use, excise, and other taxes and shall provide proof of such exemption upon request. No sales, use, value added, excise or other taxes, federal, provincial, state or otherwise, shall be levied or imposed on the transactions contemplated by this Agreement and each Order Form, except for any taxes based on Modern Campus' net income, which shall be the sole responsibility of Modern Campus.

Grand Total (Subscription, Service, and Support Fees) for Year One

Total Year One Subscription: \$29,000.00
Total Year One Services: \$230,200.00
Total Year One Support: \$12,000.00

Total Year 1 Fees (12/01/2024 – 11/30/2025): \$271,200.00
Total Year 2 Fees (12/01/2025 – 11/30/2026): \$42,825.00
Total Year 3 Fees (12/01/2026 – 06/30/2027): \$26,099.06

APPENDIX 2

GENERAL TERMS AND CONDITIONS

1. THE SYSTEM

- (a) Provision and Access to the System: Modern Campus shall operate and maintain the System in accordance with Exhibit B of this Agreement. Access to the System is through a secure connection over the public Internet. Customer acknowledges and agrees that Modern Campus is not responsible or liable for any communication over the public Internet or any failure to deliver communication to and from the System on a timely basis.
- (b) Required and Infrastructure Changes: From time to time, it will be necessary for Modern Campus to perform maintenance on the System. Such maintenance includes routine maintenance to ensure the continued provision of the Services through the continued operation of the System or upgrading, updating or enhancing the System. Modern Campus shall use its commercially reasonable efforts to perform such maintenance at such times to minimize the impact of any downtime of the System to Customer. Modern Campus may, at any time, with or without notice to Customer: (i) make changes that are necessary to comply with applicable safety, security or other statutory requirements or orders from applicable governmental authorities; (ii) supplement or make changes to its user documentation and to its rules of operations, access procedures, security and privacy procedures and policies; and (iii) change the components, type and location of the System; provided that any such changes do not impair the provision of the Services.
- (c) Software Revisions: Modern Campus reserves the right to modify, revise, upgrade, replace, or reconfigure the Software features and functions at any time, provided that for those revisions that will materially affect System functionality Modern Campus will give Customer at least ninety (90) calendar days' advance notice of such revision. Occasionally, these changes may require Customer to adapt integration files, or otherwise update data in the Software.
- (d) Modern Campus' Ownership: Customer acknowledges and agrees that Modern Campus owns all worldwide rights, titles and interests, including all intellectual property rights, in and to: (i) the System; (ii) Software; (iii) User Documentation; and (iv) any modifications, enhancements, upgrades, updates or customization to any of the foregoing. Customer does not acquire any rights, title or ownership interests of any kind whatsoever, express or implied, in any of the foregoing other than the licenses granted herein.

2. USE OF SERVICES

- (a) Grant by Modern Campus: For the duration of the Term, Modern Campus grants to Customer a non-exclusive, non-transferable, revocable right, for Customer's internal business purposes to access the System in accordance with the security protocols as set out herein for the purpose of:
 - (i) using the Software identified in Appendix 1 subject to the Use Rights associated with such Software;
 - (ii) viewing and displaying the User Documentation; and
 - (iii) uploading, processing, viewing, displaying, using and downloading Customer Data to and from the System.
- (b) Authorized Users: Customer shall be responsible and liable for the actions and omissions of each Authorized User and their compliance of the provisions of this Agreement.

- (c) Support: Modern Campus shall provide support to Customer and its Authorized Users in accordance with the provisions set out in Exhibit A to this Agreement.
- (d) Reservation of Rights: Any rights not granted herein are strictly reserved by Modern Campus. Customer shall not (i) permit any Person other than Authorized Users to use the System; (ii) process or permit to be processed any data other than Customer Data; and (iii) itself or knowingly permit others to, reverse engineer, decompile, disassemble or translate the Software or any other software used by Modern Campus to deliver the Services, or otherwise attempt to view, display or print such software, including but not limited to the Software's, source code. Modern Campus may monitor Customer's use of the System and Software, including compiling reports evidencing Customer's usage thereof, gather statistics, track aggregated data, and satisfy any support requirements, provided such monitoring does not unreasonably interfere with Customer's use of the System.
- (e) Prohibited Activities: Customer shall not:
- (i) use the Services for improper or unlawful purposes or in contravention of Customer's own policies and regulatory requirements;
 - (ii) include, or knowingly allow others to include, any Objectionable Content or introduce Viruses to the System and shall institute such security procedures and safeguards as Customer deems necessary to prevent the posting, uploading or inclusion of any Objectionable Content or Viruses to the System;
 - (iii) intercept or attempt to intercept any messages transmitted to and from the System that are not intended for Customer or any of its Authorized Users;
 - (iv) take any action that may damage, disable, overburden, or impair the System or attempt to circumvent, disable, damage or impair the System's security features;
 - (v) remove any copyright or other proprietary rights notice on the Software or the User Documentation or any copies thereof;
 - (vi) use any robot, spider or other automatic device or manual process to monitor or copy portions of the System;
 - (vii) perform any vulnerability scanning or penetration testing on the System or Software without Modern Campus' explicit prior written consent for each such scan or test; and
 - (viii) reproduce, duplicate, copy, sell, trade, repurpose, resell, or utilize, the Software and/or Services or any portion thereof, for any commercial purposes not contemplated under this Agreement. The rights granted in this Agreement, are intended for the use of the Customer and its Authorized Users, and shall not be transferred, assigned, or sublicensed, temporarily or permanently, to any other person or third party.
- (f) Viruses: If Modern Campus, in its absolute reasonable discretion, forms the view that any Customer Data or any other information or files uploaded by Customer or any of its Authorized Users knowingly contains or includes a Virus, Modern Campus may remove such Customer Data, information or file from the System and take such other action as Modern Campus deems necessary to protect the integrity and operation of the Services, System and the Software. Any costs associated with such removal may be charged by Modern Campus to Customer. Modern Campus shall notify Customer of its actions under this Section as soon as reasonably possible.

3. SECURITY AND CUSTOMER DATA

- (a) Security: Modern Campus agrees to protect the privacy and security of Customer Data according to all applicable laws and regulations, by commercially-acceptable standards, and no less rigorously than it protects its own confidential information, but in no case less than reasonable care. Modern Campus shall implement and maintain reasonable safeguards and controls to deter and for the detection, prevention and correction of any unauthorized intrusion, access or use of the System.
- (b) PCI Compliance: For Modern Campus applications incorporating credit card processing, Modern Campus represents that, as of the Effective Date, it retains appropriate PCI-DSS certification and will provide periodic notification of ongoing certification renewals.
- (c) Authentication IDs: Customer shall control and maintain the security of all Authentication IDs. Customer shall be solely responsible for all instructions, commitments and other actions or communications taken under any of its Authentication IDs. Customer shall promptly report to Modern Campus any errors or irregularities in the Service or the System or any unauthorized use of any part thereof and inform Modern Campus immediately if any Authentication ID becomes known to any third person who is not authorized to possess such password. Customer hereby indemnifies and holds harmless Modern Campus from any actions, claims, suits, proceeding or damages made against Modern Campus from a third person as a result of any use of Customer's Authentication IDs, whether or not such use is authorized by Customer.
- (d) Customer Data: Customer acknowledges and agrees that Modern Campus: (i) will not be responsible for the accuracy, completeness or adequacy of any Customer Data or the results generated from any Customer Data uploaded to the System and processed by the Software; (ii) has no control over any Customer Data or the results therefrom; and (iii) does not purport to monitor Customer Data.
- (e) Customer's Ownership: Modern Campus acknowledges and agrees that all worldwide right, title and interest including, all intellectual property rights in and to the Customer Data shall be the exclusive property of Customer. Modern Campus does not acquire any rights, title or ownership interest of any kind whatsoever, express or implied, in any of the Customer Data, other than the license granted herein. Modern Campus shall not be held responsible for accessibility-related issues concerning Customer website. While Modern Campus may provide accessibility tools within the Software, it is the responsibility of the Customer to use these tools to identify and correct accessibility issues with Customer website.
- (f) Compliance with Privacy Laws: Modern Campus will comply with applicable privacy laws, including the Family Educational Rights and Privacy Act ("**FERPA**") and the Health Insurance Portability and Accountability Act ("**HIPAA**") and the data security standards set out therein regarding personally identifiable information contained within Customer Data. To the extent that Modern Campus has access to "Education Records", it is deemed a "school official" as each of these terms is defined in FERPA.
- (g) Data Breach: Modern Campus has implemented and shall maintain a program for managing unauthorized disclosure or exposure of Customer Data stored by or accessible through the Services ("**Data Breaches**"). Both Customer and Modern Campus shall take reasonable steps to prevent unauthorized access to the System. Each party shall notify the other immediately of any known or suspected unauthorized use of the System or breach of its security and shall use best efforts to stop said Data Breach.

- (h) Use of Customer Data: Modern Campus may use Customer Data for the sole purposes of: (i) providing the Services to Customer; and (ii) on an aggregated and anonymous basis for System analytics and improvement. Modern Campus may disclose Customer Data as required by applicable law or by proper legal or governmental authority. Modern Campus shall give Customer prompt notice of any such legal or governmental demand and reasonably cooperate with Customer in any effort to seek a protective order or otherwise to contest such required disclosure, at Customer's expense and under the control of Customer's legal department.

4. SUSPENSION AND TERMINATION

- (a) Suspension of Services: Modern Campus may suspend Customer's and each of its Authorized Users' right to receive the Services and access and use of the Software if, in consultation with Customer, it has been determined that a Customer Authorized user, or other party has undermined or attempted to undermine, the security or integrity of the System.
- (b) Customer's Right of Termination for Breach by Modern Campus: Subject to Section 4(d) and 4(e) of this Appendix, Customer may terminate this Agreement and the rights granted hereunder without prejudice to enforcement of any other legal right or remedy, if Modern Campus breaches any material provision of this Agreement and such breach continues for a period of thirty (30) Business Days after delivery of a written notice by Customer requiring Modern Campus to correct such failure.
- (c) Modern Campus' Right of Termination for Breach by Customer: Subject to Sections 4(d) and 4(e) of this Appendix. Modern Campus may terminate this Agreement and the rights granted hereunder without prejudice to enforcement of any other legal right or remedy, immediately upon giving written notice of such termination if Customer:
 - (i) fails to pay in full any Fees owing by it under this Agreement as required by the Illinois Prompt Payment Act or breaches any other material provision of this Agreement and such failure or breach continues for a period of thirty (30) Business Days for breach not related to payment of fees, after delivery of a written notice by Modern Campus requiring Customer to correct such failure or breach; or
 - (ii) infringes the intellectual property rights of Modern Campus.
- (d) Effect of Termination: Upon the termination of this Agreement for any reason:
 - (i) Modern Campus shall submit to Customer any Customer Data contained in the System in the form of an encrypted database backup file within ten (10) Business Days of receipt of written request by Customer.
 - (ii) Customer shall immediately discontinue use of the System, Software and User Documentation and Modern Campus shall discontinue the provision of the Services;
 - (iii) Customer shall pay to Modern Campus the full amount of all Fees payable hereunder outstanding as of the effective date of termination as required by the Illinois Prompt Payment Act; and
 - (iv) within fifteen (15) Business Days from the effective date of termination and subject to Modern Campus' back-up policies, each Party will return to the other Party, or confirm destruction, of all Confidential Information of the other Party which is then in its possession or control and is not required to be maintained for legal compliance.
- (e) Survival of Covenants: Notwithstanding the termination or expiration of this Agreement for any reason, the covenants set out in this Section 4(e) and in Sections 1(d), 3(e), 4(d), 5, 6(c), 7, 9, 10(a), 10(c) and 11 of this Appendix shall survive any such termination or expiration.

5. CONFIDENTIAL INFORMATION

Each Party acknowledges that Confidential Information consists of confidential and proprietary information. Except as required by law, each Party shall, and shall cause its employees, agents and contractors to hold Confidential Information of the other Party in confidence, and shall use the same degree of care by instruction, agreement or otherwise, to maintain the confidentiality of the other Party's Confidential Information that it uses to maintain the confidentiality of its own Confidential Information, but with at least a reasonable degree of care. Each Party agrees not to make use of Confidential Information other than for the exercise of rights or the performance of obligations under this Agreement, and not to release, disclose, communicate it or make it available to any third party other than employees, agents and contractors of the Party who reasonably need to know it in connection with the exercise of rights or the performance of obligations under this Agreement. In the event that any Party receives a request to disclose all or any part of the Confidential Information pursuant to the Freedom of Information Act request, under the terms of a valid and effective subpoena or order issued by a court of competent jurisdiction, or by a governmental body, such Party agrees, to the extent permitted by applicable law, to (i) immediately notify the other Party of the existence, terms and circumstances surrounding such a request; (ii) consult with the other Party on the advisability of taking legally available steps to resist or narrow such request; and (iii) if disclosure of such information is required, permit the other Party to obtain, as soon as reasonably practicable, an order or other reliable assurance that confidential treatment will be accorded to such portion of the disclosed information as the other Party designates at that party's sole cost and expense.

6. WARRANTIES

- (a) Software Warranties: Modern Campus hereby warrants to Customer that during the Term the Software will substantially operate in accordance with, and have the functions set out in, the User Documentation.
- (b) Remedy: For any breach of the above warranty, Customer's exclusive remedy and Modern Campus' entire liability and sole obligation is to correct the defects in the Software that caused the breach of the above warranty in accordance with the terms set out in Exhibit A to this Agreement.
- (c) Exclusion of Other Warranties: EXCEPT AS OTHERWISE EXPRESSLY STATED IN THIS AGREEMENT, THERE ARE NO EXPRESS OR IMPLIED WARRANTIES OR CONDITIONS IN RELATION TO THE SERVICES, SYSTEM, SOFTWARE OR USER DOCUMENTATION THAT ARE THE SUBJECT MATTER OF THIS AGREEMENT, INCLUDING IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, , OR THAT THE SERVICES, SYSTEM OR SOFTWARE WILL MEET CUSTOMER'S NEEDS OR WILL BE AVAILABLE FOR USE AT ANY PARTICULAR TIME OR WILL BE ERROR FREE.

7. INDEMNIFICATION

- (a) Modern Campus' Indemnity: Modern Campus shall defend at its own expense any claim, proceeding or suit brought against Customer, its affiliates, directors, officers, employees and agents, by a third person (referred to as a "Claim") to the extent such Claim alleges that the Software furnished hereunder infringes any U.S. or Canadian copyright, valid registered patent or trademark of a third person, and will indemnify and pay all damages which by final judgment or settlement may be assessed against Customer on account of such Claim, provided that:
 - (i) prompt written notice of the Claim or of any allegations or circumstances known to Customer which could result in a Claim is provided to Modern Campus;

- (ii) reasonable information and assistance are received from Customer, at Modern Campus' expense, which Modern Campus may require to defend the Claim;
- (iii) Modern Campus is given sole control of the defense of the Claim, and all negotiations for its settlement or compromise thereof; and
- (iv) the alleged infringement does not result from any non-permitted uses, alterations, modifications or enhancements carried out by Customer or on its behalf by a third person.

If such Claim has occurred, or in Modern Campus' opinion is likely to occur, Customer agrees to permit Modern Campus, at Modern Campus' option and expense, either to procure for Customer the right to continue using the Service, including the System and Software, or to replace or modify the Software so that it becomes non-infringing without substantial loss of functionality, or if none of the foregoing alternatives is reasonably available and at Modern Campus' discretion, require the Customer to discontinue use of the Services, including the System and Software and Modern Campus shall issue a refund to Customer for the remaining pro-rata portion of any pre-payments corresponding to the current Term Subscription Fees. The foregoing states the entire obligations and liabilities of Modern Campus with respect to any infringement of intellectual property rights of any third person.

Customer, as an entity and on behalf of its employees, agents, and students, claims any and all governmental immunity as may be established by or set forth under Federal or Illinois law, rule or regulation

8. INSURANCE

Modern Campus shall maintain, at Modern Campus' sole expense, the following insurance coverages and limits:

- (i) Commercial General Liability Insurance with limits of liability not less than \$3,500,000 USD per occurrence and in the aggregate, including liability coverage for bodily injury or property damage;
- (ii) Professional Liability insurance including Errors and Omissions Insurance with limits of liability not less than \$3,500,000 USD per occurrence and in the aggregate; and
- (iii) Cyber Liability insurance with limits of liability not less than \$3,500,000 USD per occurrence and in the aggregate.

Modern Campus' insurance shall be primary, and any applicable insurance maintained by Customer shall be excess and non-contributing. Modern Campus shall provide Customer with a certificate of insurance naming the Customer as an additional insured.

9. LIMITATION OF LIABILITY

- (a) Consequential Damages: IN NO EVENT SHALL EITHER PARTY, OR ANY OF ITS EMPLOYEES, DIRECTORS, OFFICERS, OR AGENTS, BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, SPECIAL, INCIDENTAL, EXEMPLARY OR PUNITIVE DAMAGES OR FOR ANY LOST REVENUE, LOST PROFITS, EVEN IF ADVISED IN ADVANCE OF THE POSSIBILITY OF SUCH DAMAGES OR LOSS.
- (b) Limitation of Direct Damages: SUBJECT TO SECTION 9(c) OF THIS APPENDIX, IN RESPECT OF ANY CLAIM, DEMAND OR ACTION BY CUSTOMER AGAINST MODERN CAMPUS OR ANY OF ITS EMPLOYEES, DIRECTORS, OFFICERS, OR AGENTS WHETHER BASED IN CONTRACT, TORT, OR OTHERWISE, INCLUDING A BREACH BY MODERN CAMPUS OF ANY OF ITS OBLIGATIONS UNDER THIS AGREEMENT (WHETHER OR NOT A FUNDAMENTAL BREACH), OR DAMAGES RESULTING FROM MODERN CAMPUS' NEGLIGENCE OR WILLFUL MISCONDUCT, CUSTOMER'S EXCLUSIVE REMEDY SHALL BE TO RECEIVE

FROM MODERN CAMPUS PAYMENT FOR ACTUAL AND DIRECT DAMAGES TO A MAXIMUM AGGREGATE AMOUNT OF \$1,000,000.00 (ONE MILLION DOLLARS).

- (c) Exception: NOTWITHSTANDING SECTION 9(b) ABOVE, THE LIMITATION SET OUT THEREIN SHALL NOT APPLY TO ANY DATA BREACH CAUSED BY MODERN CAMPUS' GROSS NEGLIGENCE, IN WHICH CASE CUSTOMER'S EXCLUSIVE REMEDY SHALL BE TO RECEIVE FROM MODERN CAMPUS PAYMENT FOR ACTUAL AND DIRECT DAMAGES TO A MAXIMUM AGGREGATE AMOUNT EQUAL TO FIVE MILLION DOLLARS (\$ USD 5,000,000).

10. MISCELLANEOUS

- (a) Governing Law: This Agreement shall be governed by, and construed and enforced in accordance with, the laws in force in the state of Illinois. The Parties hereto agree to submit to the jurisdiction of the courts of the state of Illinois located in Cook County, Illinois, and waive any objection relating to improper venue or forum non convenient to the conduct of any proceeding in any such court.
- (b) Modifications: This Agreement may be modified only upon written agreement signed by the authorized agents of the Parties hereto.
- (c) Severability: In the event that any provision (or any portion of a provision) of this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable for any reason, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision (or portion of a provision) had never been contained herein in regards to that particular jurisdiction.
- (d) Assignment: Neither this Agreement nor any of the rights or obligations hereunder may be assigned by either Party in whole or in part without the prior written consent of the other Party, except that either Party may assign this Agreement with all of its obligations and rights to an Affiliate or to an entity which acquires all or substantially all of the assets and business of the Party by merger, sale of assets, sale of stock, operation of law or otherwise.
- (e) No Agency: Nothing herein shall be deemed to constitute either Party as an agent, representative or employee of the other Party, or both Parties as joint venturers or partners for any purpose. Each Party shall act solely as an independent contractor and shall not be responsible for the acts or omissions of the other Party. Neither Party will have the authority or right to represent nor obligate the other Party in any way.
- (f) Modern Campus Brand Protection: The logo "Powered by Modern Campus" , with embedded link to Modern Campus website, will appear in appropriate visible locations within the Software including Login pages.
- (g) Customer List: Modern Campus is permitted to list the Customer's logo and name in marketing materials including within a customer list composed of other Modern Campus customers.
- (h) Force Majeure: No delay, failure, or default, other than a failure to pay Fees when due, will constitute a breach of this Agreement to the extent caused by acts of war, terrorism, hurricanes, earthquakes, other acts of God or of nature, riots or other acts of civil disorder, embargoes, or other causes beyond the performing party's reasonable control provided that written notice of delay (including anticipated

duration of the delay) shall be given by the affected Party to the other Party within ten (10) days of the affected Party first becoming aware of such event.

- (i) No Waiver: Neither Party will be deemed to have waived any of its rights under this Agreement by lapse of time or by any statement or representation other than by an authorized representative in an explicit written waiver. No waiver of a breach of this Agreement will constitute a waiver of any other breach of this Agreement.
- (j) Cooperative Purchasing: Any university, college or other educational institution in Illinois shall be eligible to purchase any Modern Campus products under the terms of, and be governed by, this Agreement at the then rate set by Modern Campus. Each such purchase will be reflected on a separate Order Form or Statement of Work, executed specifically for that purchase. Each purchaser shall be responsible for its own purchases and shall be liable only for goods or services ordered and received under the Order Form or Statement of Work to which it is a party.
- (k) Authorized Agent: This Agreement is executed by an authorized representative of Customer in the representative's official capacity only and the representative shall have no personal liability under this Agreement, Statement of Work, or associated Appendices.
- (l) Workplace Conduct: Neither party shall discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law. Each party certifies that it is an equal opportunity employer and maintains a written sexual harassment policy and Drug Free Workplace policy in conformance with applicable law.

11. DEFINITIONS

In this Agreement, the following terms shall have the following meanings:

"Affiliate" means any corporation or entity controlling, controlled by or under common control, directly or indirectly with Modern Campus or the Customer, as applicable.

"Authentication ID" means a security mechanism by which an Authorized User identifies herself or himself to the System and gains access thereto, which security mechanism may include user identification, passwords, digital certificates or any other similar process mechanism for authentication and recognition as determined by Modern Campus from time to time.

"Authorized User" means any company or individual, including Customer's employees, agents, clients, consumers, students or instructors, who Customer has authorized to access and use the Services.

"Business Day" means any calendar day except for Saturday or Sunday or any statutory holiday observed in the state of Illinois.

"Change Request" means any document detailing Customer service requests or Software customizations, along with pricing, that requires approval in writing by both parties.

"Confidential Information" means this Agreement; all data and information relating to the business and management of either Party, including Customer Data; the Software, including its design, ideas embodied therein, models and databases; and marketing, financial or personnel data of a Party, provided, however, that Confidential Information shall not include any data or information which:

- (i) is or becomes publicly available through no fault of the Party to whom disclosure is made;
- (ii) is disclosed to a Party by a third party under no obligation of confidentiality to the other Party;
- (iii) is disclosed in compliance with a Freedom of Information Act request; or
- (iii) is further disclosed with the prior written consent of the disclosing Party.

"Customer Data" means any data, content, and information in electronic form input or collected through the System by or from Customer, including without limitation by Customer's clients.

"Customer's Point of Contact" has the meaning ascribed to it in Section 2(c)(i) of Exhibit A.

"Fees" means collectively the Service Fees, Subscription Fees, and any Other Fees, where "Service Fees", "Subscription Fees", and any "Other Fees" are set out in Appendix 1 to this Agreement.

"Hours of Support" means between the hours of 9:00 a.m. and 8 p.m. Eastern Time (standard or daylight, as the case may be) on Business Days. Hours of support for Severity 1 issues (out of service) are 24 hours a day, 7 days per week.

"Objectionable Content" means content that infringes any applicable laws, regulations or third person's rights, and content which is in breach of any person's intellectual property rights.

"Person" means any individual, estate, sole proprietorship, firm, partnership, unincorporated association, unincorporated syndicate, unincorporated organization, limited liability company, corporation, body corporate, trustee, trust, governmental authority or other entity or organization and includes any successor to any of the foregoing.

"Resolution" has the meaning ascribed to it in Section 1(f)(iv) of Exhibit A.

"Revenue" is defined as all revenues, net of discounts and refunds, that Customer charges, bills, invoices, or receives through the direct or indirect usage of the Software and may include, but is not limited to tuition fees, event or add-on fees, special requests, administrative fees, supplementary fees, other purchases through any use of the Software whatsoever, and includes indirect Revenue received in another system as a result of the purchased program, course, or other item being marketed through Modern Campus.

"Service" means collectively the services to be provided by Modern Campus to Customer as described and set out in this Agreement.

"SLA" – means Modern Campus' standard service level agreement as defined in Exhibit B.

"Software" means the software, modules, tools, and other features provisioned and made available to Customer set out in Appendix 1 to this Agreement.

“Statement of Work (SOW)” is a document detailing Customer service requests or Software customizations that contains schedule, roles and responsibilities, and other project-based information and requires approval in writing by both parties.

“System” means collectively: (i) the Software; and (ii) the computer server that houses the Software and those devices and peripherals physically located with such server located behind Modern Campus’ border router, which is used to establish connectivity from the System to the public Internet.

“Term” means collectively the Initial Term and any Renewal Term; where the “Initial Term” and any “Renewal Term” are set out and defined in Appendix 1 to this Agreement.

“User Documentation” means online help and any additional materials published by Modern Campus with respect to System functionality.

“Use Rights” means the parameters by which Customer may use the Software set out in Appendix 1 to this Agreement.

“Virus” means a piece of code usually (but not necessarily) disguised as something else that causes some unexpected and, for the victim, usually undesirable, event and which is designed so that it may automatically spread to other computer users; the term ‘Virus’ will also be deemed to include worms, cancelbots, trojan horses, harmful contaminants (whether self-replicating or not) and nuisance causing or otherwise harmful applets.

Exhibit A

SUPPORT

1. SCOPE

- (a) Generally: Modern Campus shall provide the Support Services in accordance with the provisions of this Exhibit.
- (b) Provision of Updates: From time to time, Modern Campus shall deploy updates to the Software as and when developed by Modern Campus. Modern Campus reserves the right to update any production hosted environment, in collaboration with the Customer, within 30 days of the availability of the Software update.
- (c) Exclusions: Modern Campus' obligations hereunder do not include maintenance services on any third-party software, or monitoring or otherwise managing customer's on-premise computing environments. Under no circumstances do Modern Campus' obligations under the SLA include, without a separate services engagement, any onsite support services, or training.
- (d) Description of Support: Subject to Customer providing First Level Support and performing its other obligations as described herein, Modern Campus shall provide support through its online support portal during the Hours of Support. Support shall consist of:
 - a. Verifying and/or confirming the Severity Level of Customer's query; and
 - b. Providing Customer with any readily available Resolution, which may be a temporary Resolution until a permanent Resolution can be developed, or a work around to rectify an Error.
- (e) Severity Level Classifications: Modern Campus' help desk and Customer's Point of Contact will reach agreement on the severity of each issue according to the severity classifications contained in this Section. If agreement cannot be reached, the issue will be escalated to a representative of Modern Campus' and Customer's management to reach agreement. Modern Campus will use commercially reasonable means to address the issue within the specified timeframes contained herein depending on the severity level.

Severity 1

A problem fits the classification of Severity 1 when any one of the criteria shown below is met.

- o No access to the Software's core functionality for all Customer end users due to Software.
- o Severely limited ability to use major functionality of the Software AND there is an imminent mission-critical business deadline and/or significant business impact for all Customer users.

Severity 2

A problem fits the classification of Severity 2 when any one of the criteria shown below is met.

- o Limited ability to use a major feature or functionality of the Software and there is no reasonable Workaround.
- o Complete inability to use the Software for a small or non-significant portion of Customer's organization.

Severity 3

Severity 3 is the default severity of new tickets unless specific criteria for Severity 1 or Severity 2 can be demonstrated. A problem fits the classification of Severity 3 when any one of the criteria shown below is met.

- o Loss of Software functionality to an individual user or group with minor overall business impact.
 - o Identified errors that require final resolution in software but whereby a suitable workaround has been provided.
 - o Minor cosmetic or functional errors that do not stop users from performing required task
- (f) Response Times and Resolution:
- (i) For any problems that are outside of the scope of Customer's First Level of Support, Customer's Point of Contact shall contact Modern Campus' online support portal.
 - (ii) Any issues left from the Customer Point of Contact to the Modern Campus online support portal will be responded to through the creation of a trouble ticket according to the following Response Times only during Hours of Support from the time the message was left:
 - Severity 1: 1 hour
 - Severity 2: 4 hours
 - Severity 3: Next business day
 - (iii) Modern Campus shall attend to each of Customer's reported Incidents based upon Severity Level, and, for Incidents of the same Severity Level, based upon the date and time of receipt of the reported Incident unless otherwise directed.
 - (iv) "Resolution" means any action, software, script, workaround or other means to enable the Software to run as per the User Documentation.
 - (iv) Targeted time for Resolution of problems from start of Resolution efforts are shown below.
 - Severity 1: 4 hours
 - Severity 2: 8 hours only during the Hours of Support
 - Severity 3: to be considered for correction in the next fix pack, or product release
 - (v) Modern Campus does not warrant that, in all circumstances, it will be able to provide a Resolution in the time frames specified. Customer shall co-operate promptly with Modern Campus in the investigation, diagnosis, and Resolution of incidents. If Modern Campus anticipates that the expected resolution time will not be met then a revised resolution time will be communicated to Customer's Point of Contact before the expected resolution time expires.

2. CUSTOMER'S OBLIGATIONS

- (a) Customer's Help Desk: Customer shall establish and maintain a help desk to provide First Level Support for Customer's users of the Software. Each individual on the Customer's help desk must be knowledgeable with respect to the use and operation of the Software and have the ability to diagnose the source of the problem. For greater certainty, such diagnostic ability means the ability to determine whether the problem relates to hardware, network, third party software or an issue with the Modern Campus Software.
- (b) First Level Support: Customer shall provide to its users and perform First Level Support prior to contacting Modern Campus regarding any issues. The First Level Support consists of the following requirements:
 - o Customer end user support regarding the use and operation of the Software;

- o Resolution of Customer internal tickets that represent Software that is working as designed according to documentation, training, or help materials;
- o User identification and password maintenance;
- o Customer equipment support;
- o Maintenance of Customer internal network;
- o Problem detection and escalation to Modern Campus' help desk;
- o Customer internal problem ticket management (Open/Notification, Documentation/Logging, Follow-ups, Reporting) and
- o Problem diagnosis and resolution in conjunction with Modern Campus' help desk.

Customer will perform an analysis of the problem identified by its users and resolve those problems within its scope of responsibility. If the problem is within the scope of Modern Campus' responsibility then Customer shall escalate the problem to Modern Campus' help desk by contacting Modern Campus' help desk.

(c) Contacting Modern Campus:

- (i) The Customer will provide a single point of contact to the Modern Campus Help Desk and two (2) alternatives (collectively referred to as the "Customer's Point of Contact").
- (ii) Only those individuals designated by Customer as Customer's Point of Contact may contact Modern Campus' help desk to resolve problems regarding the use of the Software that Customer's help desk cannot otherwise resolve. Modern Campus shall not be obligated and may not respond to any users or from any employees of Customer other than the Customer's Point of Contacts or, at the discretion of Modern Campus, employees on Customer's help desk.
- (iii) Customer shall not contact Modern Campus for any issues that are to be resolved by Customer under "First Level Support". In the event that Customer contacts Modern Campus' help desk with "First Level Support" issues, Modern Campus shall notify Customer of the improper use of Modern Campus' help desk. If the situation persists after receipt by Customer of such notice then, if mutually agreed upon, Modern Campus may charge Customer additional fees based on time for handling such "First Level Support" issues. Notwithstanding the preceding, and at any time, Modern Campus may refuse to respond or process any issues classified as "First Level Support".
- (iv) Modern Campus will provide Customer with complete contact information for the Modern Campus Help Desk and will notify the Customer single point of contact at least 24 hours in advance of changes in the contact information.

Exhibit B

SOFTWARE AND SERVICE HOSTING

- (a) Description of Hosting: Modern Campus will provide hosting services for the Customer as described herein, on the intended environment defined by Modern Campus, and those ongoing activities required to make the Software and Services available to the Customer on an ongoing basis.
- (b) Service Levels: Modern Campus will maintain 99.95% availability for Customer on a monthly basis. Availability as defined by the ability for authorized users to access and/or login to the application as well as ability for regular use of the Software and Services (excluding downtime due to required services outside of Software or Modern Campus control such as identity management integration, credit card merchant service availability etc.). Scheduled routine maintenance, critical maintenance, denial of service attacks or any event, or a series of related events, which are outside the reasonable control of Modern Campus for affecting normal availability, will not be included in availability calculations. Routine maintenance is defined as general enhancement to the application. Critical maintenance is defined as updates requiring immediate application to ensure security or stability in response to potential environmental threats.

Under no circumstances will availability calculations include any downtime that can be identified as resulting from Customer network, Customer computers, or other reasons outside of Modern Campus' control.

Routine maintenance is scheduled at such times to minimize the impact of any downtime of the System to Customer.

In the event that, during the Initial Term or Renewal Term, the Software and Service Hosting fails to meet the availability commitment then Modern Campus shall issue service credits calculated in accordance with the following to the Customer for that particular month, such service credits to be deducted by Modern Campus from future Charges.

$$\text{Service Credit} = (3 \times (\text{Up-Time Target Percentage} - \text{Actual Up-Time Percentage})) * (\text{Annual Subscription Fee}/12 \text{ months})$$

- (c) Service Level Monitoring: Modern Campus will utilize appropriate measurement and monitoring tools and procedures necessary to measure its performance of the Support Services and compare such performance to that required by the service levels.
- (d) Redundant Systems: The Software and Services will at all times be maintained on servers and other hardware (the "Primary Hardware") maintained by or on behalf of Modern Campus that will be located in a data center ("Data Center") that employs industry-leading security measures, with regard to both physical security (e.g., restricted access to servers, etc.) and electronic security (e.g., firewalls). Modern Campus will also provide for redundant servers and other hardware ("Redundant Hardware") at such Data Center so that, if the Primary Hardware malfunctions, the Redundant Hardware will host the Software according to the specifications set forth herein.
- (e) Backup: Modern Campus encrypts all database backups at rest and targets a recovery point objective of 1 day (RPO). Database backups are kept for 14 days.

- (f) System Access: Modern Campus does not give Customers direct access to the production database, except through the use of the Software or supplied Services, for security and data protection purposes.
- (g) Disaster Recovery: Modern Campus Software and Services are hosted on a fully redundant infrastructure that ensures operation under normal circumstances with minimal or no downtime in the case of specific, individual component hardware failure. Automated messaging is in place and designed to alert Modern Campus staff of any potential service degradation.

Modern Campus maintains infrastructure and backups (application data and database) in a separate physical location geographically removed from the production installation to provide redundancy in the event to a catastrophic failure of the hosting environment.

A detailed Disaster Recovery Planning Checklist may be developed collaboratively between the Customer and Modern Campus Solutions prior to a production go-live to ensure that roles and responsibilities of both organizations are understood.

Exhibit C

3RD PARTY HOSTING

1. ON-PREMISE HOSTING

Modern Campus staff may be requested by Customer, as indicated in the Agreement, to install or configure software or components on Customer owned equipment (e.g. Customer production web hosting server), and Customer will provide all approvals and authorizations required to carry out such activities in writing.

2. 3RD PARTY WEB HOSTING

If Customer purchases production web server hosting services from Modern Campus, this hosting may be provided by a third-party vendor if indicated in the Agreement. Any inability to connect to 3rd party arranged hosted services due to failures or improperly configured services at a third-party hosting facility (including but not limited to DNS services, VPNs, or Internet transport solutions) shall not be considered as outages of Modern Campus hosted solutions.

Exhibit D

SOFTWARE DESCRIPTION – MODERN CAMPUS CMS

Software or Module	Description
CMS	Modern Campus CMS is the #1 commercially available CMS in Higher Education. Modern Campus CMS was built for, and works exclusively with, colleges and universities. Modern Campus CMS delivers an extensive set of capabilities to meet your website management needs from personalization capabilities that enable you to target specific segments with dynamic content to reach your website engagement goals to low code tools for building new reusable layouts that makes designing new website templates easy, even for the least technical of your staff, to robust reporting tools and dashboards that help you monitor the health of your website, manage user permissions, and understand visitor behavior.
CMS Blogs	The optional CMS Blogs module for the CMS provides a built-in, integrated blog solution. Users choose from existing page layouts or provide a set of custom-built blog layouts to be implemented. With appropriate permissions, users will be able to create/update blog posts just as they would on any other page in the CMS.
CMS Integrated Calendar	This module allows contributors to create event calendars. Users can add contacts, locations, tags, and attachments, as well as schedule repeating events or multiple-date events. Event information can be published immediately or saved for later publication and can be posted to multiple calendars. Separate event calendars can be made for groups such as Student Life to be portrayed in different webpages.
CMS Email Campaign Manager	Create, send, and manage your responsive newsletters, announcements, promotions, and other important marketing campaigns. You will be able to effectively communicate with your target audience through automated emails. Email Campaign Manager allows you to easily create, send, and manage targeted and personalized marketing emails directly within Modern Campus CMS. Some of the features of ECM include analytics and reporting about message preferences and performance, personalized and mobile-friendly templates that are readable on any device that allow you to send out targeted, and personalized email and A/B Testing to find the right message for your target audience.
CMS Website Search	Our integrated search tool replaces the cost of other solutions like Google search and more. The module is designed to vastly improve the web search experience for visitors to your site, allowing them to quickly and easily find exactly what they need. CMS Website Search allows you to index all the data you want website visitors to find. Beyond web pages, CMS Website Search can index content from dozens of file formats including PDFs, MS Office documents, SharePoint sites, and even links generated by JavaScript. Indexing occurs as often as preferred, ensuring up-to-date search results every time.
CMS Emergency Alerts	When an unforeseen event occurs, quickly create a custom emergency announcement, and prominently display it on your site for everyone to see. Modern Campus CMS Emergency Alerts modules allows administrators to create custom emergency announcements quickly and easily and prominently display them on your website for the public to see. Our Emergency Alerts module allows you to classify your Alerts into three categories: Announcement, Warning, or Emergency. You can choose the styling

Software or Module	Description
	for your alert and decide where you want it to appear on your website (e.g., home page, all pages, CAS login).
CMS Insights	Our Insights module fully integrates with Modern Campus CMS to regularly monitor a website's health for adherence to standards and regulations related to accessibility. CMS Insights performs a thorough analysis of a website and reports on accessibility issues, broken links, misspellings, and search engine optimization suggestions. The tool sends regularly scheduled emails to CMS administrators with an overall site score, along with a link to a detailed report showing recommended actions. Because of its integration with Modern Campus CMS, CMS Insights provides CMS administrators and users the ability to fix problems directly from the report. CMS Insights includes both site-wide and page-specific reporting. Site-wide reports give a comprehensive assessment while page-level reports highlight page-specific areas of concern. CMS Insights can be configured to run as often as daily and scan as many pages as desired on the production server, even those not managed in Modern Campus CMS.
Modern Campus Maps	A turnkey and completely customizable map that creates a virtual tour of your campus; offered through Modern Campus Maps.
Modern Campus Career Pathways	<p>Job Market Outlook: Display relevant labor market data including salary, job postings and projected growth on your course, program and certificate pages. Help students find critical information without leaving your website and utilize a call-to-action button at the bottom to generate leads or conversions.</p> <p>Career and Program Explorer: Let students search by career title. Allow students to see which institution programs align with specific careers or be able to see their return on investment by using data around cost, completion time and median salary.</p> <p>Persona Guides: Help students find important content by identifying with common personas or objectives that deliver helpful calls to action.</p>
CMS Course Catalog	This module manages and publishes your course catalog directly through Modern Campus CMS. Both listings for courses and programs are configured, as is the Catalog's PDF output. CMS Course Catalog supports integrating data from an external source and manual content management.
CMS Faculty Directory	Faculty Directory builds and manages a faculty (and staff) profile listing in your Modern Campus CMS site, with the ability to pull data from an external database.
Modern Campus Hosting	<p>AWS Shared Hosting with Modern Campus.</p> <ul style="list-style-type: none"> • Scaling based on performance needs including load balancing across multiple availability zones • 50GB base storage. • 6Mbps Network throughput, metered at 95th percentile • DDoS and Web Application Firewall protection through AWS • Managed OS Security Patches • PHP only code support • Designed to integrate with Modern Campus CMS for Public facing websites.

Software or Module	Description
	<ul style="list-style-type: none"><li data-bbox="638 275 1230 306">• System Management through Modern Campus<li data-bbox="638 310 1247 342">• Hands-off implementation as a managed service

Exhibit E

SERVICES DESCRIPTION

The Professional Services team at Modern Campus offers a variety of Modern Campus CMS implementation, content migration and other services.

Modern Campus CMS Implementation Tiers

Implementation Guided Tiers	Small	Medium	Large
Standard Static Page Layouts:			
Homepage	Yes	Yes	Yes
Interior Page			
Additional Basic Page Layouts	1	3	5
Basic Design Elements (maximum)	10	14	18
Advanced Design Elements (maximum)	6	7	8
Standard Pages (based on Interior Page layout)			
Search Results Page	Yes	Yes	Yes
A-Z Index Page			
Sitemap Page			
404 Page			
Installation of Data Management Core (DMC) with outputs for:			
Newsroom			
Newsroom Homepage			
News Listing Page			
News Article/Detail Page			
	Yes	Yes	Yes
Faculty Section (No 3rd party integration)			
Faculty Listing Page			
Faculty Profile Page			
Program Finder (No 3rd party integration)			
Program Listing Page			
Program Detail Page			
Notification Bar (Alert)	Yes	Yes	Yes

Guided Implementation Options

Modern Campus offers three Guided Implementation Tiers - **Small, Medium and Large**. The option which best aligns with the project shall depend on the overall scope of the new website redesign. Descriptions of the various components of the Guided implementation options are provided below.

Guided Implementation Options	Description
Standard Static Page Layouts	Homepage and Interior page layout, each of which has items with fixed locations. Elements that may appear in variable locations within a page are edited as Design Elements.
Additional Basic Page Layouts	Elements that are manually edited in fixed locations. Elements that may appear in variable locations within a page are edited as Design Elements
Additional Advanced Page Layouts	Driven by dynamic elements that require extra scripting, such as listing pages or parsing scripts to pull and display data from a feed.
Basic Design Elements	Simple elements with a fixed output structure and up to 3 configuration options.
Advanced Design Elements	Repeatable elements or dynamic elements that require additional processing of the entered data in order to generate the desired output with up to 10 configuration options.
Newsroom	<p>Consists of up to 3 main page layouts:</p> <ul style="list-style-type: none"> • Newsroom Homepage with highlighted articles or other special elements and often includes an event listing or similar. • News Listing page that includes a dynamically displayed list of articles from a feed, usually with pagination. • News Article/Detail page where the user enters in the article details and feed information that will be displayed on the above pages. <p>Also includes the ability to archive your articles by folder (typically organized by years). In addition, two custom parsing scripts are included to display the articles on other pages in your site, usually in a Homepage and Interior page output, as shown in provided design files.</p>
Standard Pages (i.e., simple pages that use standardized code placed in an interior-type page layout)	<ul style="list-style-type: none"> • Search Results Page - This page will have generic 3rd party search results code added to the page, such as Google Custom Search. • A-Z Index Page - this page shows a generic listing of all pages in the Modern Campus CMS-generated sitemap.xml file in an A-Z format. • Sitemap Page - this page shows a generic listing of all pages in the Modern Campus CMS -generated sitemap.xml file in a file folder structure. • 404 Page - a basic page placeholder that can be customized for use as a 404 page. Additional production server setup is also required to redirect visitors to this page when 404 (Page Not Found) errors are encountered
API Integration	Includes scripting to create a custom connection to an external API in order to display that data on the website directly or merged with Modern Campus CMS -entered data. This is separate from integrating external an external data file (XML) into Modern Campus CMS, such as is commonly done with the Faculty Directory module or Course Catalog module.
CMS Blogs	<ul style="list-style-type: none"> • New Blog template allowing users to create new Blog sections throughout their website. • Blog Listing page that includes a dynamically displayed list of blog posts. Comes with standard options to display listings filtered by Category/Tags, Author, Year, and Recent.

Guided Implementation Options	Description
	<ul style="list-style-type: none"> • Blog Post page where the user enters in the blog post details and feed information that will be displayed on the listing page. It comes with the option to display related posts.
CMS Integrated Calendar	<ul style="list-style-type: none"> • Setup and Configuration of Modern Campus CMS Integrated Calendar Module; and • Custom event outputs in two locations on the public website (commonly the homepage and interior page).
CMS Course Catalog	<ul style="list-style-type: none"> • Setup and configuration of separate Modern Campus CMS site to manage the Course Catalog; • Course Catalog Index page that links to regulatory, programs, and courses sections, including PDFs, and catalog archives; • Program listing page that includes a dynamically displayed list of Program page data, along with PDF output of page content; • Program page where program information may be entered and displayed. Includes a custom structured course listing that links to individual Course Listing pages, along with PDF output of page content; • Course Listing page that includes a dynamically displayed list of courses by subject as provided by data export, along with PDF output of page content; • Faculty Listing page that includes a dynamically displayed list of faculty members by department as provided by data export, along with PDF output of page content; • General Information (Regulatory) page allowing for manual entry of content, along with PDF output of page content; • Setup and configuration of directory structure for Programs, Courses, Faculty, and General Information sections; • Search Form page and Search Results page based on course XML data; and • Setup and configuration of full PDF output, including custom configuration files to define key elements of the catalog (front and back covers, course XML data location, table of contents, and A-Z index).
CMS Email Campaign Manager (ECM)	<ul style="list-style-type: none"> • Access to the ECM admin panel for managing email lists and sending email campaigns. • Standard responsive email template built in Modern Campus CMS for use with the ECM email campaigns.
CMS Faculty Directory	<ul style="list-style-type: none"> • Faculty Listing page that includes a dynamically displayed list of Faculty Profile page data and/or information from a third party (Banner, PeopleSoft, AD, etc.) • Faculty Profile page where integrated third-party data and/or manually entered faculty data is displayed. <p>The Faculty Directory solution can integrate third party data in the form of customer provided data export.</p>
Program Finder	<ul style="list-style-type: none"> • Program Finder page that includes a dynamically displayed list of Program page data and/or information from a third party (Banner, PeopleSoft, AD, etc.) • Program page where integrated third-party data and/or manually entered program data is displayed. <p>The Program Finder solution can integrate third party data in the form of customer provided data export.</p>

Guided Implementation Options	Description
CMS Emergency Alerts	<ul style="list-style-type: none"> • Access to Emergency Alerts within Modern Campus CMS. • Standard alert output styling with configuration file available to customize the display on the public website. • Active/Archived alerts page to display current and past alerts/updates.
CMS Insights	<ul style="list-style-type: none"> • Access to Modern Campus CMS Insights within the CMS. • Configuration of Modern Campus CMS Insights settings to scan a single site in the CMS.
CMS Website Search	<ul style="list-style-type: none"> • Access to Modern Campus CMS Website Search admin panel • Configuration of new search profile created on the Modern Campus CMS Website Search appliance. • Standard Search Results page output, including parametric filtering capabilities based on customer-tagged pages (utilizing the Modern Campus CMS Tag Management system). • Customization of customer provided search form HTML to submit search queries to the Search Results page.
Modern Campus Maps	<ul style="list-style-type: none"> • Access to the Interactive Campus Map (ICM) platform. • Creation of page in Modern Campus CMS where the Campus Map embedded script code may be placed for display on the public website.

Other Services

Service	Description
Content Migration Services	<p>Our Professional Services team converts your existing website content for use within Modern Campus CMS. Services include configuration of automated migration tool/scripts, processing of customer-provided content, upload to Modern Campus CMS, and final QA based on customer feedback and collaboration. Modern Campus offers three Content Migration Options.</p> <ul style="list-style-type: none"> • Small Migration - Content Load Site for content rewrites, or Shell Site to create initial pages ready to accept content. • Medium Migration - Scripted migration from a single customer-provided data source, such as an XML data export, or from a screen scrape with up to 4 targeted screen layouts. Includes migration from existing news feed to Modern Campus CMS. Assistance with migration of binary files (images, pdfs, etc.) that are targeted within content. • Large Migration - Scripted Migration from a screen scrape with five or more targeted screen layouts from one or multiple sites. Includes migration from existing news feed to Modern Campus CMS tags. Assistance with migration of binary files (images, pdfs, etc.) that are targeted within content.
QuickStart Package	Choose from three [3] pre-built website design layouts that provide common templates and design elements which are Accessibility compliant. Packages provide quick and easy setup for Customers looking for a website refresh.
Multi-Site Setup	Ability to add multiple Modern Campus CMS sites (domains/subdomains on production) that may share common layouts or have completely independent resources.

Service	Description
Custom Microsite	Custom elements (e.g., headers and footers) shared in small sections of websites, limited to a max of 10 pages
Intranet	Internal site with static pages managed by Modern Campus CMS. Production server separately configured to limit access to pages to appropriate people, groups, etc. Portal functionality not included.
Consulting – Advanced Personalization	Provides consultation services to discover, assist, and help implement client strategic Personalization content strategy deployment with a focus on best practices, measuring analytics, and overall campaign strategies. Ongoing services can be billed as needed or customized project scope and services can be estimated to meet client needs.
Consulting –Layout Builder	Provides consultation services to discover, assist, and help implement client Layout Builder needs. Design Studio can assist with creating custom frames, tiles, and layouts. Ongoing services can be billed as needed or customized project scope and services can be estimated to meet client needs.
Content Transition Services	Provides Modern Campus Web Content Editors to assist with various content editing tasks including help with cleaning up accessibility errors and preparing page content for Go-Live. Modern Campus can assign a Project Manager to lead the communication and management of requested content editing tasks, and otherwise act as a temporary extension of the client’s web team. Ongoing services can be billed as needed or customized project scope and services can be estimated to meet client needs.
Developer Assistance Plans	Provides a defined number of hours at a bundled price used for incremental, minor to moderate changes and updates to your site(s) as well as project guidance and consultations. Unused hours expire at the end of the contract year and do not roll over to future years.
Web Server Setup	TBD

Design Services

The Modern Campus Design Studio team provides clients with website design and front-end development. These services can be used as a standalone resource or in tandem with an external design team during the initial migration/implementation phase of Omni CMS or as an ongoing service to address issues that arise post-launch.

Design Option	Description
Creative Strategy	Design Studio provides design consultation, creative strategy, to assist customers in achieving their ideal web site presence. This strategy can include research and discovery activities such as surveys, interviews, analytics analysis, competitor analysis, persona development, and user journeys.
Wireframes/Mockups	Design Studio provides complete wireframe and design layout mockups for unique page layouts and Modern Campus CMS modules.

Design Option	Description
Front-End HTML Development	Creation and development of HTML, CSS, and JavaScript files, based on customer approved wireframes and mockups. Responsive design interactions and SEO compliant. Semantic HTML optimized for implementation within Modern Campus CMS.
HTML clean-up	Modification of Customer-provided HTML, CSS and JavaScript files, including remediation of files that are not accessible.

Design Library offerings

The following describes the scope of work to be provided for Design Studio Design Library offerings. To keep the cost low and the turnaround time short, the scope of all Design Library projects is limited. The Design Studio works with the customer to choose pre-made design elements to best fit their needs. From there, these elements can be customized based on existing layout variations, color, font, and visual identity. If a design layout or element is not available within the Design Library, its creation will require additional scope

Design Service	Description
Design Library	<ul style="list-style-type: none"> Choose from a set of pre-made page templates and design elements. The Design team modifies the styles and brand options to meet the campus needs. <ul style="list-style-type: none"> 8 layouts 5 reusable design elements Faculty-Directory module included
Design Library Plus	<ul style="list-style-type: none"> Choose from a set of pre-made page templates and design elements. The Design team modifies the styles and brand options to meet the campus needs. Same as OU Design Library, Plus the following additional layouts Program Listing, Program Detail, and all design elements in the kitchen sink page. <ul style="list-style-type: none"> 10 layouts 20 reusable design elements Faculty-Directory module included
Design Library – Course Catalog Module Layouts	<ul style="list-style-type: none"> Design Library framework used to create standard layouts for Modern Campus CMS Course Catalog add-on module. *Requires advanced purchase of Design Library or Design Library Plus package. <ul style="list-style-type: none"> Catalog Homepage Program list page Program detail page Course list page Regulatory page

All Design Library offerings include setup and configuration of development location

- Initial design consultation
- Design Library walk through
- 1-2 rounds of review and revision
- Live file listing
- Responsive design interactions provided mockups
- W3c and Accessibility validation

Design Services for Modern Campus CMS Modules

The following describes the scope of work to be provided for Design Studio to craft front-end HTML/CSS for Modern Campus CMS modules using customer provided HTML/CSS.

Design Service	Description
Blog Module Layouts	<ul style="list-style-type: none">The Design team uses customer provided or pre-existing HTML/CSS to build Layouts for module views.<ul style="list-style-type: none">Blog Listing pageBlog Post pageDesign Elements for syndication
Faculty Directory Module Layouts	<ul style="list-style-type: none">The Design team uses customer provided or pre-existing HTML/CSS to build Layouts for module views.<ul style="list-style-type: none">Faculty Listing pageFaculty Profile page
Course Catalog Module Layouts	<ul style="list-style-type: none">The Design team uses customer provided or pre-existing HTML/CSS to build Layouts for module views.<ul style="list-style-type: none">Catalog HomepageProgram list pageProgram detail pageCourse list pageRegulatory page
Program Finder Layouts	<ul style="list-style-type: none">The Design team uses customer provided or pre-existing HTML/CSS to build Layouts for module views.<ul style="list-style-type: none">Program list pageProgram Detail page

All Design Services for Modern Campus Modules offerings include setup and configuration of development location.

- Initial design consultation
- Customer design walk through
- 1-2 rounds of review and revision
- Delivery of static HTML/CSS/JS for all layouts
- Responsive design interactions provided mockups
- W3c and Accessibility validation

Modern Campus CMS Implementation Services

The following describes the scope of work to be provided to implement Purchased Products on Modern Campus CMS platform.

Service	Description
Project Management	<ul style="list-style-type: none">Provided throughout the lifecycle of the projectWeekly Status Reports and Meetings

Service	Description
	<ul style="list-style-type: none"> Implement and maintain project schedule, project documents, and meeting notes Technical and general project consultation and advisement; as product expert Leads and directs Modern Campus resources required for project success
Define & Plan	<ul style="list-style-type: none"> Affirm requirements provided by Customer Test and validate design files Develop Architecture and Technical Design documentation
Build	<ul style="list-style-type: none"> Setup and configuration of site within Modern Campus CMS Setup and configuration of Modern Campus CMS templates, default workflows, and Modules
Quality Assurance	<ul style="list-style-type: none"> Feature Functionality Review/Walk Through Developer Documentation Architectural Review Internal Modern Campus USA Quality Assurance Testing (QAT) Provide UAT issue resolution and support for maximum 10-15 business days following completion of Customer UAT
Training	<ul style="list-style-type: none"> Personalized Webinar-based Training: Administrator and End-User Trainer training sessions using Customer's templates and features requested during implementation
Go Live Planning	<ul style="list-style-type: none"> Go Live planning support Transition & knowledge transfer to Customer Support

The following services may be purchased for an additional fee.

- Creative strategy, creative design, and HTML development
- Integration with Customer sources or software i.e. third-party APIs, database systems, back-end systems, calendars, portals
- Remediation of W3C validation or accessibility compliance warnings or errors present in Customer provided files
- Modification of customer-provided HTML, CSS and JavaScript files, including remediation of files that are not accessible
- Creation of custom workflows or data aggregation templates in support of dynamic front-end designs
- Integration between Modern Campus products and other products not specifically referenced in contract
- Creation, development, or troubleshooting of customer provided production web server configurations
- Troubleshooting/consulting on production web server issues related to the implementation of web sites powered by Modern Campus CMS

Customer Role & Responsibilities

Modern Campus' performance is predicated upon the following responsibilities being completed by Customer. If any of Customer's Responsibilities are not completed, it may cause changes to the Project Timeline, fees and expenses, deliverables, level of effort required, or may otherwise impact Modern Campus'

ability to perform the Services described in this SOW. Modern Campus will have no liability with respect to its inability to perform the Services resulting therefrom.

Role / Responsibility	Description
Project Leadership	Customer will designate an individual with authority to make decisions on their behalf regarding this Project. The appointed Project Leader will manage all elements of the Project and will serve as Modern Campus' primary point of contact for execution of the Agreement.
Inventory Capabilities of Existing Solution	Customer will define the required functionality for the new solution and Modern Campus and Customer will jointly review and document requirements and designs to address their implementation.
Reasonable Turnaround	Modern Campus requires reasonable turnaround. Modern Campus expects a reasonable turnaround on asset delivery, feedback, and Customer approval. A reasonable turnaround is defined as three (3) business days. Any delays in Customer deliverables, feedback, and approvals will cause a delay to the overall timeline and may require a change order.
Accessible HTML Files	<p>Customer shall provide Modern Campus with accessible HTML files. Once Modern Campus receives the Customer's HTML and prior to beginning the implementation of Modern Campus CMS, a Modern Campus staff will perform an automated accessibility check on the provided HTML using tools including Axe Accessibility Check and W3C validation. The results of these checks will be communicated to the Customer. If accessibility issues are found, Customer will be given the opportunity to remediate any known issues prior to implementation.</p> <p>Whether accessibility issues are found or not, Customer must acknowledge and sign-off on the results of the check before Modern Campus begins implementation.</p>
HTML Support	Customer will make available to the project team a resource who can address, and fix HTML and CSS issues encountered during development and testing.
User Acceptance Testing	<p>User Acceptance Testing (UAT) is the Customer's responsibility. UAT immediately follows the delivery of configured and tested Implementation of Modern Campus CMS Templates and Modern Campus CMS Training. UAT will be completed by customer in 10-15 business days. UAT will consist of the following:</p> <ul style="list-style-type: none"> • Customer will document all bugs and issues discovered and report these bugs and/or issues with Modern Campus during the UAT period. • At the end of the 10–15-day UAT period, Modern Campus will provide a plan for resolving the identified issues and set expectations for delivering any necessary corrections, which may include corrective action by Customer. • Once the corrections are in place, Customer will validate issues were resolved. • The Project will be considered accepted when all defects reported by the end of the UAT period have been resolved. • If no defects have been reported by the end of the UAT period, the Project will be considered accepted. • Issues identified with the solution outside of the UAT period will be treated as additional work and will require a Change Order or new Statement of Work. Customer User Acceptance Testing (UAT) for maximum 10-15 business days

Role / Responsibility	Description
	following Modern Campus CMS code delivery review meeting and/or Modern Campus CMS Training is completed.
Content Migration & Post Migration Clean-up	<p>Customer is responsible for Content creation and migration to the Modern Campus CMS platform. Modern Campus is not responsible for content migration, unless otherwise stated.</p> <p>Customer will be responsible for post migration clean-up. Clean-up shall include some or all the following: design conflicts of migrated content, assigning values to directory variables, creation of (or adjustment to) navigation files, creation of section based shared content, assets, galleries, custom editing tool blocks and new content pages.</p>
Project Priorities Approval	Work with Modern Campus to manage timelines, resources and completion dates within the estimated hours provided in this agreement.
Resource Management	Responsible for the performance of other contractors or vendors engaged by Customer in connection with the Project, even if Modern Campus has been involved in recommending or selecting such contractors or vendors, or in the monitoring of their work.

Services Assumptions

1. Project will include the setup and configuration of Modern Campus CMS Templates on a single site in Customer's Modern Campus CMS account, unless otherwise stated.
2. One deliverable review/revision cycle for editing experience and workflow is assumed per build. Additional review/revision cycles may result in additional costs, which shall be set forth in writing and approved by Customer's authorized agent.
3. Unless modules are purchased, basic editing/manual update functionality will be provided for Customer design files.
4. Deliverables will be built on Customer's production web server.
5. Design files provided for the Project shall be fully functional (contains ALL client-side scripting) static HTML pages with sample data, when applicable.

Modern Campus CMS Managed Services

The following describes the scope of work to be provided for Managed Services on the Modern Campus CMS platform.

Service	Description
CMS Website Content Support	<ul style="list-style-type: none"> • Assistance with general website updates at the direction of customer lead • Periodically monitor and update the website's content, layout, and functionality at the direction of the customer lead.
CMS Administration Support	<ul style="list-style-type: none"> • Assistance with general Modern Campus CMS administration at the direction of customer lead. • Periodically monitor, update, add, delete, assist with customer's Modern Campus CMS Users access and permissions at the direction of customer lead.

Service	Description
CMS Activity reports	<ul style="list-style-type: none"> Run regular reports as requested at the direction of customer lead. <ul style="list-style-type: none"> Identify opportunities for optimizing use of Modern Campus CMS.
CMS Insights Support	<ul style="list-style-type: none"> Periodic review of Insights reports, review, and advisement on areas of concern at the direction of customer lead. <ul style="list-style-type: none"> Continually identify opportunities to remediate Accessibility or Validation errors.
CMS Personalization Support	<ul style="list-style-type: none"> Assistance implementing personalization campaigns as directed by customer lead.

All Managed Service requests will have a reasonable turnaround schedule.

- Customers can expect a reasonable turnaround on Service(s) requests, feedback, and updates. A reasonable turnaround is defined as three (3) Business Days.
- Service requests to be submitted through Modern Campus ticketing system.
- Service request should contain anticipated date of completion.
 - Actual date of request completion is to be determined based on size and scope of request.

The following describes services not covered by Managed Services offering.

- Modern Campus is unable to create content from scratch.
 - All content used on the website needs to be provided and approved by the customer.
- Modern Campus is unable to monitor a customer's web server or web server maintenance schedule.
 - All web server functions are the responsibility of the owner of the web server or third-party provider.
 - This includes regular checks on the server hardware, software updates, security threats, data backups, and network connectivity to ensure optimal performance and uptime.
- Modern Campus is unable to provide Managed Services to Self-host customers.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17128

SUBJECT: COTG – SMART TECHNOLOGY CLASSROOM REFRESH

RECOMMENDATION: That the Board of Trustees approve the purchase and installation of twenty (20) SMART 86” MX Series interactive panels from COTG at a cost of \$5,181 per panel for a total FY25 cost not-to-exceed \$103,620.00.

RATIONALE: Refreshing end of life interactive classroom technology with new SMART interactive panels will provide Triton with the essential technology tools to promote, support, and sustain effective technology and learning. This equipment will replace old classroom technology as part of our annual technology refresh. It will address the replacement of equipment that is the most out of date and in the highest need of replacement, replacing projectors ranging in age from 8 to 11 years old. This technology provides an engaging and interactive method for instructors to deliver course content to Triton students. Purchases of computer and data processing equipment are exempt from bidding by state statute.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens	Tracy Jennings	Date
Chairman	Secretary	

Related forms requiring Board signature: Yes No



A Xerox Company

Paula Cheskie
 3 Territorial Court
 Bolingbrook, IL 60440
 Phone: 630.201.7358
 Fax: 630.7801480

Sales Order

CUSTOMER #			CUSTOMER #		
BILL TO CUSTOMER NAME (PLEASE PRINT) TRITON COLLEGE			SHIP TO CUSTOMER NAME (PLEASE PRINT) (SAME AS BILL TO?) <input type="checkbox"/>		
ADDRESS 2000 FIFTH AVE			ADDRESS		
CITY RIVER GROVE	STATE IL	ZIP	CITY	STATE	ZIP
CUSTOMER CONTACT NAME		CUSTOMER PHONE #	CUSTOMER CONTACT NAME		CUSTOMER PHONE #
EQUIPMENT INFORMATION					
QTY	ITEM	DESCRIPTION	UNIT PRICE	TOTAL	
20	SBID-MX286-V5-PW	SMART interactive flat panel 4k 86inch	\$4,029.00	\$80,580.00	
20	EOW2-SBID-86	EXTENDED WARRANTY TOTAL 5 YEARS	\$349.00	\$6,980.00	
20	CAT5-XT-1100	CAT 5 EXT	\$99.00	\$1,980.00	
20	WB-SBID-200	SMART WALL MOUNT	\$59.00	\$1,180.00	
20	install above equipment	MOVE EQUIPMENT FROM WAREHOUSE TO CLASSROOM LOCATION	\$490.00	\$9,800.00	
		ASSEMBLE DISPLAY TO BARE WALL USING LARGE WALL MOUNT		\$0.00	
		REMOVE TRASH FROM CLASSROOM AND DISPOSE AT CAMPUS		\$0.00	
		DUMPSTER HDMI NOT INCLUDED		\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
PAYMENT TERMS			SUBTOTAL	\$100,520.00	
PAYMENT TERMS = NET 30 DAYS			TAX = 8.5% / TAX EXEMPT <input checked="" type="checkbox"/>		
SPECIAL TERMS:			DELIVERY	\$ 3,100.00	
(Requires Approval)			TOTAL	\$103,620.00	
CUSTOMER ACCEPTANCE					
<p>WE HERBY AGREE to purchase the item(s) listed above in accordance with the terms and provisions set forth on both sides hereof. Customer acknowledges that it has read this agreement of sale and understands and agrees to all terms and conditions stated on both sides herein.</p> <p>I authorize Chicago Office Technology Group to obtain credit information from any consumer reporting agency to determine credit worthiness. I understand that if credit worthiness cannot be determined by the consumer reporting agency, additional information may be required.</p>					
<p>SALES REP: _____</p> <p>SIGNERS NAME (PRINT): _____</p> <p>SIGNATURE: _____</p> <p>TITLE: _____</p> <p>DATE: _____</p>					

Version: 120117ENST

COTG
SALES ORDER TERMS AND CONDITIONS

1. **Definitions.** The first page of this Sales Order is called the Cover Page. The Cover Page and the Terms and Conditions page, along with a listing of additional goods on Schedule A (if attached), represent the agreement (the "Agreement") between COTG (the "Company") and the Customer, as defined on the Cover Page ("Customer"), with respect to the sale of those certain goods identified on the Cover Page and Schedule A, if attached (the "Goods" or "Equipment").
2. **Scope.** This Agreement may be executed for:
 - a) A **SALE** of the Goods. If a SALE, subject to any special terms indicated on the Cover Page or Schedule A, the Company hereby offers to sell and Customer hereby accepts to purchase those Goods in the quantity and for the price indicated on the Cover Page (and/or Schedule A). Payment terms are Cash on Delivery ("COD"). Alternatively, if Customer has a verifiable credit account in good standing with Company, Customer may elect to be invoiced for the Goods. In any circumstance, Customer will pay invoices within 30 days after the invoice date. A late charge will be assessed against Customer on invoice balances 10 days or more overdue at the rate of 1.5 percent per month, but not in excess of the lawful maximum. The Customer is responsible for paying for all collection fees, attorneys' fees and court costs incurred by the Company in enforcing the terms of this Section 2(a).
 - b) A **LEASE** of the Goods. If a LEASE, Customer will execute a separate leasing agreement which will fund the purchase of those Goods in the quantity indicated on the Cover Page for the benefit of Customer. Upon execution of leasing documents, the Customer shall be responsible to leasing company to satisfy the terms and conditions of the leasing documents. If, however, a LEASE cannot be so executed within 15 days of Customer's execution of this Agreement, Customer must immediately return the Goods to Company in Like New condition.
 - c) A **RENTAL** of the Goods. If a RENTAL, Customer will execute a separate rental agreement with the Company. Customer shall be responsible for satisfying the terms and conditions of the rental agreement.
3. **Acceptance and Non-Cancellation.** This Sales Order and Agreement shall become binding upon the Customer's execution of this Agreement and may not be cancelled or altered thereafter without the Company's written consent.
4. **Delivery and Installation.** Unless specified otherwise on the Cover Page, the Company shall deliver and install the Goods at the location specified by Customer on the Cover Page unless: (1) Customer has not made available at that address a suitable place of installation as specified by the Company; (2) Customer has not made available suitable electrical service in accordance with the Underwriter's Lab ("UL") requirements; (3) the Goods are to be delivered to a location outside of the Company's service area. All risk of loss will transfer to the Customer upon delivery.
5. **Taxes.** Customer shall pay all federal, state, and local sales, use, property, excise, or other taxes imposed on or with respect to the purchase price of the Goods.
6. **Force Majeure.** The Company shall not be determined to be in default of any provision herein or be liable for any delay, failure in performance or interruption of services resulting from acts of God, civil or military catastrophe, strikes, embargoes, transportation delays, inability to obtain materials from suppliers, product deficiencies, or any other situation beyond the reasonable control of the Company.
7. **Default.** Customer will be in default of this Agreement if Company does not receive payment within 10 days after the date payment is due or Customer breaches any other obligation under this Agreement. Customer will pay all reasonable costs, including attorneys' fees, incurred by the Company to enforce this Agreement and/or any disputes arising with regard to the Goods. In addition to any remedies under the law, if Customer breaches this Agreement and fails to cure said breach within 20 days after receipt of notice from the Company, the Company may terminate this Agreement.
8. **Indemnification.** (a) Customer is responsible for any losses, damages, penalties, claims, suits, and actions (collectively "Claims") whether based on a theory of contract, tort, strict liability, or otherwise caused by or related to or in any manner arising out of the use, ownership, possession, or funding or financing, of the Goods (including but not limited to the negligence of Customer, Customer's employees or agents, or any third party), and, (b) Customer is responsible for any and all costs and attorneys' fees incurred by the Company relating to any such claim. Customer will reimburse and, if requested, defend the Company at Customer's own cost and expense, against any Claims. Customer's obligations under this Section 10 shall survive termination of this Agreement.
9. **WARRANTIES AND LIMITATION OF LIABILITY ON WORK PERFORMED. THERE ARE NO WARRANTIES, WHETHER EXPRESSED, IMPLIED, OR STATUTORY, ON ANY GOODS PROVIDED BY COMPANY, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NO OBLIGATION OR LIABILITY SHALL GROW OUT OF THE COMPANY RENDERING TECHNICAL OR OTHER ADVICE IN CONJUNCTION WITH GOODS PROVIDED UNDER THIS AGREEMENT.**
10. **Limitation of Liability.** The Company's total liability to Customer for any claim, whether based in contract, tort, common law, or statute, arising out of, connected with, or resulting from the furnishing or failure to furnish any Goods under this Agreement (and the associated delivery and installation of said goods) shall not exceed the cost paid by the Customer for the Goods which give rise to the claim. In no event shall the Company be liable for any incidental, consequential, or special damages incurred by Customer or any third party, including without limitation any loss of use, loss of anticipated profits, costs or downtime, or for substitute equipment, and any claims of Customer's clientele for service interruptions or failure to supply.
11. **Limited License to Use Software.** The Company grants Customer a non-exclusive, non-transferable license to use in the U.S.: (a) software and accompanying documentation provided with the Equipment ("Base Software") with which it was delivered; and (b) software and accompanying documentation identified on the Cover Page as "Application Software" only on any single unit of Equipment for as long as Customer is current in the payment, including any applicable software license fees (if any). Third Party Software may also be obtained under this Agreement and may be subject to a separate End User License Agreement. "Base Software," "Application Software," and "Third Party Software" are referred to collectively as "Software". Customer has no other rights and may not (1) distribute, copy, modify, create derivatives of, decompile, or reverse engineer Software; (2) activate Software delivered with the Equipment in an inactivated state; or (3) allow others to engage in same. Title to, and all intellectual property rights in, Software will reside solely with Company and/or its licensors (who will be considered third-party beneficiaries of this subsection). The Base Software license will terminate: (i) if Customer no longer uses or possesses the Equipment; (ii) Customer is a lessor of the Equipment and its first lessee no longer uses or possesses it; or (iii) upon the expiration of any installment payments under which Customer has rented or leased the Equipment (unless Customer has exercised an option to purchase the Equipment). Neither Company nor its licensors warrant that Software will be free from errors or that its operation will be uninterrupted.
12. **Governing Law.** This Agreement shall be governed by the laws of the state of Illinois without regard to the conflict of laws or principles of such states.
13. **Errors.** The Company reserves the right at its sole discretion to correct clerical and typographical errors in this Agreement.
14. **Severability.** The invalidity in whole or in part of any provision of this Agreement shall not affect the validity of any other provision.
15. **Modifications.** No modification, amendment, or other change shall be binding on the parties unless agreed to in writing by each party's authorized representative.
16. **Waiver.** The waiver of any breach of any of the terms and conditions set forth herein shall not be construed as a waiver of any other breach. The failure of either party to exercise any right arising from any default of the other party hereunder shall not be deemed to be a waiver of such right.
17. **Relationship.** The relationship of the parties established under this Agreement is that of independent contractor and neither party is a partner, employee, agent or joint venturer of or with the other.
18. **Assignment.** Any assignment of this Agreement by Customer without the prior written consent of the Company shall be void and unenforceable.

THE CUSTOMER ACKNOWLEDGES THAT S/HE HAS READ THIS AGREEMENT, UNDERSTANDS IT, HAS THE AUTHORITY TO ENTER INTO THIS AGREEMENT AND BIND THE CUSTOMER TO SAME, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS. THIS AGREEMENT SUPERSEDES ANY PRIOR PROPOSALS, QUOTATIONS, OR COMMUNICATIONS, WRITTEN OR ORAL, REGARDING THE PURCHASE OF THE GOODS FROM THE COMPANY. THE CUSTOMER FURTHER UNDERSTANDS THE COMPANY IS NOT A PARTY TO ANY LEASING DOCUMENTS EXECUTED BETWEEN CUSTOMER AND THE LEASING COMPANY, AND THIS AGREEMENT IS NOT INTENDED TO SUPERSEDE ANY LEASING DOCUMENTS, OR OTHER CONTRACTS OR AGREEMENTS WHICH CUSTOMER MAY EXECUTE WITH THE COMPANY.

Initial _____

Date _____ Mark R. Stephens, Board Chairman, Triton College

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17129

SUBJECT: PACE SYSTEMS CAMERA PURCHASE

RECOMMENDATION: That the Board of Trustees approve the purchase of 33 Hanwha surveillance cameras and 13 Hanwha camera mounts from Pace Systems for a total cost of \$50,937.03. The total cost will be funded from FY17 Life Safety funds.

RATIONALE: This equipment will be utilized across a number of campus areas for additional camera coverage, new cameras in renovated areas, and to replace cameras which have reached “end of life” in other areas of campus. Pace Systems provided the lowest qualified quote of authorized Hanwha camera vendors. Purchase of computer and data processing equipment is exempt from bidding by state statute. The remaining budget for FY17 Life Safety funds is \$4,514.97.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Tracy Jennings
Secretary**

Date

Related forms requiring Board signature: Yes No



Thank you for choosing CDW. We have received your quote.

QUOTE CONFIRMATION

MARINA CHAVEZ,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PCCM871	9/9/2024	HANWHA	0334944	\$54,773.27

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Hanwha Techwin 4-Channel 8MP 20fps + 40x2MP 30fps Security Camera Mfg. Part#: PNM-C34404RQPZ Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	10	7462323	\$3,815.72	\$38,157.20
Hanwha Vision WiseNet P PNM-8082VT - network surveillance camera - dome Mfg. Part#: PNM-8082VT Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	10	6400374	\$853.51	\$8,535.10
Hanwha Vision SBP-276HMW - camera hanging mount Mfg. Part#: SBP-276HMW Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	10	6119853	\$54.72	\$547.20
Hanwha Vision PNM-C16013RVQ - network surveillance camera - dome Mfg. Part#: PNM-C16013RVQ Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	5	7870662	\$953.93	\$4,769.65
Hanwha Vision SBP-200HMW - camera hanging mount Mfg. Part#: SBP-200HMW Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	3	7978656	\$35.24	\$105.72
Hanwha Techwin 5MP Corner Mount Camera Mfg. Part#: TNV-8011C Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	3	7397601	\$426.75	\$1,280.25
Hanwha Vision WiseNet Q QNV-C8011R - network surveillance camera - dome Mfg. Part#: QNV-C8011R Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	5	7582033	\$275.63	\$1,378.15

SUBTOTAL	\$54,773.27
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$54,773.27

PURCHASER BILLING INFO	DELIVER TO
Billing Address: TRITON COLLEGE ACCTS PAYABLE 2000 5TH AVE RIVER GROVE, IL 60171-1995 Phone: (708) 456-0300 Payment Terms: NET 30 Days-Govt/Ed	Shipping Address: TRITON COLLEGE CHRISTOPHER HORDORWICH 2000 5TH AVE RIVER GROVE, IL 60171-1995 Phone: (708) 456-0300 Shipping Method: DROP SHIP-GROUND
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Stephen Elijo | (847) 968-9012 | stepeli@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$54,773.27	\$1,569.80/Month	\$54,773.27	\$1,794.92/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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Triton College
1708 Main Street
Melrose Park, IL 60160-3804
United States of America

PROJECT: Triton College - Hanwha Box Sale

Marina Chavez

QUOTE # MSJCQ1203

(708) 456-0300

DATE: Sep 25, 2024

SALESPERSON: **Matt Cook**
mmcook@esscoe.com

System Quote

This Quote ("Quote") is based on the requirements of Customer as provided in a request for proposal or bid offer ("RFP") and is subject to ESSCOE Terms and Conditions ("Terms and Conditions") attached hereto. Any changes to or deviations from the RFP requested by Customer shall be quoted separately. This Quote is valid for sixty (60) days from the date issued above, unless the Customer and ESSCOE both execute this document creating a contract ("Agreement").

QTY	MODEL NO	DESCRIPTION	EXT PRICE
Triton College			
Security Cameras			
10	PNM-C34404RQPZ	Wisenet P series network vandal outdoor Multi-Directional camera with PTZ, [AI ON] 4CH x 8MP @ 15FPS / [AI OFF] 4CH x 8MP @ 20FPS + PTZ 40x 2MP @ 60FPS, 4CH Remote PTRZ Lens 3.3~5.7mm (FoV H: 109°~56°, V: 55°~31°), triple codec H.265/H.264/MJPEG	\$39,853.70
10	PNM-8082VT	Powered by WN7, 2MP x 3CH @ 30FPS, multi directional camera, 3~6mm motorized varifocal lens, donut shape bubble, max 321° coverage, Triple codec H.264/265 MJPEG, WiseStream II, extreme WDR 150dB, defocus detection, video analytics, 2x microSD ca	\$8,914.60
10	SBP-276HMW	Cap adapter for the PNM-9084QZ, PNM-8082VT, PNM-9022V, PNM-9031RV, PNM9002VQ	\$393.30
5	PNM-C16013RVQ	Wisenet P series network vandal outdoor mini Multi-Directional camera 4CH x 4MP @ 15FPS, Fix Lens 3.19mm (FoV H: 97°, V: 54°), triple codec H.265/H.264/MJPEG, 120dB WDR; IR viewable length 20m (65.6ft), USB port for easy installation, Analytics	\$4,981.70
3	SBP-200HMW	Cap Adapter for the PNM-9000VD, PNM-7002VD and PNM-C16013RVQ Multi-sensor	\$80.67
3	TNV-8011C	Compact corner mount camera, 5MP @ 30fps, triple codec, WDR 120dB, 2.3mm fixed, USB and CVBS, true D/N, built-in SD card slot (1x128GB), hallway view, HLC, defog detection, PoE, Audio-in/Audio-out, Wisenet open platform IP66, IP6K9K, IK10, vide	\$1,337.19
5	QNV-C8011R	Wisenet Q mini network outdoor vandal dome camera, 5MP @ 30fps, fix lens 3mm (H:100°/V: 73°), triple codec H.265/H.264/MJPEG with Wisestream III (Based on AI engine), WiseNR?(Based on AI engine), WDR 120dB, IR viewable length 20m(65.62ft), Wise	\$1,444.95
1	Shipping Charge for this delivery method		\$250.00

QTY	MODEL NO	DESCRIPTION	EXT PRICE
		Shipping Charge	
TOTAL PRICING:			

SUB TOTAL	\$57,256.11
SALES TAX:	\$0.00
TOTAL:	\$57,256.11

QUOTE SUMMARY

Scope of Work:

- Box Sale
- No Essco services are provided
- Shipping fee added

CONTRACT FOR THE SALE OF GOODS

This contract ("Agreement") for the sale of goods is between Convergent Technologies, LLC (the "Seller"), and Triton College (the "Buyer"). The parties agree as follows:

1. **Sale of Goods.** The Seller shall sell to the Buyer and the Buyer shall purchase from the Seller the goods set forth on Exhibit A (the "Goods") in the quantities and at the prices stated in Exhibit A. Unless otherwise stated in Exhibit A, the Buyer shall pay all taxes and third-party expenses imposed on, in connection with, or measured by the transaction contemplated by this Agreement in addition to the prices set forth on Exhibit A.

2. **Invoices; Payment.** Unless otherwise stated in Exhibit A, payment for the Goods is due in full within 30 days of the date of the Seller's invoice. If Buyer is overdue in any payment to Seller, Seller shall be entitled to suspend all deliveries of Goods until paid, and charge Buyer an interest rate of 1 and ½% per month, (or the maximum rate permitted by law, whichever is less), and may avail itself of any other legal or equitable remedy. Buyer shall reimburse Seller its costs incurred in collecting any amounts that become overdue, including attorney fees, court costs, and any other reasonable expenditure.

3. **Delivery; Title; and Risk of Loss.** Unless otherwise stated in Exhibit A, the Seller shall deliver the Goods FOB to the Seller's facility in [____], and title to and risk of loss of the Goods will pass to the Buyer upon such delivery by the Seller. Seller shall use Seller's standard methods for packaging and shipping such Goods. Any stated delivery dates are approximate. The Seller will not be liable for any losses, damages, penalties, or expenses for failure to meet any delivery date. Seller may, in its sole discretion, without liability or penalty, make partial shipments of Goods to Buyer. Each shipment will constitute a separate sale, and Buyer shall pay for the units shipped whether such shipment is in whole or partial fulfillment of the quantity purchased under this Agreement. If for any reason Buyer fails to accept delivery of any of the Goods on the date fixed pursuant to Seller's notice that the Goods have been delivered, or if Seller is unable to deliver the Goods on such date because Buyer has not provided appropriate instructions, documents, licenses, or authorizations: (i) risk of loss to the Goods shall pass to Buyer; (ii) the Goods shall be deemed to have been delivered; and (iii) Seller, at its option, may store the Goods until Buyer picks them up, whereupon Buyer shall be liable for all related costs and expenses (including, without limitation, storage and insurance). The quantity of any installment of Goods as recorded by Seller on dispatch from Seller's place of business is conclusive evidence of the quantity received by Buyer on delivery unless Buyer can provide conclusive evidence proving the contrary. Seller shall not be liable for any non-delivery of Goods (even if caused by Seller's negligence) unless Buyer gives written notice to Seller of the non-delivery within three (3) business days of the date when the Goods would in the ordinary course of events have been received. Any liability of Seller for non-delivery of the Goods shall be limited to delivering the Goods within a reasonable time or adjusting the invoice respecting such Goods to reflect the actual quantity delivered.

4. **Inspection and Rejection of Nonconforming Goods.** Buyer shall inspect the Goods within three (3) business days of delivery of the Goods ("Inspection Period"). Buyer will be deemed to have accepted the Goods unless it notifies Seller in writing of any Nonconforming Goods during the Inspection Period and furnishes such written evidence or other documentation as reasonably required by Seller. "Nonconforming Goods" means only the following: (i) product shipped is different than identified in this Agreement; or (ii) product's label or packaging incorrectly identifies its contents. If Buyer timely notifies Seller of any

Nonconforming Goods, Seller shall, in its sole discretion, (i) replace such Nonconforming Goods with conforming Goods, or (ii) credit or refund the Price for such Nonconforming Goods. Buyer shall ship, at its expense and risk of loss, the Nonconforming Goods to Seller's facility located in [LOCATION]. If Seller exercises its option to replace Nonconforming Goods, Seller shall, after receiving Buyer's shipment of Nonconforming Goods, ship to Buyer, at Buyer's expense and risk of loss, the replaced Goods to the same point of delivery. Buyer acknowledges and agrees that the remedies set forth in this Section 4 are Buyer's exclusive remedies for the delivery of Nonconforming Goods. All sales of Goods to Buyer are made on a one-way basis and Buyer has no right to return Goods purchased under this Agreement to Seller.

5. **Third-Party Warranty; No Warranty Provided by Seller.** The Buyer recognizes that the only warranties provided with respect to the Goods are those provided by the manufacturer of the Goods. Seller agrees to transfer all such warranties to Buyer upon acceptance of the Goods without recourse to Seller. Upon request of the Buyer, Seller will use commercially reasonable efforts to assist Buyer in enforcing any such third-party warranties. THE BUYER ACKNOWLEDGES THAT NO FURTHER WARRANTIES OR GUARANTEES, WHETHER EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED. The Buyer acknowledges that it has relied solely on the investigations, examinations, and inspections as the Buyer has chosen to make and that the Seller has afforded the Buyer the opportunity for full and complete investigations, examinations, and inspections.

6. **Security Interest.** The Buyer hereby grants to the Seller a security interest in the Goods sold to the Buyer under this Agreement and any proceeds therefrom (including accounts receivable), until payment in full for the Goods has been received by the Seller. The Buyer shall sign and deliver to the Seller any document to perfect this security interest that the Seller reasonably requests.

7. **Force Majeure.** Neither Buyer nor Seller shall be responsible or liable for, shall incur expense for, or be deemed to be in breach of this Agreement because of any delay in the performance of their respective obligations pursuant to this Agreement due solely to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay. A Force Majeure event shall include, but not be limited to: fire, flood, labor strike or shortage, riots, war, natural disaster, vandalism, power failure, supply disruption, trade restrictions, unusual delay in deliveries, adverse weather conditions, and piracy. If performance by either party is delayed due to Force Majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay. Any additional work required of Seller due to reasons set forth in this Force Majeure Section shall be charged to Buyer in addition to any amounts due under this Agreement. In no event, including but not limited to a Force Majeure event, shall Buyer's obligation to remit payment to Seller be excused.

8. **Waiver of Consequential Damages and Limitation of Liability.** IN NO EVENT SHALL EITHER SELLER OR BUYER BE LIABLE TO THE OTHER PARTY HERETO FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES (WHETHER FOR BREACH OF CONTRACT, TORT, NEGLIGENCE, OR OTHER FORM OF ACTION), INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL SELLER BE LIABLE TO BUYER FOR ANY AMOUNTS IN EXCESS OF THE AMOUNTS PAID BY BUYER TO SELLER.

9. **Governing Law and Designation of Forum.** (a) The laws of the State of Illinois govern all matters arising out of or relating to this Agreement and the transactions it contemplates, including, without limitation, its interpretation, construction, validity, performance (including the details of performance), and enforcement. (b) In the event of any dispute between Buyer and Seller, Buyer and Seller shall first attempt to resolve the dispute in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be decided exclusively by arbitration. Such arbitration shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties. The prevailing party shall be entitled to recover its reasonable attorneys' fees and costs.

10. **Limitation of Actions.** No action arising out of or relating to this Agreement or the transactions it contemplates may be commenced against the Seller more than 12 months after the basis for such claim could reasonably have been discovered.

11. **Indemnification.** Buyer shall indemnify, defend, and hold harmless Seller and its officers, directors, employees, agents, affiliates, successors, and permitted assigns (collectively, "Indemnified Party") against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees, and the costs of enforcing any right to indemnification under this Agreement, and the cost of pursuing any insurance providers, incurred by Indemnified Party relating to, arising out of or resulting from any claim of a third

party or Seller arising out of or occurring in connection with the products or Goods purchased from Seller or Buyer's negligence, willful misconduct, or breach of this Agreement. Buyer shall not enter into any settlement without Seller's or Indemnified Party's prior written consent.

12. Insurance. During the term of this Agreement and for a period of [TIME PERIOD] thereafter, Buyer shall, at its own expense, maintain and carry insurance in full force and effect which includes, but is not limited to, commercial general liability in a sum no less than \$[AMOUNT] [ADD OTHER INSURANCE COVERAGES AND RESPECTIVE AMOUNTS, AS APPLICABLE] with financially sound and reputable insurers. Upon Seller's request, Buyer shall provide Seller with a certificate of insurance from Buyer's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name Seller as an additional insured. Buyer shall provide Seller with thirty days' advance written notice in the event of a cancellation or material change in Buyer's insurance policy. Except where prohibited by law, Buyer shall require its insurer to waive all rights of subrogation against Seller's insurers and Seller.

13. Termination. In addition to any remedies that may be provided in this Agreement, Seller may terminate this Agreement with immediate effect upon written notice to Buyer, if Buyer: (a) fails to pay any amount when due under this Agreement and such failure continues for seven (7) days after Buyer's receipt of written notice of nonpayment; (b) has not otherwise performed or complied with any of the terms of this Agreement, in whole or in part; or (c) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization or assignment for the benefit of creditors.

14. Confidential Information. All non-public, confidential, or proprietary information of Seller, including, but not limited to, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, customer lists, pricing, discounts, or rebates, disclosed by Seller to Buyer, whether disclosed orally or disclosed or accessed in written, electronic, or other form or media, and whether or not marked, designated, or otherwise identified as "confidential," in connection with this Agreement is confidential, solely for the use of performing this Agreement and may not be disclosed or copied unless authorized by Seller in writing. Upon Seller's request, Buyer shall promptly return all documents and other materials received from Seller. Seller shall be entitled to injunctive relief for any violation of this Section. This Section shall not apply to information that is: (a) in the public domain; (b) known to the Buyer at the time of disclosure; or (c) rightfully obtained by the Buyer on a non-confidential basis from a third party

15. Compliance with Laws. Seller agrees to comply with all laws and regulations relating to or governing its provision of the Goods.

16. Entire Agreement. This Agreement, including and together with any related exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter.

17. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement must be in writing and addressed to the other Party at its address set forth below (or to such other address that the receiving Party may designate from time to time in accordance with this Section). Unless otherwise agreed herein, all notices must be delivered by personal delivery, nationally recognized overnight courier, or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a notice is effective only (a) on receipt by the receiving Party, and (b) if the Party giving the Notice has complied with the requirements of this Section.

Notice to Seller: [SELLER ADDRESS]
Attention: [TITLE OF OFFICER TO RECEIVE NOTICES]
A copy of all notices to Seller shall also be sent via email to legal.notices@convergent.com.

Notice to Buyer: [BUYER ADDRESS]
Attention: [TITLE OF OFFICER TO RECEIVE NOTICES]

18. Miscellaneous. Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. Notwithstanding the foregoing, Seller may assign this Agreement to any of its parents, subsidiaries or affiliated companies or any entity majority owned by Seller. A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Buyer or Seller and delivered to the non-waiving

party according to the notice provision herein. No waiver by Buyer or Seller shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver. The Sections regarding invoicing, warranty, and disputes shall survive the termination of this Agreement. No amendment to this Agreement will be effective unless it is in writing and signed by both parties. This Agreement will become effective when both parties have signed it. If Buyer does not execute this Agreement but requests delivery or shipment of the Goods, Buyer shall be deemed to have approved and accepted the terms of this Agreement without modification. The date this Agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the date of this Agreement. This Agreement may be signed in one or more counterparts, which together will form a single agreement. This Agreement may be signed electronically.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first written above by their respective officers thereunto duly authorized.

For Client: Triton College

For ESSCOE, LLC:

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Marina Chavez

PRINTED NAME & TITLE

SIGNATURE OF SALES REPRESENTATIVE

Matt Cook

PRINTED NAME

DATE

PURCHASE ORDER/CONTRACT NO.

THANK YOU FOR YOUR BUSINESS!

These terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Further, in the event of a conflict between the terms of the Agreement and the terms of any Schedule, the terms of this Agreement shall control; provided however, the Parties may mutually agree and expressly or specifically authorize in writing that a particular term or terms of a Schedule shall control over a particular term of this Agreement and then only to the extent provided in such Schedule.

1. FEES. Customer shall pay to ESSCOE all billed fees, costs, charges and expenses ("Fees") within thirty (30) days or as detailed in the Quote, these terms and conditions and Schedules with no right of set-off for any claims by Customer. Any and all claims shall be addressed separately between the Parties. The Fees set forth herein may be adjusted at any time by mutual written agreement of both Parties. All Fees will be billed and paid in U.S. dollars, unless otherwise provided in a Schedule. Customer is responsible for any and all taxes, duties or governmental charges.
2. LATE PAYMENTS. If Customer fails to make payment of the Fees when due, Customer shall pay to ESSCOE a late payment charge at the rate of one and one-half percent (1.5%) per month, or the highest rate allowed by applicable law, if lower. The late payment charge shall be calculated from the date that the unpaid Fees become due and shall be compounded monthly for the period during which any such Fees remain unpaid. If Customer's account is thirty (30) days past due and ESSCOE has not terminated under Section 6, upon 14 days notice to Customer, ESSCOE may elect to suspend services governed by this Agreement until Customer's account becomes current. Customer agrees that suspension of service does not release them from their obligation to pay all monies due to ESSCOE under this Agreement. Customer agrees that ESSCOE will not be liable for any claims of Customer or third party if service is suspended due to a past due balance or otherwise.
3. PREVAILING WAGE. ESSCOE's services performed shall be based on its understanding through the actions, statements and/or omissions of the Customer that is contemplated in the Schedules and the work to be performed relating thereto is not subject to federal, state or local prevailing wage requirements. If ESSCOE's understanding is incorrect, Customer agrees and acknowledges that it shall immediately notify ESSCOE in writing within forty-eight (48) hours from receiving this notice so that ESSCOE may submit a revised proposal and/or invoice reflecting the additional costs associated with applicable prevailing wage laws. If at any time it is determined that this project is or was subject to prevailing wage requirements under federal, state or local law, then Customer agrees and acknowledges that it shall reimburse and make whole ESSCOE for any back wages, penalties and/or interest owed to its employees or any other third party, including but not limited to any appropriate governmental agency. Customer also agrees that prices, costs and/or applicable fees will also be increased as required by the increase in wage payments to ESSCOE's employees. Customer understands and acknowledges that it shall notify ESSCOE of any prevailing wage requirements or obligations under applicable laws relating to the work or services performed by ESSCOE. Customer also agrees to indemnify and hold ESSCOE harmless from any error, act or omission on its part with regard to prevailing wage notification that causes any claim, cause of action, harm or loss upon ESSCOE, including but not limited to prompt reimbursement to ESSCOE of any and all reasonable attorneys' fees and costs associated with such claim, cause of action, harm or loss.
4. COLLECTIONS. In the event it is necessary to enforce collection of any amounts due ESSCOE or any rights of ESSCOE under this Agreement, Customer agrees to pay any and all costs, collection fees, expenses, charges incurred by ESSCOE, including reasonable attorney's fees and appellate attorney's fees. Customer authorizes ESSCOE to perform credit searches and/or report payment history to any credit bureau or agency.
5. SECURITY INTEREST. Customer herein grants ESSCOE a purchase money security interest in any equipment sold, until the total purchase price is paid to ESSCOE. Customer irrevocably appoints ESSCOE as agent to file financing statements with respect to this security interest and agrees to execute any documents necessary to perfect said interest.
6. TERM. The term of this Agreement begins on the Effective Date and continues as long as ESSCOE is providing services to the Customer pursuant to the term of the Agreement or any Schedule. Notwithstanding the foregoing, this Agreement may be terminated by ESSCOE as follows: (a) all Schedules have expired or have been terminated in accordance with their terms, or (b) this Agreement is terminated in accordance with its terms, in which case all Schedules will also terminate, subject to their respective termination provisions. The Parties may mutually agree in writing to extend this Agreement and any Schedule in accordance with the terms and conditions set forth therein.
7. DEFAULT. ESSCOE may also terminate this Agreement upon the following events of default ("Default"): (a) any failure of Customer to pay any amounts billed and due hereunder, which failure remains uncured for a period of thirty (30) days after notice thereof, (b) Customer breach of any terms of the Agreement, or (c) either party may terminate if the other party (i) ceases to do business in the normal course, (ii) becomes or is declared insolvent or bankrupt, (iii) is the subject of any proceeding related to its liquidation or insolvency (whether voluntary or involuntary) which is not dismissed within ninety (90) calendar days or (iv) makes an assignment for the benefit of creditors.
8. REMEDIES. In the event of Customer's Default of this Agreement, in addition to termination under Section 6, ESSCOE may pursue any one of the following remedies: 1) declare ninety (90) percent of the balance due for the unexpired term of this Agreement immediately due and payable as liquidated damages, not as a penalty, 2) proceed at law or equity to enforce performance of Customer or recover damages for breach of the Agreement and/or any Schedule including all costs and expenses including without limitation reasonable attorneys fees, in connection with enforcing or attempting to enforce this Agreement or 3) any other available remedies permitted by law.
9. LIMITATION OF LIABILITY. CUSTOMER EXPRESSLY ACKNOWLEDGES ESSCOE AND ITS AFFILIATES, SUBCONTRACTORS, EMPLOYEES, AGENTS AND ASSIGNS ARE NOT INSURERS AGAINST LOSSES AND THAT INSURANCE AGAINST LOSS IS THE SOLE RESPONSIBILITY OF THE CUSTOMER. THE PAYMENTS AND CHARGES REQUIRED BY THIS AGREEMENT ARE BASED SOLELY ON THE VALUE OF THE SERVICES PROVIDED AND ARE UNRELATED TO THE VALUE OF THE PREMISES OR ANY PERSONAL PROPERTY LOCATED ON OR NEAR THE PREMISES. CUSTOMER AGREES THAT IT IS IMPRACTICAL AND EXTREMELY DIFFICULT TO ASCERTAIN OR DETERMINE THE AMOUNT OF DAMAGES, IF ANY, WHICH MAY RESULT FROM A FAILURE BY ESSCOE TO PERFORM ANY OF ITS OBLIGATIONS UNDER THIS AGREEMENT OR THE FAILURE OF THE ALARM OR OTHER ELECTRONIC SYSTEMS TO OPERATE PROPERLY. CUSTOMER AGREES THAT, IF ESSCOE SHOULD BE FOUND LIABLE TO CUSTOMER FOR ANY LOSS, DAMAGE OR INJURY UNDER ANY LEGAL THEORY AS A RESULT OF THE FAILURE OF THE SERVICES, ALARM OR OTHER ELECTRONIC SYSTEM IN ANY RESPECT, ESSCOE'S LIABILITY WILL BE LIMITED TO **NO MORE THAN** THE AMOUNT CUSTOMER PAID ESSCOE FOR EQUIPMENT AND/OR SERVICES LESS ANY INSURANCE PROCEEDS RECEIVED BY CUSTOMER, WHICH SUM SHALL BE PAID AND RECEIVED AS LIQUIDATED DAMAGES (AND NOT AS A PENALTY), SUCH LIABILITY SHALL BE COMPLETE AND EXCLUSIVE. THIS LIMITATION OF LIABILITY APPLIES TO ANY AND ALL LOSS OR DAMAGE RESULTING DIRECTLY OR INDIRECTLY TO PERSONS OR PROPERTY, IRRESPECTIVE OF CAUSE OR ORIGIN, WHETHER AS A RESULT OF THE PERFORMANCE OR NON-PERFORMANCE OR THE NEGLIGENCE OR GROSS NEGLIGENCE BY ESSCOE, ITS AFFILIATES, SUBCONTRACTORS, EMPLOYEES, AGENTS AND ASSIGNS OF SERVICES PERFORMED UNDER THIS AGREEMENT. ESSCOE SHALL NOT BE LIABLE FOR ANY SPECIAL, PUNITIVE, CONSEQUENTIAL OR INDIRECT DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS, BUSINESS OPPORTUNITIES, OR CUSTOMER GOODWILL IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES PROVIDED HEREUNDER.
10. INDEMNIFICATION. Customer agrees to and shall indemnify and hold harmless ESSCOE, its officers, employees, agents and subcontractors, from and against any and all claims, actions and/or lawsuits, including injury, damage, expense, costs and reasonable attorney's fees, and losses asserted against and alleged to be caused by ESSCOE's performance or nonperformance of its obligations under the Agreement, strict liability, defects in product, design, installation, warranty service, monitoring or operation or non-operation of the system to be serviced.
11. INSURANCE. Customer acknowledges and represents that it has sufficient insurance coverage. Customer shall look exclusively to its insurer and not ESSCOE to pay Customer or any third party in the event of loss, claim, damage or injury. Customer, on its behalf, and on behalf of any insurance carrier, waives any right of subrogation that Customer's insurance carrier may otherwise have against ESSCOE or its subcontractors arising out of this Agreement or the relation of the parties hereto.
12. FILING SUIT. All suits, actions or proceedings, legal or equitable, against ESSCOE must be commenced in court within one (1) year after the cause of action has accrued or the act, omission or event occurred upon which the suit, action or proceeding arises, whichever is earlier, or the shortest duration permitted under applicable law if such period is greater than one year and if no such claim, action or proceeding is instituted within that time, it is barred.
13. WARRANTY. ESSCOE DOES NOT REPRESENT OR WARRANT, EXPRESSLY OR IMPLIED, THAT ITS SERVICES, SYSTEMS AND EQUIPMENT WILL ELIMINATE OCCURRENCES OF THE EVENTS THAT THEY ARE INTENDED TO DETECT OR AVERT. UNLESS OTHERWISE PROVIDED IN A SCHEDULE, ESSCOE HAS MADE NO REPRESENTATIONS OR WARRANTIES, AND HEREBY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR USE.
14. DELIVERY/FORCE MAJEURE. If equipment is purchased, ESSCOE shall deliver or have delivered the equipment as projected in the Agreement or Schedules. ESSCOE shall not be liable for delays in delivery or installation. "Force Majeure Event" shall mean any event beyond ESSCOE's control, including but not limited to: acts of war, acts of public enemies, terrorist attacks, governmental orders relating to the foregoing, insurrections, riots, sabotage, earthquakes, floods, acts of God, embargoes, authority of laws, third-party labor disputes (including strikes, lockouts, job actions or boycotts), fires, explosions, or failure in electrical power, heat, light, air conditioning or communications equipment. In the event ESSCOE is precluded or delayed from performing under this Agreement due to a Force Majeure Event, ESSCOE shall be excused from such performance and may withhold performance without liability while such Force Majeure Event exists. ESSCOE shall notify the Customer as soon as reasonably possible regarding the existence and nature of the Force Majeure event and shall promptly give notice of its recommencement of performance. In the event the Force Majeure Event exists for more than ninety (90) days, ESSCOE, upon written notice, may terminate this Agreement without liability.
15. INDEPENDENT CONTRACTOR. ESSCOE is an independent contractor under this Agreement. It shall comply with all payroll tax withholdings, social security, unemployment and related employer obligations applicable to it. Except as set forth in a duly authorized Power of Attorney, no Party shall hold itself out as an agent of or in a joint venture with the other, and no Party shall have the authority to act on behalf of the other.
16. SUBCONTRACTORS. ESSCOE may subcontract all or portions of the Services to a third party without Customer's consent. The subcontracted third party shall be subject to the terms and conditions of this Agreement unless otherwise agreed to by the parties in writing.
17. ASSIGNMENT; NO THIRD PARTY BENEFICIARIES. The rights and obligations under this Agreement may not be transferred or assigned to a third party by the Customer without the prior written consent of ESSCOE. ESSCOE shall have the right to assign this Agreement without prior notice or consent of the Customer. This Agreement is binding upon and shall inure to the benefit of each Party and its respective successors and assigns. Other than Esscoe's subcontractors, there are no third party beneficiaries under this Agreement.
18. AMENDMENTS; WAIVER; SEVERABILITY. This Agreement can only be modified or amended by a written instrument signed by the Parties. A waiver of any right by either Party will not constitute a waiver of such right on any subsequent occasion. Acceptance by ESSCOE of the amounts (or lesser amounts) payable under this Agreement shall not be deemed a waiver of any default. If any provision of this Agreement is determined to be invalid, such invalidity will not affect the validity of the remaining portions of this Agreement.
19. SURVIVAL. The rights and obligations of this Agreement which by their nature are intended to survive expiration or termination shall so survive, including but not limited to Sections 1-5, 7-15, 17, and 18-24.
20. ATTORNEYS FEES. In the event any enforcement of the terms of this Agreement is referred to an attorney by ESSCOE, Customer will be obligated to pay reasonable attorney's fees, whether suit be brought or not, and all other costs, expenses and charges.
21. GOVERNING LAW AND VENUE. THIS AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE STATE OF ILLINOIS WITHOUT REGARD TO CONFLICTS OF LAWS PROVISIONS. THE CUSTOMER AGREES THAT ESSCOE SHALL HAVE THE RIGHT TO ENFORCE ITS RIGHTS UPON THIS AGREEMENT IN THE PROPER COURT OF LAKE COUNTY, ILLINOIS. IF SUIT IS FILED IN LAKE COUNTY, ILLINOIS BY ESSCOE, THEN CUSTOMER AGREES NOT TO SEEK TRANSFER OF THIS MATTER TO ANY OTHER COURT OR JURISDICTION AND CONSENTS TO JURISDICTION IN THE COURTS OF LAKE COUNTY, ILLINOIS. BOTH PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION, PROCEEDING, OR COUNTERCLAIM.
22. NO BREACH OF OTHER AGREEMENTS. Customer and ESSCOE each respectively represent and warrant that its execution of this Agreement does not violate any applicable law or breach any other agreement to which it is a Party or is otherwise bound.
23. NOTICE. Any notice required or permitted to be given shall, except where specifically provided otherwise, be given in writing to the person and at the address listed above by personal delivery, overnight carrier, electronic mail (e-mail), facsimile, or certified mail, return receipt requested. The date of notice shall be as follows: the date upon which such notice is so personally delivered; if by overnight carrier, the date of receipt at the designated address; if by facsimile transmission, upon electronic confirmation thereof, if by electronic mail (e-mail), upon electronic confirmation thereof or if by certified mail, the date of delivery.
24. ENTIRE AGREEMENT. This Agreement and any Schedules attached and made a part hereto set forth the full and complete understanding of the Parties with respect to the matters herein and supersedes any and all oral or written agreements and representations between the Parties made or dated prior to the Effective Date.



Pace Systems, Inc.
 2040 Corporate Lane
 Naperville, Illinois 60563-9691
 United States
<http://www.pace-systems.com>
 (P) 630-395-2200
 (F) 630-395-2250

Quotation (Open)	
Date	Sep 20, 2024 11:40 AM CDT
Modified Date	Sep 20, 2024 01:01 PM CDT
Quote #	590675 - rev 1 of 1
Description	
SalesRep	Sales, Pace (P) 630-395-2222 (F) 630-395-2250
Customer Contact	Garrity, Michael (P) (708) 456-0300 x3684 michaelgarrity@triton.edu

Customer
 TRITON COLLEGE (TRI002)
 Garrity, Michael
 2000 FIFTH AVE
 RIVER GROVE, IL 60171
 United States

Bill To
 TRITON COLLEGE
 PAYABLE, ACCOUNTS
 2000 FIFTH AVE
 RIVER GROVE, IL 60171
 United States

Ship To
 TRITON COLLEGE
 CHAVEZ, MARINA
 2000 FIFTH AVE
 SHIPPING & RECEIVING
 RIVER GROVE, IL 60171
 United States

Customer PO:	Terms: Purchase Order (Net 30 Days)	Ship Via: UPS Ground
Special Instructions:		Carrier Account #:

#	Description	Part #	Qty	Unit Price	Total
1	Hanwha Vision PNM-C34404RQPZ Network surveillance camera - PTZ - turret - outdoor - vandal-proof - color (Day&Night) - 3840 x 2160 - GbE - MJPEG, H.264, H.265 - PoE Plus Class 4	PNM-C34404RQPZ	10	\$3,535.78	\$35,357.80
2	Hanwha Vision WiseNet P PNM-8082VT Network surveillance camera - dome - outdoor - vandal-proof - color (Day&Night) - 3 x 2 MP - 1920 x 1080 - auto iris - motorized - composite - LAN 10/100 - MJPEG, H.264, H.265 - PoE Plus	PNM-8082VT	10	\$808.58	\$8,085.80
3	Hanwha Vision SBP-276HMW Camera hanging mount - white - for WiseNet P PNM-9002VQ, PNM-9084QZ, PNM-9084QZ1	SBP-276HMW	10	\$36.76	\$367.60
4	Hanwha Vision PNM-C16013RVQ Network surveillance camera - pan / tilt - dome - color (Day&Night) - 4 x 4 MP - 2592 x 1520 - M12 mount - fixed iris - fixed focal - audio - USB - GbE - MJPEG, H.264, H.265 - PoE Plus Class 4	PNM-C16013RVQ	5	\$905.76	\$4,528.80
5	Hanwha Vision SBP-200HMW Camera hanging mount - white	SBP-200HMW	3	\$23.88	\$71.64
6	Hanwha Vision WiseNet T TNV-8011C Network surveillance camera - dome - color (Day&Night) - 5 MP - 2592 x 1944 - fixed focal - audio - composite - LAN 10/100 - USB - MJPEG, H.264, H.265 - PoE Class 2	TNV-8011C	3	\$405.23	\$1,215.69
7	Hanwha Vision WiseNet Q QNV-C8011R Network surveillance camera - dome - color (Day&Night) - 5 MP - 2592 x 1944 - M12 mount - fixed iris - fixed focal - LAN 10/100 - MJPEG, H.264, H.265 - DC 12 V / PoE Class 3	QNV-C8011R	5	\$261.94	\$1,309.70

Subtotal: \$50,937.03
 Tax (.0000%): \$0.00
 Shipping: \$0.00
Total: \$50,937.03

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17130

SUBJECT: DISPOSAL OF OBSOLETE COMPUTER EQUIPMENT

RECOMMENDATION: That the Board of Trustees approve the release and disposal of 448 items of obsolete computer related equipment, including computers, monitors, printers, and computer peripherals, as detailed in the attached list. Triton has a disposal company that it has worked with for several years that removes and disposes of this equipment. There is no charge to the college for this service.

RATIONALE: The equipment, purchased with both grant and college operating funds, is non-operational; unrepairable; obsolete; out of service and well beyond its useful life. The average age of this equipment is approximately 9-11 years old. The best option for the college is to properly dispose of the equipment. Illiana Computer Recycling Inc. will provide a certificate of proper disposal and ensure that all hard drives are scrubbed clean of data prior to disposal.

Submitted to Board by: Sean Sullivan
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

<hr/>	<hr/>	<hr/>
Mark R. Stephens Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No

TCC28781 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	6998	10/27/2014	7/29/2014	HP	800 G1 TWR	MLX4392T4G
TCC28790 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	6998	10/27/2014	7/29/2014	HP	800 G1 TWR	MLX4392T46
TCC01879 01-8100545-540901005	MAKERBOT REPLICATOR 5TH GEN	\$2,754.05	7625	10/27/2014	10/9/2014	MP05825	800 G1 TWR	R50020942
TCC28835 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927MC
TCC28845 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927MN
TCC28864 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927CO
TCC28879 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927N3
TCC28881 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927LT
TCC28884 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927SK
TCC28898 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927SM
TCC28917 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927MK
TCC28925 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927SR
TCC28940 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927LG
TCC28944 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927RO
TCC28959 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927N6
TCC28997 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927QW
TCC28999 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927QC
TCC29002 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927LJ
TCC29014 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927S0
TCC29019 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927NZ
TCC29029 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927R4
TCC29038 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927S6
TCC29044 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927N7
TCC29046 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927P3
TCC29048 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927S9
TCC29076 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927V1
TCC29080 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927RX
TCC29095 01-20400510-540901005	CPU, HP ELITE DESK 800 G1 TWR	\$699.00	7981	12/15/2014	11/18/2014	HP	800 G1 TWR	MLX44927S7
TCC29189 01-20400510-540901005	NB, HP 340 G1 NOTEBOOK PC	\$555.00	7982	1/5/2015	11/18/2014	HP	340 G1	5CG4501ZVH
TCC29384 01-20400510-540901005	MAGNETIC CARD READER	\$1,740.00	7815	2/24/2015	11/3/2014			
TCC29397 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	8518	2/25/2015	2/4/2015	HP	800 G1 TWR	MLX50818M3
TCC29401 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	8518	2/25/2015	2/4/2015	HP	800 G1 TWR	MLX50818PK
TCC29402 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	8518	2/25/2015	2/4/2015	HP	800 G1 TWR	MLX50818KN
TCC29404 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	8518	2/25/2015	2/4/2015	HP	800 G1 TWR	MLX50818KL
TCC29417 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	8518	2/25/2015	2/4/2015	HP	800 G1 TWR	MLX50818LQ
TCC29428 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	8518	2/25/2015	2/4/2015	HP	800 G1 TWR	MLX50818RL
TCC29438 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR, 8GB RAM	\$699.00	8518	2/25/2015	2/4/2015	HP	800 G1 TWR	MLX50818LZ
TCC29561 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 USDT	\$705.00	8489	4/1/2015	2/3/2015	HP	800 G1 USDT	MLX5123306
TCC33684 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 USDT	\$705.00	8489	4/1/2015	2/3/2015	HP	800 G1 USDT	MLX512332N
TCC29734 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802242
TCC29735 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802244
TCC29737 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802240
TCC29738 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802243
TCC29739 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802241
TCC29740 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802154
TCC29741 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802153
TCC29742 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802152
TCC29743 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802149
TCC29745 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802151
TCC29746 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802202
TCC29747 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802201
TCC29748 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802200
TCC29749 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802198
TCC29750 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802199
TCC29751 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802197
TCC29752 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802232
TCC29753 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802231
TCC29754 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802230
TCC29755 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802228
TCC29756 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802229
TCC29757 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802227
TCC29758 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802207
TCC29759 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802208
TCC29761 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802204
TCC29762 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802203
TCC29763 03-70109631-540901005	IPEVO VZ-1 HD VGA/USB DOC CAMERA	\$125.10	9159	4/7/2015	3/30/2015	IPEVO	VZ-1 HD	081409802205
TCC29674 03-70109631-540901005	MON, HP ELITE DISPLAY E2211 LED	\$167.00	9152	4/8/2015	3/30/2015	HP	E2211	CNC5030RF
TCC29764 01-20801010-580600005	MAKERBOT CART FOR Z18 REPLICATOR	\$1,187.50	9250	4/13/2015	4/7/2015			ZCT002360
TCC29769 01-20801010-580600005	MAKERBOT FILAMENT CASE FOR Z18 REPLICATOR	\$213.75	9250	4/13/2015	4/7/2015			ZCS002569
TCC29783 01-20801010-580600005	MAKERBOT REPLICATOR Z18	\$6,174.05	9250	4/14/2015	4/7/2015			MP05890
TCC29830 01-80400510-540901005	NB, HP 340 G2 NOTEBOOK, SSD, 8GB RAM	\$555.00	9149	4/15/2015	3/30/2015	HP	340 G2	5CG51430DV
TCC29833 01-80400510-540901005	NB, HP 340 G2 NOTEBOOK, SSD, 8GB RAM	\$555.00	9149	4/15/2015	3/30/2015	HP	340 G2	5CG51430J1
TCC29847 01-80400510-540901005	NB, HP 340 G2 NOTEBOOK, SSD, 8GB RAM	\$555.00	9149	4/15/2015	3/30/2015	HP	340 G2	5CG5143039
TCC30184 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	9813	6/8/2015	5/19/2015	HP	800 G1	MLX52216FR
TCC30190 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	9813	6/8/2015	5/19/2015	HP	800 G1	MLX52216G4
TCC30194 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	9813	6/8/2015	5/19/2015	HP	800 G1	MLX52216FW
TCC30207 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	9813	6/8/2015	5/19/2015	HP	800 G1	MLX52216FD
TCC30214 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 USDT, 16GB RAM, SSD	\$705.00	9813	6/8/2015	5/19/2015	HP	800 G1 USDT	MLX52215MH
TCC30223 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 USDT, SSD, 16GB RAM	\$705.00	9813	6/8/2015	5/19/2015	HP	800 G1 USDT	MLX52215N4
TCC30225 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 USDT, SSD, 16GB RAM	\$705.00	9813	6/8/2015	5/19/2015	HP	800 G1 USDT	MLX52215LN
TCC30233 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 USDT	\$705.00	9813	6/8/2015	5/19/2015	HP	800 G1 USDT	MLX52215LF
TCC30244 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 USDT	\$705.00	9813	6/8/2015	5/19/2015	HP	800 G1 USDT	MLX52215M2
TCC30249 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 USDT, 16GB RAM, SSD	\$705.00	9813	6/8/2015	5/19/2015	HP	800 G1 USDT	MLX52215M2
TCC30255 03-70109631-54090								

TCC30269 03-70109631-540901005	CPU, HP ELITEDESK 800 G1 USDT, 16GB RAM, SSD	\$705.00	9813	6/8/2015	5/19/2015	HP	800 G1 USDT	MLX52215MG
TCC30421 01-20400510-540901005	NB, HP 340 G2 NOTEBOOK, SSD	\$615.00	10134	7/21/2015	7/2/2015	HP	340 G2	5CG5292KTO
TCC30434 01-20400510-540901005	NB, HP 340 G2 NOTEBOOK, SSD	\$615.00	10134	7/21/2015	7/2/2015	HP	340 G2	5CG5292K5D
TCC30918 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	11056	11/9/2015	10/23/2015	HP	800 G1 TWR	MXL5450MKZ
TCC30920 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	11056	11/9/2015	10/23/2015	HP	800 G1 TWR	MXL5450MNS
TCC30940 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	11056	11/9/2015	10/23/2015	HP	800 G1 TWR	MXL5450MKW
TCC30946 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR, SSD, 16GB RAM	\$699.00	11056	11/9/2015	10/23/2015	HP	800 G1 TWR	MXL5450ML5
TCC30954 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	11056	11/9/2015	10/23/2015	HP	800 G1 TWR	MXL5450ML5
TCC30966 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	11056	11/9/2015	10/23/2015	HP	800 G1 TWR	MXL5450MLL
TCC30998 01-20400510-540901005	CPU, HP ELITEDESK 800 G1 TWR	\$699.00	11056	11/9/2015	10/23/2015	HP	800 G1 TWR	MXL5450ML3
TCC31058 01-20400510-540901005	APPLE, iMac 21.5 inch w/retina 4K display, 3.3 GHz i7, 16GB LPDDR3, 1TB fusion,wired mouse, Apple keyboard w/numeric keypad (CRACKED SCREEN)	\$1,774.00	11080	11/19/2015	10/27/2015	APPLE	A1418	SC02Q02XGG7F
TCC31217 03-70301012-580400005	TRIPP-LITE PS 72V EXTERNAL BATTERY	\$484.00	11425	1/6/2016	12/9/2015	TRIPP-LITE	BP72V16-2U	2522LY0BP606500041
TCC31306 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF, SSD, 16GB RAM	\$699.00	12223	4/12/2016	3/24/2016	HP	800 G2 SFF	MXL6123JM2
TCC31311 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF, SSD, 16GB RAM	\$699.00	12223	4/12/2016	3/24/2016	HP	800 G2 SFF	MXL6123JLY
TCC31312 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF	\$699.00	12223	4/12/2016	3/24/2016	HP	800 G2 SFF	MXL6123JMO
TCC31816 01-20400510-540901005	APPLE IPAD PRO 9.7IN, WIFI, 32GB, SILVER MLMPL2LL/A (BROKEN GLASS)	\$564.00	14250	2/3/2017	1/13/2017	APPLE	A1673	DMPSST48HH1MC
TCC31960 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF, SSD, 16GB RAM	\$651.00	14603	3/20/2017	2/22/2017	HP	800 G2 SFF	MXL7103WBS
TCC31966 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF	\$651.00	14603	3/20/2017	2/22/2017	HP	800 G2 SFF	MXL7103W9P
TCC31970 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF, SSD, 16GB RAM	\$651.00	14603	3/20/2017	2/22/2017	HP	800 G2 SFF	MXL7103W96
TCC31982 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF, SSD, 16GBRAM	\$651.00	14603	3/20/2017	2/22/2017	HP	800 G2 SFF	MXL7103W9V
TCC31986 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF, SSD, 16GB RAM	\$651.00	14603	3/20/2017	2/22/2017	HP	800 G2 SFF	MXL7103W9J
TCC31993 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF, 16GB RAM, SSD	\$651.00	14603	3/20/2017	2/22/2017	HP	800 G2 SFF	MXL7103WB1
TCC32027 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF, SSD 16GB RAM	\$651.00	14603	3/20/2017	2/22/2017	HP	800 G2 SFF	MXL7103WCV
TCC32040 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF	\$651.00	14603	3/20/2017	2/22/2017	HP	800 G2 SFF	MXL7103WD4
TCC32065 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 SFF	\$651.00	14603	3/20/2017	2/22/2017	HP	800 G2 SFF	MXL7103WBW
TCC32087 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR, SSD, 16GB RAM	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103V99
TCC32095 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103VBK
TCC32099 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR, SSD, 16GB RAM	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103V9K
TCC32100 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103V8T
TCC32115 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103V8G
TCC32128 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103V9P
TCC32142 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103V9R
TCC32152 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR, SSD, 16GB RAM	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103V85
TCC32154 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR, SSD, 16GB RAM	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103VB6
TCC32161 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$660.00	14590	3/21/2017	2/22/2017	HP	800 G2 TWR	MXL7103V7X
TCC32198 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10679
TCC32199 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10684
TCC32200 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10683
TCC32201 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10680
TCC32202 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10681
TCC32203 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10682
TCC32204 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10690
TCC32205 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10686
TCC32206 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10685
TCC32207 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10682
TCC32208 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10689
TCC32209 01-80400510-540901005	AV, IPEVO VZ-1 HD VGA/USB DUAL-MODE DOCUMENT CAMERA	\$125.10	14873	4/6/2017	3/28/2017	IPEVO	VZ-1	0816168H10688
TCC32393 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF (BAD PSU)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q4P
TCC32415 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF (BAD POWER SUPPLY)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q5H
TCC32425 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q3V
TCC32441 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM (BAD PSU)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q6P
TCC32442 01-20400510-540901005	HP ELITEDESK 800 G3 SFF, SSD 16GB RAM (BAD POWER SUPPLY)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q6S
TCC32449 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q6W
TCC32450 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q73
TCC32459 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q5T
TCC32463 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM (BAD POWER SUPPLY)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q57
TCC32467 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM (BAD PSU)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q5R
TCC32473 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM (BAD PSU)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q54
TCC32478 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q5D
TCC32484 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM (BAD PSU)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q6B
TCC32486 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM (BAD PSU)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q6F
TCC32493 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD 16GB RAM (BAD PSU)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL74416EN
TCC32498 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM (BAD POWER SUPPLY)	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q6M
TCC32499 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD 16GB RAM	\$651.00	16273	11/20/2017	10/24/2017	HP	800 G3 SFF	MXL7441Q4T
TCC32695 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF	\$651.00	16834	1/29/2018	1/17/2018	HP	800 G3 SFF	MXL8031NKN
TCC32698 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$651.00	16834	1/29/2018	1/17/2018	HP	800 G3 SFF	MXL8031NLX
TCC32705 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$651.00	16834	1/29/2018	1/17/2018	HP	800 G3 SFF	MXL8031NL9
TCC32707 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD 16GB RAM	\$651.00	16834	1/29/2018	1/17/2018	HP	800 G3 SFF	MXL8031NLB
TCC32723 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$651.00	16834	1/29/2018	1/17/2018	HP	800 G3 SFF	MXL8031NL4
TCC32920 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF PC, SSD 16GB RAM	\$651.00	17453	4/2/2018	3/13/2018	HP	800 G3 SFF	MXL81216K1
TCC32923 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF PC, SSD, 16GB RAM	\$651.00	17453	4/2/2018	3/13/2018	HP	800 G3 SFF	MXL81216WL
TCC32941 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF PC, SSD, 16GB RAM	\$651.00	17453	4/2/2018	3/13/2018	HP	800 G3 SFF	MXL81216WX
TCC33295 01-20400510-540901005	MON, HP ELITEDISPLAY E223 21.5" MONITOR	\$145.00	18212	7/16/2018	7/5/2018	HP	E223	CNC8120R56
TCC33321 01-20400510-540901005	MON, HP ELITEDISPLAY E223 21.5" MONITOR	\$145.00	18212	7/16/2018	7/5/2018	HP	E223	CNC813075B
TCC33355 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312K3
TCC33357 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312L1T
TCC33379 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312L1L
TCC33382 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312L1B
TCC33389 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312K1N
TCC33392 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312K1D
TCC33397 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312L1S
TCC33404 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312K1T
TCC33405 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312K1T
TCC33407 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MXL8312L1F

TCC33418 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MLX83112KC
TCC33431 01-20400510-540901005	CPU, HP ELITEDESK 800 G3 SFF, SSD, 16GB RAM	\$708.00	18212	8/13/2018	7/5/2018	HP	800 G3 SFF	MLX83112KG
TCC33781 01-20400510-540901005	HP ELITEDESK 800 G4 SFF, SSD, 16GB RAM (BAD MOTHERBOARD)	\$751.00	19560	4/15/2019	1/3/2019	HP	800 G4 SFF	MLX91120ZD
TCC33808 01-20400510-540901005	CPU, HP ELITEDESK 800 G4 SFF, SSD, 16GB RAM (BAD PSU)	\$751.00	19560	4/15/2019	1/3/2019	HP	800 G4 SFF	MLX9112104
TCC35514 01-20400510-540901005	NB, HP PROBOOK 450 G7 I5/1.6 15.6 8GB 256GB W10P 64 (BAD MOTHERBOARD)	\$759.00	23442	6/23/2020	6/9/2020	HP	450 G7	5CD0236C1J
TCC35556 01-20400510-540901005	NB, HP PROBOOK 450 G7 I5/1.6 15.6 8GB 256GB W10P 64	\$759.00	23442	6/23/2020	6/9/2020	HP	450 G7	5CD02375H0
TCC01758 <none>	CPU, HP COMPAQ ELITE 8300 CMT	\$691.00	4135	9/16/2013		HP	8300	MLX3391DMJ
TCC08674 <none>	COLOR TELEVISION	\$750.00		1/1/1995		ZENITH	SM3287BT	8135141799
TCC08713 <none>	COLOR TELEVISION	\$750.00		1/1/1995		ZENITH	SM3287BT	8135141798
TCC08714 <none>	COLOR TELEVISION	\$750.00		1/1/1995		ZENITH	SM3287BT	8132161160
TCC09897 <none>	LOUDSPEAKER	\$600.00		1/1/1997		ELECTRO-VOICE	SH1502ER	952480563
TCC09898 <none>	LOUDSPEAKER	\$600.00		1/1/1997		ELECTRO-VOICE	SH1502ER	
TCC13193 <none>	COLOR TELEVISION	\$900.00		1/1/1998		ZENITH	35 IN	
TCC23381 <none>	HIGH-CLEAR FRESNEL LENSE	\$0.00						
TCC25747 <none>	CD/TAPE RECORDER, EIKI MODEL 8080A USB	\$251.00	213476		1/14/2011	EIKI	8080A	E164292
TCC25748 <none>	CD/TAPE RECORDER, EIKI MODEL 8080A USB	\$251.00	213476		1/14/2011	EIKI	8080A	E164292
TCC25749 <none>	CD/TAPE RECORDER, EIKI MODEL 8080A USB	\$251.00	213476		1/14/2011	EIKI	8080A	E164292
TCC25929 <none>	AV, LG 42" LCD MONITOR	\$620.00	215090		5/19/2011		42LK450	104WTC970
TCC28019 <none>	CPU, HP COMPAQ ELITE 8300 CMT	\$691.00	4685		11/19/2013	HP	8300	MLX3481S4H
TCC32983 <none>	CANON COPIER, C700	\$139,268.81				CANON	C700	QKJ01699
TCC32996 <none>	CANON COPIER, IRADV4251-CFU-INFIN23-PS	\$0.00				CANON	IRADV4251-CFU-INFIN23-PS	RKP03830
TCC35738 <none>	PHILIPS POCKET MEMO	\$0.00				PHILIPS	DPM800/02	292130
TCC35739 <none>	PHILIPS POCKET MEMO	\$0.00				PHILIPS	DPM800/02	282118
TCC35740 <none>	PHILIPS POCKET MEMO	\$0.00				PHILIPS	DPM800/02	292126
TCC35745 <none>	PHILIPS POCKET MEMO	\$0.00				PHILIPS	DPM800/02	283810
TCC35746 <none>	PHILIPS POCKET MEMO	\$0.00				PHILIPS	DPM800/02	282030
TCC46805 <none>	OVERHEAD	\$0.00	NA			NA		0200095
TCC46858 <none>	OVERHEAD	\$0.00	NA			NA		222547
TCC48789 <none>	TV	\$0.00	NA			NA		NA
TCC48803 <none>	OVERHEAD	\$0.00	NA			NA		0200182
TCC48804 <none>	OVERHEAD	\$0.00	NA			NA		0200010
TCC48806 <none>	OVERHEAD	\$0.00	NA			NA		0200082
TCC48807 <none>	OVERHEAD	\$0.00	NA			NA		0200271
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TCC48812 <none>	OVERHEAD	\$0.00	NA			NA		0200148
TCC48813 <none>	OVERHEAD	\$0.00	NA			NA		0200087
TCC48815 <none>	OVERHEAD	\$0.00	NA			NA		0200121
TCC48841 <none>	OVERHEAD	\$0.00	NA			NA		235762
TCC48842 <none>	OVERHEAD	\$0.00	NA			NA		992799
TCC48843 <none>	OVERHEAD	\$0.00	NA			NA		992776
TCC48845 <none>	OVERHEAD	\$0.00	NA			NA		222536
TCC48847 <none>	OVERHEAD	\$0.00	NA			NA		958011
TCC48848 <none>	OVERHEAD	\$0.00	NA			NA		398769
TCC48849 <none>	OVERHEAD	\$0.00	NA			NA		393713
TCC48850 <none>	OVERHEAD	\$0.00	NA			NA		1539025
TCC48851 <none>	OVERHEAD	\$0.00	NA			NA		222544
TCC48853 <none>	OVERHEAD	\$0.00	NA			NA		922128
TCC48855 <none>	OVERHEAD	\$0.00	NA			NA		993205
TCC48856 <none>	OVERHEAD	\$0.00	NA			NA		1539818
TCC48857 <none>	OVERHEAD	\$0.00	NA			NA		304038
TCC48858 <none>	OVERHEAD	\$0.00	NA			NA		958009
TCC48885 <none>	TV	\$0.00	NA			NA		09145030877
TCC48947 <none>	OVERHEAD	\$0.00	NA			NA		993206
TCC49005 <none>	OVERHEAD	\$0.00	NA			NA		192502
TCC49006 <none>	OVERHEAD	\$0.00	NA			NA		605407
TCC01536 01-20400510-540901005	CPU, HP Z220 CMT WORKSTATION	\$1,063.00	2444		3/27/2013	HP	Z220	2UA31417L3
TCC01549 01-20400510-540901005	CPU, HP Z220 CMT WORKSTATION	\$1,063.00	2444		3/27/2013	HP	Z220	2UA31417KY
TCC01553 01-20400510-540901005	CPU, HP Z220 CMT WORKSTATION	\$1,063.00	2444		3/27/2013	HP	Z220	2UA31417KV
TCC01739 01-20400510-540901005	CPU, HP COMPAQ ELITE 8300 CMT	\$691.00	4135		9/16/2013	HP	8300	MLX3391DKD
TCC27392 01-20400510-540901005	CPU, HP 8300 ELITE, SMALL FACTOR FORM	\$607.00	1617		1/2/2013	HP	8300 MINI	2UA2520J48
TCC27423 01-20400510-540901005	CPU, HP 8300 ELITE, SMALL FACTOR FORM	\$607.00	1617		1/2/2013	HP	8300 MINI	2UA2520J4Q
TCC27684 01-20400510-540901005	APPLE, IPAD W/RETINA DISPLAY, 32GB, BLACK	\$599.00	2625		4/10/2013	APPLE	MD511LL/A	DMQK16DKF183
TCC27982 01-20400510-540901005	CPU, HP COMPAQ ELITE 8300 CMT	\$691.00	4685		11/19/2013	HP	8300	MLX3481S0L
TCC28008 01-20400510-540901005	CPU, HP COMPAQ ELITE 8300 CMT	\$691.00	4685		11/19/2013	HP	8300	MLX3481S1X
TCC28087 01-20400510-540901005	CPU, HP COMPAQ ELITE 8300 CMT	\$691.00	4685		11/19/2013	HP	8300	MLX3481S5T
TCC28105 01-20400510-540901005	CPU, HP COMPAQ ELITE 8300 CMT	\$691.00	4685		11/19/2013	HP	8300	MLX3481S46
TCC31611 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GHH
TCC31612 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GJM
TCC31613 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GHN
TCC31619 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GKA
TCC31620 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GHB
TCC31621 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR, SSD 16GB RAM	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GHD
TCC31637 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR, SSD 16GB RAM	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GK7
TCC31638 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR, SSD 16GB	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GJL
TCC31641 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GK0
TCC31642 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GJ1
TCC31649 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR, SSD, 16GB RAM	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GHG
TCC31651 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GKC
TCC31659 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GKD
TCC31661 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR, SSD, 16GB RAM	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GKM
TCC31666 01-20400510-540901005	CPU, HP ELITEDESK 800 G2 TWR	\$693.00	13648		10/17/2016	HP	800 G2 TWR	MLX6430GJY
TCC26987 01-80101010-580500010	MONITOR, HP 22INCH FLAT PANEL W/SPEAKER BAR	\$167.00	000137		7/24/2012	HP	L42205WG	30CQ2214R4
TCC43488 1036701	CD PLAYER, VICTOR READER CLASSIC PLUS	\$381.50	186233		5/9/2005		CLASSIC PLUS	95-1103-014158
TCC24155 111143	SONY PSLX250H TURNTABLE FOR RARE ARCHIVAL LP'S TO BE HELD FOR STUDENTAT TRITON LIBRARY	\$87.77	208348		10/9/2009			01-8577066-P

TCC21999 124231	MONITOR, L1750 17"	\$220.00 202151	7/25/2008	HP	L1750	CNC820PM6X
TCC26015 124231	CPU, HP COMPAQ 8200, 250GB,4GB	\$675.00 216375	8/25/2011	HP	8200	2UA13509KZ
TCC26163 124231	CPU, HP COMPAQ 8200, 250GB,4GB	\$675.00 216375	8/25/2011	HP	8200	2UA13509QB
TCC26611 124231	CPU, HP COMPAQ 8200, 250GB,4GB	\$668.00 218147	1/30/2012	HP	8200	2UA2060JV2
TCC26632 124231	CPU, HP COMPAQ 8200, 250GB,4GB	\$668.00 218147	1/30/2012	HP	8200	2UA2060JT4
TCC26633 124231	CPU, HP COMPAQ 8200, 250GB,4GB	\$668.00 218147	1/30/2012	HP	8200	2UA2060JSW
TCC26786 124231	CPU, HP COMPAQ 8200, 250GB,4GB	\$668.00 218147	1/30/2012	HP	8200	2UA2060JPN
TCC26807 124231	CPU, HP COMPAQ 8200, 250GB,4GB	\$668.00 218147	1/30/2012	HP	8200	2UA2060JTX
TCC26858 124231	HP COMPAQ 8200 ELITE ULTRA-SLIM DESKTOP	\$650.00 218130	1/27/2012	HP	8200 ELITE ULTRA-SLIM	2UA2081WWT
TCC26865 124231	HP COMPAQ 8200 ELITE ULTRA-SLIM DESKTOP	\$650.00 218130	1/27/2012	HP	8200 ELITE ULTRA-SLIM	2UA2081WWS
TCC26867 124231	HP COMPAQ 8200 ELITE ULTRA-SLIM DESKTOP	\$650.00 218130	1/27/2012	HP	8200 ELITE ULTRA-SLIM	2UA2081WWZ
TCC26872 124231	HP COMPAQ 8200 ELITE ULTRA-SLIM DESKTOP	\$650.00 218130	1/27/2012	HP	8200 ELITE ULTRA-SLIM	2UA2081WWQ
TCC26876 124231	HP COMPAQ 8200 ELITE ULTRA-SLIM DESKTOP	\$650.00 218130	1/27/2012	HP	8200 ELITE ULTRA-SLIM	2UA2081WWN
TCC26992 124231	AV, SMART RESPONSE KIT	\$1,573.95 219877	5/23/2012	SMART	SRP-PE-32	
TCC25630 124678	ALL TERRAIN MOBILE INSTRUCTORS DESK	\$1,323.42 209228	2/16/2009		ATMTD2466-S1L-74P	
TCC25738 124678	PRINTER, FARGO DTC4500 ID CARD PRINTER	\$2,559.00 213100	1/7/2011	FARGO	DTC4500	B0390492
TCC22619 128424	MONITOR, 22" HP FLAT PANEL L2208	\$220.00 204079	11/25/2008	HP	HP L2208	CNK8360GRL
TCC44177 128450	HEARING HELPER PERSONAL FM SYSTEM W/ENVIRONMENTAL MIC	\$549.95 191965	6/5/2006		HI-PFM350E	A161271
TCC45823 181665	AMIGO PORTABLE MAGNIFIER	\$1,695.00 206351	4/21/2010		NA	H0831151
TCC22370 184580	DVD/VCR	\$81.99 203246	11/13/2008		SLV-D380P	SO1-2271882-G
99000154 188500	Memory Module Unisys	\$9,250.00 181754	4/20/2004		Memory	na
TCC22795 188500	MONITOR,HP FLAT PANEL,17"	\$160.00 203846	11/10/2008	HP	GS917AA	3CQ8424VYQ
TCC35336 DONATED	NB, LENOVO 100E CHROMEBOOK 2ND GEN MTK	\$0.00		LENOVO	81QB	SP205QYB5

Asset	Account	Description	Cost	Install PO Number	Date Install	Date Purchased	Manufacturer	Model Number	Serial Number
TCC21797619989		PRINTER, HP LJ P1505	\$187.00	200528	4/4/2008	3/18/2008	HP	P1505	CNBK210132
TCC22282619989		CPU,HP XW4600, 250GB, 4GBRAM, WORKSTATION	\$1,387.00	203524	11/3/2008	10/17/2008	HP	XW4600	2UA84404DY
TCC22319619989		MONITOR, VIEWSONIC 22"	\$216.00	203526	11/4/2008	10/17/2008	VIEWSONIC	VA2226W	QZR083762675
TCC22337619989		MONITOR, VIEWSONIC 22"	\$216.00	203526	11/4/2008	10/17/2008	VIEWSONIC	VA2226W	QZR083762694
TCC22343619989		MONITOR, VIEWSONIC 22"	\$216.00	203526	11/4/2008	10/17/2008	VIEWSONIC	VA2226W	QZR083762678
TCC22365619989		MONITOR, VIEWSONIC 22"	\$216.00	203526	11/4/2008	10/17/2008	VIEWSONIC	VA2226W	QZR083762699
TCC23051619989		MONITOR, VIEWSONIC 22"	\$216.00	205022	11/4/2008	10/17/2008	VIEWSONIC	VS11803	QZR091180941
TCC26340629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DMPGHPVADFHW
TCC26341629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DN6GJVZFDFHW
TCC26342629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DN6GKM6VDFHW
TCC26343629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DN6GJSEGDFHW
TCC26344629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DN6GJVEJDFHW
TCC26345629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DN6GJSQGDFHW
TCC26346629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DN6GJSHMDFHW
TCC26347629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DN6GJVK6DFHW
TCC26348629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DN6GJT54DFHW
TCC26349629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217298	11/14/2011	11/8/2011	APPLE COMPUTEF	MC769/LLA #A1395	DN6GKPS0DFHW
TCC26416629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMQGT1Q6DFHW
TCC26417629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMQGTDSDDDFHW
TCC26418629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMRGT0NDFDFHW
TCC26419629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMQGTFT21DFHW
TCC26420629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMQGTFY9DFHW
TCC26421629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMQGT1Z2DFHW
TCC26422629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMQGTTEX5DFHW
TCC26423629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMRGTOKEDDFHW
TCC26424629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMQGTBPNDFFHW
TCC26425629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMQGT6WADFHW
TCC26426629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMQGTABHDFHW
TCC26427629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMVGRN0ZDFHW
TCC26428629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DV9GR01UDFFHW
TCC26429629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DN6GTR0DFFHW
TCC26430629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DN6GTBQNDFFHW
TCC26431629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMVGRPY9DFHW
TCC26432629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMVGRUALDFHW
TCC26433629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMVGRUCNDFHW
TCC26434629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DMVGRTN4DFHW
TCC26435629982		APPLE, I-PAD2, WI-FI 16GB BLACK BG704LL/A	\$538.00	217296	12/14/2011	11/8/2011	APPLE COMPUTEF	BG704LL/A	DN6GTS4UDFFHW
TCC2853706-10905001-54090100	5NB	HP 450 G1 NOTEBOOK	\$681.00	6660	6/18/2014	6/10/2014	HP	450 G1	2CE4210N3Q
TCC0187406-30300515-54090100	5SAMSUNG	SAMSUNG GALAXY NOTE PRO, WI-FI/64GB/12.2" LCD TABLET	\$714.00	7517	10/2/2014	9/26/2014	SAMSUNG	SM-P9000ZWFAR	RF2F304JBGD
TCC2914806-20905020-54090100	5AV	SMART PROJECTOR	\$0.00	8231	1/5/2015	12/22/2014	SMART	UX80	B012GK04M0136
TCC3174006-10900525-54090100	5NB	HP 430 G4 LAPTOP, SATA, 8GB RAM	\$521.00	14000	1/4/2017	12/6/2016	HP	430 G4	5CD650309P
TCC3174706-10900525-54090100	5NB	HP 430 G4 LAPTOP	\$521.00	14000	1/4/2017	12/6/2016	HP	430 G4	5CD65030CC
TCC3189506-20905016-54090100	5APPLE	IPAD MINI 4, WIFI, 32GB, SILVER, MNY22LL/A	\$379.00	14552	2/22/2017	2/17/2017	APPLE	A1538	F9FSV54QHJG2
TCC3260206-80900502-54090100	5CPU	HP ELITE ONE 800 G3, 23IN, ALL-IN-ONE	\$890.00	16139	12/6/2017	10/9/2017	HP	800 G3 AIO	MXL7421L3P
TCC3280206-10900525-54090100	5NB	HP PROBOOK 430 G5, 8GB RAM, SATA HDD	\$661.00	16980	3/5/2018	1/31/2018	HP	430 G5	5CD8080R97
TCC3309906-10605002-54010021	5NB	HP CHROMEBOOK 11 G6 EE, 11.6" LCD	\$224.00	18053	6/26/2018	6/5/2018	HP	CHROMEBOOK 11 G6 EE	5CD8191GX0
TCC3419006-30205015-54090100	5MON	HP ELITEDISPLAY E223, 21.5" (BROKEN, TITLE V GRAN	\$130.00	21581	10/1/2019	9/19/2019	HP	E223	CNC9130LFF
TCC3594506-30205016-54090100	5MON	HP ELITEDISPLAY E1901, 18.9IN	\$146.00	24231	10/28/2020	10/15/2020	HP	E1901	CN493407YG
TCC3615206-20905040-54090100	5NB	HP PROBOOK 450 G8 NOTEBOOK PC	\$752.99	24334	12/18/2020	11/4/2020	HP	450 G8	5CD045C8KX

TCC3621606-20905040-54090100	NB, HP PROBOOK 450 G8 NOTEBOOK PC (DAMAGED SCREE	\$752.99 24334	12/18/2020	11/4/2020	HP	450 G8	5CD045C8KQ
TCC3652806-40405003-54090100	PRINTER, CANON IMAGECLASS LBP6030W MONO LASERJET	\$159.00 25485	6/29/2021	6/15/2021	CANON	LBP6030W	NTGA507873
TCC3655206-10900525-54090100	MON, HP E24 G4 FHD MONITOR (SCREEN CRACKED)	\$184.20 25005	8/12/2021	3/4/2021	HP	E24 G4	CN4111015D
TCC2708406-10300540-54090100	CPU, HP COMPAQ ELITE 8300, SLIM	\$650.00 800		9/25/2012	HP	8300 ULTRA SLIM	2UA2400PLK
TCC0168206-10905001-54090100	NB, HP PROBOOK 4440S	\$679.00 3381		6/4/2013	HP	4440S	2CE3240HVW
TCC2768106-10905001-54090100	CPU, HP COMPAQ ELITE 8300 CMT	\$689.00 2554		4/8/2013	HP	8300	2UA3160VZY
TCC3221606-20205001-54090100	APPLE, IPAD MINI 4, 128GB, MK9P2LL/A	\$379.00 14893		4/4/2017	APPLE	A1538	F9FTD915GHKK
TCC3221706-20205001-54090100	APPLE, IPAD MINI 4, 128GB, MK9P2LL/A	\$379.00 14893		4/4/2017	APPLE	A1538	F9FTDB7UGHKK
TCC2782706-30300515-54090100	TABLET, MICROSOFT SURFACE PRO, 64GB, WIN8	\$799.00 4141		9/16/2013	MICROSOFT	1514	011052532653
TCC2782806-30300515-54090100	TABLET, MICROSOFT SURFACE PRO, 64GB, WIN8	\$799.00 4141		9/16/2013	MICROSOFT	1514	017114732653
TCC2782906-30300515-54090100	TABLET, MICROSOFT SURFACE PRO, 64GB, WIN8	\$799.00 4141		9/16/2013	MICROSOFT	1514	047009132753
TCC34791611075	NB, WIN95, 1.2GB, 16MB RAM, P1, 100MHZ	\$0.00 140624			TOSHIBA	SATELITE PRO	11675217
TCC46780611912	OVER HEAD PROJECTOR	\$192.00 180156		12/10/2004		1880	18049537
TCC22243616090	MONITOR, VIEWSONIC 19"	\$166.00 203289		10/9/2008	VIEWSONIC	VA1926W	QRS08344015
TCC03350619055	PPM SYSTEM	\$649.00 169801		12/6/2001	HI TECH GROUP	WS-PFM3502	A8547
TCC22213619989	MONITOR, L1750 17"	\$220.00 202178		7/25/2008	HP	L1750	CNC820PM7D
TCC25899628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DLXFTP7XDFHW
TCC25900628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQFTT51LUDFHW
TCC25902628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DLXFV22BDFHW
TCC25903628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DLXFV1RUDFHW
TCC25904628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQFTT5U1DFHW
TCC25909628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQVFWCTNDFHW
TCC25910628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWGBMDFHW
TCC25911628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWJ6LDFHW
TCC25912628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQVFWD76DFHW
TCC25913628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQVFW7ADFHW
TCC25914628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQVFW3HTDFHW
TCC25915628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWG34DFHW
TCC25916628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQVFW3CRDFHW
TCC25917628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWJSMDFHW
TCC25918628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWGRHDFHW
TCC25919628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWU2DFHW
TCC25921628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWV3DFHW
TCC25922628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWV7DFHW
TCC25923628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWV7DFHW
TCC25924628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQVFWWQDFHW
TCC25925628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWV7DFHW
TCC25926628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWV7DFHW
TCC25927628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWV7DFHW
TCC25928628949	APPLE, I-PAD2, WI-FI 16GB BLACK #A1395	\$538.00 215251		6/3/2011	APPLE COMPUTEF	MC906/LLA #A1395	DQTFWV7DFHW
TCC47138629979	SCANNER, 1650U PHOTO	\$221.60 170066		1/7/2002	EPSON	PERFECTION 1650U PHOT	DRNX069914

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

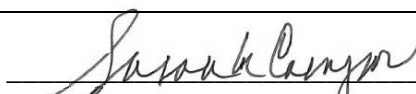
ACTION EXHIBIT NO. 17131

**SUBJECT: AMENDMENT TO LOYOLA UNIVERSITY HEALTH SYSTEM
AGREEMENT**

RECOMMENDATION: That the Board of Trustees approve an Amendment to the Loyola University Health System Master Affiliation Agreement (BOT approved 8-23-2023) consolidating all current Agreements from MacNeal Hospital, Gottlieb Memorial Hospital, and Loyola University Medical Center for Triton programs in Nursing, Surgical Technology, Sterile Processing, Certified Nursing Assistant, Diagnostic Medical Sonography, Emergency Medical Technician, Radiologic Technology, Respiratory Care and Certified Medical Assistant. This consolidated Agreement shall commence November 20, 2024, and run through August 22, 2026. Unless otherwise amended herein, the Agreement shall remain in full force and effect pursuant to the terms thereof. To the extent there is any conflict between this Amendment and the Agreement, the Amendment shall control. There is no cost to the college for this Amendment.

RATIONALE: This Agreement will enable students in Triton College's Health Career and Public Service Program students to participate in clinical education experiences at affiliates in the Loyola University Health System d/b/a Loyola Medicine.

Submitted to Board by: _____


Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens Board Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No

FIRST AMENDMENT TO EDUCATION AFFILIATION AGREEMENT

This First Amendment to the Education Affiliation Agreement (“Amendment”) is entered into by and between **Loyola University Health System d/b/a Loyola Medicine**, an Illinois non-profit corporation on behalf of its hospitals, Loyola University Medical Center, Gottlieb Memorial Hospital and MacNeal Hospital (collectively, "Organization") and **Community College District 504, commonly known as Triton College** (“School”), as of the date of last signature below (“Amendment Effective Date”).

RECITALS

WHEREAS, School and Organization entered into the Education Affiliation Agreement dated August 23, 2023 (“Agreement”) that School and Organization desire to amend through this Amendment;

WHEREAS, School and Organization also entered into an education affiliation agreement dated March 15, 2023, for certified nurse assistants (“CNA EAA”);

WHEREAS, Loyola University Medical Center, Gottlieb Memorial Hospital and MacNeal Hospital are wholly owned subsidiaries of Loyola Medicine;

WHEREAS, School and MacNeal Hospital entered into an education affiliation agreement dated August 19, 2020 (“MacNeal EAA”);

WHEREAS, School and Loyola University Medical Center entered into an education affiliation agreement dated April 1, 2023 (“LUMC EAA”);

WHEREAS, School and Gottlieb Memorial Hospital entered into an education affiliation Agreement dated January 25, 2024 (“Gottlieb EAA”);

WHEREAS, in the Gottlieb EAA “Gottlieb Memorial Hospital” is referenced as “Gottlieb Memorial”, which is one and the same hospital;

WHEREAS, the parties would like for School’s applicable categories of students to be covered under a single agreement, the Agreement;

WHEREAS, the parties would like to terminate the CNA EAA, the LUMC EAA, and the Gottlieb EAA in order for the School’s applicable categories of students to be covered under a single agreement, the Agreement; and

WHEREAS, the parties would like to update School’s name in the Agreement and make other additional changes as set forth herein.

NOW THEREFORE, the parties agree as follows:

1. Definitions. Capitalized terms used and not defined in this Amendment have the respective meanings assigned to them in the Agreement.

2. Preamble. The parties agree that “**Community College District 504, commonly known as**” shall be added to the preamble, just before the reference to “**Triton College**”, such that the School’s entity name will now read “**Community College District 504, commonly known as Triton College**”.

3. Amendment to First Recital in the Agreement. The first recital in the Agreement is hereby deleted in the entirety and replaced with the following:

“**WHEREAS**, School offers a course of education which requires that nursing, surgical technology, sterile processing, certified nurse assistant, nursing assistant, diagnostic medical sonography, emergency medicine services, emergency medical technician, nuclear medicine, nuclear medicine technology, ophthalmic technician, radiologic technology, respiratory care, vascular sonography, vascular technology in sonography, certified medical assistant, and medical interpreter students, receive clinical educational experience as part of their professional preparation;”

4. Professional Liability Insurance. The parties agree that Section VII(C) shall be deleted in the entirety and replaced with the following:

“C. Professional Liability Insurance. School shall procure professional liability insurance coverage with policy limits of not less than \$2,000,000 per claim/occurrence and \$5,000,000 aggregate per year for participating students and faculty. If School is legally prohibited from procuring insurance and participates in an applicable state sponsored insurance or tort claims program, then the terms of such state sponsored program shall apply in lieu of the terms herein pertaining to professional liability insurance policies.

The Organization shall procure professional liability insurance coverage with policy limits of not less than \$2,000,000 per claim/occurrence and \$5,000,000 aggregate per year for participating Organization staff. The aggregate amount of insurance specified for professional liability under this section may be satisfied by any combination of primary and umbrella (excess liability) limits, so long as the total amount of insurance is not less than the aggregate limit specified.”

5. General Liability Insurance. The parties agree that Section VII(D) shall be deleted in the entirety and replaced with the following:

“D. General Liability Insurance. School shall not assign any Students or instructors to Organization until the School obtains general liability insurance coverage with policy limits of not less than \$2,000,000 per occurrence and \$5,000,000 aggregate per year, adding the Organization as an additional insured with respect to this Agreement.

Organization shall not assign any staff or employees to work with Students until the Organization obtains general liability insurance coverage with policy limits of not less than

\$2,000,000 per occurrence and \$5,000,000 aggregate per year, adding the School as an additional insured with respect to this Agreement. Such policy shall cover Organization's operations at all sites where services are performed. The aggregate amount of insurance specified for general liability under this section may be satisfied by any combination of primary and umbrella (excess liability) limits, so long as the total amount of insurance is not less than the aggregate limit specified.”

6. Termination - CNA EAA, MacNeal EAA, LUMC EAA, and Gottlieb EAA.

(a) The parties agree the CNA EAA will terminate as of the Amendment Effective Date.

(b) The MacNeal EAA expired on August 31, 2024

(c) The parties agree the LUMC EAA will terminate as of the Amendment Effective date.

(d) The parties agree the Gottlieb EAA will terminate as of the Amendment Effective Date.

7. Limited Effect. Except as expressly provided in this Amendment, all terms and provisions of the Agreement are and will remain in full force and effect and are hereby ratified and confirmed by the parties.

8. Miscellaneous.

(a) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which constitute one and the same agreement. Delivery of an executed counterpart of this Amendment electronically or by facsimile shall be effective as delivery of an original executed counterpart of this Amendment.

(b) This Amendment constitutes the sole and entire agreement between the parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

[Signature Page to Follow]

IN WITNESS WHEREOF, the undersigned parties hereto have duly executed and delivered this Amendment as of the Amendment Effective Date.

ORGANIZATION

SCHOOL

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: Mark R. Stephens

Title: _____

Title: Board Chairman

Date: _____

Date: _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17132

SUBJECT: LAERDAL MEDICAL CORPORATION- PURCHASE OF SIMULATION PATIENT

RECOMMENDATION: That the Board of Trustees approve the purchase of a “SimMan ALS Simulation Patient” through grant funding provided by Perkins to replace existing outdated model, not to exceed \$29,712.00.

RATIONALE: This purchase will enable students in Triton College’s Emergency Medical Technology program to engage with the latest technology, providing students with a more realistic and effective training experience. Laerdal Medical is the sole provider of installation, education, technical services and support for the aforementioned equipment.

Submitted to Board by: _____


Dr. Susan Campos, Vice President of Academic Affairs

Board Officers’ Signatures Required:

Mark R. Stephens
Board Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No



Laerdal[®]

helping save lives

LAERDAL MEDICAL CORPORATION
167 Myers Corners Road
Wappingers Falls, NY 12590
877/LAERDAL (523-7325)
(845) 297-7770
Fax (800) 227-1143

www.Laerdal.com

July 23, 2024

To Whom it May Concern,

This letter is to confirm that Laerdal Medical is the sole manufacturer of:

SimMan ALS Simulator

Exclusive to Laerdal Simulators and SimMan ALS - LLEAP Instructional Application Software unifies the Laerdal Simulation platform with other Laerdal PC operated simulators - - providing an intuitive graphical user interface allowing instructors to access, run, log and debrief simulation scenarios across their inventory.

Further, Laerdal Medical is the sole provider of installation, education, technical services and support for the aforementioned equipment. Laerdal Medical is the only certified and authorized entity to provide service, warranties and maintenance on Laerdal equipment. Laerdal Product and Services are available through our Small Business distribution partners, however if ordered or contracted through those partners the order is then provided to Laerdal Medical for fulfillment of the order.

If you need any additional information or assistance, please do not hesitate to contact me at (800) 648-1851 or visit our website at www.Laerdal.com.

Sincerely,

James Baker
Lead Contract Specialist
Laerdal Medical
167 Myers Corners Rd
Wappingers Falls, NY 12590
(800) 648-1851 x 3260
James.baker@Laerdal.com

Laerdal Medical Corporation

167 Myers Corners Road
 Wappingers Falls, NY 12590
 Order to: 877-LAERDAL
 Fax Order To: (800) 227-1143
 Email: customerservice@laerdal.com



Laerdal[®]
 helping save lives

ATTN: Vincent Pesavento
 +17084560300
 vincent.pesavento@triton.edu

BILL TO: 00107588
 TRITON COLLEGE SCHOOL DIST #504
 2000 5th Ave
 River Grove IL 60171

PROFORMA NUMBER: Q-1017796
 CREDIT TERMS: 30 days
 INVOICE DATE: 09-25-2024
 PO NUMBER:
 ORDER NUMBER:

SHIP TO:
 Vincent Pesavento
 Triton College School Dist 504
 2000 5th Ave, N Bldg
 River Grove IL 60171

SimMan ALS Medium

Qty	Description	List Price	Term	Unit Price	Total
1	235-02150 SimMan ALS Medium Includes SimMan ALS Manikin, Torso Skin w/LS Tags, SimPad PLUS link box, Li-Ion Battery, Consumables, Clothing, 1 Year Manufacturer's Warranty.	\$23,999.00		\$23,999.00	\$23,999.00
1	185-10050 ShockLink System	\$719.00		\$719.00	\$719.00
1	185-50450 Zoll ShockLink Training Adapter	\$94.00		\$94.00	\$94.00

SimMan ALS Medium

Qty	Description	List Price	Term	Unit Price	Total
1	185-50050 Physio/Mindray ShockLink Training Adapter	\$94.00		\$94.00	\$94.00
1	235-EDVT025-SL SimMan ALS Virtual Orientation for Site Designed to promote a personalized experience for a single organization Laerdal's Virtual Instructor-Led Training Orientation is developed as a beginner level course and geared towards any user who will be responsible for operating the simulator.This two-hour live instructor-led virtual training will teach you basic simulator feature sets and start-up and shut down procedures.	\$1,149.00		\$1,149.00	\$1,149.00
1	235-83050 SimMan ALS On-Site Installation	\$2,799.00		\$2,799.00	\$2,799.00
TOTAL:					\$28,854.00

ITEM TOTAL:	\$28,854.00
SHIPPING/HANDLING:	\$858.00
ADDITIONAL CHARGE/CREDIT:	
TAX:	\$0.00
TOTAL:	\$29,712.00

REMIT TO:

Laerdal Medical Corp.
 LOCKBOX 784987
 Philadelphia, PA 19178-4987

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

ACTION EXHIBIT NO. 17133

SUBJECT: CURRICULUM RECOMMENDATIONS

RECOMMENDATION: That the Board of Trustees approve the attached College Curriculum Committee recommendations.

RATIONALE: This recommendation was approved by the College Curriculum Committee on October 3, 2024, and approved by the Academic Senate on October 8, 2024.

Submitted to Board by: _____


Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Board Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

**College Curriculum Committee Summary
October 3, 2024**

for

**Academic Senate, October 8, 2024
Board of Trustees, November 19, 2024**

PROGRAM(S)

REVISED PROGRAM(s)

- C320A EC/Advanced Career Pathway Level III Certificate, Gateway to Opportunity Level III Credential
 - Title to 'Advanced Certificate in Early Childhood Education'; program description change; Program Learning Outcomes revised (due to title change)
 - *Effective 1/20/2025*
- C420C EC/Advanced Career Pathway Level II Certificate, Gateway to Opportunity Level II Credential
 - Title to 'Basic Certificate in Early Childhood Education'; program description change; Program Learning Outcomes revised (due to title change)
 - *Effective 1/20/2025*
- C417E Nurse Assistant
 - Remove AHL 110 from electives list (due to course deletion)
 - *Effective 1/20/2025*

COURSE(S)

DELETED COURSE(s)

- SPE 135 Stagecraft
 - *Effective 1/20/2025*
- AHL 110 Medical Coding and Office Procedures
 - *Effective 1/20/2025*

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 19, 2024

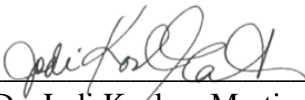
ACTION EXHIBIT NO. 17134

SUBJECT: AGREEMENT WITH COMMON APP

RECOMMENDATION: That the Board of Trustees approve the Common Application Member Agreement, Amendment 1 to Member Agreement, and Exhibit E – Community College Addendum with Common App, a non-profit organization whose technology platform is used by over 1,000 colleges for prospective students to apply to college. This Agreement would allow Triton College to access admission applications through the Common App thereby offering another access point for admission. The Agreements have been reviewed by our legal counsel and modifications to align with standard college conditions were not accepted. The cost to the College is \$7,000.

RATIONALE: Triton College is one of seven community colleges in the State of Illinois to pilot the use of the Common App. The Common App is currently only available to bachelor's granting institutions. The inclusion in this pilot program is to increase access to Triton College and assist students who intend to pursue their bachelor's degree upon transfer.

Submitted to Board by:



Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

**Mark R. Stephens
Board Chairman**

**Tracy Jennings
Secretary**

Date

Related forms requiring Board signature: Yes No

Common Application Member Agreement

Triton College

Status: Not Submitted

This Member Agreement (“Agreement”) is entered into on the date of last signature by and between you, the Member Institution, and The Common Application (the “Effective Date”), who agree as follows:

WHEREAS, The Common Application, Inc. (“Common App”, “us”, “we”, “our”) is a 501(c)(3), Virginia Non-Stock Corporation membership organization committed to the pursuit of access, equity, and integrity in the college admission process, through a dedication to lowering the logistical and systemic barriers to college access, supporting those who support students, serving a diverse group of students and institutions and leveraging data and insight to inform our member institutions (“Member”, “you”, or “Member Institution”) (Common App and Member may each be referred to individually as a “Party,” or collectively, the “Parties”).

WHEREAS, Common App supports its mission in part by providing an accessible online application platform for students that is simple and logical to use to apply to Common App Member Institutions; and

WHEREAS, the undersigned Member represents and warrants that it is a Not-for-Profit, undergraduate Associate’s Degree-Granting institution accredited by a regional or national accrediting authority (“Eligibility Criteria”) acceptable to Common App, in Common App’s sole discretion; and

WHEREAS, the undersigned Member understands and agrees all Eligibility Criteria are required for membership in Common App. Member shall notify Common App within sixty (60) days should Member no longer meet any one of the Eligibility Criteria. Failure to meet any one of the Eligibility Criteria may result in denial, suspension and or immediate termination of membership in Common App,

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Common App and Member, intending to be legally bound, do hereby agree as follows:

Definitions

Abandoned Member: A member who signs the Common App Membership Agreement and fails to launch or defer their application, and fails to pay the applicable dues and fees, will be deemed to have abandoned their membership for the current term.

Applicant: Any student that applies to a Member Institution through Common App for First Year or Common App for Transfer.

Applicant Data: Any Applicant-submitted data sent by Common App to the Member regarding students that have submitted their applications through Common App or Common App for Transfer. This includes Applicant contact information, all information contained in an application submitted by an Applicant, all transcripts, scores, and recommender letters.

Application Year: August 1 through July 31 of any given year.

Common App Application Fee: Every Member Institution is charged an application fee for each application submitted to Common App.

Common App Products and Services: Products and services offered by Common App, as further detailed in the Products and Services Form.

Deferral: Policy which permits a Member to defer the launch of their application(s) for one (1) year without repeating the implementation process and accrual of an additional implementation fee.

Fee Waiver: Allows an Applicant to apply to a Member Institution without paying the Member Application Fee.

Good-Standing: A Member who executes the current Member Agreement, complies with the terms and conditions of the Member Agreement and any other applicable Common App terms, conditions, policies, and procedures, and has satisfied all fees owed to Common App.

Help Topic: Member-specific frequently asked questions that appear on the right-hand navigation within the Member Screen.

Implementation Specialist: A dedicated Common App expert responsible for onboarding new Members.

Insight Participation Agreement: Visual analytics service agreement for Common App Members who opt into the service.

Institution: A college, university or institution that is eligible to be a member of the Common App.

Member or Member Institution: Any college, university, or educational institution that, at all times, satisfies the conditions and criteria for membership in Common App as set forth in the Articles of Incorporation and Bylaws of Common App, as in effect from time to time, and maintains the requirements for good standing of membership as set forth in the Articles of Incorporation and Bylaws, this Agreement, and other policies of Common App, each as in effect from time to time.

Member Agreement: The agreement signed by the Member that defines the Eligibility Criteria and terms and conditions under which an institution may become and remain a Member of the Common App in good standing.

Member Application Fee: Every Member Institution may opt to charge an application fee that is collected through Common App via a third-party payment vendor.

Member Data: Data submitted by the Member into the Common App Products and Services.

Member Platform: Essential, Standard, and Custom platforms provide members with a choice of service and technology options.

MSI Participation Agreement: Common App Minority Serving Institutions pilot program subject to additional terms as outlined in the MSI Agreement.

Member Service Representative: A Common App staff member who works with Members to troubleshoot issues, conduct annual changes and share best practices.

Member Screen: A set of questions that are unique to the Member Institution for an Applicant to complete.

Membership Overview: Resource in the Member Portal where Members may access important information and policies related to membership in Common App.

Membership Year: July 1 through June 30 of any given year.

Personal Information: Information that can be used to identify, locate, or contact an individual, alone or when combined with other personal or identifying information.

Privacy Policy: Describes how Common App collects and uses the personal information provided through our Properties.

Products and Services Form: Where Members sign up for, modify, or cancel Common App Products and Services, also referred to as Exhibit A.

Properties: Properties owned and operated by Common App which include www.commonapp.org, apply.commonapp.org, and recommend.commonapp.org, ("Web Site") and our mobile app (the "App")

Recommendation forms: Forms submitted on behalf of an Applicant based on the recommendation requirements a Member Institution has elected.

Scheduled Delivery Service ("SDS"): SDS refers to the automated delivery of Applicant and recommender records through data exports and/or PDF generation.

Solution: The Websites available at: www.commonapp.org, apply.commonapp.org, recommend.commonapp.org, apply.transfer.commonapp.org, recommend.transfer.commonapp.org, members.transfer.commonapp.org, tcc.transfer.commonapp.org, The Common Application for Transfer, Recommender Forms, and other features and services; authorized mobile phone applications; and any webpages, portals, applications, features, and content associated with any of the foregoing.

Terms of Use: [End user agreement](#) between Common App and any party who accesses or uses our website, platform, and or other properties, as may be updated from time to time.

Terms and Conditions

Non-Discrimination; Equal Treatment; Form Acceptance; Fee Collection.

1. Non-Discrimination: Member will not adopt, implement, or use any undergraduate admission program, policy, or activity that discriminates on the basis of race, color, ethnicity, national origin, religion, creed, sex, age, marital status, parental status, physical disability, learning disability, political affiliation, veteran status, or sexual orientation (This requirement shall not apply to discrimination in admissions against protected classes where a Member Institution is exempt from Title IX of the Education Amendments of 1972 and its implementing regulations. Upon Common App's written request, Member Institution will provide a copy of the federal exemption to Common App.)

2. Equal Treatment: To reduce barriers and stress for students applying to college, Members agree they will not discriminate against or disadvantage any Applicant based solely on the Applicant's choice of application platform.

Members that also offer application platform(s) that collect information different from that collected by Common App are free to evaluate and make admissions decisions based on the information contained in each application. Members should offer the same Fee Waivers to all eligible students regardless of the application used and will

provide an easy-to-use, prominent reference to the Common App in application materials that describe or reference the various ways applications for admission to the Member may be submitted (e.g., admission office web sites, college admission brochures, and the like). Nothing herein shall be construed to limit the ability of Members to express opinions about various applications, application forms, or application providers.

- 3. Recommendation Form Acceptance:** Member will accept all Common App Applicant Recommendation Forms (including final transcripts) online, for schools that choose to send them online.
- 4. Student Application Acceptance:** Members will consider applications to be timely submitted if an Applicant's failure to meet the Member's application deadline was caused by a process malfunction and/or a system malfunction within the application.
- 5. Application Fee Collection:** If Member charges a Member Application Fee, Member will only use Common App's third-party payment vendor to process Member Application Fees charged to Applicants who apply through Common App.
- 6. Member Requirements:** To maintain membership in Common App, a Member must maintain Good-Standing status. Failure to maintain Good-Standing status shall constitute a breach of this Agreement. Common App, in its sole discretion, may prohibit a Member's use of the Common App platform and/or any Common App Products and Services for Member's failure to maintain Good-Standing status. Common App, in its sole discretion, may terminate this Agreement for Member's failure to maintain Good-Standing status.

Intellectual Property; License; Data Protection and Privacy.

7. Intellectual Property:

- A. Permitted use of the Common App mark inures to the sole benefit of Common App.
- B. All rights, including without limitation copyright to the application forms and trademark to the name CommonApp, are the sole property of Common App.
- C. Common App is granted the right to non-exclusively use the name and/or logo of Member for the purpose of identifying Member as a member of Common App.

8. License: Common App has established Terms of Use, as may be amended from time to time, for Member's use of Common App Products and Services, located at <https://www.commonapp.org/terms-of-use> and hereby incorporated by reference. Member agrees to comply with and abide by the Common App Terms of Use.

9. Data Protection and Privacy:

- A. Common App will comply with all data protection and privacy laws, domestic and international, as may be applicable to our handling or processing of Applicant data set forth in the Common App Privacy Policy, located at <https://www.commonapp.org/privacy-policy> and hereby incorporated by reference and as may be updated from time to time.
- B. Common App Web site Visitors, Applicants, Parents/Guardians of Applicants, School Officials, and Recommenders ("Users"), retain ownership of and an interest in all data (including Personal Information) provided to the Properties. However, Common App has the right to use all data provided to the Properties (including Personal Information) in accordance with our Terms of Use and Privacy Policy and applicable laws regarding use of such records. Once a User decides to share Personal Information with a Member through the Properties, the Member controls that Personal Information and can use it in accordance with its own privacy policy and applicable laws.

Notices; Assignment; Third-Party Use; Publicity/Use of Common App Name

10. Notices: All notices and communication regarding this Member Agreement or in relation to the Terms of Use or Common App for Transfer Agreement shall be directed to contracts@commonapp.org for resolution.

11. Assignment: Neither Party may assign its rights or obligations under this Member Agreement without the prior written consent of the other, except in the case of a transfer or sale of all or substantially all of the business or assets of Common App, or a merger, consolidation, or other transaction that results in a change in control of Common App.

12. Third-Party Use:

A. Member may utilize third-party tools and third-party services in connection with the use of the Common App Member Screen, Help Topics and custom text sections. Member agrees when using the Common App not to promote, link to, or explicitly encourage the use of any particular brand of third-party tool or third-party service.

B. Common App may work with third parties that collect data about your use of the Common App Properties and other sites or apps over time for non-advertising purposes. Common Application uses Google Analytics and other third-party services to improve the performance of the Properties.

C. The Common Application for Transfer service is operated/administered by Liaison International Inc. ("Liaison") on behalf of Common App, and includes the following domains: apply.transfer.commonapp.org, recommend.liaisoncas.com, and <https://commonapp.webadmit.org> for use by student transfer applicants to college/university undergraduate programs, school advisors, recommenders, evaluators and/or participating Members.

13. Publicity/ Use of Common App Name: Members may disclose and publicize membership in the Common App in accordance with the Common App Logo Guidelines as detailed in the Common App Membership Overview section of the Member Portal.

Billing and Fees

14. Billing and Fees: All Common App fees are non-refundable.

A. General Invoicing and Payment Terms

i. **Billing Requests.** Common App will not honor billing requests which vary from those procedures utilized for all Members, including but not limited to requests for custom invoicing formats, custom billing cycles and custom delivery of invoices.

ii. **Billing Contact.** All Common App invoices will be emailed to the Member's billing contact and it is the Member's responsibility to keep the information current in Common App's Member Portal.

iii. **Taxes.** Member shall bear sole responsibility for the payment of the amount of any such sales, use, or similar tax imposed by any state, local authority or jurisdiction (including any related interest or penalties). Member may provide a proof of tax exemption, in which case, no such taxes shall be included in any Member invoices.

iv. **Undisputed Invoices.** Member agrees to pay all undisputed invoices within thirty (30) days of the invoice date and will remit payment electronically, i.e. ACH, wire transfer, or other Common App accepted electronic

methods of payment to the account designated by Common App. All invoices will be issued in U.S. Dollars and must be paid in U.S. Dollars.

v. Disputed Invoice. In the event of a disputed invoice (i.e., Including but not limited to an invoice that contains a mathematical error, an unauthorized charge or reasonably requires additional evidence of its validity), Member agrees to (i) notify Common App in writing of such disputed amount within thirty (30) days of Member's receipt of the subject invoice and (ii) pay all undisputed amounts within thirty (30) days of the invoice date. After resolution of a dispute, Member agrees to promptly pay any outstanding fees owed to Common App.

vi. Member Access. Common App reserves the right to disable Member access to Common App systems for any invoice not in dispute that is not paid in full within one hundred twenty (120) days.

B. Fees

i. Fee Schedules. Fee schedules for Annual Membership dues, Implementation Fees, Common App Application Fees, and Payment Processing Fees are detailed in Exhibit A - Products and Services Form attached hereto and incorporated by reference. All fees as detailed in Exhibit A are subject to all terms and conditions in this Member Agreement. Common App, in its sole discretion, reserves the right to modify or change any and all fees hereunder for any reason at any time with ninety (90) days advance written notice of fee changes. Member reserves the right to terminate this Agreement within thirty (30) days of notice of a written notice of fee changes without penalty or cost.

ii. Membership Dues. Member is responsible for annual membership dues in accordance with the Membership dues fee schedule as detailed in Exhibit A- Products and Services form. Common App will invoice the Member prior to the commencement of the Membership Year or on the renewal date if renewed after June 30. Termination arising from a change in fees shall result in a prorated refund of Membership Dues.

A Member who signs the Common App Membership Agreement and fails to launch or defer their application, and fails to pay the applicable dues and fees, will be deemed to have abandoned their membership for the current term. Common App reserves the right to disable an Abandoned Member's access to any and all Common App systems and take any further action(s) available to it by law. Notwithstanding the foregoing, an Abandoned Member may return to Good Standing at any time, by satisfying all outstanding invoices with Common App and indicating their desire to return to Good Standing in writing.

iii. Implementation

a. New Members will incur an implementation fee in the first year of their membership in accordance with the fee schedule detailed in the Products and Services Form, attached as Exhibit A.

b. Common App will include applicable implementation fees on the membership dues invoice.

iv. Common App Application Fees

a. The Member will be charged a per-application fee for each First Year and/or Transfer application that is submitted in accordance with the application fee schedule detailed in Exhibit A- Products and Services Form.

b. Common App will invoice Members monthly in arrears for all application fees not collected at the time of transaction which may include applications submitted using fee waivers.

v. Payment Processing Fees

- a. Members will be charged a payment processing fee for each transaction in which a Member Application Fee is charged in accordance with the payment processing fee schedule as detailed in Exhibit A- Products and Services Form.
- b. Any payment processing fees that have not been collected at the time of the transaction will be invoiced with the application fees.

vi. Products and Services Form

- a. **Enrollment.** Members are required to complete and submit enrollment in any Common App Product(s) and/or Service(s) via the Products and Services Form at the time of Member Agreement execution. All Associated dues and fees will apply.
- b. **Modification.** Members may modify their selected Common App Products and Services by updating the current Products and Services Form via the Member Portal at any time. Associated fees in addition to billing and fee terms detailed in this Member Agreement shall apply to all Member elections and/or changes on the Products and Services Form and shall become effective as of the date of submission of any change and or update.
- c. **Renewal.** Once enrolled, a Member shall renew their selected Common App Products and Services annually, by acknowledgment and signature in the Products and Services Form (Exhibit A). Otherwise, Members may change their Common App Products and Services at the time of annual renewal or for any reason at any time as detailed hereinabove. In the event a Member fails to complete the renewal process, the Agreement shall terminate at the end of the contract period.
- d. **Notice of Changes.** Common App will provide ninety (90) days advance written notice of any changes to this Member Agreement including any or all Amendments, Exhibits, and Attachments hereto. Members may opt-out or cancel membership altogether in accordance with the Terms and Conditions detailed herein. **Term; Period of Performance; Amendments; Termination**

15. Term:

- A. Two-Year Term.** This Member Agreement takes effect upon the Effective Date and shall continue for two (2) years through June 30, 2026, unless otherwise terminated by one or both Parties with advance written notice to the non-terminating Party indicating the Termination Date. A terminating Member shall be responsible for all fees and costs incurred up through the Termination Date. Any annual membership fees previously shall be prorated and returned to the Member.
- B. Term Exception.** Notwithstanding the foregoing, Members who are unable to execute contracts for longer than one year subject to institutional and or regulatory restrictions, will be permitted to request an adjustment in accordance with such established written institutional and or regulatory policy.
- C. Term and Fees.** Members are required to update Common App Products and Services selections annually via the Common App Products and Services Form (Exhibit A). Updates to the Products and Services will amend this Agreement. Additionally, all fees, including member dues, are incurred on an annual basis and will become effective on the submission date of any modification or change to the products and services hereunder.

16. Period of Performance: The period of performance under this Member Agreement shall commence on _____ 1, 2024, and continue through June 30, 2026, unless otherwise agreed by the Parties in writing.

17. Amendments:

A. Common App Amendments. Common App may from time to time modify the terms of this Member Agreement with ninety (90) days advance written notice to Members.

B. Member Amendments. Members may request amendments to this Member Agreement which are consistent with Member and Common App institutional policies and procedures. Common App and Member understand that Common App will not execute amendments or other instruments which include terms and conditions that conflict with the Terms and Conditions of this Member Agreement. In the event of any conflict, the Terms of this Agreement shall control, unless such Amendments are consistent with the terms of an agreed upon Addendum, in which case the Addendum shall control.

18. Termination:

A. Common App reserves the right at any time and on any grounds, to deny or suspend access to Common App Products or Services or to any portion thereof for any reason, including, without limitation, in order to protect our name and goodwill, our business, our security and stability, and/or the rights of others.

B. Members may also terminate this Agreement at any time by ceasing to use Common App's Products or Services and providing written notice to Common App. Upon termination of this Agreement for any reason, all licenses granted by the Common App hereunder shall immediately terminate and Members must cease use of Common App's Products and Services. The provisions of this Agreement concerning the Common App's proprietary rights (Section 7), licenses (Section 8), disclaimers of warranty (Section 19) and liability (Section 21), limitations of liability (Section 20), no waiver (Section 29) and severability (Section 28), entire agreement (Section 32), indemnification (Section 22), dispute resolution (Section 25), and governing law (Section 24) will survive the termination of this Agreement for any reason.

A Member who wishes to terminate this Agreement shall provide advance written notice to Common App indicating a Termination Date. Member shall be responsible for all costs and fees incurred up through the Termination Date. Prepaid costs and fees shall be prorated to the Termination Date and refunded to Member.

C. The Common App reserves the right, in its sole discretion, to terminate or suspend Member access to our Products and Services without notice to Members if Common App reasonably determines or suspects that Members are in violation of this Agreement and/or the intellectual property rights of the Common App or our applicable providers and licensors.

Warranties and Disclaimers; Limitation of Liability; Liability

19. Warranties and Disclaimers: COMMON APP'S PRODUCTS AND SERVICES ARE PROVIDED "AS IS" AND WITHOUT WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED. TO THE FULLEST EXTENT PERMITTED PURSUANT TO APPLICABLE LAW, THE COMMON APP AND ITS AFFILIATES, LICENSORS, SUPPLIERS, ADVERTISERS, SPONSORS, AND AGENTS DISCLAIM ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF TITLE, ACCURACY, MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES THAT MAY ARISE FROM COURSE OF DEALING, COURSE OF PERFORMANCE, OR USAGE OF TRADE. THE COMMON APPS AND ITS AFFILIATES, LICENSORS, SUPPLIERS, ADVERTISERS, SPONSORS, AND AGENTS, DO NOT WARRANT THAT YOUR USE OF COMMON APP PRODUCTS AND SERVICES WILL BE UNINTERRUPTED, OR ERROR-FREE, THAT DEFECTS WILL BE CORRECTED, OR THAT THE SERVERS ON WHICH COMMON APP PRODUCTS AND SERVICES ARE HOSTED ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS. MEMBERS ACKNOWLEDGE THAT THEY ARE RESPONSIBLE FOR OBTAINING AND MAINTAINING ALL TELEPHONE, COMPUTER HARDWARE, AND OTHER EQUIPMENT NEEDED TO ACCESS AND USE COMMON APP PRODUCTS AND SERVICES, AND ALL CHARGES THERETO. MEMBERS ASSUME ALL RESPONSIBILITY AND RISK FOR THEIR USE OF COMMON APP

PRODUCTS AND SERVICES AND THEIR RELIANCE THEREON. NO OPINION, ADVICE, OR STATEMENT OF THE COMMON APP OR ITS AFFILIATES, LICENSORS, SUPPLIERS, ADVERTISERS, SPONSORS, AGENTS, MEMBERS, OR VISITORS SHALL CREATE ANY WARRANTY. YOUR USE OF COMMON APP PRODUCTS AND SERVICES AND ANY MATERIALS PROVIDED THROUGH THE COMMON APP ARE ENTIRELY AT YOUR OWN RISK.

20. Limitation of Liability: NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, TO THE MAXIMUM EXTENT PERMITTED BY LAW, IN NO EVENT WILL EITHER PARTY BE RESPONSIBLE FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND, LOST GOODWILL, LOST PROFITS, LOST BUSINESS OR OTHER INDIRECT ECONOMIC DAMAGES, WHETHER SUCH CLAIM IS BASED IN CONTRACT, NEGLIGENCE, TORT (INCLUDING STRICT LIABILITY) OR OTHER LEGAL THEORY, AS A RESULT OF A BREACH OF ANY WARRANTY OR ANY OTHER TERM OF THIS AGREEMENT, AND REGARDLESS OF WHETHER A PARTY WAS ADVISED OR HAD REASON TO KNOW OF THE POSSIBILITY OF SUCH DAMAGES IN ADVANCE.

21. Liability. To the maximum extent permitted under applicable law, each Party shall and does hereby assume sole responsibility for all Party actions including that of its officers, employees, and agents, and Party's own negligence including the negligence of its officers, employees, and agents relating to or arising out of Party's (i) violation of this Agreement, (ii) infringement, misappropriation, or violation of any personal or proprietary rights of a third party, (iii) violation of applicable laws, rules, or regulations, and/or (iv) Submissions, including without limitation the quality, content, accuracy, legality, or effectiveness thereof, or any communications, transactions, or results arising therefrom. Upon mutual agreement by the Parties, The Common App may, at its own cost, assume the exclusive defense and control of any matter which Member would otherwise be responsible for. The Parties agree to cooperate and assist each other in the defense or settlement of any claim.

Confidentiality; Governing Law; Arbitration; Class Action Waiver

22. Confidentiality: The parties wish to protect and preserve the confidential and/or proprietary nature of certain information and materials that may be disclosed or made available to each other for the purpose ("Purpose") intended under this Agreement, which is in connection with membership of Common App including without limitation business-related discussions, evaluations, negotiations or business-related dealings between the Parties relating to the on-line Common App system, services, products, business, user, member and customer matters and related technology. This provisions shall not apply in the event Member is required to disclose information as required by law, including in response to a valid Freedom of Information Act request.

A. Proprietary Information. "Proprietary Information" means any and all information and material disclosed by the disclosing party ("Discloser") to the receiving party ("Recipient") whether in writing, or in oral, graphic, electronic or any other form that is marked in writing as or provided under circumstances reasonably indicating it is confidential or proprietary, or if disclosed orally or in other intangible form or in any form that is not so marked, that is identified as confidential at the time of such disclosure. Proprietary Information, includes, without limitation, any (a) trade secret, know-how, idea, invention, process, technique, method, technical information, patent disclosure, patent application, compound, composition, device, design, schematic, drawing, formula, data, plan, negotiation, research agreement, prospect, strategy and forecast of, and (b) technical, engineering, manufacturing, product, marketing, financial, personnel and other information and materials of, Discloser and its employees, consultants, investors, affiliates, licensors, suppliers, vendors, members, clients, customers and other persons and entities.

B. Non-Disclosure. Recipient shall hold all Proprietary Information in strict confidence and shall not disclose any Proprietary Information to any third party, other than to its employees, consultants, members, managers, agents, subsidiaries and other affiliates who need to know such information and who are bound in writing by restrictions regarding the disclosure, use, and safeguarding of such information comparable to and no

less restrictive than those set forth herein unless such disclosure is required by applicable law, rule or regulation. Recipient shall not use any Proprietary Information for the benefit of itself or any third party or for any purpose other than the Purpose. Recipient shall take the same degree of care that it uses to protect its own confidential and proprietary information and materials of similar nature and importance (but in no event less than reasonable care) to protect the confidentiality and avoid the unauthorized use, disclosure, publication or dissemination of the Proprietary Information. Recipient shall not make any copies of the Proprietary Information except to the extent reasonably necessary to carry out the Purpose, or unless otherwise approved in writing in advance by Discloser or as required by applicable law, rule or regulation. If the parties mutually agree to enter into or continue a business relationship or other arrangement relating to the Purpose and do not enter into a new confidentiality agreement, the terms and conditions set forth herein shall also apply to any information and/or materials related to, or activities undertaken in connection with, carrying out such business relationship or other arrangement, unless otherwise agreed to by the parties in writing. Except as required by law or as reasonably required to assert its rights hereunder, neither party shall disclose the existence or substance of the discussions between the Parties or any terms of this Agreement or any related agreement between the Parties (or any matters relating thereto), without the prior written consent of the other Party. The obligations of this Section 23 with respect to any item of Proprietary Information or with respect to any discussions or agreements between the Parties shall continue for so long as the Member remains a member of the Common App and for a period of seven (7) years thereafter.

C. Remedy. To the fullest extent permissible by applicable law, Recipient agrees that, due to the unique nature of the Proprietary Information, the unauthorized disclosure or use of Discloser's Proprietary Information will cause irreparable harm and significant injury to Discloser, the extent of which will be difficult to ascertain and for which there will be no adequate remedy at law. Accordingly, Recipient agrees that Discloser, in addition to any other available remedies, shall have the right to an immediate injunction and other equitable relief enjoining any breach or threatened breach of this Agreement without the necessity of posting any bond or other security. Recipient shall notify Discloser in writing immediately upon Recipient's becoming aware of any such breach or threatened breach. However, such obligations shall not inure in the event of a disclosure pursuant to applicable law, rule or regulation.

23. Governing Law: This Agreement is governed by and construed in accordance with the laws of the State where Member institution is located. All disputes shall be resolved in the courts located in the State where the Member institution is located.

24. Dispute Resolution:

A. Informal Dispute Resolution. In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the breach thereof (a "Dispute"), prior to the initiation of any formal proceeding (except as provided in the last sentence of Section 10(c)), the Parties shall use their best efforts to settle the Dispute. During the course of these discussions, all reasonable requests made by one Party to another for non-privileged information, reasonably related to the Dispute, will be honored in order that each Party may be fully apprised of the other's position. The specific format for such discussions will be left to the discretion of the Parties, but may include the preparation of agreed-upon statements of fact or written statements of position.

B. Non-Binding Mediation. Except as provided in the last sentence of Section 10(c), if the Parties do not reach a resolution pursuant to Section 10(a) within a period of thirty (30) days, then upon written notice by either Party to the other, the Parties will attempt in good faith to settle the Dispute by non-binding mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to any formal proceeding, including litigation.

C. Formal Proceedings. Litigation or other formal proceedings for the resolution of a Dispute may not be commenced until the earlier of (i) a good faith determination by the appropriate representative of each Party that amicable resolution of the Dispute through continued negotiation does not appear likely, or (ii) thirty (30) days following the date that the Dispute was first referred to the mediator. Notwithstanding the foregoing, each

Party may institute formal proceedings at any time in order to avoid the expiration of any applicable limitations period, or as provided in Section 10(d).

D. Immediate Injunctive Relief. If a Party determines that a breach (or attempted or threatened breach) of this Agreement by the other Party may result in damages or consequences that shall be immediate, severe and incapable of adequate redress after the fact, so that a temporary restraining order or other immediate injunctive relief is the only adequate remedy, that Party may institute proceedings for appropriate equitable relief.

25.

Heading; Severability; No Waiver; Force Majeure

26. **Headings:** The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of the terms of this Agreement.

27. **Severability:** Should any provision of this Agreement be held invalid or unenforceable for any reason, the remaining provisions of this Agreement will continue in full force and effect and shall be interpreted to best effect the original intention of the Parties. The Parties agree to replace any invalid provision with a valid provision, which most closely approximates the intent and effect of the invalid provision.

28. **No Waiver:** The waiver by either Party of a breach of any provision will not operate or be interpreted as a waiver of any other or subsequent breach.

29. **Force Majeure:** Either party shall be excused from performance and shall not be liable for any breach or delay, in whole or in part, caused by the occurrence of any contingency beyond the reasonable control of the excused Party or its affiliates, licensors, suppliers, advertisers, sponsors, and agents including but not limited to war, sabotage, insurrection, riot or other act of civil disobedience, act of public enemy, failure or delay in transportation, cyberattacks, act of any government or any agency or subdivision thereof affecting the terms hereof, accident, fire, explosion, flood, severe weather or other act of God, or shortage of labor or fuel or raw materials.

Survival; Entire Agreement

30. **Survival:** The sections of this Agreement titled "Data Protection and Privacy", "Intellectual Property", "Term", "Termination", and "General Terms" as incorporated in this Agreement shall survive any termination of this Agreement.

31. **Entire Agreement:** This is the entire Agreement between the Parties related to the subject matter herein and supersedes and renders null any and all prior or contemporaneous written or oral agreements between the Parties with respect to such subject matter. In the event the Parties have entered into an Addendum to this Agreement, the terms of the Addendum shall prevail in the event of a conflict.

* I have read and confirm understanding of the Terms and Conditions.

IN WITNESS WHEREOF, the undersigned Party hereto has caused this Amendment to be executed by their duly authorized representatives, in their official capacity only, as of the date of signature entered below.

Common App

Name Jenny Rickard

Title President & CEO

Date March 12, 2024

A handwritten signature in black ink that reads "Jenny Rickard". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Triton College

Full Name * Mark R. Stephens

Title * Board Chairman

Effective Date *

Signature:

Please review each Exhibit below and complete all required information in Exhibit A Product and Services form.

Exhibit A - Products and Services Form

Whereas, Member is a member of The Common Application, Inc. under the standard Terms and Conditions of the Membership Agreement and Member desires to sign up for products and services as indicated hereinbelow.

Member shall be responsible for all associated fees noted herein which become effective at the time of submission of this form. All Terms and Conditions apply. All Common App Fees are non-refundable.

1. Annual Membership Dues

Members are responsible for membership dues annually. Except as set forth in the Terms and Conditions, Membership dues are non-refundable.

2024 Common App Annual Membership Dues:

\$2,500.00

2. Program

Member does hereby enroll in the program as indicated below. Member understands and agrees undisputed invoices for the program are due in full and all fees for the program are non-refundable.

2024 Program

First-year Application *

Transfer Application *

Select the date you anticipate your application will go live.

Anticipated Go Live Date

First-year Application *

Transfer Application *

3. Deferral

Active Members in good standing may defer going live with their application for one (1) year by indicating deferral below before _____ **1, 2024**. Member must submit current Member Agreement including this Products and Services Form and remit 2024 annual Membership dues and the applicable implementation fee to defer. In completing these steps, Member will not incur additional implementation fees for application launch in 2025. A member who signs the Member Agreement and this Product and Services Form will be responsible for all applicable fees and costs incurred. Members must follow the deferral steps noted herein to preserve the 2024 implementation fee and avoid an additional implementation fee in 2025.

2024 Deferral:

- Defer Implementation for one (1) year for application launch.

4. Platform

Member does hereby enroll in the platform as indicated below. Member understands and agrees the corresponding fees for the platform selected will apply.

2024 Platform *

Custom

5. Application Fee

Member understands and agrees, an implementing Member switching to a different Application Platform with a higher Implementation Fee during their first Application Year, will incur an additional Implementation Fee associated with the new Application Platform. If the Member has paid for the previously invoiced Implementation Fee, the fee will be credited toward the higher Implementation Fee.

2024 Application Fees:

Essential Platform: \$3.76

Standard Platform: \$4.43

Custom Platform: \$4.80

6. Implementation Fees

New Members shall be responsible for the applicable 2024 Implementation Fees in accordance with the following.

2024 Application Platform Implementation Fees:

Essential Platform: \$5,000

Standard Platform: \$7,000

Custom Platform: \$10,000

7. Payment Processing Fees

If Member charges an application fee, Member will incur a payment processing fee for every transaction where a member application fee is charged.

Payment Processing Fee:

\$2.00

8. Common App Data Analytics

By checking below, Member hereby enrolls in the Common App Data Analytics Program, currently, Common App Insight. By checking below, Member understands and agrees that Common App may offer successor Data Analytics Products in place of the current Insight product. Successor Data Analytics products will be substantially similar to the value of the current Insight Product. Members who elect to enroll in Common App Data Analytics, are required to review the Common App Data Analytics Participation Agreement, attached hereto and incorporated by this reference.

Common App Insight participation *

9. Common App Insight Tier Pricing

New Members to Common App will pay the Common App Insight fee of \$2,500 for their first Application Year. Pricing for all subsequent years will be based on the actual application volume from the previous Application Year according to the then current tier pricing. A Member in their second Year with Common App will receive a 25% discount off their then current tier pricing, if the Member’s actual application volume from the previous Application Year was greater than 1,000 applications.

2024 Common App Insight Tier Pricing:

- 0-1,000 applications = \$2,500
- 1,001-10,000 applications = \$5,000
- 10,001+ applications = \$7,500

10. Scheduled Delivery Service

Scheduled Delivery Service (“SDS”) is available to Members on the Standard and Custom Platforms. Members may opt in or out of using this service and must identify if they will configure the service or grant permission to a third- party vendor. Members opting into SDS shall review additional [SDS Information](#) here.

First-year Scheduled delivery service *

Transfer Scheduled delivery service (SDS) *

IN WITNESS WHEREOF, the undersigned Party hereto has caused this Amendment to be executed by their duly authorized representatives, in their official capacity only, as of the date of signature entered below.

Common App

Triton College

Name Jenny Rickard

Full Name * Mark R. Stephens

Title President & CEO

Title * Board Chairman

Effective Date *

Date March 12, 2024

Signature:



Exhibit B - Deferral Policy

BY SIGNING THIS AGREEMENT, YOU AGREE TO BE BOUND BY THESE SUPPLEMENTAL TERMS AND CONDITIONS TO THE MEMBER AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A UNIVERSITY, COLLEGE, OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THE SUPPLEMENTAL TERMS AND CONDITIONS OF THIS AGREEMENT IN AN OFFICIAL CAPACITY ONLY.

By selecting Deferral on the Products and Services Form and signing the same, together with the Member Agreement, Member hereby defers the current Common App Application(s) launch for one (1) Application Year. Common App requires strict adherence to the terms and conditions detailed below for Deferral to apply.

1. General Overview.

Deferral is the process of holding over your Application(s) launch for one year from the current Application Year. Deferral means that your Application(s) will not go live for the current Application year.

2. Eligibility.

To be eligible for Deferral, a Member must:

- Be active and in Good Standing as defined in the Member Agreement
- Member must submit the Member Agreement on or before **November 1**; AND
- Member must submit the Products and Services Form (Exhibit A) of the Member Agreement, indicating the Deferral option on or before **November 1** of the current Application Year.

3. Fees.

Member must remit the Annual Membership Fee and the current Implementation Fee. All Common App fees are non-refundable.

4. Limitations.

Application(s) launch Deferral is valid for one year only, to the immediate following Application Year. There are no exceptions to this limitation.

5. Impact of Deferral.

By meeting all requirements for Deferral as detailed herein, Member will be exempt from an additional Implementation Fee for the immediate following Application Year.

Exhibit C - Data Analytics Participation Agreement

This Data Analytics Participation Agreement (“Agreement”) is entered into by The Common Application (“Common App”) and You. We may be known individually as “Party” and together as “Parties”. This Agreement is hereby incorporated into the Common App Member Agreement and governs your use of the data analytics tool (“Insight” or “Data Analytics”). In the event of a conflict between these terms and the Member Agreement, the Member Agreement will control.

BY REGISTERING FOR AND USING INSIGHT, YOU ACKNOWLEDGE THAT YOU HAVE REVIEWED AND ACCEPT THIS AGREEMENT AND ARE AUTHORIZED TO ACT ON BEHALF OF, AND BIND TO THIS AGREEMENT, YOUR COMMON APP MEMBER INSTITUTION.

Insight is an analytics tool. You may only use Insight exclusively for purposes relating to Your admissions program.

1. Background.

Common App Insight™ is a visual analytics service (“Analytics Service”) for existing institutional members of The Common Application, and this Agreement confirms your desire to receive the Analytics Service under the following terms and conditions.

2. Term.

The Term of the Insight Analytics tool shall be from August 1 through July 31.

3. Fees and Service.

Subject to the Member Agreement and Exhibit A, Insight is provided to you for the fee listed in Exhibit A. Common App may change the fees and payment policies for Insight from time to time, pursuant to Section 12 of the Member Agreement. Common App will provide ninety (90) days notice of such changes and a corresponding right to terminate the Member Agreement.

4. Non-Exclusive License and Usage.

Subject to the terms and conditions of this Agreement and the Member Agreement, (a) Common App grants You a limited, revocable, non-exclusive, non-sublicensable license to use Insight exclusively for purposes related to Your admissions program; and (b) You may access Insight from your Member Portal. You will not, and You will not knowingly allow any third party to: (i) copy, modify, adapt, translate, or otherwise create derivative works of Insight; (ii) reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of Insight; (iii) rent, lease, sell, assign, or otherwise transfer rights in or to Insight; (iv) remove any proprietary notices or labels on Insight or placed by Common App; (v) use, post, transmit, or introduce any device, software, or routine which interferes or attempts to interfere with the operation of Insight; or (vi) attempt to use or use Insight to discover information about other Common App Members (collectively, “Non-Permitted Use”).

If You engage in any Non-Permitted Use or if You materially breach this Agreement, Common App may, without limitation of other rights and remedies, temporarily suspend or terminate your access to Insight or withhold further performance of our obligations under this Agreement

5. Confidentiality and Beta Features.

Neither Party will use or disclose any Confidential or Proprietary Information, as defined in Section 8 of the General Terms in the Member Agreement, without the other Party's written consent, except for the purpose of performing its obligations under this Agreement or if required by law, regulation, or court order; in which case, the Party being compelled to disclose Proprietary Information will give the other Party as much notice as is reasonably practicable prior to disclosing the Proprietary Information. Any attempt to limit such disclosure shall be the sole responsibility of the Party seeking to limit the disclosure, and that Party shall fully indemnify the disclosing party for any liability that may arise from the attempts to limit disclosure.

Certain features of Insight may be identified as "Beta", "Experiment" or "Beta Analytics", either within Insight or elsewhere within the Common App website or Member Portal (collectively, "Beta Features"). You may not disclose any information from Beta Features. Common App will have no liability, including any indemnification obligations, arising out of or related to any Beta Features. Any use of Beta Features will be solely at Your own risk. Common App may, at its sole discretion, cease providing Beta Features as part of Insight, incorporate Beta Features into Insight, or rebrand Insight with Beta Features incorporated into the rebrand.

6. Information Rights and Privacy.

You and Common App will comply with all data protection and privacy laws, domestic and international, as may be applicable to Your use of Insight and as set forth in the Common App Privacy Policy.

7. Disclaimer of Warranties.

TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, INSIGHT IS PROVIDED "AS IS" AND WITHOUT WARRANTIES OF ANY KIND, EITHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE. YOUR USE OF INSIGHT IS ENTIRELY AT YOUR OWN RISK.

8. Proprietary Rights.

Insight and all intellectual property rights therein is and will remain the property of Common App. All rights in and to Insight not expressly granted to You in this Agreement are reserved and retained by Common App without restriction. Without limiting any of the foregoing, You agree not to: (a) sublicense, distribute, or use Insight outside of the scope of the license granted in this Agreement; (b) copy, modify, adapt, translate, prepare or create derivative works from, reverse engineer, disassemble, or decompile Insight or otherwise attempt to discover any source code or trade secrets related to Insight; (c) rent, lease, sell, assign, or otherwise transfer rights in or to Insight; (d) use, post, transmit, or introduce any code, software, or routine which interferes or attempts to interfere with the operation of Insight; (e) use Insight to discover information about other Common App Members.

9. Modifications to this Agreement.

Common App may modify these terms or any additional terms that apply to Insight to reflect changes to the law or changes to Insight. Common App will provide 90 days notice to Members in the event of such a change and a corresponding right to terminate the Agreement. No amendment or

modification of this Agreement will be binding unless in writing and signed by a duly authorized representative of You.

10. No Waiver.

The waiver by either Party of a breach of any provision will not operate or be interpreted as a waiver of any other or subsequent breach.

11. Entire Agreement.

This is the entire Agreement between You and Common App related to Insight and supersedes and renders null any and all prior or contemporaneous written or oral agreements between the Parties with respect to such subject matter.

Exhibit E- Community College Addendum

BY SIGNING THIS AGREEMENT, YOU AGREE TO BE BOUND BY THESE SUPPLEMENTAL TERMS AND CONDITIONS TO THE MEMBER AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A UNIVERSITY, COLLEGE, OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THE SUPPLEMENTAL TERMS AND CONDITIONS OF THIS AGREEMENT IN AN OFFICIAL CAPACITY ONLY.

This Community College Addendum (“Agreement”) is entered into on the date of last signature (“Effective Date”) by and between, you the Member, and The Common Application (“Common App”), Common App and Member may be referred to individually as a “Party,” or collectively, the “Parties.” Common App and Member agree as follows:

1. General Overview

Community Colleges enroll and confer credentials to an ethnically and socioeconomically diverse student population. Understanding how Common App may serve or partner with Community Colleges is critical to identifying opportunities and innovations that help Common App attain our aspirations to serve many more students from middle and low income communities and provide such students access to any array of postsecondary educational opportunities, inclusive of community colleges. Community College Members will benefit from the same features and opportunities as all other Common App Members.

Common App will open membership to select eligible Community Colleges as a pilot for the 2024 Application Year. This pilot will provide the framework for Common App to create deeper engagement with Community College leaders and those who support them. In exchange for a unique reduced application fee structure, participating Community College Members will provide feedback and participate in user engagement efforts to learn more about needs and opportunities in the Community College Space.

2. Community College Membership Pilot Eligibility.

Subject to the Common App Member Agreement, the Common App Terms and Conditions, and the Terms detailed herein, institutions who meet the following criteria shall be eligible for Membership in Common App. Notwithstanding the foregoing, Common App, in its sole discretion reserves the right to make determinations of Community College eligibility.

To be eligible for Membership under the 2024 Community College Membership Pilot, an institution must meet the following eligibility requirements:

- Non-profit institution categorized as an “Associate’s Colleges” per the Carnegie Classification.
- Institution will accept applications from students that qualify for a Common App fee waiver, even if institution normally changes an application fee.
- Accredited by a regional or national accrediting authority acceptable to Common App, in Common App’s sole discretion.
- Agree to provide feedback and participate in user engagement efforts.

The undersigned Member understands and agrees all eligibility criteria described in this Section 2 are required for Membership in Common App. Member shall notify Common App within sixty (60) days should Member no longer meet any one of the Eligibility Criteria. Failure to meet any one of the Eligibility Criteria may result in denial, suspension, and or immediate termination of Membership in Common App.

3. Term.

The term of this agreement shall commence as of the Effective Date and shall continue for two (2) years. Year 1 shall commence on _____ 1, 2024, and shall continue through June 30, 2025. Year 2 shall commence on July 1, 2025, and shall continue through June 30, 2026.

4. Fees.

Implementing Members who are part of The Illinois Community College Board (ICCB) shall pay a one-time implementation fee of Seven Thousand dollars (\$7,000.00) for the custom platform. All other billing terms and conditions as stated in the Member Agreement and incorporated herein by this reference shall apply.

For the First year, Member shall be responsible for the Common App Membership Fee and the associated Implementation Fee. Member shall be exempt from all per application fees. Member shall remit to Common App all fees owed for additional products and services selected on Exhibit A- Products and Services Form (such as Common App Data Analytics). All Common App Fees are non-refundable except as otherwise set forth in the Terms and Conditions.

For the second year, Member shall be responsible for the Common App Membership Fee and Member shall be exempt from all per application fees. Member shall remit to Common App all fees owed for additional products and services selected on Exhibit A- Products and Services Form (such as Common App Data Analytics). All Common App Fees are non-refundable except as otherwise set forth in the Terms and Conditions.

5. Feedback and User Engagement.

The Participating community colleges agree to fully implement the Common App First Year Application, provide feedback and participate in user engagement efforts.

Over the course of the implementation and application season, the chief admissions officer and designated admissions staff will provide feedback asynchronously via surveys, in one-on-one interviews, and in focus groups. Feedback collection will not exceed more than 2 hours/month.

Feedback can include recommendations for product improvements and enhancements. Participants accept that any feedback collected may be used by Common App to modify the current product and/or release as a new feature or new product and that participants will have no claim or benefit from those modifications or developed products.

Common App may also track non-anonymized participant usage of the application including information on access and tool interactions. This information will help Common App further develop the product. Information on tool usage will not be shared.

Common App respects the privacy of users when receiving feedback. Asynchronous feedback will not be identified; however, Common App may reference this feedback anonymously (e.g. "One participant noted...") or in aggregate (e.g. "Half of participants reported...") in discussion with participants to gain additional insights. Common App may choose to share aggregated and de-identified asynchronous feedback publicly for product marketing (e.g. "90% of beta participants reported this feature was very beneficial").

Survey, interview, and focus group conversations and feedback will not be shared externally by Common App, and participants also agree to not share the content of these conversations.

6. Limitations.

The Community College Membership pilot commitment is for a two (2) year period. The terms of this program are valid for the specified term only.

7. Amendment.

Common App may modify these terms or any additional terms that apply with ninety (90) days written notice. No amendment or modification of this Agreement will be binding, unless the amendment is in writing signed by duly authorized representatives of the Parties.

8. Severability.

Should any provision of this Agreement be held invalid or unenforceable for any reason, the remaining provisions of this Agreement will continue in full force and effect and shall be interpreted to best effect the original intention of the Parties. The Parties agree to replace any invalid provision with a valid provision, which most closely approximates the intent and effect of the invalid provision.

9. Conflict

In the event of any conflict between this Addendum and the Member Agreement, the Member Agreement shall control except with regard to the agreed upon fees and costs, which shall be governed by the terms of this Addendum.

10. Entire Agreement.

This is the entire Agreement between the Parties related to the subject matter contained herein and supersedes and renders null any and all prior or contemporaneous written or oral agreements between the Parties with respect to the subject matter.

IN WITNESS WHEREOF, the undersigned has caused this Agreement to be executed by their duly authorized representatives, in their official capacity only, as of the date of signature entered below.

By:

Name: Mark R. Stephens

Title: Board Chairman

Institution: Triton College

Date:



THE COMMON APPLICATION
Amendment 1 to Member Agreement

“Effective Date:”	Date of last signature
“Member:”	Triton College
Amendment Number:	First

This **First Amendment** is hereby entered into as of the Effective Date By and Between Member and Common App (each a “Party,” collectively, the “Parties”) for the purpose of amending the Membership Agreement between the Parties, as amended, subject to the terms and conditions detailed herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Common App and Member, intending to be legally bound, do hereby agree as follows:

I. Modifications: The section(s) detailed below shall be modified as follows:

Section	Amendment
22 (C) Remedy	“However, such obligations shall not inure in the event of a disclosure pursuant to applicable law, rule or regulation.”

II. Amended Clause(s): The Member Agreement is hereby amended as follows:

a. Section 22 Confidentiality, (C) Remedy of the Common App Member Agreement by and between The Common App and Member, is hereby replaced with the following, so long as the Member remains a member of the Common App for the applicable term:

“To the fullest extent permissible by applicable law, Recipient agrees that, due to the unique nature of the Proprietary Information, the unauthorized disclosure or use of Discloser’s Proprietary Information will cause irreparable harm and significant injury to Discloser, the extent of which will be difficult to ascertain and for which there will be no adequate remedy at law. Accordingly, Recipient agrees that Discloser, in addition to any other available remedies, shall have the right to an immediate injunction and other equitable relief enjoining any breach or threatened breach of this Agreement without the necessity of posting any bond or other security. Recipient shall notify Discloser in writing immediately upon Recipient's becoming aware of any such breach or threatened breach. However, such obligations shall not inure in the event of a disclosure pursuant to applicable law, rule or regulation.”

III. Remaining Provisions: Except as otherwise detailed in this Amendment, all terms and conditions of the Member Agreement shall remain in full force and legal effect.

IV. Severability: Should any provision of this Amendment Agreement be determined to be unlawful; the remaining terms and conditions of this Agreement will continue to remain in full force and effect and shall be interpreted so as to best effect the original intentions of the Parties.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized representatives as of the date first written above.

THE COMMON APPLICATION, INC.:

By:
Name:
Title:
Date:

TRITON COLLEGE:

By:
Name: Mark R. Stephens
Title: Board Chairman
Date

Exhibit E- Community College Addendum

BY SIGNING THIS AGREEMENT, YOU AGREE TO BE BOUND BY THESE SUPPLEMENTAL TERMS AND CONDITIONS TO THE MEMBER AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A UNIVERSITY, COLLEGE, OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THE SUPPLEMENTAL TERMS AND CONDITIONS OF THIS AGREEMENT.

This Community College Addendum (“Agreement”) is entered into on the date of last signature (“Effective Date”) by and between, you the Member, and The Common Application (“Common App”), Common App and Member may be referred to individually as a “Party,” or collectively, the “Parties.” Common App and Member agree as follows:

1. General Overview

Community Colleges enroll and confer credentials to a diverse and an ethnically and socioeconomically diverse student population. Understanding how Common App may serve or partner with Community Colleges is critical to identifying opportunities and innovations that help Common App attain our aspirations to serve many more students from middle and low income communities and provide them access to any array of postsecondary opportunities, inclusive of community colleges. Community College Members will benefit from the same features and opportunities as all other Common App Members.

Common App will open membership to select eligible Community Colleges as a pilot for the 2024 Application Year. This pilot will provide the framework for Common App to create deeper engagement with Community College leaders and those who support them. In exchange for a unique reduced application fee structure, participating Community College Members will provide feedback and participate in user engagement efforts to learn more about needs and opportunities in the Community College Space.

2. Community College Membership Pilot Eligibility.

Subject to the Common App Member Agreement, the Common App Terms and Conditions, and the Terms detailed herein, institutions who meet the following criteria shall be eligible for Membership in Common App. Notwithstanding the foregoing, Common App, in its sole discretion reserves the right to make determinations of Community College eligibility.

To be eligible for Membership under the 2024 Community College Membership Pilot, an institution must meet the following eligibility requirements:

- Non-profit institution categorized as an “Associate’s Colleges” per the Carnegie Classification.
- Institution will accept applications from students that qualify for a Common App fee waiver, even if institution normally changes an application fee.
- Accredited by a regional or national accrediting authority acceptable to Common App, in Common App’s sole discretion.
- Agree to provide feedback and participate in user engagement efforts.

The undersigned Member understands and agrees all eligibility criteria described in this Section 2, are required for Membership in Common App. Member shall notify Common App within sixty (60) days should Member no longer meet any one of the Eligibility Criteria. Failure to meet any one of the Eligibility Criteria may result in denial, suspension, and or immediate termination of Membership in Common App.

3. Term.

The term of this agreement shall commence as of the Effective Date and shall continue for two (2) years. Year 1 shall commence on July 1, 2024, and shall continue through June 30, 2025. Year 2 shall commence on July 1, 2025, and shall continue through June 30, 2026.

4. Fees.

Implementing Members who are part of The Illinois Community College Board (ICCB) shall pay a one-time implementation fee of Seven Thousand dollars (\$7,000.00) for the custom platform. All other billing terms and conditions as stated in the Member Agreement and incorporated herein by this reference shall apply.

For the First year, Member shall be responsible for the Common App Membership Fee and the associated Implementation Fee. Member shall be exempt from all per application fees. Member shall remit to Common App all fees owed for additional products and services selected on Exhibit A- Products and Services Form (such as Common App Data Analytics). All Common App Fees are non-refundable.

For the second year, Member shall be responsible for the Common App Membership Fee and Member shall be exempt from all per application fees. Member shall remit to Common App all fees owed for additional products and services selected on Exhibit A- Products and Services Form (such as Common App Data Analytics). All Common App Fees are non-refundable.

5. Feedback and User Engagement.

The Participating community colleges agree to fully implement the Common App First Year Application, provide feedback and participate in user engagement efforts.

Over the course of the implementation and application season, the chief admissions officer and designated admissions staff will provide feedback asynchronously via surveys, in one-on-one interviews, and in focus groups. Feedback collection will not exceed more than 2 hours/month.

Feedback can include recommendations for product improvements and enhancements. Participants accept that any feedback collected may be used by Common App to modify the current product and/or release as a new feature or new product and that participants will have no claim or benefit from those modifications or developed products.

Common App may also track non-anonymized participant usage of the application including information on access and tool interactions. This information will help Common App further develop the product. Information on tool usage will not be shared.

Common App respects the privacy of users when receiving feedback. Asynchronous feedback will not be identified; however, Common App may reference this feedback anonymously (e.g. “One participant noted...”) or in aggregate (e.g. “Half of participants reported...”) in discussion with participants to gain additional insights. Common App may choose to share aggregated and de-identified asynchronous feedback publicly for product marketing (e.g. “90% of beta participants reported this feature was very beneficial”).

Survey, interview, and focus group conversations and feedback will not be shared externally by Common App, and participants also agree to not share the content of these conversations.

6. Limitations.

The Community College Membership pilot commitment is for a two (2) year period. The terms of this program are valid for the specified term only.

7. Amendment.

Common App may modify these terms or any additional terms that apply with ninety (90) days written notice. No amendment or modification of this Agreement will be binding, unless the amendment is in writing signed by duly authorized representatives of the Parties.

8. Severability.

Should any provision of this Agreement be held invalid or unenforceable for any reason, the remaining provisions of this Agreement will continue in full force and effect and shall be interpreted to best effect the original intention of the Parties. The Parties agree to replace any invalid provision with a valid provision, which most closely approximates the intent and effect of the invalid provision.

9. Conflict

In the event of any conflict between this Addendum and the Member Agreement, the Member Agreement shall control.

10. Entire Agreement.

This is the entire Agreement between the Parties related to the subject matter contained herein and supersedes and renders null any and all prior or contemporaneous written or oral agreements between the Parties with respect to the subject matter.

IN WITNESS WHEREOF, the undersigned has caused this Agreement to be executed by their duly authorized representatives as of the date of signature entered below.

By:

Name: Mark. R. Stephens

Title: Board Chairman

Institution: Triton College

Date:

Continuing Education Guide Spring 2025

The following firms have been invited to submit bids for printing the Continuing Education Guide Spring 2025. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Thirty (30) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Thursday, October 24, 2024, the bids were publicly opened and read aloud in room A-300 by Danielle Stephens, Purchasing Manager and witnessed by Belen Hernandez, Purchasing Assistant.

COMPANY	NET COST
Woodward Printing 11 Means Dr Platteville, WI 53818	\$22,105.00

It is recommended that the Board of Trustees accept the proposal submitted by Woodward Printing in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	01-80300520-540200005
A/C Name	Marketing-Printing
Budget	\$ 293,000.00
Prev. Expend	191,511.63
Schedule	22,105.00
Balance	79,383.37

MEMORANDUM

To: Sean Sullivan
From: Sam Tolia
Date: 10/28/24
Re: Bid Results



Six printers submitted a bid for the printing of the Spring 2025 Triton College CE Guide. These bids are based on printing 144,000 copies at 24 pages plus cover. The cover prints four-color on 80# Gloss Enamel Text and the body prints four-color on 30# Newsprint. Also included in the bid is an electronic proof (PDF), saddle stitching, storage and simplified mailing.

The bid is as follows:

FCL Graphics, Inc.	\$33,026
Consolidated Printing Company	\$31,249.92
Indiana Printing and Publishing Company	\$28,389
K. K. Stevens Publishing	\$25,953.84
Breese Publishing Company	\$23,991.18
Woodward Printing	\$22,105

Accepting the bid from Woodward Printing is recommended.

Spring 2025 - Triton College Continuing Ed Guide

Bid Opening Thursday, October 24, 2024 at 1:30 pm

Company Name:	Consolidated Printing	Indinana Printing	K.K. Stevens	FCL Graphics	Breese Publishing	Woodward Printing
144,000 copies, 24 pages plus cover	\$ 27,893.28	\$ 27,219.00	\$ 24,366.08	\$ 30,193.00	\$ 19,015.97	\$ 22,105.00
Additional signatures + 4	\$ 33,108.16	\$ 769.00	\$ 1,240.65	\$ 30,716.00	No Bid	\$ 864.00
+ 8	\$ 30,231.04	\$ 1,539.00	\$ 1,908.27	\$ 30,214.00	\$ 23,055.33	\$ 1,726.00
+ 16	\$ 37,483.68	\$ 3,141.00	\$ 4,220.57	\$ 37,210.00	\$ 24,758.71	\$ 5,304.00
Less signatures - 4	\$ 25,915.36	\$ 670.00	\$ 3,020.15	\$ 25,673.00	No Bid	\$ 924.00
- 8	\$ 22,239.04	\$ 1,448.00	\$ (1,087.20)	\$ 22,217.00	\$ 17,258.21	\$ 2,245.00
- 16	\$ 19,465.76	\$ 2,819.00	\$ (2,460.78)	\$ 19,342.00	\$ 15,771.15	\$ 4,034.00
Additional M's	\$ 185.00	\$ 184.02	\$ 141.50	\$ 174.00	\$ 127.00	\$ 162.00
Ink: Cover: 4 color (process) Body: 1 color Black	Included	Included	Included	Included	Included	Included
Alternate : Cover: 4 color (process). Body: 4 color(process)	\$ 31,249.92	\$ 28,389.00	\$ 25,953.84	\$ 33,026.00	\$ 21,941.18	\$ 19,880.00
Paper: Cover: 80# Gloss Enamel Text	Included	Included	Included	Included	Included	Included
Body: 30# Newsprint	Included	Included	Included	Included	Included	Included
Bindery	Included	Included	Included	Included	Included	Included
Copy	Included	Included	Included	Included	Included	Included
Proofs	\$ 65.00	Included	Included	Included	Included	Included
Delivery	\$ 65.00	Included	Included	Included	\$ 1,150.00	\$ 2,050.00
Simplified mailing	Included	Included	Included	Included	\$ 900.00	\$ 175.00
Total Bid	\$ 31,249.92	\$ 28,389.00	\$ 25,953.84	\$ 33,026.00	\$ 23,991.18	\$ 22,105.00

SPECIFICATIONS

Bid will require alternate pricing for printing of four color process on cover and body.

Name

Spring 2025 Triton College CE Guide

Pages

Please provide quote for 24 pages plus cover;
quote cost of plus or minus four-page signatures.

Quantity

144,000; give price for additional M's.

Size

Tabloid format: 8.25" x 10.75".

Ink

Cover: Four color process. Body: One color (black).

ALTERNATE

Cover: Four color process. Body: Four color process.

Paper

Cover: 80# gloss enamel text Body: Good quality 30# newsprint

Note: Clearly indicate whether or not cost of paper is included in base price of bid.

Bleeds

Cover bleeds four sides. Body does not bleed. (Finished trim size is 8.25" x 10.75.")

Bindery

Saddlestitch.

Copy

Files provided via email approximately Nov. 22, 2024.

Proofs

A PDF of the complete job is to be submitted to Triton College for approval before printing.

First Delivery

142,500 schedules to be prepared for simplified mailing and delivered approximately Dec. 18, 2024, to the Palatine Post Office Facility, 1300 E. Northwest Highway, Palatine, IL 60095-9997.

Second Delivery

500 schedules are to be delivered approximately Dec. 18, 2024, in easy-to-handle bundles not to exceed 40 lbs. in weight to: Triton College Warehouse, 2000 Fifth Ave., River Grove, IL 60171

SCHEDULES PREPARED FOR MAILING SHOULD WEIGH NO MORE THAN 1,500 POUNDS PER PALLET. THE POST OFFICE WILL NOT ACCEPT ANY SKIDS WEIGHING MORE THAN THIS. IF THE POST OFFICE REJECTS SKIDS DUE TO OVERLOADING, IT IS THE PRINTER'S RESPONSIBILITY TO CORRECT THE SITUATION.

IT IS ALSO EXTREMELY IMPORTANT THAT THE WEIGHT OF THE EMPTY PALLET BE WRITTEN ON THE SIDE OF THE PALLET AS WELL AS ON THE PS FORM 3602.

Quote cost per thousand for simplified mailing.

Printer MUST provide Triton College with a CASS-certified Mailing List or subscription that is valid within 90 days before the mailing date. (Please submit with your final bid.)

The mailing is prepared by the printer in accordance with the Domestic Mail Manual Eligibility Standards (343.6.0)

Printer should also reference DMM (345.6.0 up to and including 345.6.10.6) to be assured all Postal Regulations are met. (Triton College CANNOT make any exceptions to these requirements.)

Printer should furnish to Lori Silvestri at Triton College, Room N-100, a completed, signed receipt of all SCHEDULES DELIVERED, INCLUDING THOSE SENT TO THE POST OFFICE.

In the event that you have any questions regarding the mail preparation, you can contact Lori Ann Silvestri at lorisilvestri@triton.edu or (708) 456-0300, Ext. 3812.

It will be assumed by Triton College that all bids meet the above specifications unless otherwise specifically stated in proposal.

If additional information or clarification is needed, please phone Sam Tolia at (708) 456-0300, Ext. 3172.

Castle Printech
121 Industrial Drive
DeKalb, IL 60115

Reindl Printing, Inc.
1300 Johnson St
Merrill, WI 54452

Master Graphics, LLC
1100 S Main Street
Rochelle, IL 61068

Color Art
1325 N Warson Rd
St. Louis, MO 63132

Creasey Printing Services
1905 Morning Sun Ln
Springfield, IL 62711

Signature Offset
13801 E 33rd Pl, Unit F
Aurora, CO 80011

United Graphics LLC
1864 S Elmhurst Rd
Mt. Prospect, IL 60056

Midstates Inc
4820 Capital Ave NE
Aberdeen, SD 57401

North Shore Printers
535 S Sheridan Rd
Waukegan, IL 60085

Blue Island Newspaper Printing, Inc,
262 W 147th St
Harvey, IL 60426

Precise Printing Network
2190 Gladstone Ct Ste A
Glendale Heights, IL 60139

RR Donnelley
Attn: Isaac Bracher
1536 Bourbon Parkway
Streamwood, IL 60107

Breese Publishing
P.O. Box 405
Breese, IL 62230

The Printing Works II Inc
7750 Archer Rd
Justice, IL 60458

John S Swift
999 Commerce Ct
Buffalo Grove, IL 60089

Woodward Printing Services
11 Means Drive
Platteville, WI 53818

Envision3
225 Madsen Dr
Bloomington, IL 60108

Viking Printing
613 E. Indian School Road
Phoenix, AZ 85012

Custom Bindery Services
120 W Laura Drive
Addison, IL 60101

Vouge Printers
820 S Northpoint Blvd
Waukegan, IL 60085

FLC Graphics Inc.
4600 N Olcott Ave
Harwood Heights, IL 60706

PA Hutchison Company
400 Pen Ave
Mayfield, PA 18433

Indiana Printing
775 Indian Springs Rd
Indiana, PA 15701

K.K Stevens Publishing Co.
100 N Pearl St
Astoria, IL 61501

Data Reproduction Corporation
4545 Glenmeade Lane
Auburn Hills, MI 48326

Topweb
5450 N Northwest Highway
Chicago, IL 60630

EP Graphics
169 Jefferson St
Berne, IN 46711

Consolidated Printing Company, Inc.
1715 Elmhurst Rd
Elk Grove Village, IL 60007

Grace Printing & Mailing
3425 Cleveland St
Skokie, IL 60076

M & G Graphics
3500 W 38th St
Chicago, IL 60632

Full Body X-Ray Phantom

The following firms have been invited to submit bids for the purchase of the Full Body X-Ray Phantom. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Seven (7) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 2:00 p.m. local time, Thursday, October 24, 2024, the bids were publicly opened and read aloud in room A-300 by Danielle Stephens, Purchasing Manager and witnessed by Belen Hernandez, Purchasing Assistant.

COMPANY	NET COST
Supertech, Inc. 4505 Wyland Dr. Suite 400 Elkhart, IN 45615	\$35,457.00

It is recommended that the Board of Trustees accept the proposal submitted by Supertech, Inc. in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	06-10405003-580600005
A/C Name	PERKINS-Health Career : Equipment
Budget	\$ 74,334.00
Prev. Expend	11,815.00
Schedule	35,457.00
Balance	27,062.00

MEMORANDUM

DATE: 10/29/2024
TO: Dr. Susan Campos, Vice President of Academic Affairs
FROM: Ty Perkins, Dean, Health Careers and Public Service Programs
RE: Bid Results

Three companies submitted bids for the Full Body X-Ray Phantom with Real Human Skeleton Bones. This purchase will be utilizing Perkins funds for the purchase of this item for the Radiologic Technology Program.

The bids are as followed.

- | | |
|----------------------|----------|
| 1. Supertech, Inc | \$35,457 |
| 2. Anatomy Warehouse | \$38,997 |
| 3. Z&Z Medical, Inc. | \$42,524 |

Accepting the bid from Supertech, Inc is recommended

Full Body X-Ray Phantom	Bid Opening Thursday, October 24, 2024 at 2:00 pm		
Company Name:	Z & Z Medical	Supertech, Inc	Antomy Warehouse
Full Body X-Ray Phantom with Real Human Skeleton Bones	\$ 42,300.00	\$ 35,457.00	\$ 38,997.00
Freight	\$ 224.00	\$ 100.00	\$ -
Total Cost	\$ 42,524.00	\$ 35,547.00	\$ 38,997.00

Bid Specifications:

Full Body X-Ray Phantom with Real Human Skeleton Bones

The College is requesting pricing for Full Body X-Ray Phantom with Real Human Skeleton Bones for our Radiology Lab. Pricing is to remain firm and in effect for a period of 90 days from the award of this bid.

Item #	Quantity	Description	Unit Cost
1	1	Full Body X-Ray Phantom with Real Human Skeleton Bones	
2	1	Freight	
		Total	

Notes to Bidders:

1. All items to be set up for use in instruction in the Health Careers Building room F110. All freight/shipping, or any other charges or surcharges to be included in bid.
2. Items must be new and contain all manufacturers' warranties.
3. No alternatives or substitutions.
4. Where proprietary names are specified no alternates or substitutes are acceptable.
5. The College reserves the right to accept or reject any or all parts of this bid.
6. Triton College is a non-for-profit institution; sales tax exempt letter to be supplied to the successful bidder.

Z&Z Medical, Inc.
1924 Adams St.
Cedar Falls, IA 50613

GT Simulators
10388 W State Rd 84, Ste 111
Davie, FL 33324

Supertech
P.O. Box 186
Elkhart, IN 46515

Anatomy Warehouse
8047 Monticello Ave
Skokie, IL 60076

Universal Medical
720 Brooker Creek Blvd, Suite 220
Oldsmar, FL 34677

CSP Medical
1055 Sarnia Rd, Unit B1
London, Ontario, Canada
N6H 5J9

True Phantom Solutions
787 Ouellette Ave,
Windsor, Ontario, Canada
N9A 4J4