

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Boardroom at 6:53 p.m. The following roll call was taken.

Present: Ms. Norma Hernandez, Mr. Tracy Jennings, Mr. Rich Regan,
Mrs. Elizabeth Potter, Mr. Mark Stephens.

Absent: Ms. Naidelin Alvarez, Mr. Glover Johnson, Ms. Diane Viverito.

APPROVAL OF BOARD MINUTES

Mrs. Potter made a motion, seconded by Mr. Regan, to approve the minutes of the Regular Board Meeting of September 27, 2022. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

TCFA President Leslie Wester sent a written report which was read by Chairman Stephens. Highlights include recognition of Krysti Reece, chair of the senate assessment committee, and Julianne Murphy, chair of the senate curriculum committee, for their hard work chairing those committees and learning the new Watermark software. It was also reported that faculty continue to meet with administration on creating a plan to avoid late cancellation of courses, and are close to having this finalized for the spring semester.

Classified Association President Renee Swanberg reported that Classified are working toward starting negotiations with hopes to be done before Christmas. She commented on the success of Fall Family Fun Fest, noting the Classified staff and especially Operations & Maintenance staff who worked the event.

STUDENT SENATE REPORT

None.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

None.

Finance/Maintenance & Operations

Mr. Jennings reported that the committee met on October 5, reviewed three new business items and no purchasing schedules, and forwarded three new business items to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

None.

PRESIDENT'S REPORT

None.

CHAIRMAN'S REPORT

Chairman Mark Stephens discussed the window replacement project that was put on hold during previous campus renovations so that money could be available to prevent staffing cuts. These windows are original to the buildings and need replacing. Mr. Stephens has asked finance staff to figure out a way to get the windows done now, which will increase heating and cooling efficiency.

Chairman Stephens wished everyone an enjoyable Halloween.

NEW BUSINESS

ACTION EXHIBITS

16805 Budget Transfers

16806 Heartland Business Systems – Purchase of Laptop Computers and Chargers

16807 S.E.E.D. Student Community Work Experience Partnership Agreements

Mr. Jennings made a motion to approve the Action Exhibits, seconded by Mr. Regan. Voice vote carried the motion unanimously.

BILLS AND INVOICES

Mrs. Potter made a motion, seconded by Ms. Hernandez, to pay the Bills and Invoices in the amount of \$2,022,446.32.

Roll Call Vote:

Affirmative: Ms. Hernandez, Mr. Jennings, Mrs. Potter, Mr. Regan, Mr. Stephens.

Absent: Ms. Alvarez, Mr. Johnson, Ms. Viverito.

Motion carried 5-0.

CLOSED SESSION

The Board did not move to Closed Session.

HUMAN RESOURCES REPORT

1.0 Faculty

Mrs. Potter made a motion, seconded by Mr. Jennings, to approve page 1 of the Human Resources Report, items 1.1.01 through 1.3.02. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Mr. Jennings made a motion, seconded by Mr. Regan, to approve page 2 of the Human Resources Report, items 2.4.01 through 2.4.02. Voice vote carried the motion unanimously.

3.0 Administration

Mrs. Potter made a motion, seconded by Mr. Jennings, to approve page 3 of the Human Resources Report, item 3.1.01. Voice vote carried the motion unanimously.

4.0 Classified, Police & Engineers

Mrs. Potter made a motion, seconded by Ms. Hernandez, to approve pages 4 through 6 of the Human Resources Report, items 4.1.01 through 4.7.01. Voice vote carried the motion unanimously.

5.0 Mid-Management

Mr. Jennings made a motion, seconded by Ms. Hernandez, to approve pages 7 through 8 of the Human Resources Report, items 5.1.01 through 5.5.01. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Mr. Jennings made a motion, seconded by Ms. Hernandez, to approve pages 9 through 12 of the Human Resources Report, items 6.1.01 through 6.4.02. Voice vote carried the motion unanimously.

7.0 Other

Mrs. Potter made a motion, seconded by Mr. Jennings to approve page 13 of the Human Resources Report, items 7.1.01 through 7.3.01. Voice vote carried the motion unanimously.

ADJOURNMENT

There being no further business before the Board, the Chairman asked for a motion to adjourn. Motion was made by Mr. Jennings to adjourn the meeting, seconded by Mr. Regan. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 7:08 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Tracy Jennings
Board Secretary

Susan Page
Susan Page, Recording Secretary