

CALL TO ORDER/ROLL CALL

Vice Chairwoman Diane Viverito called the regular meeting of the Board of Trustees to order in the Boardroom at 6:35 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Ms. Norma Hernandez, Mr. Glover Johnson (on telephone), Mrs. Elizabeth Potter, Mr. Rich Regan, Ms. Bertha Sanchez, Mr. Mark Stephens (on telephone), Ms. Diane Viverito.

Absent: Mr. Tracy Jennings.

TRUSTEES ATTENDING TELEPHONICALLY

Ms. Viverito made a motion, seconded by Mr. Regan, to permit Mark Stephens and Tres Johnson to attend the January 25, 2022 Board meeting telephonically because Mr. Stephens has a personal illness and Mr. Johnson is travelling on business. Voice vote carried the motion unanimously. Mr. Stephens and Mr. Johnson joined the meeting telephonically, and Ms. Viverito will chair the meeting.

APPROVAL OF BOARD MINUTES

Mrs. Potter made a motion, seconded by Mr. Regan, to approve the minutes of the Regular Board Meeting of December 21, 2021. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association President Leslie Wester thanked President Moore for a wonderful Faculty Workshop and the flexibility allowing those who needed to attend virtually the ability to actively participate via Zoom. She is also thankful for the communication that continues between administration and faculty. Ms. Wester reported that there are three new CJA classes online, making another program available completely online; and in the Business area, there are six new online courses, making two new certificates completely online.

Mid-Management Association President Dorota Krzykowska was absent and sent a written report thanking President Moore for continued discussions and updates on the College's response to the pandemic, and thanking Mid-Managers for their work assisting students with open registration and the new semester.

Classified Association President Katrina Mooney extended condolences to the family of colleague Rafael Cruz, who passed away earlier this month. She thanked Classified staff for

their work in providing support for the new semester. Ms. Mooney expressed concern over issues members are having in being required to use leave time when needing to quarantine

due to COVID-19 and asked for consideration to extend quarantine modification equitably to all positions. Ms. Viverito offered condolences on behalf of the Board to the Cruz family.

Adjunct Faculty Association President Bill Justiz thanked administration for the adjunct in-service, and expressed sadness on the recent passing of CIS Adjunct Faculty John Owery. Ms. Viverito offered condolences on behalf of the Board to the Owery family.

STUDENT SENATE REPORT

TCSA President Jasmin Garcia reported that the semester has started and the TCSA and Student Life held a variety of activities and events to welcome new and returning students.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee does not meet in January.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on January 12, reviewed nine new business items and one purchasing schedule, and forwarded all items to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

None.

PRESIDENT'S REPORT

President Mary-Rita Moore extended condolences on behalf of the college to Ms. Mooney and Mr. Justiz and their groups on the loss of John and Rafael, and thanked them for their acknowledgements. She complimented Ms. Garcia on her letter that went out to students and is on the student portal that provides a lot of beneficial information. Ms. Moore thanked everyone for their continued efforts in serving students. She acknowledged Ms. Mooney's comments about support needed for Classified members stating that she will reach out to her for discussion.

CHAIRMAN'S REPORT

Mr. Stephens encouraged everyone to come out to watch Men's and Women's Basketball and show support for both teams who are doing well.

NEW BUSINESS

BOARD POLICY – Second Reading

Business Services

3292 Investment of College Funds

Mrs. Potter made a motion to enact the revised Board Policy, seconded by Mr. Stephens.
Voice vote carried the motion unanimously.

ACTION EXHIBITS

With leave of the Board, Ms. Viverito asked for the Action Exhibits to be taken as a group, including:

- 16698 Budget Transfers**
- 16699 Agreements with Partnership Financial Credit Union for Investment of College Funds**
- 16700 Pace Service Vehicle Program Agreement**
- 16701 Approval of Fees for Professional Services – Kuser & Raucci Chartered**
- 16702 Heartland Mitel Phone System Upgrade**
- 16703 Agreement with Humboldt Park Health**
- 16704 Intergovernmental Agreement with Village of Berkeley Police Department**
- 16705 Laerdal Medical Corporation – Purchase of Wireless SimPad Plus Devices**
- 16706 TRIO SSS Campus/Historical Tour to Washington, DC**

Ms. Hernandez made a motion to approve the Action Exhibits, seconded by Mrs. Potter.
Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

B44.12 Site Monument Signs

Mrs. Potter made a motion to approve the Purchasing Schedule, seconded by Ms. Hernandez.
Voice vote carried the motion unanimously.

BILLS AND INVOICES

Mr. Stephens made a motion, seconded by Mr. Regan, to pay the Bills and Invoices in the amount of \$940,972.78.

Roll Call Vote:

Affirmative: Ms. Hernandez, Mr. Johnson, Mrs. Potter, Mr. Regan, Ms. Sanchez,
Mr. Stephens, Ms. Viverito.

Absent: Mr. Jennings.

Motion carried 6-0 with the Student Trustee voting yes.

CLOSED SESSION

Mr. Stephens made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Ms. Hernandez, Mr. Johnson, Mrs. Potter, Mr. Regan, Ms. Sanchez,
Mr. Stephens, Ms. Viverito.
Absent: Mr. Jennings.

Motion carried 6-0 with the Student Trustee voting yes. The Board went into Closed Session at 6:50 p.m.

RETURN TO OPEN SESSION

Mr. Regan made a motion to return to Open Session, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Ms. Hernandez, Mr. Johnson, Mrs. Potter, Mr. Regan, Ms. Sanchez,
Mr. Stephens, Ms. Viverito.
Absent: Mr. Jennings.

Motion carried 6-0 with the Student Trustee voting yes. The Board returned to Open Session at 7:25 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

Mr. Regan made a motion, seconded by Ms. Hernandez, to approve page 1 of the Human Resources Report, items 1.1.01 through 1.4.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Ms. Hernandez made a motion, seconded by Mrs. Potter, to approve pages 2 through 4 of the Human Resources Report, items 2.1.01 through 2.8.01. Voice vote carried the motion unanimously.

3.0 Administration

Ms. Hernandez made a motion, seconded by Mr. Regan, to approve page 5 of the Human Resources Report, items 3.1.01 through 3.2.01. Voice vote carried the motion unanimously.

4.0 Classified, Police & Engineers

Mrs. Potter made a motion, seconded by Mr. Regan, to approve page 6 of the Human Resources Report, items 4.1.01 through 4.2.02. Voice vote carried the motion unanimously.

5.0 Mid-Management

Mr. Regan made a motion, seconded by Ms. Hernandez, to approve pages 7 through 8 of the Human Resources Report, items 5.1.01 through 5.5.01. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Mrs. Potter made a motion, seconded by Ms. Hernandez, to approve pages 9 through 12 of the Human Resources Report, items 6.1.01 through 6.2.10. Voice vote carried the motion unanimously.

7.0 Other

Ms. Hernandez made a motion, seconded by Mrs. Potter, to approve pages 13 through 14 of the Human Resources Report, items 7.1.01 through 7.4.01. Voice vote carried the motion unanimously.

ADJOURNMENT

There being no further business before the Board, Ms. Viverito asked for a motion to adjourn. Motion was made by Mr. Regan to adjourn the meeting, seconded by Mrs. Potter. Voice vote carried the motion unanimously. The meeting was adjourned at 7:30 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Elizabeth Potter
Board Secretary

Susan Page
Susan Page, Recording Secretary