

## Ophthalmic Technician Program Clinical Checklist

The Clinical component of the Ophthalmic Technician Program begins in the summer of 3<sup>rd</sup> semester as is 5 weeks. You must complete the following requirements before you can begin your clinical rotation.

**Failure to have all paperwork and uniform requirements completed before the start of the rotation may result in withdrawal from the course.**

**DO NOT COMPLETE THESE REQUIREMENTS UNTIL YOU ARE TOLD TO DO SO. This is started in March and completed by May 15 and will expire after 1 year.**

The following requirements will remain effective for all three Clinical Practicum Courses.

You will not be permitted to start the clinical rotation until ALL of the following is completed.

- **Register** for OPH 245 001. Only students registered in good standing for this course may begin the clinical rotation. A registration form with the coordinator's signature is needed to register for your OPH classes. I will supply this once registration for the summer semester is open.
- **Practicum Agreement:** must be signed and submitted in to Castlebranch before the due date.
- **Clinical Uniform:** Ceil blue scrubs and a white (cheap) lab coat must be purchased. A name tag that pins / magnet to the scrubs and white (cheap) lab coat is required.

### Triton College Ophthalmic Student

#### Your Name (first name only)

- **Health Clearance/Physical Forms:** Several forms and health records and a physical must be completed, submitted and approved by Castlebranch prior to the due date.
- **Background Check:** This can be completed through Castlebranch and is name based through the State of Illinois. This must be completed and approved by Castlebranch before the due date.
- **Vaccination records:** All required vaccinations must be proven immune through titers and or vaccination. The completed records must be submitted to and approved by Castlebranch prior to the due date of May 15 annually.
  - **MMR**
  - **Varicella**
  - **Tdap**
  - **Hepatitis B**
  - **Tuberculosis (QuantiFERON Gold Testing required)**
  - **Flu Vaccination ( Due October 1)**
- **Forensic 10 Panel Chain of Custody Drug test:** This form will be available through Castlebranch and must be completed and approved by the due date. Urine analysis is performed, testing for illegal drugs that may be in your system.
- **CPR - Basic Life Support (BLS) provider level through the American Heart Association (AHA)**
- **First Aid through the American Heart Association (AHA)**
- **Affiliate Specific Requirements:** Some clinical affiliates require additional requirements. If you have been assigned to one of these site, the clearance process to perform clinical rotation there is normally 6 weeks and you have expressed interest on your request form.

**Please make sure you complete ALL requirements, turn them in prior to the due date, so there is 7-10 days for approval. Failure to complete, turn in and have approval on ALL requirements will jeopardize your participation in OPH 245, Clinical Practicum I.**

**Castlebranch distributes, receive and approves ALL requirements. You will receive alerts, reminders and approval as you complete all necessary requirements.**