Triton College

BASIC NURSE ASSISTANT PROGRAM- SPRING 2025

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COURSE INFORMATION
The Basic Nursing Assistant Program is a one semester program and consists of one course:
NAS 100: Basic Nurse Assistant= 6 credit hour

SPRING 2025 Semester: January 21, 2025-May 15, 2025

On-Campus LECTURES: Mondays 10a-1:00p (daytime cohort) or Tuesdays 6p-9p (evening cohort)

On-Campus LABS: Wednesday 10a- 2:00p (daytime cohort) or Thursdays 6p-10p (evening cohort)

Off-Campus CLINICALS:
Friday 2/21/2025 thru 4/11/2025 7:00 A.M-3:30 P.M (for AM cohort) or Saturdays 2/22/2025 thru 4/12/24 7:00 A.M. – 3:30 P.M. (For evening Cohort) Total of 7 Fridays & Saturdays. No clinical during spring break.

Nursing Assistant Program Orientation
Attendance is required and we will register you for your courses/section at the end of the orientation. The orientation is **INVITE ONLY**. You will receive an invite after your background check/fingerprinting is **complete.** If you cannot make it to the orientation, you must schedule a meeting with the chairperson. **Registration is first come first serve.**

CLINICAL AGENCIES
Area nursing homes and hospitals will be used for Clinicals. Sites to be determined. Location is within a 15-20 mile radius. Students are responsible for getting to and from clinical. **Students cannot pick their clinical site.**

PROGRAM POLICIES
ABSENCES
There are **NO ABSENCES** allowed. **ALL STUDENTS ARE REQUIRED TO MAKE UP ABSENCES. PLEASE E-MAIL your instructor regarding your make-up assignment. THERE ARE NO ALLOWABLE ABSENCES IN THE CLINICAL SETTING.**

The State of Illinois requires **ALL** students have 40 hours minimum of clinical time. Our Program is 60 hours. . The clinical experience is something that cannot be made up if the day is missed. Due to agency rules and regulations, there are no clinical make-up days. Therefore, the student should not miss any clinical day for any course.

METHOD OF GRADING: Examinations, are the bulk of your grade. There will be assigned homework from the associated book which is your "ticket to class". If your homework is not completed you will be sent home and this will count as an absence. Lab and clinical is **PASS or FAIL.** Students must have an 80% or better to pass this course.

NURSING ASSISTANT CERTIFICATION:

Having completed NAS 100 with an 80% or better, only means you have completed an approved program by the State of Illinois. The only way that you become Certified by the State is to take the Illinois Nurse Aide Competency Exam within a year of course completion. The exam is currently **$85.00**.

PROGRAM PRE-REQUISITES

1. Complete on-line Triton College Admission Application by visiting www.triton.edu, click "Apply Now"
2. Complete the college placement test (Reading, Writing, Math) prior to course registration.
    a. A qualifying Reading and Writing college level placement score is required to enroll in NAS-100.
    b. TRITON COLLEGE PLACEMENT TESTING CENTER, ROOM A-126, x3252
        Monday – Thursday 8:00 am - 8:00 pm
        Friday 8:00 am - 4:00 pm
        Saturday 9:00 am - 2:00 pm
    You do not need to make an appointment to take the Placement Test. You do need to be there prior to the starting time. Testing Services will begin at 8:30 am on Monday-Friday and 9:30 am on Saturdays. Please arrive at least 2 hours prior to closing to allow enough time to complete the assessment. PLEASE CONTACT THE PLACEMENT TESTING CENTER FOR CURRENT HOURS.
3. Ability to speak, read, write and understand the English language as determined by designated staff.
4. Vaild U.S. Social Security Number.
    a. An ITIN number is a tax processing number issued by the IRS beginning with the number 9 and with 7 or 8 as the fourth digit; this number is not allowed per the Illinois Department of Public Health (IDPH).
5. *All items below must be completed by January 13, 2025 unless stated otherwise*. Failure to submit all items below by the deadline, the student will be dropped from the course.
        *Cost is an approximate estimate and varies depending on the vendor.

Item	Cost*	Submission	Where to go
Physical Exam	Can be covered by insurance or out of pocket	Upload to CastleBranch	Your PCP or a clinic.
TB Testing	Can be covered by insurance or out of pocket	2-step PPD or QuantiFERON Gold Upload to CastleBranch	Your PCP or a clinic
Flu Shot	Can be covered by insurance or out of pocket	Upload to CastleBranch	Your PCP or a clinic, or your local pharmacy
COVID vaccination or Booster	Can be covered by insurance or out of pocket	Upload to CastleBranch	Your PCP or a clinic, or your local pharmacy
Vaccination: MMR Varicella Hepatitis B Tdap (Tetanus, Diphtheria, Pertussis)	Can be covered by insurance or out of pocket	Upload to CastleBranch	Your PCP or a clinic ** it may be better to get blood titers of MMR, varicella and Hep B to show proof of immunity

Item	Cost*	Submission	Where to go
Healthcare Worker Background Check Form	Free	**Submit the form immediately** to the Department Chair or program secretary.	Cannot start program without completing this step. Form attached to this packet.
Finger Printing	$75-80	You will be sent a Live Scan form once your Healthcare Worker Background Check form is entered into the system by the Nursing Assistant Department.	Select vendor listed on the Live Scan form to complete finger printing.
Castle Branch Immunization Documentation Tracker and Drug Screen	$74.99	Create Castlebranch account and enter code TX63dtim	https://www.castlebranch.com/ Purchase Triton College - Nursing Assistant
CPR (must be American Heart Association BLS)	$60-90	Upload to Castlebranch	Class offered through Triton's Continuing Education Department. https://www.triton.edu/academics/continuing-education/center-for-health-care-professionals/cpr-for-healthcare-providers/
Medical Insurance	Varies	Upload to CastleBranch	Our clinical sites require students to have hospitalization insurance. For those students that do not have hospitalization insurance with your parents or through your employer, you may purchase a short-term medical insurance policy through any of the following two (2) companies: 1. First Agency, Inc. 2. Health Insurance Marketplace Signing up for the $5,000.00 deductible will be at a lower rate/premium.

Physical Exam and Immunization Requirements must be completed by January 13, 2025 or you cannot start the program.

Other Program Related Expenses

TEXTBOOK: Nursing Assisting: A Foundation in Caregiving 6th edition by Diana L. Dugan RN, Published by Hartman; ISBN: 978-1-60425-154-8 Available at the Triton College Bookstore, B building. **Required first day of class. Approx: $67**

WORKBOOK: Nursing Assisting A Foundation in Caregiving 6th Edition Workbook, published by Hartman, ISBN 978-1-60425-155-5 Available at the Triton College Bookstore, B building. **Required first day of class. Approx: $20**

UNIFORM: For both males and females. The uniform color is wine/raspberry/burgundy/maroon. Your uniform cannot have any lettering or other coloring on it. You need one (1) complete uniform for clinical. You need 2 clinical tops; **one will be worn to ALL labs on campus.** Your uniform tops and bottoms must be kept clean and neat at all times.

Uniform tops with our Triton patch & a uniform bottom, may be purchased at the Triton College Bookstore, B building starting at approximately $37.00.

Uniforms are also available at: Wal-Mart, Amazon or Work-N-Gear (9th & North Ave/Melrose Park).

NAME TAG: Once clinical starts, you are required to have your name tag on your uniform. Your name tag is to be ordered in the Triton College Bookstore, B building for approximately $9.00. You must also have a Triton College ID.

WATCH: Watch with a second hand required for the **first day of lab.**

SHOES: Gym shoes required for the <mark>**first day of clinical.**</mark>

SUPPLIES: We require that you have a:
- Gait Belt; Approx $10 on Amazon
- Manual Blood Pressure Cuff; Approx $20 on Amazon
- Stethoscope; Approx: $25 on Amazon

You can purchase these items at the Triton College Bookstore or on Amazon.

Triton College - Nursing Assistant

Instructions for Order Placement

Welcome to myCB!

When you place your initial order, you will be prompted to create your secure myCB account. From within your myCB, you will be able to:

- ✔ View your order results
- ✔ Manage requirements specific to your programs
- ✔ Complete tasks as directed to meet deadlines
- ✔ Upload and store important documents and records
- ✔ Place additional orders as needed.

To place an order, go to **mycb.castlebranch.com**

In the "Place Order" field, enter the following package code specific to your organization:

TX63dtim : Drug Test – Compliance Tracker = $64.00

During order placement you will be asked for personal identifying information needed for security or compliance purposes. Supplying accurate and comprehensive information is important to the speed in which your order is completed.

The email address you use when placing your order will become your username for your myCB and will be the primary form of communication for alerts and messages. Payment methods include: MasterCard, Visa, debit card, electronic check, money order, and installment payment.

TO-DO LISTS

You can respond to any active alerts or To-Do List items now, or return later by logging into your myCB. You will receive alerts if information is needed to process your order. Access your myCB anytime to view order status and completed results. Authorized users at your organization will have access to view your compliance status from a separate CastleBranch portal.

Your myCB Service Desk is available to assist you via phone, chat and email
Monday-Thursday 8:00 am-8:00 pm & Friday 8:00 a.m. - 6:30 p.m. & Sunday 10am- 6:30pm EST
888-723-4263 or servicedesk.cu@castlebranch.com