



**Regular Meeting of the
Board of Trustees**

Agenda

Tuesday, March 10, 2026

- I. CALL TO ORDER** March 10, 2026 at 6:30 p.m.
Boardroom, A-300
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF BOARD MINUTES – VOLUME LXII**
Minutes of the Regular Board Meeting of February 17, 2026, No. 11
Minutes of the Special Board Meeting of February 24, 2026, No. 12
- V. COMMENTS ON THIS AGENDA**
- VI. CITIZEN PARTICIPATION**
- VII. REPORTS/ANNOUNCEMENTS – Employee Groups**
- VIII. STUDENT SENATE REPORT**
- IX. BOARD COMMITTEE REPORTS**
A. Academic Affairs/Student Affairs
B. Finance/Maintenance & Operations
- X. ADMINISTRATIVE REPORT**
- XI. PRESIDENT’S REPORT**
- XII. CHAIRMAN’S REPORT**
- XIII. NEW BUSINESS**
- A. Action Exhibits
17340 Budget Transfers
17341 State of Illinois Rock Salt Joint Purchasing Program
17342 Surgical Science – Purchase of Transvaginal Ultrasound Simulator
Education Package
17343 Agreement with Illinois Century Network (ICN)
17344 Xerox – Smart Technology Classroom Refresh
17345 Updated Course Fees for Fall 2026 Inclusive Access Program Courses
17346 College Curriculum Committee Recommendations

B. Purchasing Schedules

C. Bills and Invoices

D. Closed Session – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

E. Human Resources Report

*Administrative Contracts

Purva DeVol, Associate Vice President of Institutional Advancement

Michael Garrity, Associate Vice President of Information Systems

Paul Jensen, Associate Vice President of Academic Innovation &
Workforce Education

Joseph Klinger, Associate Vice President of Human Resources

John Lambrecht, Associate Vice President of Facilities

Colleen Rockafellow, Associate Vice President of Business Operations

Jeanette Bartley, Dean of Arts & Sciences

Gregg Beglau, Dean of Adult Education

Humberto Espino, Assistant Vice President of Technology & Innovation

Denise Jones, Dean of Retention & Student Engagement

Hilary Meyer, Dean of Academic Success

Melissa Ramirez Cooper, Director of Communications

Kurian Tharakunnel, Executive Director of Research & Institutional Effectiveness

Sam Tolia, Director of Marketing Services

Julia Willis, Dean of Students

Justyna Kohtz, Associate Dean of Business & Technology

Thomas Panas, Director of Financial Aid

Ty Perkins, Associate Dean of Health Careers & Public Service Programs

James Reynolds, Executive Director of Finance

Katie Rullo, Associate Dean of Continuing Education

Mel Seaton, Associate Dean of Arts & Sciences

Michael Thunberg, Associate Dean of Arts & Sciences

Shelley Tiwari, Director of Faculty Development & Student Success

Tina Lilly, Director of Business Services

Cierra Morris, Director of Workforce Empowerment Initiative

Brenda Jones Watkins, Special Assistant to the President

Susan Campos, Vice President of Academic Affairs

Jodi Koslow Martin, Vice President of Enrollment Management &
Student Affairs

Sean Sullivan, Vice President of Business Services

XIV. COMMUNICATIONS - INFORMATION

A. Human Resources Information Materials

B. Informational Material

XV. ADJOURNMENT

*Contracts are posted on the Triton College Board of Trustees Website under Meeting Schedule (<https://www.triton.edu/about/administration/board-of-trustees/>).

CALL TO ORDER/ROLL CALL

Chairman Stephens called the regular meeting of the Board of Trustees to order in the Boardroom at 6:37 p.m. The following roll call was taken.

Present: Mr. Luke Casson, Mr. Jarrell David, Mr. Tracy Jennings, Mr. Glover Johnson, Mrs. Elizabeth Potter, Ms. Diane Viverito, Mr. Mark Stephens.

Absent: Mr. Rich Regan.

Chairman Stephens noted that Trustee Regan was unable to attend the meeting due to work-related travel obligations.

APPROVAL OF BOARD MINUTES

Mr. Johnson made a motion, seconded by Mrs. Potter, to approve the minutes of the Regular Board Meeting of January 27, 2026. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

Students Sebastian Davila and Elli Krivok addressed the Board to voice strong opposition to the proposed inactivation of the Horticulture program at Triton College. They spoke on behalf of the student body, expressing concern and frustration about the potential closure and affirmed their commitment to increasing enrollment in Horticulture courses to help sustain and grow the program. The students emphasized that the program is the only degree-granting Horticulture program in Cook County and highlighted its importance to the region. They further noted that closure would create barriers for local students, particularly those who are working or from low-income backgrounds.

President Moore clarified that the program is currently moving toward inactive, not closed, and assured students that the administration, under the leadership of AVP Paul Jensen, will work individually with each currently enrolled student to ensure they are able to complete their Horticulture degree or certificate.

Chairman Stephens noted that the Horticulture program has experienced declining enrollment for at least eight years. As a result, full-time faculty have been unable to meet minimum course load requirements, with the past two semesters presenting significant challenges due to extremely low enrollment. He stressed that Triton College has a devoted administration, faculty, and staff who care deeply about student success. However, enrollment trends show a continued decline, and as a community college, the institution must serve the greatest number of students at the most reasonable cost. Chairman Stephens further explained that limited resources and insufficient enrollment revenue do not cover Horticulture faculty salaries, while the College must also ensure fair compensation for its faculty. He concluded that, under current enrollment numbers, the College is unable to sustain the program and is therefore compelled to close it. Students were referred to meet with AVP Jensen for individual guidance.

REPORTS/ANNOUNCEMENTS – Employee Groups

Chairman Stephens presented a report on behalf of Faculty Association President Leslie Wester, who extended Lunar New Year greetings and noted she was unable to attend due to family commitments. Dr. Wester expressed support for the tenure-track faculty under consideration and looks forward to celebrating those granted tenure and those whose contracts are renewed. She also shared disappointment that one faculty member will not be tenured due to program limitations, noting he will be missed. As a recent highlight, she recognized Dr. Sheldon Turner’s continued research and teaching at sea, including a recent STEM Seas expedition through the Panama Canal with two Triton College students. She encouraged review of the program’s online updates for more details.

Adjunct Faculty Association President Bill Justiz reported that there was no update at this time.

STUDENT SENATE REPORT

Student Trustee Jarrell David delivered the report on behalf of TCSA President Dmytriy Havrylyak. He shared that the recent Karaoke event, hosted by Program Board and Asian Cultural Club, was a success and well received by attendees. He also announced that the upcoming “Pack the Place” event will be held on February 19 in the Triton College Gymnasium, featuring the Triton Trojans versus the Malcolm X Hawks basketball games. The women’s game will begin at 5:00 p.m., followed by the men’s game at 7:00 p.m.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met on February 4, 2026, reviewed all pertinent items that were unanimously approved and forwarded to the Board with a recommendation for approval.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on February 4, 2026, and reviewed six new business items and one purchasing schedule. All were unanimously approved and sent to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

None.

PRESIDENT’S REPORT

None.

CHAIRMAN’S REPORT

Chairman Stephens informed the Board that the regular March meeting of the Board of Trustees, currently scheduled for March 17, 2026, will need to be rescheduled due to the primary election. He noted that the meeting will be held prior to March 17, and that the Office of the President will contact Trustees to coordinate and confirm a new date.

NEW BUSINESS

ACTION EXHIBITS

17331 Board of Trustees Travel

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve Action Exhibit 17331.

Roll Call Vote:

Affirmative: Mr. Jennings, Mrs. Potter, Ms. Viverito, Mr. Stephens.

Abstention: Mr. David, Mr. Casson, Mr. Johnson.

Motion carried by a vote of 4-0, with three Trustees abstaining, including Student Trustee.

The following action exhibits were presented as a group.

17332 Budget Transfers

17333 Agreement with Garrick Michael Consulting

17334 River Forest Civic Center Authority Rental Space

17335 Wolters Kluwer Health Vendor Limit Increase

17336 Affiliation Agreement with University of Chicago Medical Center

17337 Cooperative Affiliation Agreement with AdaptHealth, LLC

17338 Approval and Release of Closed Session Minutes of the Board of Trustees

17339 Destruction of Closed Session Verbatim Recordings

Mrs. Potter made a motion, seconded by Ms. Viverito, to approve the Action Exhibits. The motion carried, with negative votes from Trustee Casson and Trustee Johnson.

PURCHASING SCHEDULES

B48.13 Radiology Equipment Replacement - Building F

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve the Purchasing Schedule. The motion carried; however, it was not unanimous. Trustee Casson voted no and Trustee Johnson abstained.

BILLS AND INVOICES

Mrs. Potter made a motion, seconded by Ms. Viverito, to pay the Bills and Invoices in the amount of \$1,456,828.43.

Roll Call Vote:

Affirmative: Mrs. Potter, Ms. Viverito, Mr. Stephens.

Negative: Mr. Casson, Mr. Jennings, Mr. Johnson.

Abstention: Mr. David.

Motion failed by a vote of 3-3, with the Student Trustee abstaining.

HUMAN RESOURCES REPORT

1.0 Faculty

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 1-5 of the Human Resources Report, items 1.1.01 through 1.6.01. Motion carried, with Trustee Casson and Trustee Johnson voting no.

2.0 Adjunct Faculty

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 6-8 of the Human Resources Report, items 2.1.01 through 2.6. Motion carried, with Trustee Casson and Trustee Johnson voting no.

3.0 Administration

No action was taken, as there were no items to review or approve.

4.0 Classified, Police & Engineers

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 10-11 of the Human Resources Report, items 4.1.01 through 4.7.01. Motion failed with Trustee Casson, Trustee Jennings, and Trustee Johnson voting no. Student Trustee abstained.

5.0 Mid-Management

Mrs. Potter made a motion, seconded by Ms. Viverito, to approve page 12 of the Human Resources Report, items 5.1.01 through 5.3.01. Motion failed with Trustee Casson, Trustee Jennings, and Trustee Johnson voting no. Student Trustee abstained.

6.0 Hourly Employees

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve pages 13-14 of the Human Resources Report, items 6.1.01 through 6.4.01. Motion failed with Trustee Casson, Trustee Jennings, and Trustee Johnson voting no. Student Trustee abstained.

7.0 Other

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve page 15 of the Human Resources Report, items 7.1.01 through 7.3.02. Motion failed with Trustee Casson, Trustee Jennings, and Trustee Johnson voting no. Student Trustee abstained.

ADJOURNMENT

Motion was made by Ms. Viverito to adjourn the Regular Meeting of the Board, seconded by Mrs. Potter. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 7:25 p.m.

Submitted by: Chairman Stephens
Board Chair

Tracy Jennings
Board Secretary

Margaret Kluza
Margaret Kluza, Recording Secretary

CALL TO ORDER/ROLL CALL

Chairman Stephens called the special meeting of the Board of Trustees to order in the Boardroom at 6:38 p.m. The following roll call was taken.

Present: Mr. Luke Casson, Mr. Tracy Jennings, Mrs. Elizabeth Potter, Ms. Diane Viverito, Mr. Mark Stephens.

Absent: Mr. Jarrell David, Mr. Glover Johnson, Mr. Rich Regan.

Chairman Stephens announced that, for this meeting, Trustee Johnson (for medical reasons) and Trustee Regan (due to prior work commitments) would participate by telephone. Remote participation is permitted under the Board's bylaws and applicable law, provided the Board approves such participation and all members are able hear one another.

Ms. Viverito made a motion, seconded by Mrs. Potter, to allow Trustee Johnson and Trustee Regan to participate in the meeting by telephone. Voice vote carried the motion unanimously and the two Trustees joined the meeting remotely at 6:42 p.m.

NEW BUSINESS

A. BILLS AND INVOICES

Mr. Jennings made a motion, seconded by Mr. Casson, to pay the Bills and Invoices in the amount of \$1,456,828.43.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Jennings, Mr. Johnson (via phone), Mrs. Potter, Mr. Regan (via phone), Ms. Viverito, Mr. Stephens.

Absent: Mr. David.

Motion carried 7-0.

B. HUMAN RESOURCES REPORT

1.0 Faculty

No action was taken, as there were no items to review or approve.

2.0 Adjunct Faculty

No action was taken, as there were no items to review or approve.

3.0 Administration

No action was taken, as there were no items to review or approve.

4.0 Classified, Police & Engineers

Ms. Viverito made a motion, seconded by Mr. Casson, to approve pages 4-5 of the Human Resources Report, items 4.1.01 through 4.7.01. Voice vote carried the motion unanimously.

5.0 Mid-Management

Mr. Jennings made a motion, seconded by Mr. Casson, to approve page 6 of the Human Resources Report, items 5.1.01 through 5.3.01. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Ms. Viverito made a motion, seconded by Mr. Jennings, to approve pages 7-8 of the Human Resources Report, items 6.1.01 through 6.4.01. Voice vote carried the motion unanimously.

7.0 Other

Mr. Jennings made a motion, seconded by Mr. Casson, to approve page 9 of the Human Resources Report, items 7.1.01 through 7.3.02. Voice vote carried the motion unanimously.

ADJOURNMENT

Motion was made by Mr. Jennings to adjourn the Special Meeting of the Board, seconded by Mr. Casson. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 6:45 p.m.

Submitted by: Chairman Stephens
Board Chair

Tracy Jennings
Board Secretary

Margaret Kluza
Margaret Kluza, Recording Secretary

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of March 10, 2026

ACTION EXHIBIT NO. 17340

SUBJECT: BUDGET TRANSFERS

RECOMMENDATION: That the Board of Trustees approve the attached proposed budget transfers to reallocate funds to object codes as required.

RATIONALE: Transfers are recommended to accommodate institutional priorities. See description on attached forms.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

**PROPOSED BUDGET TRANSFERS - FY 2026
FOR THE PERIOD 2/1/26 to 2/28/26**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
EDUCATION FUND					
1	Art: Instructional Supplies	01-10100505-540100210	Speech: Other Contractual	01-10102545-530900010	1,114.00
2	Art: Other Materials	01-10100505-540900505	Speech: Other Contractual	01-10102545-530900010	165.00
3	Speech: Other Materials	01-10102545-540900505	Speech: Other Contractual	01-10102545-530900010	250.00
4	Horticulture: Maintenance Services	01-10300535-530400010	Horticulture: Instructional Supplies	01-10300535-540100210	783.00
5	Fire Science: Maintenance Services	01-10401530-530400010	Fire Science: Instructional Supplies	01-10401530-540100210	2,210.00
6	Library: Books & Binding Costs	01-20100510-540500005	Library: Other Contractual Services	01-20100510-530900010	240.00
7	CAAS: Office Supplies	01-20800530-550100010	CAAS: Other Contractual Services	01-20300530-530900010	191.00
8	CAAS: Publications & Dues	01-20800530-540600005	CAAS: Other Contractual Services	01-20300530-530900010	15.00
9	CAAS: Meeting Expense	01-20800530-550100005	CAAS: Other Contractual Services	01-20300530-530900010	4,499.00
10	CAAS: Other Materials	01-20800530-540900505	CAAS: Other Contractual Services	01-20300530-530900010	7,502.00
11	CAAS: Other Materials	01-20800530-540900505	CAAS: Other Contractual Services	01-20300530-530900010	1,338.00
12	CAAS: Meeting Expense	01-20800530-550100005	CAAS: Other Contractual Services	01-20300530-530900010	600.00
13	CAAS: Travel In-State	01-20800530-550200005	CAAS: Other Contractual Services	01-20300530-530900010	248.00
14	CAAS: Travel Out of State	01-20800530-550300005	CAAS: Other Contractual Services	01-20300530-530900010	87.00
15	Arts & Sciences: Other Contractual	01-20801010-530900010	Social Science: Travel Out of State	01-10102045-550300005	903.00
16	Arts & Sciences: Publication & Dues	01-20801010-540600005	Social Science: Travel Out of State	01-10102045-550300005	184.00
17	Arts & Sciences: Travel Out of State	01-20801010-550300005	Social Science: Travel Out of State	01-10102045-550300005	664.00
18	Arts & Sciences: Instructional Equip	01-20801010-580600005	Speech: Other Contractual	01-10102545-530900010	1,204.00
19	Planning & Accred.: Instructional Supply	01-20801050-540100210	Planning & Accred.:Out of State Travel	01-20801050-550300005	977.00
20	Records: Printing	01-30100511-540200005	Records: Other Contractual Services	01-30100511-530900010	5,150.00
21	Testing Center: Meeting Expense	01-30200505-550100005	Testing Center: Publications & Dues	01-30200505-540600005	301.00
22	VP Student Affairs: Other Contractual	01-80100510-530900010	VP Student Affairs: Publications & Dues	01-80100510-540600005	400.00
23	VP Student Affairs: Other Materials	01-80100510-540900505	VP Student Affairs: Other Contractual	01-80100510-530900010	10,886.00
24	Alumni Affairs: Meeting Expense	01-80101025-550100005	Alumni Affairs: Other Contractual	01-80101025-530900010	1,620.00
TOTAL EDUCATION FUND					\$ 41,531.00
AUXILIARY FUND					
25	Cernan Ctr: Maintenance Services	05-60900505-530400010	Cernan Ctr: Computer Software	05-60900505-540400005	1,806.00
26	Cernan Ctr: Travel In-State	05-60900505-550200005	Cernan Ctr: Computer Software	05-60900505-540400005	150.00
TOTAL AUXILIARY FUND					\$ 1,956.00

**PROPOSED BUDGET TRANSFERS - FY 2026
FOR THE PERIOD 2/1/26 to 2/28/26**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
RESTRICTED FUND					
27	WEI #7: Student Grants/Scholarships	06-30905032-590200000	WEI #7: Travel In-State	06-30905032-550200005	1,000.00
28	WEI #7: Student Grants/Scholarships	06-30905032-590200000	WEI #7: Travel In-State	06-30905032-550200005	1,000.00
TOTAL RESTRICTED FUND					\$ 2,000.00
TOTAL PROPOSED TRANSFERS					\$ 45,487.00

Budget Transfer Form

Dollar Amount \$165

			Object Code Description
From what Budget Account	01 - 10100505 - 540900505		Art Other Materials
To what Budget Account	01 - 10102545 - 530900010		SPE Other Contractual

Is this a Grant? Yes () No (X) ***If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Include Attachments: Yes () No (X)

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Previously encumbered funds released to support Spring 2026 Theatre production.

Explain specifically why additional funds are needed in the receiving account:
 More funds needed to support Spring 2026 Theatre production.

Required Signatures

Requestor	<u>Signed by: Dennis McNamara</u>	2/10/2026
Cost Center Manager	<u>Signed by: Dennis McNamara</u>	2/10/2026
Associate Dean (If Applicable)		
Dean (If Applicable)	<u>Signed by: Jeanette Bartley</u>	2/10/2026
Associate Vice President	<u>Signed by: Paul Jensen</u>	2/10/2026
Area Vice President	<u>Signed by: Susan Campos</u>	2/10/2026

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: MP

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 2/12/26

Entered by: B5528 TB 2/13/26

Budget Transfer Form

Dollar Amount \$250

			Object Code Description
From what Budget Account	01 - 10102545 - 540900505		SPE Other Materials
To what Budget Account	01 - 10102545 - 530900010		SPE Other Contractual

Is this a Grant? ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 Yes () No (X) **"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Previously encumbered funds released to support Spring 2026 Theatre production.

Explain specifically why additional funds are needed in the receiving account:
 Additional funds needed to support Spring 2026 Theatre production.

Required Signatures

Requestor	<u>Signed by: Dennis McNamara</u>	2/10/2026
Cost Center Manager	<u>Signed by: Dennis McNamara</u>	2/10/2026
Associate Dean (If Applicable)	<u>Signed by:</u>	2/10/2026
Dean (If Applicable)	<u>Signed by: Jeanette Bartley</u>	2/10/2026
Associate Vice President	<u>Signed by: Paul Jensen</u>	2/10/2026
Area Vice President	<u>Signed by: Susan Campos</u>	2/10/2026

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: *[Signature]* 2/12/26

Entered by: 6853073 2/13/26

Budget Transfer Form

Dollar Amount 783.00

			Object Code Description
From what Budget Account	01	10300535	530400010 Maintenance
To what Budget Account	01	10300535	540100210 Instructional Supplies

Is this a Grant? Yes No
 *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 No large maintenance projects are scheduled at this time.

Explain specifically why additional funds are needed in the receiving account:

There are several small expenses that occur throughout the instructional spring courses that are needed for the benefit of the students and instructional units.

Required Signatures

Requestor	<small>Signed by:</small> <u>Samuel Schmitz</u>	2/6/2026
Cost Center Manager	<small>8DA071C302274D4 Signed by:</small> <u>Samuel Schmitz</u>	2/6/2026
Associate Dean (if Applicable)	<small>8DA071C302274D4 Signed by:</small> <u>Justyna Kohly</u>	2/6/2026
Dean (if Applicable)	<small>2BEF771AE102401 Signed by:</small> <u>Paul Jensen</u>	2/12/2026
Associate Vice President	<small>815C006B1974DE Signed by:</small> <u>Paul Jensen</u>	2/12/2026
Area Vice President	<small>815C006B1974DE Signed by:</small> <u>Susan Campos</u>	2/13/2026

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 2/16/26

Entered by: B8533 TB 2.17.26

Budget Transfer Form

Dollar Amount \$2210

From what Budget Account 01 - 10401530 - 530400010 Object Code Description Maintenance Services

To what Budget Account 01 - 10401530 - 540100210 Instructional Supplies

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 The budgeted funds are no longer needed because the program was able to refurbish existing equipment using surplus equipment that was already on hand. As a result, no additional purchases were required, reducing the overall cost.

Explain specifically why additional funds are needed in the receiving account:
 Additional funds are needed in the Instructional Supply account because a portion of the budget was encumbered by the college, which has limited our ability to purchase required instructional supplies for the Basic Operations Firefighter Program. This budget transfer will help address these financial needs and ensure the program has the necessary materials to support instruction.

Required Signatures

Requestor William Justin 2/3/2026
DocuSigned by: 87F8409BAFE6464

Cost Center Manager William Justin 2/3/2026
DocuSigned by: 87F8409BAFE6464

Associate Dean (If Applicable) Ty Perkins 2/4/2026
DocuSigned by: 28CDDF02A1B9440E

Dean (If Applicable) Susan Campos 2/4/2026
DocuSigned by: 87D8745E0BA6449

Associate Vice President Paul Jensen 2/4/2026
DocuSigned by: 815C008B31974DE

Area Vice President Susan Campos 2/7/2026
DocuSigned by: 87D8745E0BA6449

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: AR

Exec. Dir. of Bus. Operations: CL

VP of Business Services: SC 2/10/26

Entered by: B8511 TB 2/11/26

Budget Transfer Form

Dollar Amount \$240

From what Budget Account 01 20100510 540500005 **Object Code Description** Library : Books And Binding

To what Budget Account 01 20100510 530900010 **Object Code Description** Library : Other Contractual Services

Is this a Grant? Yes [] No [X] ***If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? **Include Attachments: Yes [] No [X]**

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Binding costs for this fiscal year have been completed and funds are available for other Library funding priorities.

Explain specifically why additional funds are needed in the receiving account:

More funds needed in the Other contractual services budget line to license streaming media titles used in classes.

Required Signatures

Requestor Amy Pine 2/16/2026
Signed by: 97850024F0B047B...

Cost Center Manager Shekinah Lawrence 2/17/2026
Signed by: V1EAAA9623384CE...

Associate Dean (If Applicable) _____

Dean (If Applicable) Hilary Meyer 2/17/2026
Signed by: 8CDEP78E908F42D...

Associate Vice President Julia Willis 2/17/2026
Signed by: 1CBAB10000354CE...

Area Vice President Jodi Koslow Martin 2/17/2026
Signed by: 7F7DBB831BAE1FC...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 2/19/26

Entered by: B8540 73 2/19/26

Budget Transfer Form

Dollar Amount \$191

From what Budget Account	01 - 20800530 - 540100110	Object Code Description office Supplies
To what Budget Account	01 - 20800530 - 530900010	other Contractual Services

Is this a Grant? Yes [] No [X] ***If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
No further purchases will be made under office supplies for the fiscal year.

Explain specifically why additional funds are needed in the receiving account:
To cover the cost of audio transcription software Otter.ai

Required Signatures

Requestor	Signed by: <u>Dominique Dial</u>	2/10/2026
Cost Center Manager	Signed by: <u>Dominique Dial</u>	2/10/2026
Associate Dean (if Applicable)	_____	_____
Dean (if Applicable)	Signed by: <u>Hilary Meyer</u>	2/10/2026
Associate Vice President	Signed by: <u>Denise Jones</u>	2/10/2026
Area Vice President	Signed by: <u>Jodi Koslow-Martin</u>	2/10/2026

BUSINESS OFFICE APPROVALS

Grant Accountant: _____
 Asst. Director of Finance _____
 Exec. Director of Finance: _____ *MP*
 Exec. Dir. of Bus. Operations: _____ *CR*
 VP of Business Services: _____ *2/12/26*

Entered by: B8522 JB 2/13/26

Budget Transfer Form

Dollar Amount \$15

From what Budget Account 01 - 20800530 - 540600005

Object Code Description

Publication & Dues

To what Budget Account 01 - 20800530 - 530900010

Other Contractual Services

Is this a Grant?
Yes No

***If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant?

Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
No further purchases will be made under Publications and Dues for the fiscal year.

Explain specifically why additional funds are needed in the receiving account:
To cover the cost of audio transcription software Otter.ai.

Required Signatures

Requestor Dominique Dial 2/10/2026
Signed by: CE9D49290E644D0...

Cost Center Manager Dominique Dial 2/10/2026
Signed by: CE9D49290E644D0...

Associate Dean (if Applicable) _____

Dean (if Applicable) Hilary Meyer 2/10/2026
Signed by: 8CDEF78E9DBF42D...

Associate Vice President Denise Jones 2/10/2026
Signed by: 1F03646918A849E...

Area Vice President Jodi Koslow-Martin 2/10/2026
Signed by: 79839C5A5A2349C...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: NR

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 2/12/26

Entered by: B38523 JB 2/13/26

Budget Transfer Form

Dollar Amount	<u>\$4499</u>	
From what Budget Account	<u>01 - 20800530 - 540900505</u>	Object Code Description <u>Other Materials and Supplies</u>
To what Budget Account	<u>01 - 20800530 - 530900010</u>	<u>Other Contractual Services</u>
Is this a Grant? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	*If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"	
Grant Accountant?	Include Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
No further purchases will be made under Other Materials and Supplies for the fiscal year.

Explain specifically why additional funds are needed in the receiving account:

To cover the cost of audio transcription software Otter.ai.

Required Signatures:

Requestor	<u>Signed by: Dominique Dial</u>	<u>1/27/2026</u>
Cost Center Manager	<u>Signed by: Dominique Dial</u>	<u>1/27/2026</u>
Associate Dean (If Applicable)		
Dean (If Applicable)	<u>Signed by: Hilary Meyer</u>	<u>1/28/2026</u>
Associate Vice President	<u>Signed by: Denise Jones</u>	<u>1/28/2026</u>
Area Vice President	<u>Signed by: Jodi Koslow-Martin</u>	<u>2/5/2026</u>

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____ *N*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: _____ *2/10/26*

Entered by: B8512 B 2/11/26

Budget Transfer Form

Dollar Amount	<u>\$7502</u>	
From what Budget Account	<u>01 20800530 540900505</u>	Object Code Description <u>Other Materials & Supplies</u>
To what Budget Account	<u>01 20800530 530900010</u>	<u>Other Contractual Services</u>
<p>Is this a Grant? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"</p>		
Grant Accountant?		Include Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 No further purchases will be made under Other Materials and Supplies for the fiscal year.

Explain specifically why additional funds are needed in the receiving account:

To cover the cost of audio transcription software Otter.ai.

Required Signatures

Requestor	<u>Signed by: Dominique Dial</u>	<u>2/10/2026</u>
Cost Center Manager	<u>Signed by: Dominique Dial</u>	<u>2/10/2026</u>
Associate Dean (If Applicable)		
Dean (If Applicable)	<u>Signed by: Hilary Meyer</u>	<u>2/10/2026</u>
Associate Vice President	<u>Signed by: Denise Jones</u>	<u>2/10/2026</u>
Area Vice President	<u>Signed by: Jodi Koslow-Martin</u>	<u>2/10/2026</u>

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____ *MF*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: _____ *2/12/26*

Entered by: B9524 JB 2/13/26

Budget Transfer Form

Dollar Amount \$1338

			Object Code Description
From what Budget Account	<u>01</u> <u>20800530</u> <u>550100005</u>		<u>Meeting Expense</u>
To what Budget Account	<u>01</u> <u>20800530</u> <u>530900010</u>		<u>Other Contractual Services</u>

Is this a Grant? Yes [] No [X] ***If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Identified funds in Meeting Expense line exceed the amount needed for the remainder of the fiscal year.

Explain specifically why additional funds are needed in the receiving account:

To cover the cost of audio transcription software Otter.ai.

Required Signatures

Requestor	<u>Signed by: <i>Dominique Dial</i></u>	<u>1/27/2026</u>
Cost Center Manager	<u>Signed by: <i>Dominique Dial</i></u>	<u>1/27/2026</u>
Associate Dean (If Applicable)		
Dean (If Applicable)	<u>Signed by: <i>Hilary Meyer</i></u>	<u>1/28/2026</u>
Associate Vice President	<u>Signed by: <i>Denise Jones</i></u>	<u>1/28/2026</u>
Area Vice President	<u>Signed by: <i>Jodi Koslow-Martin</i></u>	<u>1/28/2026</u>

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____ *MM*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: _____ *1/29/24*

Entered by: B9497 JS 1/29/26

Budget Transfer Form

Dollar Amount \$600

			Object Code Description
From what Budget Account	01 - 20800530 - 550100005		Meeting Expense
To what Budget Account	01 - 20800530 - 530900010		Other Contractual Services

Is this a Grant? Yes [] No [X] ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Amount remaining in Meeting Expense exceeds the amount needed for the remainder of the fiscal year.

Explain specifically why additional funds are needed in the receiving account:
 To cover the cost of audio transcription software Otter.ai.

Required Signatures

Requestor	<small>Signed by:</small> <u>Dominique Dial</u>	2/10/2026
Cost Center Manager	<small>Signed by:</small> <u>Dominique Dial</u>	2/10/2026
Associate Dean (if Applicable)	_____	
Dean (if Applicable)	<small>Signed by:</small> <u>Hilary Meyer</u>	2/10/2026
Associate Vice President	<small>Signed by:</small> <u>Denise Jones</u>	2/10/2026
Area Vice President	<small>Signed by:</small> <u>Jodi Koslow-Martin</u>	2/10/2026

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 2/12/26

Entered by: B8525 JB 2/13/26

Budget Transfer Form

Dollar Amount

\$248.00

From what Budget Account

01 - 20800530 - 550200005

Object Code Description

Travel In State

To what Budget Account

01 - 20800530 - 530900010

Other Contractual Services

Is this a Grant?
Yes () No (X)

***If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant?

Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Identified funds in Travel - In State line exceed the amount needed for the remainder of the fiscal year

Explain specifically why additional funds are needed in the receiving account:

To cover the cost of audio transcription software Otter.ai.

Required Signatures

Requestor

Signed by: Dominique Dial 1/29/2026
0E8D49280E844D9...

Cost Center Manager

Signed by: Dominique Dial 1/29/2026
CED49280E844D9...

Associate Dean (if Applicable)

Signed by: _____ 1/29/2026

Dean (if Applicable)

Signed by: [Signature] 1/29/2026
BC0E778E9DBF420...

Associate Vice President

Signed by: Denise Jones 1/29/2026
1F035601BA549E...

Area Vice President

Signed by: Jodi Koslow-Martin 1/29/2026
79839C5A5A2349C...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 2/2/26

Entered by: B8499 13 2/2/26

Budget Transfer Form

Dollar Amount	<u>\$87</u>	
From what Budget Account	<u>01 - 20800530 - 550300005</u>	Object Code Description <u>Travel- Out of State</u>
To what Budget Account	<u>01 - 20800530 - 530900010</u>	<u>Other Contractual Services</u>
Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"		
Grant Accountant?		Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

No further purchases will be made under Travel Out of State for the fiscal year.

Explain specifically why additional funds are needed in the receiving account:

To cover the cost of audio transcription software Otter.ai.

Required Signatures

Requestor	<u>Signed by: Dominique Dial</u>	<u>2/10/2026</u>
Cost Center Manager	<u>Signed by: Dominique Dial</u>	<u>2/10/2026</u>
Associate Dean (If Applicable)	<u>Signed by:</u>	<u>2/10/2026</u>
Dean (If Applicable)	<u>Signed by:</u>	<u>2/10/2026</u>
Associate Vice President	<u>Signed by: Denise Jones</u>	<u>2/10/2026</u>
Area Vice President	<u>Signed by: Jodi Koslow-Martin</u>	<u>2/10/2026</u>

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *JK*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: _____ *2/12/26*

Entered by: B8526 B 2/13/26

Budget Transfer Form

Dollar Amount \$903.00

From what Budget Account 01 20801010 530900010 **Object Code Description** Dean of Arts & Sciences : Other Contractual

To what Budget Account 01 10102045 550300005 **Object Code Description** Social Science : Travel - out of State

Is this a Grant?
 Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? **Include Attachments:** Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Funds are no longer needed for contractual services for this fiscal year.

Explain specifically why additional funds are needed in the receiving account:

Additional funds are needed to support student travel for Los Angeles Model United Nations (LAMUN) in April 2026.

Required Signatures

Requestor Delisha Fletcher 2/12/2026
Signed by: 007FAE92DE86467...

Cost Center Manager Jeanette Bartley 2/12/2026
Signed by: 9ELC7254A937247F...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Paul Jensen 2/12/2026
Signed by: 815C00BBB1674DE...

Area Vice President Susan Campos 2/13/2026
Signed by: F03A451F884195...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *MM*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: SP 2/16/26

Entered by: B8534 73 2.17.26

Budget Transfer Form

Dollar Amount \$184.00

From what Budget Account 01 20801010 540600005 Object Code Description Dean of Arts & Sciences : Publication & Dues

To what Budget Account 01 10102045 550300005 Social Science : Travel - Out Of State

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Funds are no longer needed for publication and dues for this fiscal year.

Explain specifically why additional funds are needed in the receiving account:

Additional funds are needed to support student travel for Los Angeles Model United Nations (LAMUN) in April 2026.

Required Signatures

Requestor Delisha Fletcher 2/12/2026
Signed by: 007F0E92DE00407...

Cost Center Manager Jeanette Bartley 2/12/2026
Signed by: BEC7254A937247F...

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President Paul Jensen 2/12/2026
Signed by: 315C002BB1B74DE...

Area Vice President Susan Campos 2/13/2026
Signed by: FC3A251F8647405...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *ML*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: *SL* 2/16/26

Entered by: B8537 JB 2-17-26

Budget Transfer Form

Dollar Amount \$664.00

From what Budget Account 01 - 20801010 - 550300005 Object Code Description Dean of Arts & Sciences : Travel - out of State

To what Budget Account 01 - 10102045 - 550300005 Object Code Description Social Science : Travel - out of State

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Funds are no longer needed for out of state travel for this fiscal year.

Explain specifically why additional funds are needed in the receiving account:
 Additional funds are needed to support student travel for Los Angeles Model United Nations (LAMUN) in April 2026.

Required Signatures

Requestor Delisha Fletcher Signed by: _____ 2/12/2026
007F8E92DE00407

Cost Center Manager Jeanette Bartley Signed by: _____ 2/12/2026
DEC725A93724F

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President Paul Jensen Signed by: _____ 2/12/2026
815C0088B1974DE

Area Vice President Susan Campos Signed by: _____ 2/13/2026
FC3A451F8041495

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CF

VP of Business Services: SL 2/12/26

Entered by: B9535 23 2.17.26

Budget Transfer Form

Dollar Amount

\$1,204.00

From what Budget Account

01 20801010 580600005

Object Code Description

Dean of Arts & Sciences : Equipment - Instruc

To what Budget Account

01 10102545 530900010

Speech : Other Contractual Services

Is this a Grant?

Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:

"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

These funds are no longer needed for equipment purchases.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed to support the Spring 2026 theatre production. These funds will be used to cover the Independent Contracts for the personnel that will be producing the play.

Required Signatures

Requestor

Signed by: Delisha Fletcher 2/6/2026
007F8E92DE86467

Cost Center Manager

Signed by: Jeanette Bartley 2/6/2026
06C725A937241F

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

Signed by: Paul Jensen 2/12/2026
815C0088B1974DE

Area Vice President

Signed by: Susan Campos 2/13/2026
FC3A451F8641485

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: OR 2/16/26

Entered by: B9536B 2-17-26

Budget Transfer Form

\$977.00

Dollar Amount

Object Code Description

From what Budget Account

01 - 20801050 - 540100210

Instructional Supply

To what Budget Account

01 - 20801050 - 550300005

Out of State Travel

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

There are sufficient funds remaining in the supply account to take care of remaining needs for this fiscal year.

Explain specifically why additional funds are needed in the receiving account:

The AVP of Planning and Accreditation will attend an out-of-state professional development conference in April.

Required Signatures

Requestor

Signed by: Anthony Riley 2/3/2026
46F050185788407...

Cost Center Manager

Signed by: Purna DeVol 2/3/2026
E5B40A7325094D3...

Associate Dean (if Applicable)

Dean (if Applicable)

Associate Vice President

Signed by: Purna DeVol 2/3/2026
E5B40A7325094D3...

Area Vice President

Signed by: Susan Campos 2/3/2026
87D8745E0B8449...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: NR

Exec. Dir. of Bus. Operations: CR

VP of Business Services: PL 2/4/26

Entered by: B9508 B 2/4/26

Budget Transfer Form

Dollar Amount 5150.00

From what Budget Account 01 30100511 540200005 Object Code Description Printing

To what Budget Account 01 30100511 530900010 Other Contractual

Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes [X] No [] 

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Funds were granted for diploma services with another vendor; transfer request is to pay the contact of the new vendor.

Explain specifically why additional funds are needed in the receiving account:
 Requesting a transfer to pay the contract renewal fee for diploma services.

Required Signatures

Requestor Tasha Coleman 2/3/2026
Signed by: 2D08B3717B05400...

Cost Center Manager Tasha Coleman 2/3/2026
Signed by: 2D08B3717B05400...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Jodi Koslow Martin 2/3/2026
Signed by: 7F70B8A34BAE4FC...

Area Vice President Jodi Koslow Martin 2/3/2026
Signed by: 7F70B8A34BAE4FC...

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____ *AM*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: PL 2/4/26

Entered by: B8505 B 2/4/26

Budget Transfer Form

Dollar Amount \$301.00

From what Budget Account 01 30200505 550100005 Object Code Description Testing Center: Meeting Expense

To what Budget Account 01 30200505 540600005 Publications and Dues

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 No funds will be needed for "meeting expense" line for remainder of fiscal year.

Explain specifically why additional funds are needed in the receiving account:

The transferred funds of \$301.00 are needed to pay the annual \$500.00 membership renewal invoice for NCTA (National College Testing Association).

The "pubs and dues" line was originally allocated \$500.00. Due to an encumbrance of \$199.00 from this line and the \$100.00 NCTA recertification fee, the line is currently at \$201.00

Required Signatures

Requestor Brent Damsy 1/27/2026
Signed by: 0AEFD2A80CE7449

Cost Center Manager Brent Damsy 1/27/2026
Signed by: 0AEFD2A80CE7449

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Denise Jones 1/27/2026
Signed by: 1F0364E91B8A49E

Area Vice President Jodi Koslow Martin 2/5/2026
Signed by: 7F7085A81BAE4FC

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: Ar

Exec. Dir. of Bus. Operations: OK

VP of Business Services: [Signature] 2/15/26

Entered by: B8515 TB 2/11/26

Budget Transfer Form

Dollar Amount

\$400.00

From what Budget Account

01 80100510 530900010

Object Code Description

Other Contractual Services

To what Budget Account

01 80100510 540600005

Publication and Dues

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Sufficient funds remain in the Other Contractual budget after covering planned expenses, allowing \$400 to be reallocated without impacting contractual obligations for the remainder of the fiscal year.

Explain specifically why additional funds are needed in the receiving account:

Additional funds are needed in the Publication and Dues budget to cover the cost of NASFAAU Courses for Spring 2026, totaling \$708 for two staff members. The current balance in this budget line is insufficient, and this transfer ensures timely payment and continued professional development.

Required Signatures

Requestor

Signed by: Tatiana Costañeda 1/27/2026
00A600C04019431

Cost Center Manager

Signed by: Jodi E. Koslow Martin 1/27/2026
58B31F000001439

Associate Dean (if Applicable)

Dean (if Applicable)

Signed by: _____ 1/27/2026

Associate Vice President

Signed by: Paul Jensen 1/27/2026
815C0000B1974DE

Area Vice President

Signed by: Susan M. Campos 2/5/2026
F03A451F8641495

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 2/10/26

Entered by: BBS10 2/11/26

Budget Transfer Form

Dollar Amount

\$10,886.00

From what Budget Account

01 80100510 540900505

Object Code Description

Other Materials and Supplies

To what Budget Account

01 80100510 530900010

Other Contractuals

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

A budget transfer is needed to cover a partial payment of \$10,886.00 for Sign Language Interpreting services. This invoice is typically paid from Other Contractuals, but the current balance is insufficient. Funds are being moved from Materials and Supplies to ensure timely payment and continued support for accessibility services.

Explain specifically why additional funds are needed in the receiving account:

Additional funds are needed in the receiving account to cover a partial payment of the Sign Language Interpreting an invoice. This expense exceeds the current available balance, requiring a transfer to ensure timely payment and continued support of required interpreting services.

Required Signatures

Requestor

Signed by: Tatiana Costas 2/9/2026

Cost Center Manager

Signed by: Jodi E. Koslow Martin 2/9/2026

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

Signed by: Paul Jensen 2/9/2026

Area Vice President

Signed by: Susan M. Campos 2/10/2026

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 2/10/26

Entered by: B8519 JB 2/11/

Budget Transfer Form

Dollar Amount \$1,620

From what Budget Account 01 - 80101025 - 550100005 **Object Code Description** Meeting Expenses

To what Budget Account 01 - 80101025 - 530900010 **Object Code Description** Other Contractual Services

Is this a Grant? Yes () No (X) ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ **Include Attachments:** Yes () No (X)

Rationale:
Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Funds allocated for Meeting Expenses are no longer required. With no additional gatherings scheduled before year-end, the remaining funds in this category will not be needed at this time.

Explain specifically why additional funds are needed in the receiving account:
 Funds originally allocated must be moved into the Contractual Service Account to cover upcoming expenses. These funds are required to pay for the services provided by the HIA Department, which will be catering the Annual Wall of Fame Event scheduled for spring 2026.

Required Signatures

Requestor Tina Lilly 12/15/2025
Signed by: FS40EBASAKAC4EF

Cost Center Manager Tina Lilly 12/15/2025
Signed by: FS40EBASAKAC4EF

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 12/15/2025
Signed by: B57CSBAAF3454E1

Area Vice President Sean Sullivan 12/15/2025
Signed by: 642220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: MS

Exec. Dir. of Bus. Operations: CR

VP of Business Services: Jan 2/20/26

Entered by: B8542 B 2/20/25

Budget Transfer Form

Dollar Amount \$1806

				Object Code Description
From what Budget Account	<u>05</u>	<u>60900505</u>	<u>530400010</u>	<u>Maintenance Services</u>
To what Budget Account	<u>05</u>	<u>60900505</u>	<u>540400005</u>	<u>Computer Software</u>

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Not expecting further spending under Maintenance Services

Explain specifically why additional funds are needed in the receiving account:

Funds needed to complete the leasing of Dark Biosphere because the process was already in motion before funds were encumbered.

Required Signatures

Requestor	<u>Signed by: Kelly Riordan</u>	<u>1/15/2026</u>
Cost Center Manager	<u>Signed by: Kris McCall</u>	<u>1/15/2026</u>
Associate Dean (If Applicable)		
Dean (If Applicable)	<u>DocuSigned by: Jim Reynolds</u>	<u>1/29/2026</u>
Associate Vice President	<u>Signed by: Colleen Rockafellow</u>	<u>1/30/2026</u>
Area Vice President	<u>Signed by: Sean Sullivan</u>	<u>1/30/2026</u>

BUSINESS OFFICE APPROVALS

Grant Accountant: _____
 Asst. Director of Finance: _____
 Exec. Director of Finance: N
 Exec. Dir. of Bus. Operations: CL
 VP of Business Services: [Signature] 2/2/26

Entered by: BB500 JB 2/2/26

Budget Transfer Form

Dollar Amount	<u>\$150</u>	
From what Budget Account	<u>05 60900505 550200005</u>	Object Code Description <u>Travel - In State</u>
To what Budget Account	<u>05 60900505 540400005</u>	<u>Computer Software</u>
Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"		
Grant Accountant?		Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

GLPA Spring State Meeting being held at Cernan so no in state travel funds required

Explain specifically why additional funds are needed in the receiving account:

Funds needed to complete the leasing of Dark Biosphere because the process was already in motion before funds were encumbered.

Required Signatures

Requestor	<u>Signed by: Kelly Riordan</u>	1/15/2026
Cost Center Manager	<u>Signed by: Kris McCall</u>	1/15/2026
Associate Dean (If Applicable)		
Dean (If Applicable)	<u>DocuSigned by: Jim Reynolds</u>	1/29/2026
Associate Vice President	<u>Signed by: Colleen Rockafellow</u>	1/30/2026
Area Vice President	<u>Signed by: Sean Sullivan</u>	1/30/2026

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *NR*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: _____ *2/2/26*

Entered by: B8501 73 2/2/26

Budget Transfer Form

Dollar Amount \$1,000

From what Budget Account 06 - 30905032 - 59020000 Object Code Description Student Grants & Scholarships

To what Budget Account 06 - 30905032 - 55020005 Travel - In State

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Elizabeth Zydron Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 with the new ICCB rule to apply Pell funds first, we unexpectedly have funds that will not be spent. There will be leftover funds in student grants and scholarships. This is an allowable transfer under the Workforce Empowerment Initiative grant guidelines.

Explain specifically why additional funds are needed in the receiving account:
 Funds are needed to cover the expenses of in-state travel. These funds will cover WEI staff and the President for the May consortium meeting in Bloomington-Normal, IL.

Required Signatures

Requestor Sarah Gangl Signed by: 2/5/2026
23085005007F45C

Cost Center Manager P. DeWitt Signed by: 2/5/2026
ESB4V8737505403

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Purna DeVol Signed by: 2/5/2026
ESB1294732909403

Area Vice President Susan Campos Signed by: 2/7/2026
8706745E08A8446

BUSINESS OFFICE APPROVALS

Grant Accountant: E Zydron 2/9/26

Asst. Director of Finance: [Signature]

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 2/10/26

Entered by: BSS17 JB 2/11/26

Budget Transfer Form

Dollar Amount \$1,000

From what Budget Account 06 30905032 590200000 **Object Code Description** Student Grants & Scholarships

To what Budget Account 06 30905032 550200005 **Object Code Description** Travel - In State

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Elizabeth Zydron Include Attachments: Yes No 

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 with the new ICCB rule to apply Pell funds first, we have funds that will not be spent, and there will be leftover funds in student grants and scholarships. This is an allowable transfer under the workforce Empowerment Initiative grant guidelines.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed to cover the expenses of in-state travel. These funds will cover WEI staff for the May WEI consortium meeting in Bloomington-Normal, IL.

Required Signatures

Requestor Sarah Gangl 2/18/2026
Signed by: 23885005007F460...

Cost Center Manager Purna DeVel 2/18/2026
Signed by: E5B40A7325094D3...

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Purna DeVel 2/18/2026
Signed by: E5B40A7325094D3...

Area Vice President Susan Campos 2/18/2026
Signed by: FC3A451F8041495...

BUSINESS OFFICE APPROVALS

Grant Accountant: Elizabeth Zydron

Asst. Director of Finance _____

Exec. Director of Finance: Mr

Exec. Dir. of Bus. Operations: OK

VP of Business Services: [Signature] 2/19/26

Entered By: B8541-B 2/19/26

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of March 10, 2026

ACTION EXHIBIT NO. 17341

SUBJECT: STATE OF ILLINOIS ROCK SALT JOINT PURCHASING PROGRAM

RECOMMENDATION: That the Board of Trustees approve participation in the “State of Illinois Joint Purchasing Program” that allows governmental units to participate together in solicitation of the state’s CY2026 - CY2027 Joint Purchase Master Contract for Rock Salt. The resulting joint purchase master contract will be for a one (1) year with no option to renew. The amount spent on salt in FY26 was \$34,100 for 500 tons.

RATIONALE: Illinois Central Management Services (CMS) is requiring units of local government to submit documentation identifying in advance a designated person who is authorized to enter into agreements on behalf of the governmental body. This documentation is required by the state before the college can participate in the upcoming solicitation for winter rock salt. This is not an award of any bid, but rather an authorization to participate in the bidding process.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers’ Signatures Required:

_____	_____	_____
Mark R. Stephens	Tracy Jennings	Date
Chairman	Secretary	

Related forms requiring Board signature: Yes No



Certificate of Authority by Vote (Two Party Written Signature Required)

I, **Tracy Jennings**, hereby certify that I am the *Secretary* of the Board of Trustees of Community College District 504, commonly known as Triton College (“Governmental Unit”). I hereby certify the following is a true copy of a vote taken at a meeting of the Triton College Board of Trustees (or equivalent governing body), duly called and held on **March 10, 2026.**, at which a quorum of the Members was present and voting.

Voted: That Sean Sullivan (may list more than one person) is duly authorized to enter into contracts, to include joint participation agreements, on behalf of Triton College with the State of Illinois and any of its agencies or departments and further is authorized to execute any documents which may in his/her judgment be desirable or necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract or joint participation agreement to which this certificate is attached. I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the Governmental Unit. To the extent that there are any limits on the authority of any listed individual to bind the Governmental Unit in contracts with the State of Illinois, all such limitations are expressly stated herein.

Dated: _____

Attest: _____

(Tracy Jennings, Secretary of the Board of Trustees of Triton College)

Dated: _____

Attest: _____

(Mark R. Stephens, Chairman of the Board of Trustees of Triton College)



Certificate of Authority by Bylaws (Two Party Written Signature Required)

I, **Tracy Jennings**, hereby certify that I the *Secretary*) of the Board of Trustees of Community College District 504, commonly known as Triton College. I hereby certify the following is a true copy of the current Board Policy and that the Board Policy authorizes the following person or position to bind the Governmental Unit for contractual obligations, to include joint participation agreements: **Sean Sullivan**

I further certify that the following individuals currently hold the office or position(s) authorized: **Vice President of Business Services**

I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Governmental Unit for contractual obligations, to include joint participation agreements with the State of Illinois.

Dated: _____

Attest: _____

(Tracy Jennings, Secretary of the Board of Trustees of Triton College)

Dated: _____

Attest: _____

(Mark R. Stephens, Chairman of the Board of Trustees of Triton College)

Corporate Resolution

Certificate of Authority
(Two Party Written Signature Required)

I, **Tracy Jennings, hereby certify** that I am the Secretary of the Board of Trustees of Community College District 504, commonly known as Triton College.

I further certify that the Triton College Board of Trustees authorized the following person(s) and position(s) to bind the entity for contractual obligations, to include joint participation agreements with the State of Illinois:

Vice President of Business Services

Sean Sullivan

I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind Triton College for contractual obligations, to include joint participation agreements with the State of Illinois.

Dated: _____

Attest: _____
(Tracy Jennings, Secretary of the Board of Trustees of Triton College)

Dated: _____

Attest: _____
(Mark R. Stephens, Chairman of the Board of Trustees of Triton College)

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of March 10, 2026

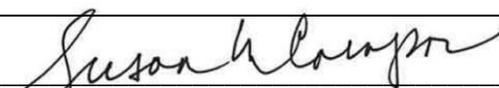
ACTION EXHIBIT NO. 17342

**SUBJECT: SURGICAL SCIENCE – PURCHASE OF TRANSVAGINAL
ULTRASOUND SIMULATOR EDUCATION PACKAGE**

RECOMMENDATION: That the Board of Trustees approve the purchase of the Surgical Science Transvaginal Ultrasound Simulator Education Package, which includes a one-year warranty, and remote training package, in an amount not to exceed \$48,875 to be paid from Perkins FY 2026.

RATIONALE: The transvaginal ultrasound simulator package will be used to provide updated equipment reflective of what is being used by our clinical partners. Students in the Diagnostic Medical Sonography program will use this machine. This purchase is recommended to be made directly from Surgical Science; a Sole Source Letter has been included.

Submitted to Board by:



Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

**Mark R. Stephens
Board Chairman**

**Tracy Jennings
Secretary**

Date

Related forms requiring Board signature: Yes No

MEMORANDUM

DATE: 11/14/2025
TO: Dr. Susan Campos, Vice President of Academic Affairs
FROM: Ty Perkins, Associate Dean, Health Careers and Public Service Programs
RE: Bid Results

One company submitted a bid for the Transvaginal Ultrasound Simulator. The company Surgical Science is the sole manufacturer and supplier of the Surgical Science Simbionix Ultrasound Mentor in the USA. This purchase will be utilizing Perkins funds for the purchase of this item for the Diagnostic Sonography Program.

The bid are as followed.

1. Surgical Science	\$48, 874.95
---------------------	--------------

Accepting the bid from Surgical Science – Simionix Products is reccomended

surgicalscience

October 1, 2025

Triton College
Heather Amwoza, BS, RDMS, RVT
DMS Chairperson

Re: Surgical Science Simbionix UltraSound Mentor®

Dear Heather,

This letter is to inform you that Surgical Science Simbionix Products is the sole source provider of the Simbionix Ultrasound Mentor®. The components include the following software modules: Sonography Basic Skills, Bedside Echo, eFAST & Rush, Abdominal, Advanced Echo, TEE, Lung, Neck, Basic TVS/TAS, 1st Trimester OB, 2nd Trimester OB, Fetal Echo and Focused Clinical Fetal Neurosonography, Virtual Reality Trauma and Virtual Reality OB/GYN. This includes the Ultrasound Mentor hardware and services.

We are the only company that makes an ultrasound simulator that allows a trainee to submit clinical findings based on the case, has an all-in-one touchscreen computer, step by step procedural tasks, a comparison of the trainee captured view versus the gold standard view, allows you to switch between the cardiac and abdominal probe during an eFAST & Rush, Abdominal and Lung case, allows you to switch between cardiac and TEE probes in a case, allows you to customize the severity of pathologies and abnormalities of cases and has basic sonography skills.

We are the exclusive supplier of MentorLearn™ Cloud an online connection to your simulator(s) for the management of the simulator, users and groups, benchmarks, curricula, uploading a variety of videos, PDFs, and other files and more all via a computer or a mobile device accessible with a username and password only.

Surgical Science is the sole-source manufacturer and supplier of the Surgical Science Simbionix Ultrasound Mentor in the USA.

Sincerely,

Becky Larson

Becky Larson
Health Sciences Sales Manager



Quotation

Account Name: Triton College Contact
 Name: Heather Amwoza

Surgical Science North America
 23500 Mercantile Rd, Suite F, Beachwood, Ohio 44122. USA

Quote Number: Q-25-Q6P0K9 Proposal
 Expiration Date: April 30, 2026

Prepared by: Becky Larson

Part Number	Product	Sales Price	Quantity	Subtotal	Discount	Total Amount
SIM0054	Package 1 - TVS OBGYN EDUCATION PACK - Simulator System with Dual screens	\$46,710.00	1.00	\$46,710.00	\$4,671.00	\$42,039.00
SIM0073	Cloud & Examine cases 12 months access to ScanTrainer Cloud and Examine	\$2,888.00	1.00	\$2,888.00	\$288.80	\$2,599.20
SIM0130	US shipping BodyWorks/Heartworks/BabyWorks/Scantraine r price per system	\$2,257.50	1.00	\$2,257.50	\$225.75	\$2,031.75
SIM0180	Installation Only	\$1,680.00	1.00	\$1,680.00		\$1,680.00
SIM0119	Remote Training Package	\$525.00	1.00	\$525.00		\$525.00
SIM0072	Cloud & Examine Access (First year free option)	\$0.00	1.00	\$0.00		\$0.00

Subtotal: \$48,874.95 USD

All prices are exclusive of any tariffs, duties, import taxes, or other governmental charges. If applicable at the time of import or delivery, these charges shall be the sole responsibility of the buyer

General terms & conditions

General Provisions The Agreement governs the sale by Surgical Science of Equipment and the license by Surgical Science of the associated proprietary computer programs and related information (collectively, "Software") included with the Equipment at the time of sale or provided separately, and listed on the face of the Agreement to Customer. Customer has selected the Equipment and Software based only on their specifications. CUSTOMER ACKNOWLEDGES THAT THE EQUIPMENT AND SOFTWARE MAY CONTAIN RECYCLED CONTENT INCLUDING COMPONENTS OR MATERIALS THAT ARE USED OR RECONDITIONED TO LIKE NEW PERFORMANCE AND FUNCTIONALITY. THE EXISTENCE OF RECYCLED CONTENT MAY BE DISCLOSED AS SUCH ON THE FACE HEREOF AS WELL AS ON AN EQUIPMENT-SPECIFIC LABEL. If either party believes that other matters beyond those covered in this document are part of the Agreement, the parties will (a) describe and acknowledge them on the front of the Agreement or (b) staple a copy or description of them to the Agreement and initial them before signing; otherwise, they are not included as part of the Agreement for the purchase of this Equipment and license of Software. After Customer signs the Agreement (or any Amendment to it), the Agreement will become a binding contract when and if it is executed by an officer or other authorized designee of Surgical Science.

Software License Customer acknowledges and agrees that the Software shall be licensed to Customer pursuant to terms and conditions contained in a license appearing on a computer screen during installation of the Software (commonly referred to as a "click-through" license). Customer and Surgical Science agree that the terms and conditions of any click-through license contained in the Software are

hereby incorporated by reference into the Agreement as if fully set forth herein. Customer agrees to be bound by the terms and conditions in any click-through license contained in the Software, regardless of whether the Software generating such click-through license is installed by Customer's employee or by Surgical Science or an independent contractor installing the Software for Customer's use. Surgical Science will provide a copy of such click through license to Customer upon request

Warranty Equipment - Surgical Science or its Authorized Service Provider will promptly repair or replace the Equipment, if required, to make it free of defects at the time of delivery and during the warranty period. The Equipment is free from defects if it meets, upon the passing of risk, the specifications provided in the Agreement or in manuals, marketing or other informational materials of Surgical Science or on Surgical Science website at www.surgicalscience.com. Repairs required during the warranty period because of abnormal use or conditions (such as riots, floods, misuse, neglect, uploading of any software not provided to the customer by Surgical Science, use not in accordance to Surgical Science user manual or improper service by anyone except Surgical Science or its Authorized Service Provider), are excluded from this warranty. If requested by Surgical Science, customer shall return to Surgical Science, at Surgical Science' expense, defective parts that have been replaced by Surgical Science under warranty, and Surgical Science shall have title to such parts. The warranty period for the Equipment is one (1) year, unless otherwise stated on the face hereof, and shall start thirty (30) days after delivery to the carrier (F.O.B. Surgical Science Plant) or upon installation, whichever is sooner. Warranty terms regarding the Software are contained in the click-through license contained in the Software.

- a. THE FOREGOING WARRANTIES ARE IN LIEU OF ANY OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR INTENDED OR PARTICULAR PURPOSES, EACH OF WHICH IS HEREBY DISCLAIMED.

Limitation of Liability Surgical Science will not be responsible to Customer for consequential, exemplary or incidental damages (such as loss of profit or employee's time) regardless of the reason. In no event shall the liability and/or obligations of Surgical Science under the Agreement or arising out of the purchase, lease, license and/or use of the Equipment by Customer or others exceed the purchase price of the Equipment. Limitations of liability regarding the Software are contained in the click-through license contained in the Software.

Disclaimer Surgery should be performed only by licensed surgeons who have developed adequate skills to perform the tasks associated with each procedure and received specific training. Surgical Science educational products are focused on specific skills and are not meant to teach surgery. Surgical Science educational products do not replace the necessary medical training and experience required to perform surgery. Simulated training models may significantly differ from real life behavior. Surgical Science makes no claims as to the competency, training or licensing of physicians

Installation and service Surgical Science will install the Equipment, provide on-site training of approximately 1 1/2 days and provide any remedial and preventive maintenance which is required to keep the Equipment in good operating condition during the warranty period, unless otherwise stated in the Agreement. Installation and any remedial and preventive maintenance will be performed by Surgical Science or its authorized designee during normal business hours. Surgical Science and Customer will cooperate to satisfy any Customer security requirements and still allow full and free access to the Equipment. Customer will provide computer time for any remedial and preventive maintenance or installation at no cost to Surgical Science. Surgical Science will accept responsibility in the event that damages are caused by the negligence of its employees or de signees while they are on Customer's premises in the course of performing installation or servicing purposes.

Title, risk of loss and delivery Surgical Science shall ship the Equipment within 45-60 from approval of Customer's purchase order. If conditions arise which prevent compliance with delivery schedules, Surgical Science will not be liable for any damage or penalty for delay in delivery, or for failure to give notice of delay. However, Surgical Science will use all reasonable efforts to give notice of delays. Delays will not be grounds for cancellation. Delivery occurs Ex Works on the actual shipping date, and title and the risk of loss transfer to Customer upon shipment. Freight and insurance will be invoiced unless otherwise specified on the face hereof.

Payment Unless otherwise stated in the Agreement, payment terms shall be net plus 30 days. The price of the Equipment and the Software is denominated in US Dollars and does not include any applicable sales tax, use tax duties and other fees and taxes, which shall be payable by the Customer. On overdue accounts, Customer shall pay interest at the rate of 1 1/2% per month (or the highest legal interest rate, if lower). The Customer shall provide Surgical Science with a copy of tax exemption certificate, direct pay certificate or resale certificate for the "Ship to" location if exemption from sales or use taxes is claimed

Patents If anyone claims the Equipment or Software infringes their U.S., European Union or Japanese patent, copyright, trade secret or other proprietary right, Surgical Science will indemnify and hold Customer harmless from any damages, judgments or settlements (including costs and reasonable attorney's fees) resulting from the claim if Customer promptly notifies Surgical Science in writing of the claim and permits Surgical Science to elect to take over the defense of the action. If Surgical Science takes over the defense, it may select the counsel and have the sole right to defend or settle the matter. Surgical Science may substitute comparable non-infringing Equipment or Software, or modify the Equipment or Software (which still must meet the specification) to make it non-infringing, or obtain a right for the Customer to continue using the Equipment or Software (all at Surgical Science' expense), or, if the above are impractical and its continued use is enjoined, buy the Equipment or Software back from the Customer for the original purchase price less a reasonable

rental value for its use at Surgical Science' lowest standard lease or rental rate for the Equipment when originally delivered to Customer. This indemnification does not apply to claims resulting from non-Surgical Science modifications to the Equipment or Software or use with other devices added by the Customer.

Security interest in equipment & software Customer grants Surgical Science a first priority security interest in all Equipment and Software delivered until payment in full for such Equipment and Software has been received by Surgical Science. Customer hereby grants Surgical Science the right to file such protective financing or similar statements to confirm and record Surgical Science' security interest in all Equipment and Software.

Export compliance Customer shall not export, re-export, or otherwise transmit, directly or indirectly, any Equipment or Software except in full compliance with all applicable export control laws and regulations. These obligations shall survive the termination of the Agreement.

Force majeure Neither party will be liable to the other for delays in performing any obligations under the Agreement due to circumstances beyond its reasonable control, including but not limited to revolts, insurrections, riots, wars, acts of enemies, national emergency, strikes, floods, earthquake, embargo, inability to secure materials or transportation, and acts of God, and other events beyond the reasonable control of the parties caused by nature or governmental authorities

Severability If any provision of the Agreement is found to be invalid, illegal or unenforceable, then, notwithstanding such invalidity, illegality or unenforceability, the Agreement and the remaining provisions shall continue in full force and effect. In this event the parties will agree upon a valid, binding and enforceable substitute provision which shall be as close as possible to the commercial interests of the invalid or unenforceable provision.

Dispute resolution Customer and Surgical Science shall endeavor to resolve any controversy, claim or dispute arising out of or relating to the Agreement, or the performance or breach thereof, by negotiation. Any claim that is not resolved by negotiation within thirty (30) days of notification shall be settled by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The hearing locale will be held in the AAA office located in Cleveland, OH.

Other (a) The Agreement shall be governed by and construed in accordance with the laws of the State of Ohio without regard to conflicts of laws provisions thereof. (b) Both Surgical Science and Customer will comply with all laws applicable to the Agreement. (c) All notices given under the Agreement will be effective when received in writing. Notices to the Customer and Surgical Science will be sent to the address provided in the Agreement. (d) Changes to the Agreement must be in writing and must be signed by both parties.

Complete agreement Customer acknowledges that it has read the Agreement, understands it, and agrees to be bound by its terms and conditions. Further, Customer represents and agrees that the Agreement and the click-through licenses contained in the Software set forth the complete and exclusive statement of the agreement including the governing terms and conditions between the parties, which shall prevail over and supersede all proposals, printed provisions on subordinate Customer documents including purchase orders, oral or written agreements, the Customer's general terms and conditions and all other communications between the parties relating to the subject matter of the Agreement.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of March 10, 2026

ACTION EXHIBIT NO. 17343

SUBJECT: AGREEMENT WITH ILLINOIS CENTURY NETWORK (ICN)

RECOMMENDATION: That the Board of Trustees approve a three-year renewal Agreement with Illinois Century Network (ICN). This Agreement provides the College's internet bandwidth for the recurring monthly rate of \$3,449.52. The current bandwidth is (one) 1GB (presently \$2,450/month) and will increase to (ten) 10GB with the new Agreement. The terms of this three-year Agreement will run from July 1, 2026 through June 30, 2029 and will renew annually thereafter unless terminated by either party. The annual cost will be \$41,394.24. The total three-year cost of the Agreement to the College will be \$124,182.72.

RATIONALE: Internet bandwidth usage continues to increase, particularly in the classrooms/labs; on-line learning; and with the campus wide use of mobile devices. The new pricing of this Agreement reflects an increase in bandwidth from 1GB to 10GB which will result in faster speeds, improved reliability and the ability to support more devices with decreased performance issues. Purchase of data processing software is exempt from bidding by Illinois state statute (110 ILCS 805/3-27.1(f)).

Submitted to Board by: Sean Sullivan
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

<hr/>	<hr/>	<hr/>
Mark R. Stephens Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No

Broadband Service Order
Illinois Dept. of Innovation & Technology

ICN Site ID: 0030088
 Organization Name TRITON COLLEGE (DIST 504)
 Site Name: TRITON COLLEGE (DIST 504)



Illinois Department of Innovation & Technology (DoIT)	Customer
REGIONAL TECHNOLOGY CENTER I 555 W MONROE ST CHICAGO, IL, 60661 Phone: 312-814-9795 Email: DOIT.ICN.RTC1@ILLINOIS.GOV	MICHAEL GARRITY TRITON COLLEGE (DIST 504) 2000 N 5TH AV RIVER GROVE, IL, 60171 Phone: 708-456-0300 Email: michaelgarrity@triton.edu

	<input checked="" type="checkbox"/> Same As Above
Billing Contact	MICHAEL GARRITY
Billing Address 1	TRITON COLLEGE (DIST 504)
Billing Address 2	2000 N 5TH AV
Billing City, St, ZIP	RIVER GROVE, IL, 60171
Billing Phone	Phone: 708-456-0300
Billing Contact E-Mail	Email: michaelgarrity@triton.edu

Monthly Service Fees/Monthly Recurring Charges (MRC)	Quantity	Unit Cost	Extended Cost
INTERNET EGRESS SCALABLE TO 10GB	1	\$3,000.00	\$3,000.00
ADVANCED DDOS PROTECTION, 10GB, (ADOS5)	1	\$700.00	Included
IP ADDRESS (PER CLASS C)	4	\$50.00	Included
Port Fee	1	\$400.00	\$400.00
Router - LEADS	1	\$49.52	\$49.52
Subtotal:			\$3,449.52
*** This pricing represents a 36 month term from 7/1/2026 through 6/30/2029.			
Total MRC			\$3,449.52

One-Time Charges/Non-Recurring Charges (NRC)	Quantity	Unit Cost	Extended Cost
Total NRC			\$0.00

This Service Order is subject to and fully incorporates the terms and conditions of the Master Service Agreement currently in place between Customer and DoIT. The Service Order may, from time to time, be modified at Customer's written request and upon approval of DoIT.

The pricing in this Service Order is based on a 36 month term (Service Term). Any cancellation or termination of service on or after the date of DoIT's acceptance and execution of this Service Order listed in the signature block below (Service Order Acceptance Date) and before the end of the Service Term shall be subject to certain cancellation fees and early termination penalties as outlined in the Master Service Agreement. Customer acknowledges and agrees to pay these fees upon cancellation or early termination. Customer will be responsible for any applicable taxes in addition to all service-related costs stated in this Service Order.

Please note: This is not an invoice. Customer will be invoiced by DoIT separately. This quote is valid until 06/11/2026. DoIT may invoice, and Customer shall be liable, for any NRC, or for any cancellation fees if applicable, beginning upon the Service Order Acceptance Date. DoIT may invoice, and Customer shall be liable, for the applicable MRC payments, or for any early termination fees if applicable, beginning upon the Service Activation Date (as defined in the Master Service Agreement).

By signing below, you certify that you are authorized to sign on behalf of Customer and that Customer agrees to be bound by the terms and conditions contained herein.

36-2537114 Service Term: 36 months 07/01/2026 - 06/30/2029

Customer FEIN (##-#####)

Mark R. Stephens Chairman of the Board of Trustees

Print Customer Representative Name Title

Customer Representative Signature Date

Print DoIT Representative Name Title

DoIT Representative Signature Date

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of March 10, 2026

ACTION EXHIBIT NO. 17344

SUBJECT: XEROX – SMART TECHNOLOGY CLASSROOM REFRESH

RECOMMENDATION: That the Board of Trustees approve the purchase and installation of ten (10) SMART 86” MX Series interactive panels from Xerox at a cost of \$4,540.80 per panel, \$7,220.00 for installation and \$945.88 for shipping for a FY26 total cost not-to-exceed \$53,573.88.

RATIONALE: Refreshing end of life interactive classroom technology with new SMART interactive panels will provide Triton with the essential technology tools to promote, support, and sustain effective technology and learning. This equipment will replace old classroom technology as part of our annual technology refresh. It will address the replacement of equipment that is the most out of date and in the highest need of replacement, replacing projectors ranging in age from 8 to 11 years old. This technology provides an engaging and interactive method for instructors to deliver course content to Triton students. Purchases of computer and data processing equipment are exempt from bidding by state statute.

Submitted to Board by: Sean Sullivan
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

<hr/> Mark R. Stephens Chairman	<hr/> Tracy Jennings Secretary	<hr/> Date
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Related forms requiring Board signature: Yes No



Xerox IT Solutions
 2015 SPring Road
 Oak Brook, IL 60523
 www.xerox.com

Quote Details	
Quote #:	4133516
Date:	02/10/2026
Payment Method:	Net 30 Days
Client PO#:	
Cost Center:	
Shipping Method:	Ground

Quote

Bill To:
 ACCT #: 515129
 Triton College
 Accounts Payable
 2000 Fifth Ave
 River Grove, IL 60171
 United States
 708-779-4355

Ship To:
 Triton College
 Accounts Payable
 2000 Fifth Ave
 River Grove, IL 60171
 United States
 708-779-4355

Client Contact:
 Maria Correa
 (P) +17084560300
 mariacorrea@triton.edu

Client Executive:
 Joseph Schlotterer
 Joe.Schlotterer@xerox.com

Item Description	Part #	Qty	Unit Price	Total
1 SMART Board MX286-V5 86" Diagonal Class MX (V5) Series with iQ LED-backlit LCD display - interactive - with built-in interactive whiteboard, PC and touchscreen and 4-microphone array - 4K UHD (2160p) 3840 x 2160 - white	24537417	10	\$4,183.80	\$41,838.00
2 Smart Bracket - for interactive flat panel - wall-mountable - for In-Wall Rear Projection SMART Board 29XX; SMART Board 60XX, 6265, 63XX, 70XX, 72XX, 73XX	22930823	10	\$59.00	\$590.00
3 SMART Assure Warranty + Remote Management Extended service agreement - advance hardware replacement (for display with 86" diagonal size) - 2 years (4th/5th year) - shipment - Upgrade, must be purchased within 90 days of the product purchase - for Interactive Display (86 in)	24351276	10	\$199.00	\$1,990.00
4 SMART CAT5-XT-1100 USB extender - up to 131 ft	20120490	10	\$99.00	\$990.00

Subtotal: \$45,408.00
 Shipping: \$945.88
TOTAL: \$46,353.88

*Due to an oversized item a freight quote is required.

Xerox IT Solutions is always looking to deliver the lowest cost possible to our clients. This results in fluctuating prices that you will find are lower more often than not. However, prices are subject to increases without notice in the event of a manufacturer or distributor price increase. Available inventory is subject to change without notice.

Xerox IT Solutions does accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

Unless specifically listed above, these prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material.

Tariff & Pricing Adjustment Notice. Prices quoted are based on current costs, including applicable tariffs and import duties as of the quote date. Due to potential changes in government-imposed tariffs, duties, and other regulatory fees, Xerox IT Solutions reserves the right to adjust pricing accordingly. If such changes occur before the final purchase order is processed, we will notify the customer of any necessary adjustments. Acceptance of this quote does not guarantee price protection against tariff-related increases.

This Quote shall become a binding contract between Xerox IT Solutions and client upon client's acceptance of this quote by executing below within 30 days of the date hereof.

By executing this Quote, client acknowledges and agrees to Xerox IT Solutions General Terms and Conditions of Sale, which can be found at <https://savvyportal.xerox.com/TermsAndConditions/TermsAndConditions>, shall apply to and are incorporated into this Quote.

IT Solutions - Field Services

10 - 86" Smart Panel Installs

Presented to

Triton College
Maria Correa
Manager/Technical Director
mariacorrea@triton.edu
708.456.0300 x3684

Presented by

Xerox IT Solutions
Joe Schlotterer
Account Executive
joe.schlotterer@xerox.com
312-877-2672

Date

February 16, 2026

SOW #

55841886820

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Confidentiality Statement

The information contained in this document is for the exclusive use of the client specified above and may contain confidential, privileged and non-disclosable information. If the recipient of this report is not the client or addressee, such recipient is strictly prohibited from reading, photocopying, distributing or otherwise using this report or its contents in any way.

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Solution Overview

Xerox IT Solutions is pleased to provide Triton College with this statement of work for IT Solutions - Field Services. The purpose of this SOW is to outline the scope of work and establish a clear understanding of the objectives, deliverables, and timelines for this engagement.

Please review this document below to ensure we have a proper understanding of Triton College's goals for this engagement. We aim to ensure that both parties have comprehensive knowledge of the project's requirements and expectations.

Scope Of Work

Install (10) Smart Panels on wall:

- Complete inventory and confirm that everything was received.
- Identify the installation locations(s).
- Install Xerox provided plywood on wall in preparation for mount installation
- Install new Client provided mount; screw mount to (drywall) wall, ensuring proper level.
- Unbox Client provided monitor and inspect.
- Attach mount hardware, as needed to monitor.
- Install monitor onto mount.
- Plug in power to monitor.
- Plug in Ethernet cable, if needed, if a jack is available.
- Power on and test the monitor.
- Clean up work areas and leave it neat and orderly.
- Move trash to a Client designated location for Client disposal.

Bill of Materials included in this SOW (technician to provide):	
Qty	Description
1	Misc Materials

Out Of Scope

Any services not explicitly listed above as "In Scope" shall be considered out of scope for this engagement. Additionally, the areas that are out of scope for this engagement include, but are not limited to, the following list. If any of these items are required for your organization, they can be scoped separately:

- Physical transportation of equipment
- High Voltage
- Project Rollouts
- Fiber Cabling/ Termination
- Cable Certification
- Pre-installation Survey

Assumptions

The following assumptions were made in the creation of this SOW. Should any of these assumptions prove to be incorrect, Xerox reserves the right to modify the scope or schedule of work as defined in this SOW.

- All onsite services will be billed at a two-hour minimum. After the first two hours, Xerox will charge Client in fifteen-minute increments per technician.
- Materials provided by the technician will be billed per actual.
- Lift rentals will be billed per actual.
- If the Client commits to technician arrival date and cancels with less than twenty-four-hour's notice, Xerox will charge the Client one hundred and fifty dollars (\$150.00) per scheduled technician.
- Xerox is not responsible for lost data. Xerox recommends that Client perform full working back up of their network prior to the commencement of services.
- Minimum lead time for scheduling the first ticket is three (3) business days from our receipt of the signed SOW. Should you require more aggressive scheduling, please contact Xerox to determine availability.
- Please note that the time designated for knowledge transfer is throughout the engagement. Client is responsible for providing a resource dedicated to this engagement and the extent of the knowledge transfer is dependent upon the availability of this resource.
- Xerox is not responsible for delays caused by failures, including but not exclusive to systems, personnel or environmental causes or in receiving data from Client.
- Any restrictions and/or requirements must be stated in advanced prior to commencement of the engagement. Any stated after the fact are subject to change order process.

- Client will provide immediate access to building(s) and room(s) as necessary to complete the services described above.
- Client will provide a technical point of contact for the duration of this engagement.
- All parties agree that personnel shall not be asked to perform, nor volunteer to perform, engineering and/or consulting tasks that lie outside the skill set and expertise of personnel. Personnel have the right to decline on a service if the request falls outside of the scope of their experience and expertise. Client will not be charged for any service requests that Xerox declines.
- The actual services duration may vary due to unforeseen changes or circumstances. Xerox is not responsible for delays caused by Client.
- Services required and provided at multiple locations may incur additional travel, lodging and labor costs (collectively, "Travel Costs"). Client must agree upon any Travel Costs prior to confirming technician schedule. Xerox may be able to supply services in international destinations, depending on the country, and additional fees may apply in addition to Travel Costs.
- Client will provide remote access for Xerox engineer if Client does not have any security requirements that would prohibit remote access.

Client Responsibilities

The following Client Responsibilities are assumed in the creation of this SOW. Should the Client fail to meet any of these responsibilities, Xerox reserves the right to modify the scope or schedule of work as defined in this SOW.

- The Client agrees to make a representative available for the duration of the engagement. The Client agrees that on-site engineer wait times are limited to fifteen (15) minutes, anything that exceeds fifteen (15) minute wait on a fixed fee engagement will be considered as out of scope and Client will be billed in fifteen (15) minute increments at the rate listed in the pricing table below.
- Prior to the start of the engagement, Client will indicate to Xerox, in writing, a person to be the point of contact. All engagement communications will be addressed to such point of contact (the "Client contact").
- The Client contact will have the authority to act for the Client in all aspects of the engagement, however any changes that affect the scope of this SOW, schedule or price, will require that an amendment to the SOW be executed between the parties.
- The Client contact shall have the authority to resolve conflicting requirements.
- Where Client plans to purchase the services via a lease agreement with a third-party Lessor ("Lessor") and pay that Lessor directly for services, then in the event that a lease agreement with such Lessor fails to consummate, dissolves or otherwise results in nonpayment to Xerox by Lessor, Client shall be liable directly to Xerox for any services completed.

Name	Role	Involvement
Sponsor / Project Manager	Project and resource coordination to support the effort as well as authority to make decisions and acceptance at project completion.	Part-time
IT Resource(s)	Provide access to workspace, building access, and general IT requests related to the effort. May also have responsibility for network, data center and project team activities.	Part-time

Resources And Skills

Xerox will provide individual resources outlined below to be participants in this effort. These resources will participate in all required steps and will be fully or partially responsible for tasks where appropriate.

Name	Role	Involvement
Technician	Complete scope of work	Part-time
Resource Coordinator	Manage technicians and Client communication	Part-time

Locations

The location(s) of services to be provided and billing contact is:

Contact Information	
Company Name	Triton College
Street Address	2000 Fifth Avenue
City, State, Zip Code	River Grove, IL 60171
Contact Name	Maria Correa
Contact Phone Number and Email	708.456.0300 x3684 mariacorrea@triton.edu

Work Location(s)
2000 Fifth Avenue, River Grove, IL 60171

Resource Coordinator

A Resource Coordinator will be assigned by Xerox IT Solutions to manage this engagement through completion. The Resource Coordinator will act as the main point of contact and will be accountable for a several tasks, including, but not limited to:

- Coordinate and schedule qualified field technicians based on engagement requirements, site needs, and availability
- Manage engagement logistics, including site access details, scheduling coordination, and day-of execution support
- Act as the primary coordination point between field resources and the delivery team to support smooth execution
- Monitor engagement progress and address schedule changes or resource coverage needs through established escalation paths
- Ensure required service documentation (time entries, work notes, photos, and updates) is completed to support service validation and billing

Investment Summary

Time & Materials Services Investment

This project is quoted on a time and materials basis. All hours will be rounded up to the nearest quarter-hour. Expenses will be billed per actuals.

Hours will be reconciled daily or per instance and invoiced monthly. Payment will be due 30 days after receipt of the applicable invoice.

QTY	Name	Price	Subtotal
40	Time and Materials - Labor ITS-FS-TM	\$115.00	\$4,600.00
10	Materials ITS-FS-EXP	\$100.00	\$1,000.00
12	Resource Coordination ITS-FS-PM	\$135.00	\$1,620.00

Subtotal **\$7,220.00**

Total Investment: \$7,220.00

Maintenance Windows

Standard Maintenance Window is between 8AM and 5PM local time Monday through Friday, excluding U.S. federal holidays. All onsite services will be invoiced as listed below and billed at a two-hour minimum:

- 1x hourly rate during Standard Maintenance Window
- 1.5x hourly rate outside Standard Maintenance Window
- 2x hourly rate for any request to escalate response to a 4-hour SLA
- 2.5x for Xerox observed holidays

The Onsite Service Investment will be invoiced separately from the Materials Investment.

Any additional services that are required outside of the scope of this SOW shall require a Change Order or your assigned project manager may ask to initiate a new SOW.

This proposal along with the [Standard Terms and Conditions](#), unless superseded by a signed Master Services Agreement and Statement of Managed Services, constitute an agreement between the parties. Xerox IT Solutions will honor stated pricing for 90 days from the date of Xerox IT Solutions signature.

Onboarding

Minimum lead time for scheduling is (14) business days from our receipt of the signed SOW or (14) business days from the confirmed start date between Xerox and the client; whichever date is later. Should you require more aggressive scheduling, please contact Xerox to determine availability.

Travel Expenses

Travel expenses over 100 miles round trip from worksite are not included in the pricing above. In addition to the fee for services, Xerox can charge Client travel expenses, including lodging, meals, car rental, and airfare at Xerox' actual cost upon Client approval. All travel will require Client approval.

Purchase Order

This section must be completed by the Client. If Client clicks "Yes", the PO must match this SOW as to any milestones and all other payment information. In the case of a conflict between the SOW and the PO, this SOW shall prevail. If Client does not check a box, Xerox will assume no PO is required.

Purchase Order required Yes No

Upon Client signature or full execution, this SOW will be sent to Xerox in its entirety. Submission of a "signature only" page is not acceptable.

Terms And Conditions

This SOW shall be effective as of the date of execution of this SOW and shall continue in effect for a term of one (1) year, unless sooner terminated by termination of the SOW for any reason permitted by the Agreement. This SOW will not automatically renew.

Any amendment, waiver or other alteration of this SOW shall be effective only if made in a writing signed by both parties.

This SOW is proprietary to Xerox and is deemed a trade secret under U.S.T.A. and other applicable laws and shall be treated by Client as confidential. No portion of this SOW may be published or disclosed, in whole or in part, to any other party without the written consent and authorization by Xerox.

Prices are valid for the duration of this SOW term.

Change Control

Xerox and Client will address changes required to the scope of this project, including tasks, deliverables, dates, durations, and assumptions, through the change control process. When either Xerox or Client determines a change is required, Xerox will complete a Professional Services Change Order substantially in the form of Exhibit A and provide to the Client designated contact for review and signature of acceptance. Designated contact for review and signature may be different from SOW designated contact for review and signature. All changes will be reviewed in advance and accepted in writing by both parties.

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Proposal Acceptance

This proposal and all of its content has been agreed to by the following representatives:

Triton College

Xerox IT Solutions

Signature

Signature

Mark R. Stephens

Print Name

Print Name

Chairman of the Board of Trustees

Title

Title

Date

Date

Appendices

The following pages may include additional information.

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**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of March 10, 2026

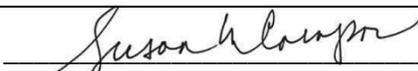
ACTION EXHIBIT NO. 17345

**SUBJECT: UPDATED COURSE FEES FOR FALL 2026 INCLUSIVE ACCESS
PROGRAM COURSES**

RECOMMENDATION: That the Board of Trustees approve the attached list of fees for digital course materials for six courses in: Accounting; Automotive; Business; Economics; Sociology and Surgical Technology. Additionally, a change in fees for ninety courses in: Accounting; Biology; Business; Chemistry; Criminal Justice; Engineering Technology; Health, Mathematics; Music; Psychology; Rhetoric; Sociology; and Speech courses as part of the Follett "ACCESS" program, formerly known as "Inclusive Access" (See Attached List). Students shall pay the appropriate fees to Triton College when they pay Triton their tuition. The full fee for these course materials shall be remitted to Follett by Triton College. Students are not charged for course materials if they drop the class during the "full refund" period. The projected cost to Triton College includes any expense of collecting the fee, including but not limited to losses realized from students who do not pay the College their tuition and fees. Final cost to the college depends on actual enrollment.

RATIONALE: By including the cost of instructional materials in the overall course fee, the "ACCESS" program provides students with the required instructional materials as early as one week prior to the first day of class. This practice has produced higher retention and success rates in course sections using "ACCESS" than in those which did not. Triton College is paid a 7% commission from Follett on all course materials.

Submitted to Board by: _____


Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

**Mark R. Stephens
Board Chairman**

**Tracy Jennings
Secretary**

Date

Related forms requiring Board signature: Yes No

Course	Current Course Fees	FY26-27 Course Fee	Difference	Student Cost without Inclusive Access	Savings
ACC 100	\$112.88	\$118.53	\$5.66	\$187.50	\$68.97
ACC 101	\$118.76	\$130.80	\$12.04	\$176.50	\$45.70
ACC 103	\$112.88	\$118.53	\$5.66	\$187.50	\$68.97
ACC 104	\$112.88	\$118.53	\$5.66	\$176.70	\$58.17
ACC 105	\$112.88	\$118.53	\$5.66	\$176.70	\$58.17
ACC 255	New	\$146.80	N/A	\$198.30	\$51.50
ACC 256	\$118.03	\$123.93	\$5.91	\$184.66	\$60.73
ACC 257	\$130.20	\$136.80	\$6.60	\$184.94	\$48.14
ACC 266	\$121.86	\$131.24	\$9.38	\$160.00	\$28.76
ACC 270	\$130.00	\$136.60	\$6.60	\$184.66	\$48.06
BIS 100	\$81.28	\$89.60	\$8.33	\$121.02	\$31.42
BIS 101	\$75.50	\$89.60	\$14.10	\$121.02	\$31.42
BIS 113	\$81.28	\$89.60	\$8.33	\$121.02	\$31.42
BIS 136	\$76.00	\$94.60	\$18.60	\$127.84	\$33.24
BIS 150	\$121.93	\$128.03	\$6.11	\$181.53	\$53.50
BIS 222	\$81.55	\$85.63	\$4.08	\$127.84	\$42.21
BIS 240	\$84.36	\$87.18	\$2.82	\$120.00	\$32.82
BIS 241	\$84.36	\$87.18	\$2.82	\$120.00	\$32.82
BUS 103	\$126.56	\$136.37	\$9.81	\$189.50	\$53.13
BUS 107	\$133.13	\$138.32	\$5.19	\$189.50	\$51.18
BUS 127	\$107.30	\$112.66	\$5.36	\$167.70	\$55.04
BUS 128	\$118.20	\$124.20	\$6.00	\$167.90	\$43.70
BUS 129	\$116.66	\$123.29	\$6.63	\$174.72	\$51.43
BUS 136	\$107.30	\$112.66	\$5.36	\$167.90	\$55.24
BUS 141	\$112.89	\$118.54	\$5.65	\$167.90	\$49.36
BUS 146	\$81.28	\$85.34	\$4.07	\$121.02	\$35.68
BUS 149	\$117.41	\$123.29	\$5.88	\$174.72	\$51.43
BUS 150	\$107.30	\$112.66	\$5.36	\$167.90	\$55.24
BUS 151	\$107.30	\$112.66	\$5.36	\$167.60	\$54.94
BUS 154	\$112.89	\$118.54	\$5.65	\$167.90	\$49.36
BUS 161	\$117.41	\$123.29	\$5.88	\$183.52	\$60.23
BUS 171	\$118.20	\$124.20	\$6.00	\$167.90	\$43.70
BUS 188	\$78.54	\$82.46	\$3.92	\$129.96	\$47.50
BUS 200	\$112.89	\$124.20	\$11.31	\$167.90	\$43.70
BUS 205	\$106.25	\$111.25	\$5.00	\$167.90	\$56.65
BUS 212	\$123.00	\$129.20	\$6.20	\$174.72	\$45.52
BUS 220	\$100.00	\$124.20	\$24.20	\$167.90	\$43.70
BUS 240	\$100.00	\$124.20	\$24.20	\$167.90	\$43.70
BUS 250	\$100.00	\$124.20	\$24.20	\$167.90	\$43.70
BUS 260	\$110.19	\$115.70	\$5.51	\$167.90	\$52.20
BUS 262	\$117.41	\$123.29	\$5.88	\$183.52	\$60.23
BUS 275	\$118.20	\$124.20	\$6.00	\$167.90	\$43.70
BUS 278	\$104.00	\$109.00	\$5.00	\$174.72	\$65.72
BUS 285	\$117.41	\$123.29	\$5.88	\$174.72	\$51.43
BUS 289	\$118.20	\$124.20	\$6.00	\$167.90	\$43.70
CHM 140	\$41.25	\$35.96	(\$5.29)	\$40.50	\$4.54
CHM 141	\$41.25	\$35.96	(\$5.29)	\$40.50	\$4.54
CJA 111	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24

CJA 121	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 125	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 148	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 155	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 161	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 166	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 171	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 175	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 181	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 201	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 214	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 219	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 236	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
CJA 257	\$49.99	\$56.24	\$6.25	\$62.48	\$6.24
ENT 104 (1)	\$71.00	\$88.75	\$17.75	\$94.75	\$6.00
ENT 104 (2)	\$17.52	\$12.00	(\$5.52)	\$17.52	\$5.52
HTH 120	\$93.74	\$96.55	\$2.81	\$133.50	\$36.95
MAT 055	\$89.05	\$98.43	\$9.38	\$126.75	\$28.32
MAT 065	\$92.91	\$97.56	\$4.65	\$138.75	\$41.19
MAT 085	\$89.05	\$98.43	\$9.38	\$126.75	\$28.32
MAT 102	\$89.05	\$89.05	\$0.00	\$126.75	\$37.70
MAT 110	\$89.05	\$98.43	\$9.38	\$126.75	\$28.32
MAT 111	\$89.05	\$98.43	\$9.38	\$126.75	\$28.32
MAT 116	\$89.05	\$89.05	\$0.00	\$126.75	\$37.70
MAT 117	\$89.05	\$89.05	\$0.00	\$126.75	\$37.70
MAT 122	\$89.05	\$98.43	\$9.38	\$126.75	\$28.32
MAT 124	\$89.05	\$98.43	\$9.38	\$126.75	\$28.32
MAT 131	\$65.63	\$65.31	(\$0.31)	\$126.75	\$61.44
MAT 133	\$65.63	\$65.31	(\$0.31)	\$126.75	\$61.44
MAT 134	\$89.05	\$98.43	\$9.38	\$126.75	\$28.32
MAT 170	\$98.43	\$101.24	\$2.82	\$140.00	\$38.76
MAT 224	\$89.05	\$98.43	\$9.38	\$126.75	\$28.32
MAT 235	\$65.63	\$65.31	(\$0.31)	\$126.75	\$61.44
MAT 341	\$89.05	\$98.43	\$9.38	\$126.75	\$28.32
MUS 104	\$81.13	\$85.19	\$4.07	\$121.02	\$35.83
MUS 110	\$81.13	\$102.09	\$20.97	\$121.02	\$18.93
PSY 100	\$76.73	\$80.56	\$3.84	\$121.02	\$40.46
PSY 201	\$88.11	\$90.93	\$2.82	\$125.00	\$34.07
PSY 210	\$56.24	\$58.43	\$2.19	\$63.99	\$5.56
RHT 102	\$34.00	\$37.21	\$3.21	\$39.75	\$2.54
SOC 100	\$71.00	\$74.60	\$3.60	\$100.85	\$26.25
SPE 101	\$85.20	\$89.60	\$4.40	\$121.02	\$31.42

NEW REQUESTS					
ACC 200	New	\$126.25	N/A	\$167.90	\$41.65
BUS 210	New	\$124.20	N/A	\$167.90	\$43.70
BUS 293	New	\$126.25	N/A	\$167.90	\$41.65
ECO 102	New	\$101.40	N/A	\$144.03	\$42.63
ECO 103	New	\$101.40	N/A	\$144.03	\$42.63
SOC 131	New	\$48.69	N/A	\$110.75	\$62.06

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of March 10, 2026

ACTION EXHIBIT NO. 17346

SUBJECT: COLLEGE CURRICULUM COMMITTEE RECOMMENDATIONS

RECOMMENDATION: That the Board of Trustees approve the attached College Curriculum Committee recommendation.

RATIONALE: These recommendations were approved by the College Curriculum Committee on February 5, 2026, and approved by the Academic Senate on February 10, 2026.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Board Chairman	Tracy Jennings Secretary	Date
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Related forms requiring Board signature: Yes No

**College Curriculum Committee Summary
February 5, 2026**

for

**Academic Senate, February 10, 2026
Board of Trustees, March 10, 2026**

PROGRAM(S)

REVISED PROGRAM(s)

- C206H HIA/Hotel/Motel Management AAS
 - title to 'Hospitality Management, Associate in Applied Science'; updated curriculum description, PLOs; total program credits from 64 to 61; added: Sem Two: (BUS 200), Sem 4 (HIA 276), Sem 3: ACC 104 or ACC 200; deleted: Sem 1: (HIA 110), Sem 2: (CIS 101), (HIA 130); Sem 3: HIS 151, ACC 100
 - *Effective: 8/16/2026*
- C243B Fire Science AAS
 - moved FIR 102 from Sem 2 to Sem 1
 - *Effective: 5/25/2026*
- C343A Fire Science AAS
 - moved FIR 102 from Sem 2 to Sem 1
 - *Effective: 5/25/2026*
- C444D Basic Operations Firefighter Certificate
 - updated PLOs; moved FIR 122 from Sem 1 to Sem 2, FIR 102 and FIR 123 from Sem 2 to Sem 1; total program credits from 16 to 14 (FIR 123 revised from 3 to 1 credit)
 - *Effective: 8/16/2026*
- C280A Facilities Engineering Technology AAS
 - update curriculum description, PLOs
 - *Effective: 8/16/2026*
- C380A Facilities Engineering Technology Certificate
 - update curriculum description (minor), PLOs
 - *Effective: 8/16/2026*
- C247D Automotive Technology AAS
 - total program credits from 67 to 66-67; AUT number revisions: AUT 161 (112), 162 (240), 164 (127), 165 (136), 171 (150), 172 (new), 174 (114), 175 (120), 196 (280), 206 (282), 210 (275), 212 (226), 214 (new), 263 (new), 216 (new) 220 (277), 221 (230), 222 (new); moved courses within program; revised course titles
 - *Effective: 8/16/2026*
- C347C Automotive Technology Certificate
 - total credits from 52 to 49; AUT number revisions: AUT 161 (112), 162 (240), 164 (127), 165 (136), 171 (150), 172 (new), 174 (114), 175 (120), 196 (280), 206 (282), 210 (275), 212 (226), 216 (new), 220 (277), 221 (230), 222 (new); moved courses within program; revised course titles
 - *Effective: 8/16/2026*
- C447B Automotive Brake and Suspension Certificate
 - total program credits from 19 to 12; AUT number revisions: AUT 161 (112), 162 (240), 164 (127), 165 (136); moved courses within program; revised course titles

- *Effective: 8/16/2026*
- C447C Engine Performance Certificate
 - total program credits from 19 to 12; AUT number revisions: AUT 161 (112), 162 (240), 164 (127), 165 (136); revised course titles
 - *Effective: 8/16/2026*
- C447J Hybrid and Electric Vehicle Service Technician Certificate
 - total program credits from 13 to 12; AUT number revisions: 175 (120), 216 (new); added revised AUT 161 (112), AUT 164 (127); deleted AUT 230 (221); removed Sem 2; revised course titles
 - *Effective: 8/16/2026*
- C447D Light Vehicle Maintenance Certificate
 - total program credits from 15 to 13; AUT number revisions: AUT 161 (112), 164 (127), 165 (136), 174 (114); moved Sem 2 courses to Sem 1; revised course titles
 - *Effective: 8/16/2026*
- C447E Transmission Repair Certificate
 - total credits from 22 to 16; AUT number revisions: AUT 161 (112), 164 (127), 165 (136), 210 (275), 220 (277); moved Sem 2 course to Sem 1; revised course titles
 - *Effective: 8/16/2026*
- C209A Automotive Diesel and Transportation Technician AAS
 - number revision AUT 161 (112); revised course titles
 - *Effective: 8/16/2026*
- C447G Truck Brake and Suspension Certificate
 - number revision AUT 161 (112); revised course titles
 - *Effective: 8/16/2026*
- C447I Truck Drive Train Repair Certificate
 - course number revision AUT 161 (112); revised course titles
 - *Effective: 8/16/2026*
- C447H Truck Engine Repair Certificate
 - course number revision: AUT 161 (AUT 112), revised course titles
 - *Effective: 8/16/2026*
- C247C General Motors/AC Delco AAS
 - total program credits from 73 to 70; AUT number revisions: AUT 161 (112), 162 (240), 165 (136), 164 (127), 263 (296); AUT 162 (new); 175 (129), 172 (new), 171 (150), 174 (114), 264 (297), 196 (280), 206 (282), 212 (226), 210 (275), 216 (new), 265 (298), 221 (230), 222 (new), 220 (277), 266 (299); revised course titles; moved courses within program
 - *Effective: 8/16/2026*
- C247J Honda/Acura (PACT) Degree AAS
 - total program credit from 72 to 70; AUT number revisions: AUT 161 (112), 164 (127), 165 (136), 162 (140), 174 (114), 175 (129), 171 (150), 172 (new), 264 (297), 196 (280), 206 (282), 212 (226), 210 (275), 216 (new), 265 (298), 221 (230), 222 (new), 220 (277), 266 (299); revised course titles; moved courses within program
 - *Effective: 8/16/2026*
- C347J Honda/Acura (PACT) Certificate
 - total program credit from 57 to 55; AUT number revisions: AUT 161 (112), 164 (127), 165 (136), 162 (240), 263 (296), 172 (new), 174 (114), 175 (129), 171 (150), 264 (297), 196 (280), 206 (282), 212 (226), 210 (275), 216 (new), 265 (298), 221 (230), 220 (277), 222 (new), 266 (299); revised titles; moved courses within program
 - *Effective: 8/16/2026*
- C347H Truck Engine Repair Certificate
 - course number revision: AUT 161 (AUT 112), revised course titles
 - *Effective: 8/16/2026*
- C447C Engine Performance Certificate

- total program credits from 24 to 19; AUT number revisions: AUT 161 (112), 174 (114), 164 (127), 175 (129), 212 (226), 221 (230); revised course titles
- *Effective: 8/16/2026*
- C247E Automotive Service Department Management AAS
 - total program credit from 64 to 56; AUT number revisions: AUT 161 (112), 174 (114), 164 (127), 165 (136), 171 (150), 162 (240), 196 (280), 212 (226); revised course titles
 - *Effective: 8/16/2026*

INACTIVATE PROGRAM(S)

- C226B Biotechnology Laboratory Technician AAS
 - *Effective: 8/16/2026*
- C201A Horticulture AAS
 - *Effective: 8/16/2026*
- C201E Sustainable Agriculture Technology AAS
 - *Effective: 8/16/2026*
- C401C Grounds Maintenance Certificate
 - *Effective: 8/16/2026*
- C401E Sustainable Food Production Certificate
 - *Effective: 8/16/2026*
- C401G Pesticide Applicator Certificate
 - *Effective: 8/16/2026*
- C401H Greenhouse Grow Operations Certificate
 - *Effective: 8/16/2026*
- C401I Sustainable Agriculture Certificate
 - *Effective: 8/16/2026*
- C206F HIA/Restaurant Management AAS
 - *Effective: 8/16/2026*
- C306J Beverage Management Certificate
 - *Effective: 8/16/2026*

COURSE(S)

NEW COURSE(S)

- AUT 172 Engine Fundamentals II: Advanced Service & Repair
 - 3 credits/1 lecture/4lab; prerequisite 'AUT 161; AUT 171 OR corequisite with AUT 171
 - \$50 course fee; no GEOs
 - *Effective: 8/16/2026*
- AUT 214 Automotive Systems Integration Capstone
 - 3 credits; 6 lab; prerequisite 'completed all 100-level AUT courses and instructor's approval'
 - course fee \$50
 - *Effective: 8/16/2026*
- AUT 216 Electrical Systems Integration: Body Electronics & Module Networks
 - 3 credits; 2 lecture; prerequisite 'AUT 161, AUT 164, AUT 175'
 - course fee \$50
 - *Effective: 8/16/2026*

- AUT 222 Driveline Systems: Advanced Diagnostics & Troubleshooting
 - 4 credits; 2 lecture; 4 lab; prerequisite 'AUT 161, AUT 162, AUT 164, AUT 165, AUT 175, AUT 210, AUT 220, AUT 216
 - *Effective: 8/16/2026*

REVISED COURSE(S)

- FIR 121 Basic Firefighter Module A
 - updated course description, CLOs, assessment, textbooks, topics, contact hours, TOCs
 - course fee from \$100 to \$150
 - *Effective: 8/16/2026*
- FIR 122 Basic Firefighter Module B
 - updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs
 - course fee from \$100 to \$150
 - *Effective: 8/16/2026*
- FIR 123 Basic Firefighter Module C
 - credits from 3 to 1; lecture from 2.5 to 1; lab from 1 to 0; updated course description, assessment, textbooks, topics, contact hours, TLOs, CLOs
 - course fee from \$100 to \$150
 - *Effective: 8/16/2026*
- PSY 207 Health Psychology
 - remove prerequisite
 - *Effective: 5/25/2026*
- VIC 290 Cooperative Work Experience
 - updated CLOs, GEOs, assessment
 - *Effective: 5/25/2026*
- AUT 112 Introduction to Automotive Technology
 - title to 'Introduction to Automotive Service and Shop Practices'; updated course description, CLOs, assessment; textbooks, topics, contact hours, TLOs, assessment; removed GEOs; add corequisite 'AUT 162, AUT 164, AUT 165, AUT 171, AUT 174';
 - course fee from \$30 to \$50
 - *Effective: 8/16/2026*
- AUT 114 Fuel Management Systems
 - course number to '174'; title to 'Engine Performance I: Fuel, Ignition & OBD Systems'; credits from 4 to 3; lecture from 3 to 1; lab from 2 to 4; prerequisite to 'AUT 161 OR corequisite with AUT 161'; update course description, assessment, textbooks, topics, contact hours, TLOs, CLOs, removed GEOs
 - course fee from \$20 to \$50
 - *Effective: 8/16/2026*
- AUT 127 Automotive Electricity & Electronics I
 - course number to '164'; title to 'Electrical Fundamentals: Circuits, Tools & Diagnostics'; credits from 4 to 3; lab from 4 to 2; prerequisite to 'AUT 161 OR corequisite with AUT 161'; updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs
 - course fee \$30 to \$50
 - *Effective: 8/16/2026*
- AUT 129 Automotive Electricity & Electronics II
 - course number to '175'; title to 'Advanced Electrical Systems: Starting, Charging & Lighting'; lecture from 1 to 2; lab from 4 to 2; prerequisite to 'AUT 164', updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs
 - course fee from \$25 to \$50
 - *Effective: 8/16/2026*

- AUT 136 Brake Systems
 - course number to '165'; title to 'Brake Systems Fundamentals: Theory & Maintenance'; credits from 4 to 3; lab from 4 to 2; prerequisite to 'AUT 161, AUT 164 OR corequisite with AUT 161 AUT 164', updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs
 - course fee from \$40 to \$50
 - *Effective: 8/16/2026*
- AUT 150 Automotive Power Plants
 - course number to '171'; title to 'Engine Fundamentals: Operation & Maintenance'; credits from 5 to 3; lecture from 2 to 1; lab from 6 to 4; prerequisite to 'AUT 161 or corequisite with AUT 161'; updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs
 - course fee from \$45 to \$50
 - *Effective: 8/16/2026*
- AUT 226 Engine Performance & Diagnostics
 - course number to 212; title to 'Engine Performance II: Integration & Drivability Diagnostics'; credits from 5 to 3; lecture from 3 to 1; prerequisite to 'AUT 161, AUT 164, AUT 171, AUT 174, AUT 175; updated course description, CLOs, textbooks; removed GEOs
 - course fee from \$45 to \$50
 - *Effective: 8/16/2026*
- AUT 230 Computerized Engine Controls
 - course number to '221'; title to 'Vehicle Systems Analysis: Advanced Diagnostics & Repair'; credits from 5 to 4; lecture from 3 to 2; prerequisite to 'AUT 161, AUT 164, AUT 174, AUT 175, AUT 212, AUT 216'; updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs
 - course fee from \$35 to \$50
 - *Effective: 8/16/2026*
- AUT 240 Steering, Suspension and Alignment
 - course number to '162'; title to 'Steering, Suspension & Wheel Alignment Systems'; credits from 4 to 3; lecture from 2 to 1; prerequisite to 'AUT 161 OR corequisite with AUT 161; updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs
 - course fee from \$40 to \$50
 - *Effective: 8/16/2026*
- AUT 275 Manual Transmissions & Drives
 - course number to '210'; title to 'Manual Transmissions & Drivetrains: Service & Repair'; credits from 6 to 3; lecture from 3 to 1; lab from 6 to 4; prerequisite to 'AUT 161, AUT 164, AUT 165, AUT 171'; updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs
 - course fee from \$45 to \$50
 - *Effective: 8/16/2026*
- AUT 277 Advanced Automatic Transmission & Repair
 - course number to '220'; title to 'Automatic Transmissions & Transaxles: Service, Diagnostics & Repair'; credits from 5 to 4; lecture from 3 to 2; prerequisite to 'AUT 161, AUT 164, AUT 165, AUT 171, AUT 212'; updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs
 - course fee from \$40 to \$50
 - *Effective: 8/16/2026*
- AUT 280 Automatic Heating & Air Conditioning Fundamentals
 - course number to '196'; title to 'Climate Control Systems: Fundamentals of Heating & Air Conditioning'; prerequisite to 'AUT 161, AUT 165'; updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs

- *Effective: 8/16/2026*
- AUT 282 Advanced Automatic Heating & Air Conditioning
 - course number to '206'; title to 'Climate Control Systems: Diagnostics & Service Procedures'; prerequisite to 'AUT 161, AUT 165, AUT 175, AUT 196'; updated course description, CLOs, assessment, textbooks, topics, contact hours, TLOs; removed GEOs; course fee from \$20 to \$50
 - *Effective: 8/16/2026*
- AUT 296 Automotive Internship I
 - course number to '263'; title to 'Work based Learning I: Automotive Internship'; updated CLOs, assessment, textbooks, Other Resources, numbered TLOs; removed GEOs, prerequisite to 'Earned Light Vehicle Maintenance Certificate (C447D) and instructor's approval
 - *Effective: 8/16/2026*
- AUT 297 Automotive Internship II
 - course number to '264'; title to 'Work-Based Learning II - Automotive Internship'; prerequisite to 'instructor's approval'; updated CLOs, assessment, Other Resources, numbered and updated TLOs; removed GEOs
 - *Effective: 8/16/2026*
- AUT 298 Automotive Internship III
 - course number to '265'; title to 'Work-Based Learning III: Automotive Internship'; prerequisite to 'instructor's approval'; updated CLOs, assessment, numbered TLOs, contact hours' removed GEOs
 - *Effective: 8/16/2026*
- AUT 299 Automotive Internship IV
 - course number to '266'; title to 'Based Learning IV: Automotive Internship'; prerequisite to instructor's approval'; updated CLOs, assessment, Other Resources, number TLOs, contact hours; removed GEOs;
 - *Effective: 8/16/2026*