



Operational Assembly Report May 2020

Meeting Notes

Attendees - via Microsoft Teams

Michael Garrity, Joe Klinger, Kurian Tharakunnel, Paul Jensen, Garrick Abezetian, Mark Jason, Susan Rhodes

Committee Updates

Academic Affairs Rep (P. Jensen): Online courses are set for this summer. Fall course schedule is set to be done by end of day.

We have a number of spring quarter courses that are wrapping up the end of semester with incompletes because they weren't able to get back into the classroom. CTA coordinators are making arrangements to come complete their incomplete spring course labs starting on June 1st. They will be smaller class sizes in order to maintain social distancing and both the students and the faculty members will be wearing the appropriate personal protective equipment. Lab rooms are going to be cleaned between each of the classes.

Fiscal year 2021 Perkins grant application was extended because of all the usual reasons this spring. We have a little bit of time to come up with some big plans that are institutional in nature.

Student Affairs Rep (J.Koslow Martin): Registration for both summer and fall is now open.

Business and Facilities Committee (G. Abezetian): We are being proactive about what campus will look like when we come back in June and what will need to be done. Beyond that we're working on the budget for FY 2021 everyone should have gotten in their personnel spreadsheets by last Friday.

Human Resources Committee (J. Klinger): Committees are working on putting together a virtual retirement and recognition ceremony. Right now, trying to find a way to recognize as we do every year those that are retired and have reached milestones and service years from 5 up 40 years. We determined at a presentation video would be the best approach and so I sent an email out last week about when we're expecting to release that a further detail will be forthcoming

Technology Rep (M. Jason): Team viewer was a band aid for us to keep people accessing their desktops remotely but it has several severe limitations one of them being we can't have more

than 12 people at a time or get into it and we currently have more than 100 remote users setup. Just finished the end of last week a VPN option. Right now, it is restricted to only allowing access to colleague. We are releasing that out to people Friday and today kind of piloting it initially so far, we're hearing back positive feedback.

Diversity Committee (G. Krahenbuhl / J. Koslow Martin): We are expecting a report soon from Kaleidoscope regarding their work with focus groups and listening sessions.

Research/ Ex-Officio Member (K. Tharakunnel): For the last few weeks we have been busy with the vendor presentations for the new platform that would replace pk20 so we had presentations from 6 vendors so far.

Old Business

- Preferred Name Colleague Discussion
 - No update at this time.
 - single sign into the Blackboard learn platform.
 - Colleague ID number on Photo ID discussion
 - Will be continuing upon return to campus.

New Business

- Open discussion on school reopening.

Announcements

Four Guided Pathways Academic Advisors have started.

Adjourn: Meeting adjourned at 3:22.