

## Meeting Notes

### **Attendees - via Microsoft Teams**

Andrea Bangura, Derrell Carter, Michael Garrity, Joe Klinger, Colleen Rockafellow, Kurian Tharakunnel, Shelley Tiwari

### **Committee Updates**

#### **Academic Affairs Rep (P. Jensen):**

Adjunct faculty are receiving professional development to be equipped to teach in an online environment. Starting last summer and continuing through this spring, adjuncts have been completing Blackboard Learn and Pedagogy training modules through the Center for Teaching Excellence and paid 1.5 LHEs upon completion. While the Global Pandemic crisis precipitated this training, when it subsides we do not anticipate the teaching environment to return to the way things were and expect online and enhanced instruction to remain a large part of our teaching environments going forward.

**Student Affairs Rep (A. Bangura):** Spring registration is happening. Loanable technology is now available to students. Programming calendar for Student Life is being finalized.

#### **Business and Facilities Committee (C. Rockafellow):**

All the funds Triton received under CARES Act have been spent. We have also received \$276,000 of additional funding as a Minority Serving Institution (MSI). Those funds are being used for helping faculty and students online proctoring, developing online pedagogy, etc. There will be three state project going to be occur, mechanical updates to R building basement, windows replacement, and re-asphalting rest of the campus. The 1098T tax documents are being processed currently. Fall 2021 schedule is being planned as face-to-face class. The federal minimum wage for Work Study program has gone up to \$15 resulting in an increase of 75 cents for student wages. The FY22 budget worksheets are now available on the portal.

#### **Human Resources Committee (Susan Rhode):**

Link on HR webpage will be provided for federal work study jobs on campus. Further dialog is underway to bring more employees back on campus. The COVID relief package leave benefit expired on December 31, 2020. The notification about completing statement of economic interest will be sent out in February.

**Technology Rep (M. Garrity):** Working on preparing W2s for employees and it is on schedule to be made available by the end of January. Work on CRM Advise implementation is progressing well. In collaboration with ETRC, IT will make some of their hourly staff available to support students in their tech needs. The technology for computer labs for Renewal Energy program. New laptops and hotspots have been made available to ETRC for the loanable technology program.

**Diversity Committee (D. Carter):** The Kaleidoscope contract will be signed in this week. The contract will be carried out in two phases – Phase I to develop the strategic planning part of DEI and Phase II to provide training to employees.

**Guided Pathways (S. Tiwari):**  
GP committee members will be presenting at the spring faculty workshop.

**Research (K. Tharakunnel):** The FY20 Fact Book will be finalized and published in a week or two. Research is working on the next version of the Daily Enrollment Report. An email requesting ideas for the new report will be sent out to all administrators soon.

### **Old Business**

Action related to FY21 Goal 2: None.

### **New Business**

None.

### **Announcements**

None.

**Adjourn:** Meeting adjourned at 3:30 pm.