



**Regular Meeting of the
Board of Trustees**

Agenda

Tuesday, June 20, 2023

- I. CALL TO ORDER** June 20, 2023 at 6:30 p.m.
Boardroom, A-300
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF BOARD MINUTES – VOLUME LIX**
Minutes of the Regular Board Meeting of May 16, 2023, No. 14
Minutes of the Board Retreat of May 16, 2023, No. 15
- V. COMMENTS ON THIS AGENDA**
- VI. CITIZEN PARTICIPATION**
- VII. REPORTS/ANNOUNCEMENTS – Employee Groups**
- VIII. STUDENT SENATE REPORT**
- IX. BOARD COMMITTEE REPORTS**
 - A. Academic Affairs/Student Affairs
 - B. Finance/Maintenance & Operations
- X. ADMINISTRATIVE REPORT**
- XI. PRESIDENT’S REPORT**
- XII. CHAIRMAN’S REPORT**
- XIII. NEW BUSINESS**
 - A. Board Policy – First Reading
 - Business Services
 - 3519.2 Security and Access to Campus Facilities and Security Considerations
in Maintaining Campus Facilities

B. Action Exhibits

- 16891 Budget Transfers
- 16892 Approval of Fiscal Year 2024 Tentative Budget
- 16893 Agreement with Athletico Management
- 16894 Facility Fee Reduction: PACE Suburban Bus
- 16895 Certificate of Final Completion and Authorization of Final Payment for the T Building Roof Repair Project
- 16896 Certificate of Final Completion and Authorization of Final Payment for the T Building Reel Replacement Project
- 16897 Certificate of Final Completion and Authorization of Final Payment for the T Building New Diesel Exhaust Extraction Systems Project
- 16898 Certificate of Final Completion and Authorization of Final Payment for the A Building West Dome RTU Replacement Project
- 16899 CrowdStrike Falcon Complete Software and Monitoring
- 16900 Renewal of Service Agreement with PeopleAdmin, Inc.
- 16901 Agreement with Shaker Recruitment, Advertising, and Communications
- 16902 Agreement with Effectv – a Comcast Company
- 16903 Agreement with View Transit
- 16904 Agreement with Adspasure
- 16905 Agreement with iHeart Media
- 16906 Agreement with Hibu
- 16907 Agreement with Lightcast
- 16908 Agreement with Sign Language Interpreters Inc.
- 16909 Agreement with Northwestern Memorial Healthcare
- 16910 Housing Agreement with Dominican University

C. Purchasing Schedules

D. Bills and Invoices

E. Closed Session – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

F. Human Resources Report

***Administrative Contract**

- Alexandria Terrazas, Dean of Early College Programs
- Michael Crenshaw, Associate Dean of Arts & Sciences
- Chrys Albarado, Grants Specialist
- Mary-Rita Moore, President
- Carina Santoyo, Director of Admissions

XIV. COMMUNICATIONS – INFORMATION

- A. Human Resources Information Materials
- B. Informational Material

XV. ADJOURNMENT

*Contracts are posted on the Triton College Board of Trustees Website under Meeting Schedule (<https://www.triton.edu/about/administration/board-of-trustees/>).

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Boardroom at 6:35 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Mr. Tracy Jennings, Mrs. Elizabeth Potter, Mr. Rich Regan,
Mr. Mark Stephens, Ms. Diane Viverito.

Absent: Ms. Naidelin Alvarez, Mr. Luke Casson (who arrived later), Mr. Glover Johnson.

Mr. Stephens stated that Mr. Casson is on his way and Mr. Johnson is out of town for work.

APPROVAL OF BOARD MINUTES

Mrs. Potter made a motion, seconded by Mr. Regan, to approve the minutes of the Organizational Board Meeting of April 25, 2023 and the Regular Board Meeting of April 25, 2023. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

TRUSTEE ARRIVAL

Mr. Casson arrived in the Boardroom at 6:37 p.m.

CITIZEN PARTICIPATION

Faculty Beth Dunn addressed the Board on the subject of embedded tutors, which she believes has proven to be a wonderful experience for students. She expressed concern about the future of the program with the ending of Title V. Chairman Stephens directed that funding be identified to continue this program.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association President Leslie Wester wished everyone a happy end-of-semester. She reported that TCFA was able to award three scholarships this year, and that faculty are busy submitting grades and reviewing the HLC draft.

Classified Association President Renee Swanberg reported that the Car Show was a huge success and Classified are busy helping with commencement and year-end ceremonies.

Adjunct Association President Bill Justiz reported that the end of the semester is going well and wished everyone an enjoyable summer.

STUDENT SENATE REPORT

None.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met earlier this month and reviewed items pertaining to academics and students and asked for the Board's support of them.

Finance/Maintenance & Operations

Mrs. Potter reported that the committee met on May 3, reviewed twenty-seven new business items and two purchasing schedules, and forwarded twenty-four new business items and two purchasing schedules to the Board with a unanimous recommendation for approval.

CHAIRMAN'S REPORT

Mr. Stephens discussed the agenda for the Board Retreat being held tonight, noting that a Decennial Committee is being formed. This committee will include the full Board of Trustees, President, and two community members. Chairman Stephens introduced Thomas Gary and Orlando Velazquez from the audience, who have agreed to serve as the community members on the Decennial Committee.

TRUSTEE DEPARTURE

Chairman Stephens left the Boardroom at 6:45 pm. Ms. Viverito assumed the chairing of the meeting.

ADMINISTRATIVE REPORT

President Moore extended thanks to the Triton family for their collaborative efforts, commitment to integrity, pursuit of excellence, and kindness in thoughts, words, and actions flourishing as we continue to serve our community.

Scholars Program: Ms. Moore introduced Scholars Program Director Michael Flaherty who discussed the rigors of the Scholars Program including volunteer work, independent learning, advanced classes, readings beyond their grade levels, completing a degree in two years, and transferring to a 4-year university. Dr. Flaherty introduced the following students who are 2023 graduates, noting that they all have a GPA in the range of 3.9 to 4.0.

Abyssinia Jurkowski, a home-schooled GED recipient, volunteered at the Animal Care League in Oak Park, was a member of the Ethics Team, and a NASA Community College Scholar. She plans to attend Fisk University in the fall as pre-med for ophthalmology. Clair Levis served as an embedded tutor and will be attending Lewis University on a scholarship to study engineering.

Ella Matarazzo, from Oak Park River Forest High School, served on the Academic Standards Committee and volunteered at the Economy Shop. She is the winner of the N. Swenson Scholarship this year and will be transferring to the University of Illinois Chicago to study urban planning. Itzel Saenz, from Proviso Math & Science Academy, volunteered at the Quinn Center and will be going to the Honors College at UIC and studying engineering.

Miguel Sahagun, from PMSA, volunteered as a tutor in the Academic Success Center and is this year's winner of the Triton College Scholars Program Elmhurst University full-ride scholarship, where he will be studying pre-med. Dr. Flaherty stated that none of this student success would have happened without the Scholars Program, and thanked the Board for their essential support.

PRESIDENT’S REPORT

President Mary-Rita Moore announced that the college received notification that major league baseball great and former Triton student Kirby Puckett will be inducted into the NJCAA Foundation Hall of Fame in June. She and AVP of Athletics Garry Abezietian will represent the College at the event. Kirby attended Triton College in 1981-1982 and led the team to a 57-12 overall record and a trip to the Junior College World Series. In the 1982 season, Puckett hit .472 with 16 home runs and 78 RBIs, along with 287 doubles, 8 triples, and 42 stolen bases. He was selected as a First-Team NJCAA All-American and was named NJCAA Player of the Year. At the Junior College World Series, Puckett won the “Big Stick Award,” batting for a record .688 average, a mark which still stands to this day.

NEW BUSINESS

ACTION EXHIBITS

- 16866 Budget Transfers**
- 16867 Resolution Authorizing Public Hearing on Proposed FY 2024 Budget**
- 16868 Certificate of Completion and Authorization of Final Payment for the Monument Sign Project**
- 16869 Krueger International, Inc. Furniture Purchase**
- 16870 Crowe LLP Auditor Engagement Letter – FY 2024-2028**
- 16871 Heartland Business Systems – Purchase of Computer Hardware, Software and Peripherals**
- 16872 American Digital – Purchase of Network Hardware**
- 16873 CDW Government – Purchase of Computer Software and Peripherals**
- 16874 Hourly Employee Wage Increase**
- 16875 Agreement with Greater Family Health**
- 16876 Agreement with La Rabida Children’s Hospital**
- 16877 Agreement with Northwest Community Healthcare**
- 16878 Library Membership and Database Purchase through NILRC**
- 16879 Library Membership and Database Purchase through CARLI**
- 16880 Agreement with ReUp Education**
- 16881 S.E.E.D. Student Community Employment Experience – One Stop Comics**
- 16882 S.E.E.D. Student Community Employment Experience – Good Earth Greenhouse**
- 16883 S.E.E.D. Student Community Employment Experience – American House Oak Park**
- 16884 S.E.E.D. Student Community Employment Experience – Bean Bar**
- 16885 Agreement with Cumulus Media – Digital Advertising**
- 16886 Agreement with Cumulus Media – WKQX/Q101 Radio**
- 16887 Agreement with Interstate Outdoor Advertising**
- 16888 Agreement with Total Traffic and Weather Network**
- 16889 Curriculum Recommendations**

Mr. Jennings made a motion, seconded by Mr. Casson, to approve the Action Exhibits. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

B45.20 Portable Handheld X-Ray Fluorescence Analyzer

B45.21 Tutoring Lab Renovation – Building A

Mrs. Potter made a motion to approve the Purchasing Schedules, seconded by Mr. Regan. Voice vote carried the motion unanimously.

BILLS AND INVOICES

Mr. Regan made a motion, seconded by Mr. Jennings, to pay the Bills and Invoices in the amount of \$4,035,612.59.

Roll Call Vote:

Affirmative: Mr. Casson on all items except those related to Follett, Mr. Jennings, Mrs. Potter, Mr. Regan, Ms. Viverito.
Abstention: Mr. Casson on items related to Follett.
Absent: Ms. Alvarez, Mr. Johnson, Mr. Stephens.

Motion carried 5-0 with Mr. Casson abstaining on items related to Follett which carried 4-0.

CLOSED SESSION

Mr. Jennings made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Jennings, Mrs. Potter, Mr. Regan, Ms. Viverito.
Absent: Ms. Alvarez, Mr. Johnson, Mr. Stephens.

Motion carried 5-0. The Board went into Closed Session at 7:05 p.m.

RETURN TO OPEN SESSION

Mrs. Potter made a motion to return to Open Session, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Jennings, Mrs. Potter, Mr. Regan, Ms. Viverito.
Absent: Ms. Alvarez, Mr. Johnson, Mr. Stephens.

Motion carried 5-0. The Board returned to Open Session at 7:17 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

Mr. Casson made a motion, seconded by Mr. Jennings, to approve pages 1 through 7 of the Human Resources Report, items 1.1.01 through 1.4.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Mr. Jennings made a motion, seconded by Mr. Regan, to approve page 8 of the Human Resources Report, items 2.1.01 through 2.7.02. Voice vote carried the motion unanimously.

3.0 Administration

Mrs. Potter made a motion, seconded by Mr. Jennings, to approved page 9 of the Human Resources Report, items 3.2.01 through 3.3.01. Voice vote carried the motion unanimously.

4.0 Classified, Police & Engineers

Mr. Regan made a motion, seconded by Mr. Jennings, to approve pages 10 and 11 of the Human Resources Report, items 4.1.01 through 4.5.01. Voice vote carried the motion unanimously.

5.0 Mid-Management

Mrs. Potter made a motion, seconded by Mr. Jennings, to approve pages 12 and 13 of the Human Resources Report, items 5.1.01 through 5.4.04. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Mrs. Potter made a motion, seconded by Mr. Jennings, to approve pages 14 through 16 of the Human Resources Report, items 6.1.01 through 6.2.04. Voice vote carried the motion unanimously.

7.0 Other

Mr. Jennings made a motion, seconded by Mrs. Potter, to approve pages 17 through 20 of the Human Resources Report, items 7.1.01 through 7.5.01. Voice vote carried the motion unanimously.

ADJOURNMENT

Ms. Viverito asked for a motion to adjourn the Regular Meeting of the Board. Motion was made by Mrs. Potter to adjourn the meeting, seconded by Mr. Regan. Voice vote carried the motion unanimously. Vice Chairwoman Viverito adjourned the meeting at 7:22 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Tracy Jennings
Board Secretary

Susan Page
Susan Page, Recording Secretary

CALL TO ORDER/ROLL CALL

Vice Chairwoman Diane Viverito called the Board Retreat to order in the Boardroom at 7:23 p.m. The following roll call was taken.

Present: Mr. Luke Casson, Mr. Tracy Jennings, Mrs. Elizabeth Potter,
Mr. Rich Regan, Ms. Diane Viverito.

Absent: Ms. Naidelin Alvarez, Mr. Glover Johnson, Mr. Mark Stephens.

CITIZEN PARTICIPATION

None.

ACADEMIC INITIATIVES

President Mary-Rita Moore introduced Vice President of Academic Affairs Susan Campos and Vice President of Enrollment Management & Student Affairs Jodi Koslow Martin to present some of their work in progress.

Dr. Campos provided from the academic perspective on the creation of a new Barbering Certificate Program and a Respiratory Care Program, both to be housed in the H Building. The Nursing Program, going into its third year on probation, is being examined with a focus on helping our students succeed. Initiatives in progress include the exploration of providing more active, hands-on activities, year-round scheduling, and bringing in an Associate Dean of Nursing to guide and make improvements in the program. The position of Dean of Early College Programs was established and will help grow Dual Enrollment and Dual Degree initiatives. The use of co-requisite courses taken in tandem with developmental education courses was also discussed as highly successful in helping students succeed in completing those developmental courses and moving into college-level courses.

Dr. Koslow Martin reported on the increased use of tutoring, with over double the number of students now using the Tutoring Lab, and presented a rendering of a proposed renovation of the Tutoring Lab in the lower level of the A Building. The lab would provide more space, as well as include a variety of flexible configurations to accommodate different learning and cognitive styles.

DECENNIAL COMMITTEE

President Moore discussed the requirement by Public Act, that community colleges form a Decennial Committee to study local efficiencies. All Trustees, the CEO, and at least two in-district residents will serve on the committee, chaired by the Board Chairman. Thomas Gary and Orlando Velazquez were thanked for their willingness to serve on this committee as community residents. Ms. Moore further explained that the committee is required to meet three times and create a report to be submitted to Cook County.

ACTION EXHIBIT

16890 Establishment of Decennial Committee

Mr. Regan made a motion, seconded by Mr. Jennings, to approve the Establishment of a Decennial Committee.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Jennings, Mrs. Potter, Mr. Regan, Ms. Viverito.
Absent: Ms. Alvarez, Mr. Johnson, Mr. Stephens.

Motion carried 5-0.

BOARD SELF-EVALUATION

Ms. Viverito proposed that this item be deferred to a future meeting given Trustee absences. Mr. Casson made such motion, seconded by Mr. Regan. Voice vote carried the motion unanimously.

ADJOURNMENT

Ms. Viverito asked for a motion to adjourn the Board Retreat. Motion was made by Mrs. Potter to adjourn the meeting, seconded by Mr. Jennings. Voice vote carried the motion unanimously. Vice Chairwoman Viverito adjourned the meeting at 7:57 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Tracy Jennings
Board Secretary

Susan Page
Susan Page, Recording Secretary

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

POLICY SECTION Business Services

POLICY NO. 3519.2

First Reading

Second Reading

**TITLE: SECURITY AND ACCESS TO CAMPUS FACILITIES AND SECURITY
CONSIDERATIONS IN MAINTAINING CAMPUS FACILITIES**

PURPOSE: Revisions to Policy 3519.2 are necessary in order to codify existing campus procedures and maintain conditions on campus to promote safety for all administrators, faculty, staff and students.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

BUSINESS SERVICES

**SECURITY AND ACCESS TO CAMPUS
FACILITIES AND SECURITY CONSIDERATIONS
IN MAINTAINING CAMPUS FACILITIES**

**POLICY 3519.2
ADOPTED: 07/20/93**

Whereas, Congress has enacted the Crime Awareness and Campus Security Act; and

Whereas, the Board of Trustees of Triton College intends to comply with the requirements of that Act; and

Whereas, the Board of Trustees seeks to provide an atmosphere of openness for the encouragement of collegiate activity on campus facilities; however, the policy of promoting openness must be balanced by controls on access to campus facilities designed to promote security in campus facilities;

Now, therefore, the Board of Trustees adopts the following policy:

- A. The Triton College Police Department will develop rules and regulations on access and security of campus facilities including parking, vehicle registration, and sign-in procedures.
- B. The Triton College Police Department shall inspect the lighting, landscaping, and the College's physical plant (door locks, etc.) to determine what improvements, if any, need to be made for security on the campus.
- C. The Triton College Police Department will examine or cause to have examined all campus facilities to determine if any security concerns exist in those facilities.
- D. **The Triton College Police Department, in the interest of maintaining the safety and security of all campus facilities and the members of the administration, faculty, staff and students using campus facilities, shall ensure that all office doors with transparent windows and sidelights shall remain fully unobstructed and free from personal décor or property at all times.**
- E. Definitions
 1. "Campus" is defined as any building or property owned or controlled by the College within a reasonably contiguous geographic area and used by the College in direct support of or related to its educational purposes.
 2. Campus shall also include any building or property utilized by the College such as satellite facilities.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16891

SUBJECT: BUDGET TRANSFERS

RECOMMENDATION: That the Board of Trustees approve the attached proposed budget transfers to reallocate funds to object codes as required.

RATIONALE: Transfers are recommended to accommodate institutional priorities. See description on attached forms.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

**PROPOSED BUDGET TRANSFERS - FY 2023
FOR THE PERIOD 5/1/23 to 5/31/23**

FROM		
ID#	AREA	ACCT #
EDUCATION FUND		
1	Science	01-10101565-540400005
2	Psychology	01-10102040-550200010
3	Engineering Technology	01-10300530-550200010
4	Library	01-20100510-540600005
5	Dean, of Business & Tech	01-20801020-580600005
6	Dean, of Business & Tech	01-20801020-540901005
7	Planning & Accreditation	01-20801050-530900010
8	Admission	01-30100510-540600005
9	Early College	01-30200541-540200005
10	Network Services	01-80400520-540901005
11	Shipping & Receiving	01-80400530-540100110
12	Shipping & Receiving	01-80400530-540100110
13	Center For Teaching Ex	01-80900510-550200005
14	Professional Development	01-80900540-530900010
15	Dean of Retention	01-30200520-510200005

TO		
AREA	ACCT #	AMOUNT
Science	01-10101565-530900010	\$ 3,000.00
Psychology	01-10102040-540600010	300.00
Engineering Technology	01-10300530-540600010	2,250.00
Library	01-20100510-530900010	100.00
Dean, of Business & Tech	01-20801020-530900010	9,950.00
Dean, of Business & Tech	01-20801020-530900010	2,450.00
Planning & Accreditation	01-20801050-550100005	2,000.00
Admission	01-30100510-530900010	2,000.00
Early College	01-30200541-550100005	542.00
Network Services	01-80400520-580500010	7,300.00
Shipping & Receiving	01-80400530-560600005	50.00
Shipping & Receiving	01-80400530-560600005	400.00
Center For Teaching Ex	01-80900510-530900010	4,000.00
Professional Development	01-80900540-550100005	3,625.00
General Institutional	01-80600525-510900010	17,856.00

TOTAL EDUCATION FUND **\$ 55,823.00**

FROM		
ID#	AREA	ACCT #
BUILDING FUND		
16	Utilities	02-70600510-570500000
17	Utilities	02-70600510-570500000

TO		
AREA	ACCT #	AMOUNT
Building Operations 1	02-70100510-530400010	\$ 150,000.00
Building Operations 2	02-70100535-580700005	6,244.00

TOTAL BUILDING FUND **\$ 156,244.00**

FROM		
ID#	AREA	ACCT #
AUXILIARY FUND		
18	Athletic Facilities Rentals	05-70900510-590900000
19	Athletic Facilities Rentals	05-70900510-590900000

TO		
AREA	ACCT #	AMOUNT
Athletic Facilities Rentals	05-70900510-540900505	\$ 3,500.00
Athletic Facilities Rentals	05-70900510-580700005	5,000.00

TOTAL AUXILIARY FUND **\$ 8,500.00**

**PROPOSED BUDGET TRANSFERS - FY 2023
FOR THE PERIOD 5/1/23 to 5/31/23**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
RESTRICTED FUND					
20	Perkins Business/Technology	06-10205003-530900010	Perkins Business/Technology	06-10205003-540100210	\$ 20.00
21	Perkins Business/Technology	06-10205003-550100010	Perkins Business/Technology	06-10205003-510300030	462.00
22	Westlake6 3rdYR	06-10405013-510200005	Westlake6 3rdYR	06-10405013-590200000	11,533.88
23	Westlake6 3rdYR	06-10405013-530900010	Westlake6 3rdYR	06-10405013-550100005	150.00
24	AES-ADULT ED. STATE	06-10605002-510300010	AES-ADULT ED. STATE	06-10605002-540500005	500.00
25	AEF-ADULT ED - FEDERAL	06-10605005-550300005	AEF-ADULT ED - FEDERAL	06-10605005-540600005	500.00
26	AEF-ADULT ED - FEDERAL	06-10605005-590200000	AEF-ADULT ED - FEDERAL	06-10605005-530900030	3,000.00
27	ICCB PATH	06-30305022-290606000	ICCB PATH	06-30305022-590200000	103,000.00
28	ICCB PATH	06-30305022-540100210	ICCB PATH	06-30305022-530900010	500.00
29	ICCB PATH	06-30305022-580600005	ICCB PATH	06-30305022-540100210	64,000.00
30	ICCB PATH	06-30305022-580600005	ICCB PATH	06-30305022-540900505	13,215.00
31	SOS Adult Literacy Library	06-30805004-530900010	SOS Adult Literacy Library	06-30805004-540900505	280.00
32	SOS Adult Literacy Library	06-30805004-550200005	SOS Adult Literacy Library	06-30805004-540900505	500.00
			TOTAL RESTRICTED FUND		\$ 197,660.88
			TOTAL PROPOSED BUDGET TRANSFERS		\$ 418,227.88

Budget Transfer Form

Dollar Amount \$3000

From what Budget Account 01 10101565 540400005 Object Code Description Science : Computer Software

To what Budget Account 01 10101565 530900010 Object Code Description Science : Other Contractual Services

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The Computer software line won't need this amount this budget cycle. The budget was based on possible EGR course software, but some of that has been reduced due to collaboration with ENT department.

Explain specifically why additional funds are needed in the receiving account:

We need to pay the external contractor that dissected the Cadavers. We were able to get two dissections this semester and are currently \$85 short because a maintenance contract cost slightly more than budgeted. I've requested extra moved over in case other unknown contractors are needed before the end of the budget year.

Required Signatures

Requestor Sheldon Turner 5/9/2023
DocuSigned by: B0DE9846D40A46F

Cost Center Manager Sheldon Turner 5/9/2023
DocuSigned by: B0DE9846D40A46F

Associate Dean (If Applicable) _____

Dean (If Applicable) Jeanette Bartley 5/9/2023
DocuSigned by: B0C1725A837261F

Associate Vice President Paul Jensen 5/9/2023
DocuSigned by: B15C0606B1074DE

Area Vice President Susan Campos 5/9/2023
DocuSigned by: F1C3A451F8041495

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: AP

Exec. Dir. of Bus. Operations: _____

Entered by: B6690 DS 5/11/23

VP of Business Services [Signature] 5/11/23

Budget Transfer Form

Dollar Amount \$300

			Object Code Description
From what Budget Account	01 - 10102040 - 550200010		Prof Dev In-State Travel
To what Budget Account	01 - 10102040 - 540600010		Prof Dev Publication & Dues

Is this a Grant? Yes No
 *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes No

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 The FT faculty would like to use their funds to pay for professional dues.

Explain specifically why additional funds are needed in the receiving account:
 The FT faculty would like to use their funds to pay for professional psychotherapy dues.

Required Signatures

Requestor	<small>DocuSigned by:</small> <u>Eugene Muhammad</u>	4/26/2023
Cost Center Manager	<small>DocuSigned by:</small> <u>Eugene Muhammad</u>	4/26/2023
Associate Dean (if Applicable)		
Dean (if Applicable)	<small>DocuSigned by:</small> <u>Jeanette Bartley</u>	4/26/2023
Associate Vice President	<small>DocuSigned by:</small> <u>Paul Jensen</u>	4/26/2023
Area Vice President	<small>DocuSigned by:</small> <u>Susan Campos</u>	4/27/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: Susan 4/28/23

Entered by: B6673 DS 4/5/1/23

Budget Transfer Form

Dollar Amount \$2,250

From what Budget Account 01 - 10300530 - 550200010 Object Code Description ENT: Prof Dev-Travel-In State

To what Budget Account 01 - 10300530 - 540600010 Object Code Description ENT: Prof Dev-Publications & Dues

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 The Full-time ENT faculty are not using their faculty or department contractual professional development funds for in-state travel this fiscal year.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed ENT full-time faculty Antigone Sharris and Andrea Blaylock to join the Empowering Women in Industry organization with an ambassador membership which will have benefits for the faculty, the department, and the college.

Required Signatures

Requestor Jennifer Davidson 5/30/2023
DocuSigned by: JENNIFER DAVIDSON

Cost Center Manager Antigone 5/30/2023
DocuSigned by: Antigone

Associate Dean (If Applicable) _____

Dean (If Applicable) Jennifer Davidson 5/30/2023
DocuSigned by: JENNIFER DAVIDSON

Associate Vice President Paul Jensen 5/31/2023
DocuSigned by: PAUL JENSEN

Area Vice President Susan Campos 5/31/2023
DocuSigned by: SUSAN CAMPOS

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 5/31/23

Entered by: BL921 DS 5/31/23

Budget Transfer Form

Dollar Amount	<u>\$100.00</u>	
From what Budget Account	<u>01 - 20100510 - 540600005</u>	Object Code Description <u>Library : Publication & Dues</u>
To what Budget Account	<u>01 - 20100510 - 530900010</u>	<u>Library : Other Contractual Services</u>
Is this a Grant? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	*If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"	
Grant Accountant?	Include Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Less funds are needed in Pubs & dues budget line this semester.

Explain specifically why additional funds are needed in the receiving account:

More funds are needed to pay for purchased e-resource content in the other contractual services budget line this semester.

Required Signatures

Requestor	<small>DocuSigned by:</small> <u>Amy Pine</u>	5/22/2023
Cost Center Manager	<small>DocuSigned by:</small> <u>Dubravka Juraga</u>	5/22/2023
Associate Dean (If Applicable)	<small>DocuSigned by:</small>	5/22/2023
Dean (If Applicable)	<small>DocuSigned by:</small> <u>Hilary Meyer</u>	5/23/2023
Associate Vice President	<small>DocuSigned by:</small> <u>Denise Jones</u>	5/25/2023
Area Vice President	<small>DocuSigned by:</small> <u>Jodi Koslow-Martin</u>	5/25/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 5/31/23

Entered by: B6919 DS 5/31/23

Budget Transfer Form

Dollar Amount \$9,950

From what Budget Account 01 20801020 580600005 **Object Code Description** Dean of B&T:Equipment-Instructional >5K

To what Budget Account 01 20801020 530900010 Dean of B&T-Other Contractual Services

Is this a Grant? Yes [] No [X] ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? **Include Attachments:** Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
All purchases for instructional equipment this fiscal year have been completed.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed for the electrician work associated with bringing power to the two new robotic welders in T128.

Required Signatures

Requestor Jennifer Davidson 4/24/2023
DocuSigned by: JENNIFER DAVIDSON

Cost Center Manager Jennifer Davidson 4/24/2023
DocuSigned by: JENNIFER DAVIDSON

Associate Dean (If Applicable) _____

Dean (If Applicable) Jennifer Davidson 4/24/2023
DocuSigned by: JENNIFER DAVIDSON

Associate Vice President Paul Jensen 5/1/2023
DocuSigned by: PAUL JENSEN

Area Vice President Susan Campos 5/1/2023
DocuSigned by: SUSAN CAMPOS

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 5/3/23

Entered by: B6677DSS/4/23

Budget Transfer Form

Dollar Amount \$2,450

From what Budget Account 01 - 20801020 - 540901005 Object Code Description Dean of B & T: Computer Equipment <5K

To what Budget Account 01 - 20801020 - 530900010 Dean of B&T-Other Contractual Services

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 All purchases for computer equipment this fiscal year have been completed.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed for the electrician work associated with bringing power to the two new robotic welders in T128.

Required Signatures

Requestor Jennifer Davidson 4/24/2023
TELEPHONE: 30448

Cost Center Manager Jennifer Davidson 4/24/2023
TELEPHONE: 30448

Associate Dean (If Applicable) _____

Dean (If Applicable) Jennifer Davidson 4/24/2023
TELEPHONE: 30448

Associate Vice President Paul Jensen 5/2/2023
TELEPHONE: 197408

Area Vice President Susan Campos 5/4/2023
TELEPHONE: 4455

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: [Signature]

Entered by: Bld681 DS 5/5/23

VP of Business Services: [Signature] 5/5/23

Budget Transfer Form

Dollar Amount \$2,000

			Object Code Description
From what Budget Account	01 - 20801050 - 530900010		Other Contractuals
To what Budget Account	01 - 20801050 - 550100005		Meeting Expense

Is this a Grant? Yes [] No [X] ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The other contractual services budget line has over \$2000 available to be used for Diversity Equity and Inclusion (DEI) activities.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed to pay catering costs for the Triton College Youth Leadership Conference, held on February 24, 2023.

Required Signatures

Requestor	<small>DocuSigned by:</small> <u>Sandra Hernandez</u>	4/19/2023
Cost Center Manager	<small>DocuSigned by:</small> <u>Purva DeVd</u>	4/19/2023
Associate Dean (If Applicable)	_____	
Dean (If Applicable)	_____	
Associate Vice President	<small>DocuSigned by:</small> <u>Purva DeVd</u>	4/19/2023
Area Vice President	<small>DocuSigned by:</small> <u>Susan Campos</u>	5/1/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: ME

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 5/2/23

Entered by: B6678 DS 5/4/23

Budget Transfer Form

Dollar Amount \$2000

From what Budget Account 01 - 30100510 - 540600005 Object Code Description Admission-Publication & Dues

To what Budget Account 01 - 30100510 - 530900010 Object Code Description Admission-Other Contractual Services

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Funding is needed in other contractual services to support expenses for services provided by Ellucian. Our department is reallocating funds from the Publications & Dues account due to need.

Explain specifically why additional funds are needed in the receiving account:
 Funding is needed in other contractual services for the remainder of the fiscal year to support contractual agreement for training through Ellucian.

Required Signatures

Requestor Tatiana King 5/3/2023
DocuSigned by: 42058BAE090F41A

Cost Center Manager Denise Jones 5/4/2023
DocuSigned by: 703573203C4940E

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Hilary Meyer 5/4/2023
DocuSigned by: 800CF70E90A047D

Area Vice President Jodi Koslow Martin 5/8/2023
DocuSigned by: 7F7005A8E80E4FC

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: AM

Exec. Dir. of Bus. Operations: CR

VP of Business Services: Jens 5/9/23

Entered by: B4686055/9/23

Budget Transfer Form

Dollar Amount

\$542.00

From what Budget Account

01 30200541 540200005

Object Code Description

Early College-Printing

To what Budget Account

01 30200541 550100005

Early College-Meeting Expenses

Is this a Grant?

Yes () No (X)

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes (X) No ()



Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Printing materials for the end of the year have been printed and remaining funds are available to cover meeting expenses for the Dual Degree welcome event.

Explain specifically why additional funds are needed in the receiving account:

These funds are needed to cover the Dual Degree welcome event for the 16 participating students for fall 2023

Required Signatures

Requestor

DocuSigned by:
Alexandria Terrazas 5/24/2023

Cost Center Manager

DocuSigned by:
Alexandria Terrazas 5/24/2023

Associate Dean (if Applicable)

DocuSigned by:
Alexandria Terrazas 5/24/2023

Dean (if Applicable)

DocuSigned by:
Paul Jensen 5/24/2023

Associate Vice President

DocuSigned by:
Susan Campos 5/24/2023

Area Vice President

DocuSigned by:
Susan Campos 5/24/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 5/25/23

Entered by: B6917 DS 5/25/23

Budget Transfer Form

Dollar Amount

\$7,300

From what Budget Account

01 80400520 540901005

Object Code Description

Network Services : Computer Equipment <5K

To what Budget Account

01 80400520 580500010

Network Services : Equipment - Computers >5K

Is this a Grant?

Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:

"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

This is for a computer purchase, but a Mac that is more expensive than our standard computer, so the funds are needed in computer equipment > 5K, rather than computer equipment <5K.

Explain specifically why additional funds are needed in the receiving account:

This is for a computer purchase, but a Mac that is more expensive than our standard computer, so the funds are needed in computer equipment > 5K, rather than computer equipment <5K.

Required Signatures

Requestor

DocuSigned by: Michael Garrity 5/4/2023

Cost Center Manager

DocuSigned by: Michael Garrity 5/4/2023

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Colleen Rockafellow 5/4/2023

Area Vice President

DocuSigned by: Sean Sullivan 5/8/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____ *AK*

Exec. Director of Finance: _____ *CR*

Exec. Dir. of Bus. Operations: _____

VP of Business Services: _____ *5/8/23*

Entered by: B6684 DS 5/9/23

Budget Transfer Form

Dollar Amount \$50.00

From what Budget Account	01 - 80400530 - 540100110	Object Code Description <u>Supplies</u>
To what Budget Account	01 - 80400530 - 560600005	<u>Installation/Lease Payments</u>

Is this a Grant? Yes No
 *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 we have sufficient supplies today and I can see no emergency for additional office supplies at this point.

Explain specifically why additional funds are needed in the receiving account:
 The increase in the other lease agreements for the inserter, barcode printer and mailing machine.

Required Signatures

Requestor	<u>Lori Ann Silvestri</u> <small>DocuSigned by: 445644011AF9410</small>	5/4/2023
Cost Center Manager	<u>Lori Ann Silvestri</u> <small>DocuSigned by: 743544C11A75413</small>	5/4/2023
Associate Dean (If Applicable)	_____	
Dean (If Applicable)	_____	
Associate Vice President	<u>Colleen Rockafellow</u> <small>DocuSigned by: 257C5600-054E1</small>	5/4/2023
Area Vice President	<u>Sean Sullivan</u> <small>DocuSigned by: 842220251EC74A1</small>	5/8/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____ *I*

Exec. Director of Finance: _____ *W*

Exec. Dir. of Bus. Operations: _____ *CR*

VP of Business Services: _____ *5/8/23*

Entered by: BLW83 DS 5/9/23

Budget Transfer Form

Dollar Amount \$400.00

From what Budget Account 01 - 80400530 - 540100110 Object Code Description supplies

To what Budget Account 01 - 80400530 - 560600005 Lease Installments

Is this a Grant? Yes () No (X) *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes () No (X)

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Connect right automated mailing software annual cost
 Pitney Bowes SMA Tier 1 Software agreement

Explain specifically why additional funds are needed in the receiving account:

The increase in the other lease agreements for the inserter, barcode printer and mailing machine.

Required Signatures

Requestor DocuSigned by: Lori Ann Silvestri 5/1/2023
A46E4014A79413

Cost Center Manager DocuSigned by: Lori Ann Silvestri 5/3/2023
A4348EC11A73E13

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Colleen Rockafellow 5/3/2023
857C5E90F3151E1

Area Vice President DocuSigned by: Sean Sullivan 5/3/2023
842220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: Ms

Exec. Dir. of Bus. Operations: CR

VP of Business Services: Robert 5/3/23

Entered by: B6676 DS 5/4/23

Budget Transfer Form

Dollar Amount \$4000

			Object Code Description
From what Budget Account	01 - 80900510 - 550200005		Travel in state
To what Budget Account	01 - 80900510 - 530900010		Other Contractual Services

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Less funding is needed in the In-State Travel funds.

Explain specifically why additional funds are needed in the receiving account:

More funds are needed in the Other Contractual Services to fund additional faculty stipends for CTE initiatives.

Required Signatures

Requestor Shelley Tiwari 5/16/2023
DocuSigned by: 0672E3069790400

Cost Center Manager Shelley Tiwari 5/16/2023
DocuSigned by: 0672E3069790400

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Paul Jensen 5/16/2023
DocuSigned by: 819C006B1574DE

Area Vice President Susan Campos 5/24/2023
DocuSigned by: FC3A251F6671205

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 5/25/23

Entered by: BLA13 DSS/25/23

Budget Transfer Form

Dollar Amount \$3625.00

From what Budget Account 01 - 80900540 - 530900010 Object Code Description Contractual - Other

To what Budget Account 01 - 80900540 - 550100005 Meeting Expense

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 Yes [] No [X] "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 I have historically used less in the Contractual line than budget because I tend to create many of the classes internally rather than contracting out for services. same is true this year.

Explain specifically why additional funds are needed in the receiving account:

- 5/23 Picnic: \$2000.00
- 6/5 Co-Worker Connect: \$300.00
- NEO (May & June): \$300.00
- 6/13 Co-Worker Connect: \$200.00
- 6/21 Co-Worker Connect: 300.00
- 6/29: Co-Worker Connect: 525.00

Required Signatures

Requestor Susan Rohde 5/9/2023
DocuSigned by: D0E012C688A1461

Cost Center Manager Susan Rohde 5/9/2023
DocuSigned by: DCEC12C688A1461

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Purna Kusli 5/9/2023
DocuSigned by: B6199A33C17A13

Area Vice President Sean Sullivan 5/12/2023
DocuSigned by: 642220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: _____ *MS*

Exec. Dir. of Bus. Operations: _____

VP of Business Services: Sean 5/15/23

Entered by: B6697 DSS/15/23

Budget Transfer Form

Dollar Amount \$17856

From what Budget Account 01 - 30200520 - 510200005 Object Code Description salary

To what Budget Account 01 - 80600525 - 510900010 Object Code Description salary lapse

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

4 months unused salary for the position of Director of Student Support Initiatives.

09/2022 to 12/2022

Explain specifically why additional funds are needed in the receiving account:

Salary Lapse of unused funds.

Required Signatures

Requestor Feryal Khan 4/26/2023
438905930305407

Cost Center Manager Joe Klingner 4/26/2023
0123COAT082E490

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Colleen Rockafellow 5/3/2023
857L5800P3354E1

Area Vice President Sean Sullivan 5/3/2023
847220251EC74A1

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: MP

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 5/3/23

Entered by: B6675 DSS/4/23

Budget Transfer Form

Dollar Amount \$150,000.00

From what Budget Account 02 - 70600510 - 570500000 Object Code Description Utilities- Telephone

To what Budget Account 02 - 70100510 - 530400010 Building Ops 1 - Maintenance Services

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes No

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Excess funds in Utilities Telephone account for the remaining fiscal year.

Explain specifically why additional funds are needed in the receiving account:
 Maintenance Services for FY23 have exceeded the amount budgeted due to additional projects requested for FY23.

Required Signatures

Requestor DocuSigned by: Rebecca Chavez 5/19/2023

Cost Center Manager DocuSigned by: John Lambrecht 5/19/2023

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Colleen Rockafellow 5/22/2023

Area Vice President DocuSigned by: Sean Sullivan 5/23/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: MM

Exec. Dir. of Bus. Operations: OR

VP of Business Services: [Signature] 5/24/23

Entered by: BLG09125 5/24/23

Budget Transfer Form

Dollar Amount \$6,244.00

From what Budget Account	<u>02 - 70600510 - 570500000</u>	Object Code Description <u>Utilities : Telephone</u>
To what Budget Account	<u>02 - 70100535 - 580700005</u>	<u>Building Operations 2 : Service Equipment >5K</u>

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Include Attachments: Yes No

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Less funding is needed in Utilities : Telephone due to the decrease in billing.

Explain specifically why additional funds are needed in the receiving account:
 Funding is needed in Building Operations 2 : Service Equipment >5K to replace Convection Oven in Cafeteria.

Required Signatures

Requestor	<small>DocuSigned by:</small> <u>Danielle Stephens</u>	5/11/2023
Cost Center Manager	<small>DocuSigned by:</small> <u>Jim Reynolds</u>	5/15/2023
Associate Dean (If Applicable)	_____	
Dean (If Applicable)	_____	
Associate Vice President	<small>DocuSigned by:</small> <u>Colleen Rockafellow</u>	5/15/2023
Area Vice President	<small>DocuSigned by:</small> <u>Sean Sullivan</u>	5/15/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: AP

Exec. Dir. of Bus. Operations: CR

VP of Business Services: Sean 5/12/23

Entered by: B6695DSS/15/23

Budget Transfer Form

Dollar Amount \$3,500

From what Budget Account	05 - 70900510 - 590900000	Object Code Description ATR Other Expenditures
To what Budget Account	05 - 70900510 - 540900505	ATR Other Materials & Supplies

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Funds not utilized due to athletic projects delayed and pushed to fiscal year 2024.

Explain specifically why additional funds are needed in the receiving account:

Anticipated supply needs were increased due to increased number of rentals for fiscal year 2023.

Required Signatures

Requestor	<u>Yaren Hernandez</u> <small>DocuSigned by: Yaren Hernandez 8F1861871800434</small>	5/22/2023
Cost Center Manager	<u>Garrick Abegtian</u> <small>DocuSigned by: Garrick Abegtian 6AB7508A1D4B4...</small>	5/24/2023
Associate Dean (If Applicable)	_____	
Dean (If Applicable)	_____	
Associate Vice President	<u>Colleen Rockafellow</u> <small>DocuSigned by: Colleen Rockafellow 1B7C59A00335E1...</small>	5/24/2023
Area Vice President	<u>Sean Sullivan</u> <small>DocuSigned by: Sean Sullivan B42220251E074A1...</small>	5/24/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: M

Exec. Dir. of Bus. Operations: OR

VP of Business Services: [Signature] 5/25/23

Entered by: B691405 5/25/23

Budget Transfer Form

Dollar Amount \$5,000.00

From what Budget Account	<u>05</u> - <u>70900510</u> - <u>590900000</u>	Object Code Description <u>ARF - Other Expenditures</u>
To what Budget Account	<u>05</u> - <u>70900510</u> - <u>580700005</u>	<u>ARF - Service Equipment >5K</u>

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Funds reclassified from other expenditures due to more funds needed in service equipment to repair the scoreboard.

Explain specifically why additional funds are needed in the receiving account:
Additional funds necessary for unexpected scoreboard repairs.

Required Signatures:

Requestor	<small>DocuSigned by:</small> <u>Haven Hernandez</u>	5/25/2023
Cost Center Manager	<small>DocuSigned by:</small> <u>Garrick Abuztian</u>	5/25/2023
Associate Dean (If Applicable)	_____	
Dean (If Applicable)	_____	
Associate Vice President	<small>DocuSigned by:</small> <u>Colleen Rockafellow</u>	5/25/2023
Area Vice President	<small>DocuSigned by:</small> <u>Sean Sullivan</u>	5/25/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____
 Asst. Director of Finance _____
 Exec. Director of Finance: _____
 Exec. Dir. of Bus. Operations: CR
 VP of Business Services: [Signature] 5/31/23

Entered by: B6920 DS 5/31/23

Budget Transfer Form

Dollar Amount	<u>\$20</u>	
From what Budget Account	<u>06 - 10205003 - 530900010</u>	Object Code Description <u>Perkins B&T:Other Contractual Services</u>
To what Budget Account	<u>06 - 10205003 - 540100210</u>	<u>Perkins B&T:Instructional Supplies</u>
Is this a Grant? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>		*If you are submitting a grant transfer, the following statement must appear in the Rationale: "This is an allowable transfer under the (name of grant) guidelines"
Grant Accountant?	<u>Gerardo Porras-Nava</u>	Include Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Rationale:
 Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 The professional membership for Chicago Women in Architecture cost less than anticipated due to receiving a discount.

Explain specifically why additional funds are needed in the receiving account:
 Additional instructional supplies can be purchased with the unused other contractual funds. This update is allowable under the Perkins Grant guidelines and approved plan.

Required Signatures

Requestor	<u>DocuSigned by: Jennifer Davidson</u>	<u>5/30/2023</u>
Cost Center Manager	<u>DocuSigned by: Jennifer Davidson</u>	<u>5/30/2023</u>
Associate Dean (If Applicable)		
Dean (If Applicable)	<u>DocuSigned by: Jennifer Davidson</u>	<u>5/30/2023</u>
Associate Vice President	<u>DocuSigned by: Paul Jensen</u>	<u>5/31/2023</u>
Area Vice President	<u>DocuSigned by: Susan Campos</u>	<u>5/31/2023</u>

BUSINESS OFFICE APPROVALS

Grant Accountant: [Signature]

Asst. Director of Finance: [Signature]

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature]

Entered by: B6922 DS 5/31/23

Budget Transfer Form

Dollar Amount \$462.00

From what Budget Account 06 - 10205003 - 550100010 **Object Code Description** Perkins B&T:Meeting Expenses-Prof. Dev

To what Budget Account 06 - 10205003 - 510300030 **Object Code Description** Perkins B&T:FT Extra Duty Non-Chair/Coor

^{OS} **Is this a Grant?** ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 Yes **No** **"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Gerardo Porrás-Nava **Include Attachments:** Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Leftover funds in meeting expenses are due to quotes coming in under budget.

Explain specifically why additional funds are needed in the receiving account:

Funds will be used to pay full-time faculty Manuel Uribe to facilitate a Knife Skills professional development training on June 5th for high school dual credit instructors. This update is allowable under the Perkins Grant guidelines and approved plan.

Required Signatures

Requestor	<small>DocuSigned by:</small> <u>Alexandria Terrazas</u>	4/27/2023
Cost Center Manager	<small>DocuSigned by:</small> <u>Jennifer Davidson</u>	4/27/2023
Associate Dean (If Applicable)	<small>DocuSigned by:</small> <u>Alexandria Terrazas</u>	4/27/2023
Dean (If Applicable)	<small>DocuSigned by:</small> <u>Jennifer Davidson</u>	4/27/2023
Associate Vice President	<small>DocuSigned by:</small> <u>Paul Jensen</u>	4/27/2023
Area Vice President	<small>DocuSigned by:</small> <u>Susan Campos</u>	4/27/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: [Signature]

Asst. Director of Finance: _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 3/2/23

Entered by: Bld674 DS 5/2/23

Budget Transfer Form

Dollar Amount

\$11,533.88

From what Budget Account

06 - 10405013 - 51020005

Object Code Description

Westlake-3rdYR:Professional/Tech(Full-Time)

To what Budget Account

06 - 10405013 - 59020000

Westlake-3rdYR:Student Grants & Scholarships

OS
PD

Is this a Grant?
Yes [x] No []

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Elizabeth Zytron

Include Attachments: Yes [] No [x]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The westlake scholarship coordinator position has been vacant since January 2023 and will not be filled until July 1, 2023. This line will be underspent at the end of the FY23.

Explain specifically why additional funds are needed in the receiving account:

Additional funds will be used for student grants and scholarships to support students' tuition in their healthcare courses. This is an allowable transfer under the westlake grant guidelines.

Required Signatures

Requestor

DocuSigned by: Daisy Kubio 5/18/2023

Cost Center Manager

DocuSigned by: Saqueline Lynch 5/19/2023

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Paul Jensen 5/19/2023

Area Vice President

DocuSigned by: Susan Campos 5/19/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: Elizabeth Zytron 05/23/23

Asst. Director of Finance

Exec. Director of Finance:

Exec. Dir. of Bus. Operations:

Entered by: BL903 DS 5/23/23

VP of Business Services: [Signature] 5/23/23

Budget Transfer Form

Dollar Amount \$150.00

From what Budget Account 06 - 10405013 - 530900010 Object Code Description Westlake 3rdYR: Other Contractual Services

To what Budget Account 06 - 10405013 - 550100005 Westlake 3rdYR: Meeting Expense

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:

DS
PAV "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Elizabeth Zydron Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Peer coaching was not established for FY 23. The program will be established for the upcoming FY 24.

Explain specifically why additional funds are needed in the receiving account:

Funds are needed for the final end-of-year meeting and celebration for students in the program. This is an allowable transfer under the Westlake grant guidelines.

Required Signatures

Requestor DocuSigned by: Daisy Rubio 5/19/2023

Cost Center Manager DocuSigned by: Jacqueline Lynch 5/19/2023

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President DocuSigned by: Paul Jensen 5/21/2023

Area Vice President DocuSigned by: Susan Campos 5/21/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: E Zydron 05/23/23

Asst. Director of Finance: [Signature]

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 5/24/23

Entered by: B6418 DSS 5/24/23

Budget Transfer Form

Dollar Amount \$500.00

From what Budget Account 06 - 10605002 - 510300010 Object Code Description AES-ADULT ED. STATE: Part Time Faculty Contract

To what Budget Account 06 - 10605002 - 540500005 Object Code Description AES-ADULT ED. STATE: Books and Binding Costs

Is this a Grant? Yes No ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 Yes [x] No [] **"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Susan Zefeldt Include Attachments: Yes [] No [x]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

As a result of an inability to secure qualified instructors, we will have underspent on the PT faculty contracts line at the end of the fiscal year.

Explain specifically why additional funds are needed in the receiving account:

Funds will be used to purchase professional development books for AE Staff.
 This is an allowable transfer under the AEFLA grant guidelines.

Required Signatures

Requestor Zelda M Fradette 4/28/2023
DocuSigned by: 45FB2102F05E4F0

Cost Center Manager Jacqueline Lynch 4/28/2023
DocuSigned by: F30A918C02FB4AD

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Paul Jensen 4/28/2023
DocuSigned by: 815C-076DB1074DE

Area Vice President Susan Campos 5/3/2023
DocuSigned by: 87D8745E087844V

BUSINESS OFFICE APPROVALS

Grant Accountant: [Signature]

Asst. Director of Finance: _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 5/4/23

Entered by: B66679 DS 5/5/23

Budget Transfer Form

Dollar Amount \$500.00

From what Budget Account 06 - 10605005 - 550300005 Object Code Description AEF-Adult ED-Federal: Travel-Out of State

To what Budget Account 06 - 10605005 - 540600005 Object Code Description AEF-Adult ED-Federal: Publication & Dues

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Susan Zefeldt Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Fewer faculty and staff than anticipated attended out-of-state conferences in FY23.

Explain specifically why additional funds are needed in the receiving account:

Funds will be used to cover the cost of student membership (30) to the National Adult Education Honors Society and the cost of membership to professional organizations for AE staff members (2).
This is an allowable expense under the AEFL grant guidelines.

Required Signatures

Requestor Angela Guzman 5/8/2023
DocuSigned by: Angela Guzman 6786864191400

Cost Center Manager Jacqueline Lynch 5/8/2023
DocuSigned by: Jacqueline Lynch F309218C0278EAD

Associate Dean (If Applicable) _____

Dean (If Applicable) Jacqueline Lynch 5/8/2023
DocuSigned by: Jacqueline Lynch F309218C0278EAD

Associate Vice President Paul Jensen 5/9/2023
DocuSigned by: Paul Jensen 618C30E831074DC

Area Vice President Susan Campos 5/9/2023
DocuSigned by: Susan Campos F1C3A451F804195

BUSINESS OFFICE APPROVALS

Grant Accountant: [Signature] 5/10/2023

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 5/10/23

Entered by: B6689DS 5/10/23

Budget Transfer Form

Dollar Amount

\$3000

From what Budget Account

06 10605005 590200000

Object Code Description

Student Grants & Scholarships

To what Budget Account

06 10605005 530900030

Other Contr-Improv Of Instr



Is this a Grant?
Yes [x] No []

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Susan Zefeldt

Include Attachments: Yes [x] No []



Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

FY23 IET (Integrated Education and Training) credit course fees were covered by other grants and scholarships. We will be underspent on this line by end of year.

Explain specifically why additional funds are needed in the receiving account:

Funds will be used to pay an independent contractor for developing and delivering workshops on teaching pronunciation in ESL courses. This is an allowable transfer under the AEFLA Grant guidelines.

Required Signatures

Requestor

DocuSigned by: Zelda M. Fradette 5/8/2023

Cost Center Manager

DocuSigned by: Jacqueline Lynch 5/8/2023

Associate Dean (If Applicable)

Dean (If Applicable)

DocuSigned by: _____ 5/8/2023

Associate Vice President

DocuSigned by: Paul Jensen

Area Vice President

DocuSigned by: Susan Campos 5/9/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: SZ 5/9/2023

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

Entered by: B6687DS 5/10/23

VP of Business Services: [Signature] 5/16/23

Budget Transfer Form

Dollar Amount \$103,000.00

From what Budget Account	<u>06</u> - <u>30305022</u> - <u>290606000</u>	Object Code Description <u>Restricted Scholarships</u>
To what Budget Account	<u>06</u> - <u>30305022</u> - <u>590200000</u>	<u>Student Grants and Scholarships</u>

Is this a Grant? ***If you are submitting a grant transfer, the following statement must appear in the Rationale:**
 Yes No **"This is an allowable transfer under the (name of grant) guidelines"**

Grant Accountant? Susan Zefeldt Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 The original transfer was coded incorrectly following an ICCB-approved budget modification.

Explain specifically why additional funds are needed in the receiving account:
 This is an allowable transfer under the guidelines of the PATH grant.

Required Signatures

Requestor	<small>DocuSigned by:</small> <u>Cassandra Ramirez</u>	5/10/2023
Cost Center Manager	<small>DocuSigned by:</small> <u>Paul Jensen</u>	5/10/2023
Associate Dean (If Applicable)	_____	
Dean (If Applicable)	_____	
Associate Vice President	<small>DocuSigned by:</small> <u>[Signature]</u>	5/10/2023
Area Vice President	<small>DocuSigned by:</small> <u>Susan Campos</u>	5/10/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: [Signature] 5/12/2023

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

Entered by: B6694 DS 5/15/23

VP of Business Services: [Signature] 5/15/23

Budget Transfer Form

Dollar Amount

\$500.00

From what Budget Account

06 30305022 540100210

Object Code Description

ICCB PATH: Instructional Supplies

To what Budget Account

06 30305022 530900010

ICCB PATH: Other Contractual Services

Is this a Grant?

Yes No

*If you are submitting a grant transfer, the following statement must appear in the Rationale:

"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Susan Zefeldt

Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Less funding is needed as some Instructional Supplies used in summer courses can be purchased with the FY24 allocation.

Explain specifically why additional funds are needed in the receiving account:

CPR certification expenses planned to be reimbursed to students who arranged on their own are instead being paid to a vendor who was contracted to provide immediate certification to a cohort preparing for clinicals.

Required Signatures

Requestor

DocuSigned by: Cassandra Ramirez 5/1/2023

Cost Center Manager

DocuSigned by: Paul Jensen 5/1/2023

Associate Dean (If Applicable)

Dean (If Applicable)

Associate Vice President

DocuSigned by: Jodi Koslow Martin 5/1/2023

Area Vice President

DocuSigned by: Susan Campos 5/9/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: [Signature] 5/1/2023

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Entered by: BLO91EDS 5/11/23

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 5/11/23

Budget Transfer Form

Dollar Amount \$64,000.00

From what Budget Account 06 - 30305022 - 580600005 Object Code Description ICCB PATH: Equipment-Instructional >5k

To what Budget Account 06 - 30305022 - 540100210 Object Code Description ICCB PATH: Instructional Supplies

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? ~~XXXXXXXXXXXXXXXXXXXX~~ Sue Zefeldt Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Fewer funds are needed to purchase instructional items over \$5,000 unit cost in the remaining fiscal year.

Explain specifically why additional funds are needed in the receiving account:

More funds are needed to purchase instructional items that cost less than \$5,000 unit cost in the remaining fiscal year. This is tied to an ICCB-approved budget modification.

Required Signatures

Requestor Cassandra Ramirez 5/9/2023

Cost Center Manager Paul Jensen 5/9/2023

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President [Signature] 5/9/2023

Area Vice President Susan Campos 5/9/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: [Signature] 5/9/2023

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 5/10/23

Entered by: BL702 5/17/23

Budget Transfer Form

Dollar Amount \$13,215.00

From what Budget Account 06 - 30305022 - 580600005 Object Code Description ICCB PATH: Equipment Instructional>5K

To what Budget Account 06 - 30305022 - 540900505 Object Code Description ICCB PATH: Other Materials & Supplies

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Susan Zefeldt Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Furniture was approved for purchase in a budget modification. It must be purchased through an Other Materials and supplies budget line, and this transfer will set up and fund that account.

Explain specifically why additional funds are needed in the receiving account:

This transfer will set up and fund an Other Materials and Supplies account within the grant to purchase furniture for a classroom upgrade. This is an allowable transfer under the guidelines of the PATH grant.

Required Signatures

Requestor Cassandra Ramirez 5/24/2023
DocuSigned by: 0720902F-627404

Cost Center Manager Paul Jensen 5/24/2023
DocuSigned by: 813C0006B1974DE

Associate Dean (if Applicable) _____

Dean (if Applicable) _____

Associate Vice President Jodi Koslow Martin 5/25/2023
DocuSigned by: 777DE0A8310A27C

Area Vice President Susan Campos 5/25/2023
DocuSigned by: FC3X451F8A7495

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: (Signature)

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: (Signature) 5/31/23

Entered by: BUS24 DS 5/31/23

Budget Transfer Form

Dollar Amount \$280.00

From what Budget Account 06 30805004 530900010 Object Code Description SOS Adult Lit.Lib: Other Contract Services

To what Budget Account 06 30805004 540900505 Object Code Description SOS Adult Lit. Lib: Other Mater&Supplies

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Susan Zefeldt Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Administrative staff on the grant (director and CTS) proctored TELP and CASAS tests instead of faculty so budgeted proctor stipends are unused. This line will be underspent at the end of the year.

Explain specifically why additional funds are needed in the receiving account:
Funds will be used to purchase books and dictionaries for students in the workplace ESL program at National Cycle Inc. This is an allowable transfer under the SOS Adult Literacy Library grant guidelines.

Required Signatures

Requestor Daisy Rubio 5/16/2023

Cost Center Manager Jaqueline Lynch 5/16/2023

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Paul Jensen 5/17/2023

Area Vice President Susan Campos 5/17/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: [Signature]

Asst. Director of Finance [Signature]

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 5/23/23

Entered by: B6901 DS 5/23/23

Budget Transfer Form

Dollar Amount \$500.00

From what Budget Account	06 - 30805004 - 550200005	Object Code Description	SOS Adult Lit. Lib: Travel - In State
To what Budget Account	06 - 30805004 - 540900505		SOS Adult Lit. Lib: Other Mater&Supplies



Is this a Grant?
Yes No

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Susan Zefeldt

Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

The FY23 IACEA conference had a virtual option, so travel expenses were not needed for many of the staff who attended. This line will be underspent at the end of the year.

Explain specifically why additional funds are needed in the receiving account:

Funds will be used to purchase books and dictionaries for students in the workplace ESL program at National Cycle Inc. This is an allowable transfer under the SOS Adult Literacy Library grant guidelines.

Required Signatures

Requestor	<u>Daisy Rubio</u> DocuSigned by: 636E20E00044B3	5/25/2023
Cost Center Manager	<u>Jacqueline Lynch</u> DocuSigned by: F30A918C02F84AD	5/26/2023
Associate Dean (If Applicable)	_____	
Dean (If Applicable)	_____	
Associate Vice President	<u>Paul Jensen</u> DocuSigned by: E39C066017720E	5/31/2023
Area Vice President	<u>Susan Campos</u> DocuSigned by: F1C3XK451F8B01495	5/31/2023

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: [Signature]

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: CR

VP of Business Services: [Signature] 5/31/23

Entered by: BL926 DSS 5/31/23

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16892

SUBJECT: APPROVAL OF FISCAL YEAR 2024 TENTATIVE BUDGET

RECOMMENDATION: That the Board of Trustees approve the Fiscal Year 2024 Tentative Budget in accordance with state statutes.

RATIONALE: This tentative budget is submitted for Board approval so the College may start conducting business for FY 2024. It will be placed in libraries throughout the district and will have been available for public review for 30 days prior to the public hearing in accordance with state statutes.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

**State of Illinois, County of Cook
Community College District No. 504**

TRITON COLLEGE

**Tentative Annual Budget
for
Fiscal Year 2024**

Book I – Operating Funds

**2000 Fifth Avenue
River Grove, Illinois 60171**

**Prepared by: Finance Office
Sean Sullivan, J.D., Vice President Business Services
Colleen Rockafellow, Associate Vice President of Business Operations**

Board of Trustees



Mark R. Stephens
Chairman



Diane Viverito
Vice Chairperson



Tracy Jennings
Secretary



Luke Casson



Glover Johnson



Elizabeth Potter



Richard B. Regan



Naidelin Alvarez
Student Trustee

**BUDGET CALENDAR
FISCAL YEAR ENDING JUNE 30, 2023**

Following is the tentative generalized schedule of the budgeting process. Specific action dates may change from year to year and are therefore not included.

January	The budget schedule is distributed to all administrators.
February	Distribution of personnel budget booklets for distribution to all administrators.
March	Personnel budget booklets are prepared and forwarded to Human Resources for entry.
April	All approved non-personnel items are entered into the tentative budget.
May	Budget finalized and approved by President and Vice Presidents. Tentative legal budget is prepared. Board approves publication of public notice of meeting to address tentative budget.
June	Board approves tentative budget.
July	Board holds public hearing on tentative budget.
September	Ratification of annual budget by Board of Trustees. Submission of approved legal budget to ICCB.



Triton College

Mission

Valuing the individual, educating and serving the community

Vision

A community with equitable opportunity for growth and success

Core Values

Integrity, Communication, Excellence, Teamwork and Service

Table of Contents

I. Financial Summaries for Fiscal Year 2024 Tentative Annual Budget	
1. Summary of FY 2024 Tentative Budget by Fund.....	A1
2. Summary of FY 2024 Estimated Tentative Operating Fund Revenue	A2
3. Summary of FY 2024 Tentative Operating Fund Budgeted Expenditures.....	A3
4. FY 2024 Tentative Budgeted Expenditures - Education Fund	A4
5. FY 2024 Tentative Budgeted Expenditures - Operations and Maintenance Fund	A5
6. Reconciliation of FY 2024 Tentative Operating Budget	A6
7. Comparison of FY 2024 and FY 2023 Estimated Budgeted Revenues and Transfer In Tentative Operating Budget	A7
8. FY 2024 Tentative Budgeted Revenues and Expenditures	
Operations and Maintenance (Restricted) Fund	A8
Auxiliary Enterprises Fund	A9
Bond and Interest	A10
Restricted Purposes Fund.....	A11-A12
Audit Fund	A13
Liability, Protection, and Settlement Fund	A13

Table of Contents (continued)

II. Detailed Budget by Area 1-114

1. Vice President for Academic Affairs 4-51

 Office of the Vice President for Academic Affairs 6-9

 Associate Vice President of Academic Innovation and Workforce Education 10-12

 Dean of Health Careers 13-20

 Dean of Business & Technology 21-29

 Dean of Continuing Education 30-34

 Dean, Adult Education 35-37

 Dean, Arts and Science 38-51

2. Vice President for Enrollment Management & Student Affairs..... 52-72

 Office of the Enrollment Management & Student Affairs..... 54-57

 Dean of Students 58-62

 Dean of Academic Success 63-68

 Dean, Retention & Student Engagement 69-72

3. Vice President for Business Services 73-100

 Office of the Vice President for Business Services 75-83

 Associate Vice President of Information Systems..... 84-88

 Safety and Security 89-91

 Associate Vice President of Facilities 92-97

 Associate Vice President of Human Resources 98-100

4. Institutional Support 101-114

 Office of the President/Board of Trustees 103-106

 Institutional Advancement..... 107-110

 Institutional Support 111-114

III. Glossary AA1-AA7

**Triton College - District No. 504
Summary of Fiscal Year 2024
Budget by Fund**

	General			Special Revenue		
	Education Fund	Operations and Maintenance Fund	Public Building Commission Operation & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection, & Settlement Fund
Est. Beginning Balance	23,243,931	4,524,818	0	514,657	236,785	1,788,004
Budgeted Revenues	52,505,615	11,841,821	0	26,651,496	147,403	3,724,373
Budgeted Expenditures	52,322,311	13,497,105	0	26,651,496	147,403	4,051,965
Budgeted Transfers						
(From Other Funds)	0	0	0	0	0	0
(To Other Funds)	(9,059,187)	0	0	0	0	0
Est. Budgeted Ending Balance	<u>14,368,048</u>	<u>2,869,534</u>	<u>0</u>	<u>514,657</u>	<u>236,785</u>	<u>1,460,412</u>
	Debt Service		Capital Projects		Proprietary Fund	
	Bond and Interest Fund	Public Building Commission Rental Fund	Operations and Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund	
Est. Beginning Balance	175,000	0	2,536,438	0	(533,167)	
Budgeted Revenues	0	0	11,005,635	0	1,537,182	
Budgeted Expenditures	3,465,978	0	20,157,948	0	4,391,976	
Budgeted Transfers						
(From Other Funds)	0	0	0	0	0	
(To Other Funds)	3,465,978	0	5,060,042	0	533,167	
Est. Budgeted Ending Balance	<u>175,000</u>	<u>0</u>	<u>(1,555,833)</u>	<u>0</u>	<u>(2,854,794)</u>	

**Summary of Fiscal Year 2024
Estimated Operating Fund Revenue Triton College - District No. 504**

	<u>Education Fund</u>	<u>Operations and Maintenance Fund</u>	<u>Total Operating Funds</u>
<u>OPERATING REVENUES BY SOURCE</u>			
Local Government:			
Current Taxes	\$21,881,284	\$6,343,220	\$28,224,504
Back Taxes	(301,399)	(84,477)	(385,876)
Corporate Personal Property Replacement Tax	\$2,500,000	0	\$2,500,000
Chargeback Revenue	0	0	0
TOTAL LOCAL GOVERNMENT	\$24,079,885	\$6,258,743	\$30,338,628
State Government:			
ICCB Base Operating Grant	\$4,446,032	\$1,292,861	\$5,738,893
ICCB Equalization Grant	\$0	\$0	\$0
ICCB Square Footage Grant	\$0	\$0	\$0
ICCB Career & Technical Ed (CTE)	\$614,517	\$0	\$614,517
TOTAL STATE GOVERNMENT	\$5,060,549	\$1,292,861	\$6,353,410
Federal Government:			
Other Federal	\$1,500	\$0	\$1,500
TOTAL FEDERAL GOVERNMENT	\$1,500	\$0	\$1,500
Student Tuition and Fees:			
Tuition	\$23,496,308	\$2,905,414	\$26,401,722
Uncollectable Tuition	(1,217,862)	0	(1,217,862)
Student Fees	\$300,072	\$0	\$300,072
TOTAL TUITION AND FEES	\$22,578,518	\$2,905,414	\$25,483,932
Other Sources:			
Sales and Service Fees	\$53,613	\$0	\$53,613
Facilities Revenue	\$0	\$1,241,853	\$1,241,853
Investment Revenue	\$327,300	\$46,000	\$373,300
Bookstore Commission	\$150,000	\$0	\$150,000
Other Revenue	\$254,250	\$96,950	\$351,200
TOTAL OTHER SOURCES	\$785,163	\$1,384,803	\$2,169,966
TOTAL BUDGETED REVENUE	\$52,505,615	\$11,841,821	\$64,347,436
Transfer From Other Fund	0	\$0	\$0
TOTAL BUDGETED REVENUE	\$52,505,615	\$11,841,821	\$64,347,436

**Summary of Fiscal Year 2024
Operating Fund Budgeted Expenditures**

	<u>Education Fund</u>	<u>Operations and Maintenance Fund</u>	<u>Total Operating Funds</u>	<u>%</u>
<u>BY PROGRAM</u>				
Instruction	\$19,103,006	\$0	\$19,103,006	26%
Academic Support	\$6,037,152	\$0	\$6,037,152	8%
Student Services	\$7,014,492	\$0	\$7,014,492	9%
Public Service/Continuing Education	\$2,089,065	\$0	\$2,089,065	3%
Operation & Maintenance of Plant	\$0	\$13,497,105	\$13,497,105	18%
Institutional Support	\$13,328,596	\$0	\$13,328,596	18%
Scholarships	\$4,750,000	\$0	\$4,750,000	6%
INTERFUND TRANSFERS	<u>\$9,059,187</u>	<u>\$0</u>	<u>\$9,059,187</u>	<u>12%</u>
TOTAL BUDGETED EXPENDITURES	<u><u>\$61,381,498</u></u>	<u><u>\$13,497,105</u></u>	<u><u>\$74,878,603</u></u>	<u><u>100%</u></u>
<u>BY OBJECT</u>				
Salaries	\$34,241,984	\$4,249,223	\$38,491,207	51.4%
Employee Benefits	\$5,991,223	\$669,599	\$6,660,822	8.9%
Contractual Services	\$3,070,965	\$2,226,500	\$5,297,465	7.1%
General Materials & Supplies	\$3,221,746	\$1,587,164	\$4,808,910	6.4%
Travel and Conference/Meeting Expenses	\$593,293	\$5,380	\$598,673	0.8%
Fixed Charges	\$71,911	\$84,500	\$156,411	0.2%
Utilities	\$0	\$2,263,280	\$2,263,280	3.0%
Capital Outlay	\$160,300	\$2,411,459	\$2,571,759	3.4%
Other	\$4,970,889	\$0	\$4,970,889	6.6%
INTERFUND TRANSFERS	<u>\$9,059,187</u>	<u>\$0</u>	<u>\$9,059,187</u>	<u>12.1%</u>
TOTAL BUDGETED EXPENDITURES	<u><u>\$61,381,498</u></u>	<u><u>\$13,497,105</u></u>	<u><u>\$74,878,603</u></u>	<u><u>100%</u></u>

**Fiscal Year 2024
Budgeted Expenditures**

<u>EDUCATION FUND</u>	<u>APPROPRIATIONS</u>	<u>TOTALS</u>
INSTRUCTION		
Salaries	\$16,458,279	
Employee Benefits	\$1,745,398	
Contractual Services	\$112,055	
General Materials & Supplies	\$565,162	
Travel and Conference/Meeting Expenses	\$136,801	
Fixed Charges	\$22,311	
Utilities	\$0	
Capital Outlay	\$48,000	
Other	\$15,000	
	<u> </u>	<u>\$19,103,006</u>
ACADEMIC SUPPORT		
Salaries	\$4,328,503	
Employee Benefits	\$524,190	
Contractual Services	\$415,200	
General Materials & Supplies	\$655,087	
Travel and Conference/Meeting Expenses	\$80,172	
Capital Outlay	\$33,000	
Other Expenditures	\$1,000	
	<u> </u>	<u>\$6,037,152</u>
STUDENT SERVICES		
Salaries	\$5,954,262	
Employee Benefits	\$618,113	
Contractual Services	\$84,997	
General Materials & Supplies	\$221,250	
Travel and Conference/Meeting Expenses	\$77,270	
Fixed Charges	\$16,600	
Capital Outlay	\$0	
Other Expenditures	\$42,000	
	<u> </u>	<u>\$7,014,492</u>
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	\$1,513,112	
Employee Benefits	\$57,379	
Contractual Services	\$461,350	
General Materials & Supplies	\$45,824	
Travel and Conference/Meeting Expenses	\$11,000	
Capital Outlay	\$0	
Other Expenditures	\$400	
	<u> </u>	<u>\$2,089,065</u>
INSTITUTIONAL SUPPORT		
Salaries	\$5,987,828	
Employee Benefits	\$3,046,143	
Contractual Services	\$1,997,363	
General Materials & Supplies	\$1,734,423	
Travel and Conference/Meeting Expenses	\$288,050	
Fixed Charges	\$33,000	
Capital Outlay	\$79,300	
Other	\$162,489	
	<u> </u>	<u>\$13,328,596</u>
SCHOLARSHIPS		
Other Expenditures	\$4,750,000	
	<u> </u>	<u>\$4,750,000</u>
TOTAL		\$52,322,311
INTERFUND TRANSFERS		\$9,059,187
GRAND TOTAL		\$61,381,498

**Fiscal Year 2024
Budgeted Expenditures**

<u>OPERATIONS AND MAINTENANCE FUND</u>	<u>APPROPRIATIONS</u>	<u>TOTALS</u>
INSTRUCTION		
Salaries	\$4,249,223	
Employee Benefits	\$669,599	
Contractual Services	\$2,226,500	
General Materials & Supplies	\$1,587,164	
Travel and Conference/Meeting Expenses	\$5,380	
Fixed Charges	\$84,500	
Utilities	\$2,263,280	
Capital Outlay	\$2,411,459	
Other	\$0	
	<hr/>	<hr/> \$13,497,105
INTERFUND TRANSFER	\$0	<hr/> \$0
GRAND TOTAL		<hr/> \$13,497,105 <hr/>

**Reconciliation of FY 2024
Tentative Operating Budget**

Revenues & Transfer In - Tentative Operating Budget	\$64,347,435
Expenditures & Transfers Out - Tentative Operating Budget	\$74,878,603
Difference between Revenues and Expenditures	(\$10,531,168)

**Comparison of Fiscal Year 2024 and Fiscal Year 2023
Estimated Budgeted Revenues and Transfer In Operating Budget**

	Total Operating Funds FY24	Total Operating Funds FY23	Dollar Difference FY24 to FY23
<u>OPERATING REVENUES BY SOURCE</u>			
Local Government			
Current Taxes	\$ 28,224,504	\$ 27,270,052	\$ 954,452
Back Taxes	\$ (385,876)	\$ (375,684)	\$ (10,192)
Corp. Personal Prop. Tax	\$ 2,500,000	\$ 2,500,000	\$ -
Chargeback Revenue	\$ -	\$ -	\$ -
Total Local Government	\$ 30,338,628	\$ 29,394,368	\$ 944,260
State Government			
ICCB Base Op. Grant	\$ 5,738,893	\$ 5,465,612	\$ 273,281
ICCB Square Footage	\$ -	\$ -	\$ -
ICCB Equalization Grant	\$ -	\$ -	\$ -
ICCB CTE	\$ 614,517	\$ 614,517	\$ -
Total State Government	\$ 6,353,410	\$ 6,080,129	\$ 273,281
Federal Government			
Other Federal	\$ 1,500	\$ 1,500	\$ -
Total Federal Government	\$ 1,500	\$ 1,500	\$ -
Student Tuition and Fees			
Tuition	\$ 26,401,722	\$ 26,194,037	\$ 207,685
Uncollectable Tuition	\$ (1,217,862)	\$ (1,249,534)	\$ 31,672
Fees	\$ 300,072	\$ 302,121	\$ (2,049)
Total Tuition and Fees	\$ 25,483,932	\$ 25,246,624	\$ 237,308
Other Sources			
Sales & Services, Facilities Rental	\$ 1,241,853	\$ 1,908,200	\$ (666,347)
Investment Revenues	\$ 373,300	\$ 148,600	\$ 224,700
Other Revenues	\$ 351,200	\$ 438,250	\$ (87,050)
Bookstore Commission	\$ 150,000	\$ 150,000	\$ -
Food Service Commission	\$ 53,613	\$ 51,800	\$ 1,813
Total Other Sources	\$ 2,169,966	\$ 2,696,850	\$ (526,884)
Total Budgeted Revenues	\$ 64,347,436	\$ 63,419,471	\$ 927,965
Transfer In	\$ -	\$ -	\$ -
Total Budgeted Revenues and Transfer In	\$ 64,347,436	\$ 63,419,471	\$ 927,965

**Fiscal Year 2024 Budgeted Revenues and Expenditures Operations and Maintenance
(Restricted)**

	<u>Revenues</u>	<u>Total</u>
<u>OPERATIONS & MAINTENANCE FUND RESTRICTED</u>		
Local Government		
Current Taxes	\$ 300,000	
Back Taxes	\$ (2,181)	
Bond Proceeds	\$ -	
	<u> </u>	<u>\$ 297,819</u>
State Government:		
State Government Sources	\$ 10,704,817	
	<u> </u>	<u>\$ 10,704,817</u>
Other Sources:		
Investment Revenue	\$ 3,000	
	<u> </u>	<u>\$ 3,000</u>
Interfund Transfer		<u>\$ 5,060,042</u>
GRAND TOTAL O&M Restricted Revenues		<u><u>\$ 16,065,678</u></u>

	<u>Expenditures</u>	<u>Total</u>
<u>OPERATIONS & MAINTENANCE FUND RESTRICTED</u>		
INSTITUTIONAL SUPPORT		
Salaries	\$ -	
Employee Benefits	\$ -	
Contractual Services	\$ 1,586,198	
General Materials & Supplies	\$ -	
Travel and Conference/Meeting Expenses	\$ -	
Fixed Charges	\$ -	
Capital Outlay	\$ 18,571,750	
Other	\$ -	
	<u> </u>	<u>\$ 20,157,948</u>
Interfund Transfer		<u>\$ -</u>
GRAND TOTAL O&M Restricted Expenditures		<u><u>\$ 20,157,948</u></u>

Fiscal Year 2024 Budgeted Revenues and Expenditures Auxiliary Enterprises

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Revenues</u>	<u>Total</u>
Student Auxiliary Fees	\$927,186	
Sales and Service Fees	\$297,370	
Facilities Rental	\$285,876	
Investment Revenue	\$26,500	
Other	\$250	
	<hr/>	<hr/>
Interfund Transfer		\$533,167
		<hr/>
GRAND TOTAL Auxiliary Enterprises Revenues		\$2,070,349
		<hr/> <hr/>

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Expenditures</u>	<u>Total</u>
Salaries	\$2,338,843	
Employee Benefits	\$245,243	
Contractual Services	\$290,300	
General Materials & Supplies	\$403,080	
Travel and Conference/Meeting Expenses	\$249,900	
Fixed Charges	\$3,200	
Capital Outlay	\$45,400	
Other	\$816,010	
	<hr/>	<hr/>
GRAND TOTAL Auxiliary Enterprises Expenditures		\$4,391,976
		<hr/> <hr/>

Fiscal Year 2024 Budgeted Revenues and Expenditures Bond and Interest Fund

	<u>Revenues</u>	<u>Total</u>
<u>BOND AND INTEREST FUND</u>		
Investment Revenue	<u>\$0</u>	<u>\$0</u>
Interfund Transfer		<u>\$3,465,978</u>
GRAND TOTAL Bond and Interest Revenues		<u><u>\$3,465,978</u></u>

	<u>Expenditures</u>	<u>Total</u>
<u>BOND AND INTEREST FUND</u>		
Debt Principal Retirement	\$442,656	
Interest (on Bonds)	\$3,023,323	
Contractual Services	<u>\$0</u>	<u>\$3,465,979</u>
GRAND TOTAL Bond and Interest Expenditures		<u><u>\$3,465,979</u></u>

Fiscal Year 2024
Budgeted Revenues Restricted Purposes Fund

	<u>Revenues</u>	<u>Total</u>
<u>RESTRICTED PURPOSES FUND</u>		
Local Government:		
Local Government Source	\$7,100.00	\$7,100.00
State Government:		
ICCB Program Improvement Grants	\$0	
ICCB Student Success Grants	\$0	
ICCB Adult Education	\$1,057,157	
Illinois MAP Award	\$1,500,000	
Illinois Veterans Grants	\$570,000	
Other Illinois Governmental Sources	<u>\$1,672,056</u>	<u>\$4,799,213</u>
Federal Government:		
Department of Education	16,676,985	
DOE Adult Ed. Pass Through	742,496	
Other Revenue	<u>1,160,063</u>	<u>18,579,544</u>
Other Sources:		
Student Tuition and Fees	\$1,205,500	
Investment Revenue	\$34,500	
Nongovernmental Gifts, Scholarships, Grants	\$1,990,014	
Other Revenue	<u>\$35,625</u>	<u>3,265,639</u>
Interfund Transfer		<u>-</u>
GRAND TOTAL Restricted Purposes Fund		<u><u>\$26,651,496</u></u>

Fiscal Year 2024
Budgeted Revenues and Expenditures Auxiliary Enterprises

<u>RESTRICTED PURPOSES FUND</u>	<u>APPROPRIATIONS</u>	<u>TOTALS</u>
INSTRUCTION		
Salaries	1,702,244	
Employee Benefits	88,698	
Contractual Services	1,167,435	
General Materials & Supplies	833,050	
Travel and Conference/Meeting Expenses	36,445	
Fixed Charges	0	
Capital Outlay	0	
Utilities	148,971	
Other	1,054,815	<u>5,031,657</u>
ACADEMIC SUPPORT		
Salaries	435,599	
Employee Benefits	54,612	
Contractual Services	190,561	
General Materials & Supplies	56,908	
Travel and Conference/Meeting Expenses	25,230	
Fixed Charges & Capital	13,900	
Other	271,892	<u>1,048,701</u>
STUDENT SERVICES		
Salaries	1,207,656	
Employee Benefits	108,986	
Contractual Services	324,510	
General Materials & Supplies	251,427	
Capital Outlay & Other	609,590	
Travel and Conference/Meeting Expenses	144,234	<u>2,646,403</u>
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	101,965	
Employee Benefits	0	
Contractual Services	700	
General Materials & Supplies	7,405	
Travel and Conference/Meeting Expenses	45,583	
Capital Outlay & Fixed	2,474	
Other	0	<u>158,127</u>
INSTITUTIONAL SUPPORT		
Salaries	0	
Benefits	0	
Contractual Services	17,690	
General Materials & Supplies	1,300	
Travel and Conference/Meeting Expenses	0	
Other	510	<u>19,500</u>
SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
Other	17,747,107	<u>17,747,107</u>
AUXILIARY SERVICES		
Salaries	0	<u>0</u>
GRAND TOTAL Restricted Purposes Expenditures		<u><u>\$26,651,495</u></u>

**Fiscal Year 2024 Budgeted Revenues and Expenditures Audit Fund and Liability,
Protection, and Settlement Fund**

<u>AUDIT FUND</u>	<u>Revenues</u>	<u>Total</u>
Local Government		
Current Taxes	\$ 147,843	
Back Taxes	(1,940)	<u>145,903</u>
Other Sources:		
Investment Revenue	\$ 1,500	<u>1,500</u>
GRAND TOTAL Audit Revenues		<u><u>\$147,403</u></u>

<u>AUDIT FUND</u>	<u>Expenditures</u>	<u>Total</u>
INSTITUTIONAL SUPPORT		
Audit Services	\$ 147,403	<u>147,403</u>
GRAND TOTAL Audit Expenditures		<u><u>\$147,403</u></u>

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Revenues</u>	<u>Total</u>
Local Government		
Current Taxes	\$ 3,774,911	
Back Taxes	(52,038)	<u>3,722,873</u>
Other Sources:		
Investment Revenue	\$ 1,500	<u>1,500</u>
INTERFUND TRANSFER		<u>0</u>
GRAND TOTAL Liability, Protection, and Settlement Revenues		<u><u>\$3,724,373</u></u>

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Expenditures</u>	<u>Total</u>
INSTITUTIONAL SUPPORT		
Salaries	\$ -	
Employee Benefits	\$ 991,206	
Fixed Charges	\$ 632,071	
Contractual Services	\$ 2,428,688	<u>4,051,965</u>
GRAND TOTAL Liability, Protection, and Settlement Expenditures		<u><u>\$4,051,965</u></u>

Institutional Summary

Operating Budget

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$5,064,770	\$4,818,533	\$246,237	5%
510100010	Admin Staff/Departmental Chairs	\$213,572	\$213,124	\$448	0%
510200005	Professional/Technical (Full-time)	\$3,271,112	\$2,561,198	\$709,914	28%
510200010	Professional/Technical (Part-Time)	\$1,182,212	\$1,279,446	(\$97,234)	(8)%
510300005	Faculty Contracts (Full-Time)	\$7,784,406	\$7,548,647	\$235,759	3%
510300010	Part-Time Contracts	\$5,807,428	\$6,295,533	(\$488,105)	(8)%
510300020	Summer Contracts (Full-Time)	\$701,219	\$738,534	(\$37,315)	(5)%
510300025	Faculty Overload (Full-Time)	\$1,223,460	\$1,273,638	(\$50,178)	(4)%
510300030	Extra Duty / Non Chair (Full-Time)	\$73,786	\$77,116	(\$3,330)	(4)%
510300210	Part-Time Stipend or Extra Duty	\$88,000	\$88,000	\$0	0%
510400005	Supervisory Staff (Full-Time)	\$2,355,000	\$2,064,976	\$290,024	14%
510400010	Supervisory Staff (Part-Time)	\$312,980	\$304,820	\$8,160	3%
510500005	Academic Support Staff (Full-Time)	\$960,443	\$967,769	(\$7,326)	(1)%
510500010	Academic Support (Part-Time)	\$122,000	\$44,660	\$77,340	173%
510600005	Clerical (Full-Time)	\$5,039,439	\$4,569,721	\$469,718	10%
510600010	Clerical (Part-Time)	\$2,219,436	\$2,151,845	\$67,591	3%
510600015	Clerical (Overtime)	\$37,349	\$30,654	\$6,695	22%
510700005	Custodial/Engineers/Police (Full-Time)	\$2,765,800	\$2,434,818	\$330,982	14%
510700010	Custodial/Engineers/Police (Part-Time)	\$620,466	\$478,760	\$141,706	30%
510700015	Custodial/Engineers/Police (Full-Time)	\$132,829	\$132,829	\$0	0%
510800005	Students (Work Study)	\$115,500	\$115,500	\$0	0%
510900010	Salary Lapse	(\$1,650,000)	(\$1,650,000)	\$0	0%
510900011	Salary Reserve Part Time	\$50,000	\$50,000	\$0	0%
Total Salaries		\$38,491,207	\$36,590,121	\$1,901,086	5%
520100105	Medical / Dental Group Life	\$4,468,865	\$3,943,483	\$525,382	13%
520100405	Group Life	\$184,797	\$208,671	(\$23,874)	(11)%
520500005	Medicare	\$62,188	\$0	\$62,188	0%
520600005	FICA / Social Security	\$43,049	\$43,049	\$0	0%
520700005	Staff / Family Tuition Wavers	\$400,000	\$425,000	(\$25,000)	(6)%
520900000	Other Employee Benefits	\$461,123	\$361,135	\$99,988	28%
520900010	Flexible Spending Account	\$7,000	\$7,000	\$0	0%
520900015	Adjunct Faculty Wellness	\$100,000	\$100,000	\$0	0%
520900020	Early Retirement / Pension Contributions	\$400,000	\$454,158	(\$54,158)	(12)%
520900025	SURS Grants Contribution	\$90,000	\$90,000	\$0	0%
520900030	Retiree Health Insurance Contributions	\$95,000	\$105,000	(\$10,000)	(10)%
520900035	Medical Exam Fees	\$8,000	\$5,000	\$3,000	60%
520900040	Adjunct Faculty Bonus	\$325,000	\$375,000	(\$50,000)	(13)%
520900045	FT Faculty Graduation and Workshops	\$15,000	\$15,000	\$0	0%
520900046	Mid-Manager - PDU's	\$800	\$800	\$0	0%
Total Benefits		\$6,660,822	\$6,133,296	\$527,526	9%
530200010	Consultants	\$36,000	\$36,000	\$0	0%
530300010	Architectural Services	\$140,000	\$140,000	\$0	0%
530400010	Maintenance Services - Non Computer	\$2,104,370	\$1,978,155	\$126,215	6%
530400020	Maintenance Services - Computer	\$26,500	\$12,591	\$13,909	110%
530400030	Maintenance Services - Software Support	\$687,250	\$411,950	\$275,300	67%
530500005	Legal Services	\$280,000	\$280,000	\$0	0%
530800005	Instructional Services Contracts	\$378,250	\$360,532	\$17,718	5%
530900010	Other Contractual - Services	\$1,645,095	\$1,791,508	(\$146,413)	(8)%
Total Contractual Services		\$5,297,465	\$5,010,736	\$286,729	6%

540100110	Supplies - Office	\$118,291	\$118,198	(\$2,907)	(2)%
540100210	Instructional Supplies	\$510,643	\$472,946	\$37,697	8%
540100505	Vehicle	\$80,000	\$80,000	\$0	0%
540200005	Printing	\$322,150	\$319,900	\$2,250	1%
540200010	Copier	\$146,984	\$154,884	(\$7,900)	(5)%
540400005	Computer Software Upgrade	\$83,550	\$88,500	(\$4,950)	(6)%
540400010	Postage	\$190,000	\$190,000	\$0	0%
540400015	Repair Materials and Supplies	\$1,182,500	\$1,158,500	\$24,000	2%
540500005	Books and Bindings	\$89,250	\$89,250	\$0	0%
540600005	Publications and Dues	\$261,153	\$231,593	\$29,560	13%
540600010	Publications and Dues (Prof. Development)	\$300	\$24,800	(\$24,500)	(99)%
540700005	Advertising	\$704,500	\$704,500	\$0	0%
540800005	Groceries	\$10,000	\$10,000	\$0	0%
540900085	Finance - Resale	\$600	\$600	\$0	0%
540900505	Other Materials and Supplies	\$495,115	\$488,970	\$6,145	1%
540900510	Laundry	\$9,380	\$9,180	\$200	2%
540901005	Equipment - Non Capitalized	\$607,494	\$566,494	\$41,000	7%
Total General Meeting and Supplies		\$4,808,910	\$4,708,315	\$100,595	2%
550100005	Meeting Expense	\$259,637	\$241,737	\$17,900	7%
550100006	Events	\$35,000	\$35,000	\$0	0%
550100010	Meeting - Prof. Development	\$2,500	\$23,950	(\$21,450)	(90)%
550100020	Meeting - Recognition	\$800	\$500	\$300	60%
550200005	Travel - In State	\$63,935	\$62,560	\$1,375	2%
550200010	Travel - In State - Prof. Development	\$119,501	\$49,700	\$69,801	140%
550200015	Clinical Mileage	\$6,100	\$5,090	\$1,010	20%
550300005	Travel - Out of State	\$94,700	\$85,000	\$9,700	11%
550300010	Travel - Out of State - Prof. Development	\$0	\$27,850	(\$27,850)	(100)%
550400005	Recruitment	\$16,000	\$16,000	\$0	0%
550900005	Volunteer Travel and Mileage	\$500	\$1,500	(\$1,000)	(67)%
Total Travel and Conference Meetings		\$598,673	\$548,887	\$49,786	9%
560100005	Rental Facilities	\$1,000	\$1,000	\$0	0%
560200005	Rental Equipment	\$50,000	\$40,000	\$10,000	25%
560600005	Installment Payment Lease Payment	\$33,000	\$32,500	\$500	2%
560600010	Leased Software	\$72,411	\$62,762	\$9,649	15%
Total Fixed Charges		\$156,411	\$136,262	\$20,149	15%
570100000	Gas	\$550,000	\$550,000	\$0	0%
570300000	Electricity	\$1,103,280	\$1,103,280	\$0	0%
570400000	Water and Sewage	\$210,000	\$140,000	\$70,000	50%
570500000	Telephone	\$350,000	\$350,000	\$0	0%
570700000	Refuse Disposal	\$50,000	\$50,000	\$0	0%
Total Utilities		\$2,263,280	\$2,193,280	\$70,000	3%
580400005	Building Remodeling	\$2,284,459	\$1,800,000	\$484,459	27%
580500005	Equipment Office	\$21,800	\$15,300	\$6,500	42%
580500010	Equipment Computer	\$35,000	\$171,000	(\$136,000)	(80)%
580600005	Equipment Instructional	\$73,500	\$76,500	(\$3,000)	(4)%
580700005	Equipment Service	\$127,000	\$40,000	\$87,000	217%
Total Capital Outlay		\$2,541,759	\$2,102,800	\$438,959	21%
590200000	Student Grants and Scholarships	\$4,750,000	\$4,457,452	\$292,548	7%
590900000	Other Expenditures	\$135,440	\$111,940	\$23,500	21%
590900007	Tuition Refund	\$400	\$400	\$0	0%

590900035	General Student Programming	\$2,000	\$2,000	\$0	0%
590900040	Faculty Professional Development	\$53,049	\$53,048	\$1	0%
590900089	Grant Manager Discretionary	\$30,000	\$14,521	15,478.73	107%
Total Other Expenditures		\$4,970,889	\$4,639,361	\$331,528	7%
710100000	Transfer To Other Funds	\$9,059,187	\$7,280,628	\$1,778,559	24%
Total Transfer to Other Funds		\$9,059,187	\$7,280,628	\$1,778,559	24%
Grand Total Operating Budget		74,848,603	69,343,686	5,504,917	8%

VP of Academic Affairs

Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$1,735,592	\$1,465,149	\$270,443	18%
510100010	Admin Staff/Departmental Chairs	\$210,028	\$209,354	\$674	0%
510200005	Professional/Technical (Full-time)	\$260,873	\$251,408	\$9,465	4%
510200010	Professional/Technical (Part-Time)	\$150,096	\$124,777	\$25,319	20%
510300005	Faculty Contracts (Full-Time)	\$7,784,406	\$7,548,647	\$235,759	3%
510300010	Part-Time Contracts	\$5,807,428	\$6,295,533	(\$488,105)	(8)%
510300020	Summer Contracts (Full-Time)	\$701,219	\$738,534	(\$37,315)	(5)%
510300025	Faculty Overload (Full-Time)	\$1,223,460	\$1,273,638	(\$50,178)	(4)%
510300030	Extra Duty / Non Chair (Full-Time)	\$62,318	\$64,916	(\$2,598)	(4)%
510300210	Part-Time Stipend or Extra Duty	\$88,000	\$88,000	\$0	0%
510400005	Supervisory Staff (Full-Time)	\$604,121	\$472,090	\$132,031	28%
510600005	Clerical (Full-Time)	\$1,135,842	\$999,772	\$136,070	14%
510600010	Clerical (Part-Time)	\$727,324	\$720,149	\$7,175	1%
Total Salaries		\$20,490,707	\$20,251,967	\$238,740	1%
520100105	Medical / Dental Group Life	\$2,001,819	\$1,785,746	\$216,073	12%
520100405	Group Life	\$30,280	\$30,280	\$0	0%
520500005	Medicare	\$44,167	\$0	\$44,167	0%
520600005	FICA / Social Security	\$3,016	\$3,016	\$0	0%
520900000	Other Employee Benefits	\$44,225	\$44,237	(\$12)	(0)%
Total Benefits		\$2,123,507	\$1,863,279	\$260,228	14%
530400010	Maintenance Services - Non Computer	\$94,820	\$88,605	\$6,215	7%
530400020	Maintenance Services - Computer	\$1,000	\$2,091	(\$1,091)	(52)%
530400030	Maintenance Services - Software Support	\$150	\$150	\$0	0%
530800005	Instructional Services Contracts	\$378,250	\$360,532	\$17,718	5%
530900010	Other Contractual - Services	\$353,485	\$357,568	(\$4,083)	(1)%
Total Contractual Services		\$827,705	\$808,946	\$18,759	2%
540100110	Supplies - Office	\$24,899	\$25,856	(\$957)	(4)%
540100210	Instructional Supplies	\$392,477	\$353,980	\$38,497	11%
540200005	Printing	\$14,200	\$14,250	(\$50)	(0)%
540200010	Copier	\$38,645	\$45,595	(\$6,950)	(15)%
540400005	Computer Software Upgrade	\$33,450	\$34,000	(\$550)	(2)%
540500005	Books and Bindings	\$850	\$850	\$0	0%
540600005	Publications and Dues	\$65,870	\$50,335	\$15,535	31%
540600010	Publications and Dues (Prof. Development)	\$300	\$23,300	(\$23,000)	(99)%
540700005	Advertising	\$3,000	\$3,000	\$0	0%
540900505	Other Materials and Supplies	\$99,645	\$95,500	\$4,145	4%
540900510	Laundry	\$9,380	\$9,180	\$200	2%
540901005	Equipment - Non Capitalized	\$10,500	\$9,500	\$1,000	11%
Total General Meeting and Supplies		\$693,216	\$665,346	\$27,870	4%
550100005	Meeting Expense	\$52,270	\$50,870	\$1,400	3%
550100010	Meeting - Prof. Development	\$0	\$19,950	(\$19,950)	(100)%
550100020	Meeting - Recognition	\$800	\$500	\$300	60%
550200005	Travel - In State	\$28,685	\$29,510	(\$825)	(3)%
550200010	Travel - In State - Prof. Development	\$110,501	\$46,200	\$64,301	139%
550200015	Clinical Mileage	\$6,100	\$5,090	\$1,010	20%
550300005	Travel - Out of State	\$38,000	\$27,000	\$11,000	41%

550300010	Travel - Out of State - Prof. Development	\$0	\$26,850	(\$26,850)	(100)%
550900005	Volunteer Travel and Mileage	\$500	\$1,500	(\$1,000)	(67)%
Total Travel and Conference Meetings		\$236,856	\$207,470	\$29,386	14%
560100005	Rental Facilities	\$1,000	\$1,000	\$0	0%
560600010	Leased Software	\$37,911	\$28,262	\$9,649	34%
Total Fixed Charges		\$38,911	\$29,262	\$9,649	33%
580500005	Equipment Office	\$6,500	\$0	\$6,500	0%
580600005	Equipment Instructional	\$73,500	\$76,500	(\$3,000)	(4)%
Total Capital Outlay		\$80,000	\$76,500	\$3,500	5%
590900000	Other Expenditures	\$62,000	\$59,000	\$3,000	5%
590900007	Tuition Refund	\$400	\$400	\$0	0%
590900040	Faculty Professional Development	\$50,466	\$50,466	\$0	0%
Total Other Expenditures		\$112,866	\$109,866	\$3,000	3%
Grand Total Operating Budget		24,603,768	24,012,636	591,132	2%

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ACADEMIC AFFAIRS

VICE PRESIDENT OF ACADEMIC AFFAIRS

Major Goals 2023-2024

- Strengthen the online course offerings at the college through course conversion to Ultra and the development of hybrid and updated co-owned courses.
- Support the development of new degree and certificate programs.
- Support the efforts of Strategic Plan Goal I.

VP of Academic Affairs

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$438,976	\$305,798	\$133,178	44%
510200005	Professional/Technical (Full-time)	\$67,850	\$0	\$67,850	0%
510200010	Professional/Technical (Part-Time)	\$47,516	\$19,656	\$27,860	142%
510300030	Extra Duty / Non Chair (Full-Time)	\$0	\$4,600	(\$4,600)	(100)%
510300210	Part-Time Stipend or Extra Duty	\$88,000	\$88,000	\$0	0%
510400005	Supervisory Staff (Full-Time)	\$119,623	\$106,805	\$12,818	12%
510600005	Clerical (Full-Time)	\$153,080	\$145,846	\$7,234	5%
Total Salaries		\$915,045	\$670,705	\$244,340	36%
520100105	Medical / Dental Group Life	\$66,199	\$49,473	\$16,726	34%
520100405	Group Life	\$1,102	\$1,102	\$0	0%
520900000	Other Employee Benefits	\$1,371	\$1,371	\$0	0%
Total Benefits		\$68,672	\$51,946	\$16,726	32%
530900010	Other Contractual - Services	\$119,000	\$119,000	\$0	0%
Total Contractual Services		\$119,000	\$119,000	\$0	0%
540100110	Supplies - Office	\$2,050	\$2,100	(\$50)	(2)%
540100210	Instructional Supplies	\$1,500	\$1,500	\$0	0%
540200005	Printing	\$5,650	\$5,500	\$150	3%
540200010	Copier	\$900	\$500	\$400	80%
540600005	Publications and Dues	\$9,000	\$8,120	\$880	11%
540900505	Other Materials and Supplies	\$8,550	\$7,750	\$800	10%
540901005	Equipment - Non Capitalized	\$3,000	\$3,000	\$0	0%
Total General Meeting and Supplies		\$30,650	\$28,470	\$2,180	8%
550100005	Meeting Expense	\$19,200	\$23,250	(\$4,050)	(17)%
550200005	Travel - In State	\$13,785	\$17,510	(\$3,725)	(21)%
550300005	Travel - Out of State	\$26,500	\$14,000	\$12,500	89%
Total Travel and Conference Meetings		\$59,485	\$54,760	\$4,725	9%
590900000	Other Expenditures	\$47,000	\$47,000	\$0	0%
590900040	Faculty Professional Development	\$50,466	\$50,466	\$0	0%
Total Other Expenditures		\$97,466	\$97,466	\$0	0%
Grand Total Operating Budget		1,290,318	1,022,347	267,971	26%

Public Budget Report FY 2024

Vice President of Academic Affairs

		Budget 2024	Budget 2023	\$ Change	% Change
Assessment [30200542]					
510300210	Assessment - PartTime Stipend or Extra Duty	\$88,000	\$88,000	\$0	0%
550100005	Assessment - Meeting Expense	\$1,500	\$1,500	\$0	0%
550200005	Assessment - Travel - In State	\$5,000	\$5,000	\$0	0%
550300005	Assessment - Travel - Out Of State	\$5,000	\$5,000	\$0	0%
590900000	Assessment - Other Expenditures	\$32,000	\$32,000	\$0	0%
590900040	Assessment - Faculty Prof Development	\$10,000	\$10,000	\$0	0%
Department Total		\$141,500	\$141,500	\$0	
Center for Teaching Excellence [80900510]					
510100005	Center For Teaching Ex - Administrative - Full Time	\$115,976	\$110,982	\$4,994	4%
510200010	Center For Teaching Ex - Professional/Tech - Part-Time	\$27,860	\$0	\$27,860	0%
510300030	Center For Teaching Ex - FT Extra Duty Non-Chair/Coor	\$0	\$4,600	(\$4,600)	(100)%
510400005	Center For Teaching Ex - Supervisory Staff - Full-Time	\$50,043	\$47,980	\$2,063	4%
510600005	Center For Teaching Ex - Clerical - Full-Time	\$36,633	\$36,633	\$0	0%
520100105	Center For Teaching Ex - Medical / Dental	\$3,100	\$3,100	\$0	0%
520100405	Center For Teaching Ex - Group Life	\$231	\$231	\$0	0%
530900010	Center For Teaching Ex - Other Contractual Services	\$20,000	\$20,000	\$0	0%
540100110	Center For Teaching Ex - Office Supplies	\$200	\$200	\$0	0%
540100210	Center For Teaching Ex - Instructional Supplies	\$1,500	\$1,500	\$0	0%
540200005	Center For Teaching Ex - Printing	\$50	\$50	\$0	0%
540200010	Center For Teaching Ex - Copier Charge	\$50	\$50	\$0	0%
540600005	Center For Teaching Ex - Publication & Dues	\$1,000	\$1,000	\$0	0%
550100005	Center For Teaching Ex - Meeting Expense	\$5,000	\$11,000	(\$6,000)	(55)%
550200005	Center For Teaching Ex - Travel - In State	\$1,000	\$7,000	(\$6,000)	(86)%
550300005	Center For Teaching Ex - Travel - Out Of State	\$15,000	\$3,000	\$12,000	400%
Department Total		\$277,643	\$247,326	\$30,317	
Curriculum [20800510]					
510200005	Curriculum - Professional/Tech - Full-Time	\$67,850	\$0	\$67,850	0%
510200010	Curriculum - Professional/Tech - Part-Time	\$19,656	\$19,656	\$0	0%
510600005	Curriculum - Clerical - Full-Time	\$72,171	\$68,571	\$3,600	5%
520100105	Curriculum - Medical / Dental	\$24,269	\$17,543	\$6,726	38%
520100405	Curriculum - Group Life	\$252	\$252	\$0	0%
520900000	Curriculum - Other Employee Benefits	\$302	\$302	\$0	0%
530900010	Curriculum - Other Contractual Services	\$500	\$500	\$0	0%
540100110	Curriculum - Office Supplies	\$150	\$200	(\$50)	(25)%
540200005	Curriculum - Printing	\$100	\$200	(\$100)	(50)%
540200010	Curriculum - Copier Charge	\$100	\$100	\$0	0%
540900505	Curriculum - Other Materials & Supplies	\$50	\$50	\$0	0%
550100005	Curriculum - Meeting Expense	\$200	\$200	\$0	0%
550200005	Curriculum - Travel - In State	\$285	\$385	(\$100)	(26)%

		Department Total	\$185,885	\$107,959	\$77,926	
Early College [30200541]						
510100005	Early College - Administrative - Full Time	\$118,000	\$0	\$118,000		0%
510400005	Early College - Supervisory Staff - Full-Time	\$69,580	\$58,825	\$10,755		18%
520100105	Early College - Medical / Dental	\$11,000	\$1,000	\$10,000		1,000%
540100110	Early College - Office Supplies	\$1,000	\$1,000	\$0		0%
540200005	Early College - Printing	\$2,500	\$2,250	\$250		11%
540200010	Early College - Copier Charge	\$600	\$200	\$400		200%
540600005	Early College - Publication & Dues	\$1,500	\$620	\$880		142%
540900505	Early College - Other Materials & Supplies	\$1,000	\$200	\$800		400%
550100005	Early College - Meeting Expense	\$2,500	\$550	\$1,950		355%
550200005	Early College - Travel - In State	\$2,500	\$125	\$2,375		1,900%
550300005	Early College - Travel - Out Of State	\$500	\$0	\$500		0%
Department Total		\$210,680	\$64,770	\$145,910		

VP for Academic Affairs [80100560]						
510100005	VP Academic Affairs - Administrative - Full Time	\$205,000	\$194,816	\$10,184		5%
510600005	VP Academic Affairs - Clerical - Full-Time	\$44,276	\$40,642	\$3,634		9%
520100105	VP Academic Affairs - Medical / Dental	\$27,830	\$27,830	\$0		0%
520100405	VP Academic Affairs - Group Life	\$619	\$619	\$0		0%
520900000	VP Academic Affairs - Other Employee Benefits	\$1,069	\$1,069	\$0		0%
530900010	VP Academic Affairs - Other Contractual Services	\$98,500	\$98,500	\$0		0%
540100110	VP Academic Affairs - Office Supplies	\$700	\$700	\$0		0%
540200005	VP Academic Affairs - Printing	\$3,000	\$3,000	\$0		0%
540200010	VP Academic Affairs - Copier Charge	\$150	\$150	\$0		0%
540600005	VP Academic Affairs - Publication & Dues	\$6,500	\$6,500	\$0		0%
540900505	VP Academic Affairs - Other Materials & Supplies	\$7,500	\$7,500	\$0		0%
540901005	VP Academic Affairs - Computer Equipment <5K	\$3,000	\$3,000	\$0		0%
550100005	VP Academic Affairs - Meeting Expense	\$10,000	\$10,000	\$0		0%
550200005	VP Academic Affairs - Travel - In State	\$5,000	\$5,000	\$0		0%
550300005	VP Academic Affairs - Travel - Out Of State	\$6,000	\$6,000	\$0		0%
590900000	VP Academic Affairs - Other Expenditures	\$15,000	\$15,000	\$0		0%
590900040	VP Academic Affairs - Faculty Prof Development	\$40,466	\$40,466	\$0		0%
Department Total		\$474,610	\$460,792	\$13,818		

Grand Total \$1,290,318

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ACADEMIC AFFAIRS

ASSOCIATE VICE PRESIDENT OF ACADEMIC INNOVATIONS AND WORKFORCE
EDUCATION

Major Goals 2023-2024

- Work with high schools and employers per Strategic Plan Goal #3 on the development of student pipelines through collaboration on Program of Study, Perkins, Dual Credit, and Career Services activities. Two new team-based challenges, two new dual credit programs, one Program of Study with secondary-Postsecondary Perkins plan alignment.
- Develop co-curricular support for Guided Pathways that integrates essential employability skills and career skills aligned with curriculum maps. Co-curricular Career Services support maps for ten departments.
- Increase integration of employers with students, staff, and faculty, and improve outcomes tracking. 50% increase in job fairs; 50% increase in internships/job shadowing, company tours and hosted events, development of student internship and placement system (both using and not using CS services).

AVP of Academic Inovation and Workforce Education

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$170,112	\$162,787	\$7,325	4%
510200005	Professional/Technical (Full-time)	\$47,894	\$128,350	(\$80,456)	(63)%
510200010	Professional/Technical (Part-Time)	\$25,340	\$24,220	\$1,120	5%
510300030	Extra Duty / Non Chair (Full-Time)	\$2,000	\$2,000	\$0	0%
510400005	Supervisory Staff (Full-Time)	\$73,010	\$0	\$73,010	0%
510600005	Clerical (Full-Time)	\$49,763	\$45,462	\$4,301	9%
Total Salaries		\$368,119	\$362,819	\$5,300	1%
520100105	Medical / Dental Group Life	\$46,713	\$46,713	\$0	0%
Total Benefits		\$46,713	\$46,713	\$0	0%
530800005	Instructional Services Contracts	\$30,000	\$30,000	\$0	0%
530900010	Other Contractual - Services	\$76,000	\$70,000	\$6,000	9%
Total Contractual Services		\$106,000	\$100,000	\$6,000	6%
540100110	Supplies - Office	\$3,700	\$4,100	(\$400)	(10)%
540200005	Printing	\$200	\$400	(\$200)	(50)%
540200010	Copier	\$2,650	\$2,450	\$200	8%
540400005	Computer Software Upgrade	\$200	\$500	(\$300)	(60)%
540600005	Publications and Dues	\$11,580	\$1,780	\$9,800	551%
540900505	Other Materials and Supplies	\$500	\$500	\$0	0%
540900510	Laundry	\$2,500	\$2,500	\$0	0%
Total General Meeting and Supplies		\$21,330	\$12,230	\$9,100	74%
550100005	Meeting Expense	\$5,070	\$5,070	\$0	0%
550200005	Travel - In State	\$2,000	\$2,000	\$0	0%
550300005	Travel - Out of State	\$1,500	\$1,500	\$0	0%
Total Travel and Conference Meetings		\$8,570	\$8,570	\$0	0%
560600010	Leased Software	\$16,600	\$5,600	\$11,000	196%
Total Fixed Charges		\$16,600	\$5,600	\$11,000	196%
580600005	Equipment Instructional	\$50,000	\$50,000	\$0	0%
Total Capital Outlay		\$50,000	\$50,000	\$0	0%
Grand Total Operating Budget		617,332	585,932	31,400	5%

Public Budget Report FY 2024

AVP of Academic Innovations and Workforce Education

		Budget 2024	Budget 2023	\$ Change	% Change
AVP of Academic Innovations and Workforce Education [80100515]					
510100005	AVP Academic Innovations - Administrative - Full Time	\$170,112	\$162,787	\$7,325	4%
520100105	AVP Academic Innovations - Medical / Dental	\$23,922	\$23,922	\$0	0%
530800005	AVP Academic Innovations - Instructional Service Contract	\$30,000	\$30,000	\$0	0%
530900010	AVP Academic Innovations - Other Contractual Services	\$70,000	\$70,000	\$0	0%
540100110	AVP Academic Innovations - Office Supplies	\$400	\$600	(\$200)	(33)%
540200005	AVP Academic Innovations - Printing	\$200	\$400	(\$200)	(50)%
540200010	AVP Academic Innovations - Copier Charge	\$400	\$200	\$200	100%
540400005	AVP Academic Innovations - Computer Software	\$200	\$500	(\$300)	(60)%
540600005	AVP Academic Innovations - Publication & Dues	\$10,000	\$0	\$10,000	0%
540900505	AVP Academic Innovations - Other Materials & Supplies	\$500	\$500	\$0	0%
550100005	AVP Academic Innovations - Meeting Expense	\$1,500	\$1,500	\$0	0%
550200005	AVP Academic Innovations - Travel - In State	\$1,200	\$1,200	\$0	0%
550300005	AVP Academic Innovations - Travel - Out Of State	\$1,500	\$1,500	\$0	0%
580600005	AVP Academic Innovations - Equipment - Instructional >5K	\$50,000	\$50,000	\$0	0%
Department Total		\$359,934	\$343,109	\$16,825	

Career Services
[30200510]

510200005	Career Services - Professional/Tech - Full-Time	\$47,894	\$128,350	(\$80,456)	(63)%
510200010	Career Services - Professional/Tech - Part-Time	\$25,340	\$24,220	\$1,120	5%
510400005	Career Services - Supervisory Staff - Full-Time	\$73,010	\$0	\$73,010	0%
510600005	Career Services - Clerical - Full-Time	\$49,763	\$45,462	\$4,301	9%
520100105	Career Services - Medical / Dental	\$22,791	\$22,791	\$0	0%
530900010	Career Services - Other Contractual Services	\$6,000	\$0	\$6,000	0%
540100110	Career Services - Office Supplies	\$3,000	\$3,000	\$0	0%
540200010	Career Services - Copier Charge	\$2,250	\$2,250	\$0	0%
540600005	Career Services - Publication & Dues	\$1,080	\$1,080	\$0	0%
540900510	Career Services - Laundry	\$2,500	\$2,500	\$0	0%
550100005	Career Services - Meeting Expense	\$2,070	\$2,070	\$0	0%
550200005	Career Services - Travel - In State	\$500	\$500	\$0	0%
560600010	Career Services - Leased Software	\$16,600	\$5,600	\$11,000	196%
Department Total		\$252,798	\$237,823	\$14,975	

Cooperative Education
[10900505]

510300030	Cooperative Education - FT Extra Duty Non-Chair/Coor	\$2,000	\$2,000	\$0	0%
540100110	Cooperative Education - Office Supplies	\$300	\$500	(\$200)	(40)%
540600005	Cooperative Education - Publication & Dues	\$500	\$700	(\$200)	(29)%
550100005	Cooperative Education - Meeting Expense	\$1,500	\$1,500	\$0	0%
550200005	Cooperative Education - Travel - In State	\$300	\$300	\$0	0%
Department Total		\$4,600	\$5,000	(\$400)	

Grand Total \$617,332

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ACADEMIC AFFAIRS

DEAN, HEALTH CAREERS

Major Goals 2023-2024

- Foster and support new FT health career faculty.
- Develop and support new health career programs.
- Continue to analyze the data to better develop plans of support in retention and success.

Dean of Health Careers Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$238,890	\$180,958	\$57,932	32%
510100010	Admin Staff/Departmental Chairs	\$42,269	\$44,967	(\$2,698)	(6)%
510200010	Professional/Technical (Part-Time)	\$31,255	\$33,250	(\$1,995)	(6)%
510300005	Faculty Contracts (Full-Time)	\$1,031,362	\$1,126,553	(\$95,191)	(8)%
510300010	Part-Time Contracts	\$691,137	\$704,832	(\$13,695)	(2)%
510300020	Summer Contracts (Full-Time)	\$123,709	\$129,477	(\$5,768)	(4)%
510300025	Faculty Overload (Full-Time)	\$247,775	\$258,016	(\$10,241)	(4)%
510300030	Extra Duty / Non Chair (Full-Time)	\$3,000	\$0	\$3,000	0%
510400005	Supervisory Staff (Full-Time)	\$109,753	\$106,047	\$3,706	3%
510600005	Clerical (Full-Time)	\$134,648	\$134,605	\$43	0%
510600010	Clerical (Part-Time)	\$44,160	\$42,240	\$1,920	5%
Total Salaries		\$2,697,958	\$2,760,945	(\$62,987)	(2)%
520100105	Medical / Dental Group Life	\$276,129	\$268,337	\$7,792	3%
520100405	Group Life	\$5,180	\$5,180	\$0	0%
520500005	Medicare	\$1,000	\$0	\$1,000	0%
520900000	Other Employee Benefits	\$7,836	\$7,836	\$0	0%
Total Benefits		\$290,145	\$281,353	\$8,792	3%
530400010	Maintenance Services - Non Computer	\$39,345	\$36,645	\$2,700	7%
Total Contractual Services		\$39,345	\$36,645	\$2,700	7%
540100110	Supplies - Office	\$1,645	\$1,545	\$100	6%
540100210	Instructional Supplies	\$60,615	\$46,025	\$14,590	32%
540200005	Printing	\$2,000	\$1,800	\$200	11%
540200010	Copier	\$3,400	\$3,600	(\$200)	(6)%
540600005	Publications and Dues	\$30,150	\$26,100	\$4,050	16%
540600010	Publications and Dues (Prof. Development)	\$0	\$5,000	(\$5,000)	(100)%
540900510	Laundry	\$1,800	\$1,600	\$200	13%
Total General Meeting and Supplies		\$99,610	\$85,670	\$13,940	16%
550100005	Meeting Expense	\$4,550	\$3,750	\$800	21%
550100010	Meeting - Prof. Development	\$0	\$6,000	(\$6,000)	(100)%
550200005	Travel - In State	\$2,150	\$2,150	\$0	0%
550200010	Travel - In State - Prof. Development	\$15,000	\$4,500	\$10,500	233%
550200015	Clinical Mileage	\$6,100	\$5,090	\$1,010	20%
550300010	Travel - Out of State - Prof. Development	\$0	\$500	(\$500)	(100)%
Total Travel and Conference Meetings		\$27,800	\$21,990	\$5,810	26%
Grand Total Operating Budget		3,154,858	3,186,603	(31,745)	(1)%

Public Budget Report FY 2024

Dean of Health Careers

		Budget 2024	Budget 2023	\$ Change	% Change
Allied Health [10401005]					
510100010	Allied Health - Admin-Divisional Chairperson	\$1,833	\$1,950	(\$117)	(6)%
510300005	Allied Health - Full-Time Faculty Contracts	\$95,417	\$88,901	\$6,516	7%
510300010	Allied Health - Part-Time Faculty Contracts	\$39,706	\$42,240	(\$2,534)	(6)%
510300020	Allied Health - Summer Contracts	\$18,150	\$19,308	(\$1,158)	(6)%
510300025	Allied Health - Faculty Overload	\$45,120	\$48,000	(\$2,880)	(6)%
510600010	Allied Health - Clerical - Part-Time	\$44,160	\$42,240	\$1,920	5%
520100105	Allied Health - Medical / Dental	\$27,801	\$27,801	\$0	0%
520100405	Allied Health - Group Life	\$422	\$422	\$0	0%
520900000	Allied Health - Other Employee Benefits	\$750	\$750	\$0	0%
540100210	Allied Health - Instructional Supplies	\$3,000	\$3,000	\$0	0%
540200010	Allied Health - Copier Charge	\$500	\$500	\$0	0%
Department Total		\$276,859	\$275,112	\$1,747	

Associate Degree Nursing
[10400510]

510100010	Associate Degree Nursing - Admin-Divisional Chairperson	\$3,139	\$3,339	(\$200)	(6)%
510200010	Associate Degree Nursing - Professional/Tech - Part-Time	\$31,255	\$33,250	(\$1,995)	(6)%
510300005	Associate Degree Nursing - Full-Time Faculty Contracts	\$410,204	\$522,094	(\$111,890)	(21)%
510300010	Associate Degree Nursing - Part-Time Faculty Contracts	\$266,531	\$283,544	(\$17,013)	(6)%
510300020	Associate Degree Nursing - Summer Contracts	\$9,743	\$10,365	(\$622)	(6)%
510300025	Associate Degree Nursing - Faculty Overload	\$72,179	\$76,786	(\$4,607)	(6)%
510300030	Associate Degree Nursing - FT Extra Duty Non-Chair/Coor	\$3,000	\$0	\$3,000	0%
510600005	Associate Degree Nursing - Clerical - Full-Time	\$42,016	\$42,016	\$0	0%
520100105	Associate Degree Nursing - Medical / Dental	\$74,500	\$93,293	(\$18,793)	(20)%
520100405	Associate Degree Nursing - Group Life	\$2,344	\$2,344	\$0	0%
520900000	Associate Degree Nursing - Other Employee Benefits	\$3,279	\$3,279	\$0	0%
530400010	Associate Degree Nursing - Maintenance Services	\$1,500	\$1,500	\$0	0%
540100110	Associate Degree Nursing - Office Supplies	\$250	\$250	\$0	0%
540100210	Associate Degree Nursing - Instructional Supplies	\$9,000	\$9,000	\$0	0%
540200005	Associate Degree Nursing - Printing	\$100	\$100	\$0	0%
540200010	Associate Degree Nursing - Copier Charge	\$500	\$500	\$0	0%
540600005	Associate Degree Nursing - Publication & Dues	\$5,700	\$5,700	\$0	0%
540600010	Associate Degree Nursing - Prof Dev-Publications & Dues	\$0	\$2,500	(\$2,500)	(100)%
540900510	Associate Degree Nursing - Laundry	\$1,000	\$1,000	\$0	0%
550100005	Associate Degree Nursing - Meeting Expense	\$650	\$650	\$0	0%
550100010	Associate Degree Nursing - Meeting Expense-Prof Dev	\$0	\$3,000	(\$3,000)	(100)%
550200010	Associate Degree Nursing - Prof Dev-Travel-In State	\$6,500	\$1,500	\$5,000	333%
550200015	Associate Degree Nursing - Mileage Reimb - Clinical	\$150	\$150	\$0	0%
550300010	Associate Degree Nursing - Prof Dev-Travel-Out Of State	\$0	\$500	(\$500)	(100)%
Department Total		\$943,540	\$1,096,660	(\$153,120)	

Barbering
[10401053]

510300010	Barbering - Part-Time Faculty Contracts	\$28,594	\$0	\$28,594	0%
530400010	Barbering - Maintenance Services	\$500	\$0	\$500	0%
540100110	Barbering - Office Supplies	\$50	\$0	\$50	0%
540100210	Barbering - Instructional Supplies	\$6,350	\$0	\$6,350	0%
540200005	Barbering - Printing	\$100	\$0	\$100	0%
540200010	Barbering - Copier Charge	\$100	\$0	\$100	0%
540600005	Barbering - Publication & Dues	\$2,500	\$0	\$2,500	0%
540900510	Barbering - Laundry	\$100	\$0	\$100	0%
550100005	Barbering - Meeting Expense	\$300	\$0	\$300	0%
Department Total		\$38,594	\$0	\$38,594	

Certified Medical Assistant
[20801060]

510100010	Certified Medical Assistant - Admin-Divisional Chairperson	\$3,290	\$3,500	(\$210)	(6)%
510300005	Certified Medical Assistant - Full-Time Faculty Contracts	\$75,492	\$72,869	\$2,623	4%
510300020	Certified Medical Assistant - Summer Contracts	\$1,880	\$2,000	(\$120)	(6)%
510300025	Certified Medical Assistant - Faculty Overload	\$16,903	\$17,982	(\$1,079)	(6)%
520100405	Certified Medical Assistant - Group Life	\$280	\$280	\$0	0%
520900000	Certified Medical Assistant - Other Employee Benefits	\$492	\$492	\$0	0%
540100110	Certified Medical Assistant - Office Supplies	\$50	\$50	\$0	0%
540100210	Certified Medical Assistant - Instructional Supplies	\$600	\$1,000	(\$400)	(40)%
540200010	Certified Medical Assistant - Copier Charge	\$100	\$200	(\$100)	(50)%
540600005	Certified Medical Assistant - Publication & Dues	\$2,300	\$1,700	\$600	35%
550100005	Certified Medical Assistant - Meeting Expense	\$300	\$300	\$0	0%
550200015	Certified Medical Assistant - Mileage Reimb - Clinical	\$100	\$200	(\$100)	(50)%
Department Total		\$101,787	\$100,573	\$1,214	

Dean of Health Occupations
[20801040]

510100005	Dean, Health Occupations - Administrative - Full Time	\$238,890	\$180,958	\$57,932	32%
510400005	Dean, Health Occupations - Supervisory Staff - Full-Time	\$109,753	\$106,047	\$3,706	3%
510600005	Dean, Health Occupations - Clerical - Full-Time	\$92,632	\$92,589	\$43	0%
520100105	Dean, Health Occupations - Medical / Dental	\$85,000	\$64,972	\$20,028	31%
520100405	Dean, Health Occupations - Group Life	\$1,252	\$1,252	\$0	0%
520900000	Dean, Health Occupations - Other Employee Benefits	\$1,563	\$1,563	\$0	0%
530400010	Dean, Health Occupations - Maintenance Services	\$23,300	\$23,300	\$0	0%
540100110	Dean, Health Occupations - Office Supplies	\$800	\$800	\$0	0%
540100210	Dean, Health Occupations - Instructional Supplies	\$2,150	\$2,150	\$0	0%
540200005	Dean, Health Occupations - Printing	\$1,000	\$1,000	\$0	0%
540200010	Dean, Health Occupations - Copier Charge	\$200	\$200	\$0	0%
540600005	Dean, Health Occupations - Publication & Dues	\$350	\$350	\$0	0%
540600010	Dean, Health Occupations - Prof Dev-Publications & Dues	\$0	\$2,500	(\$2,500)	(100)%
550100010	Dean, Health Occupations - Meeting Expense-Prof Dev	\$0	\$3,000	(\$3,000)	(100)%
550200005	Dean, Health Occupations - Travel - In State	\$2,150	\$2,150	\$0	0%
550200010	Dean, Health Occupations - Prof Dev-Travel-In State	\$8,500	\$3,000	\$5,500	183%
Department Total		\$567,540	\$485,831	\$81,709	

Diagnostic Medical Sonography
[10401015]

510100010	Diagnostic Med Sonography - Admin-Divisional Chairperson	\$9,097	\$9,678	(\$581)	(6)%
510300005	Diagnostic Med Sonography - Full-Time Faculty Contracts	\$52,239	\$110,077	(\$57,838)	(53)%
510300010	Diagnostic Med Sonography - Part-Time Faculty Contracts	\$34,780	\$37,000	(\$2,220)	(6)%
510300020	Diagnostic Med Sonography - Summer Contracts	\$33,628	\$35,774	(\$2,146)	(6)%
510300025	Diagnostic Med Sonography - Faculty Overload	\$38,501	\$40,959	(\$2,458)	(6)%
520100105	Diagnostic Med Sonography - Medical / Dental	\$24,000	\$29,077	(\$5,077)	(17)%
530400010	Diagnostic Med Sonography - Maintenance Services	\$8,345	\$7,445	\$900	12%
540100110	Diagnostic Med Sonography - Office Supplies	\$70	\$70	\$0	0%
540100210	Diagnostic Med Sonography - Instructional Supplies	\$2,800	\$2,800	\$0	0%
540200005	Diagnostic Med Sonography - Printing	\$100	\$100	\$0	0%
540200010	Diagnostic Med Sonography - Copier Charge	\$100	\$400	(\$300)	(75)%
540600005	Diagnostic Med Sonography - Publication & Dues	\$2,600	\$3,200	(\$600)	(19)%
550100005	Diagnostic Med Sonography - Meeting Expense	\$300	\$300	\$0	0%
550200015	Diagnostic Med Sonography - Mileage Reimb - Clinical	\$2,000	\$2,000	\$0	0%
Department Total		\$208,560	\$278,880	(\$70,320)	

Emergency Medical Services
[10401520]

510100010	Emergency Medical Services - Admin-Divisional Chairperson	\$1,739	\$1,850	(\$111)	(6)%
510300010	Emergency Medical Services - Part-Time Faculty Contracts	\$80,156	\$85,272	(\$5,116)	(6)%
530400010	Emergency Medical Services - Maintenance Services	\$2,000	\$1,200	\$800	67%
540100110	Emergency Medical Services - Office Supplies	\$75	\$75	\$0	0%
540100210	Emergency Medical Services - Instructional Supplies	\$4,000	\$4,000	\$0	0%
540200010	Emergency Medical Services - Copier Charge	\$400	\$400	\$0	0%
540600005	Emergency Medical Services - Publication & Dues	\$2,400	\$2,400	\$0	0%
550100005	Emergency Medical Services - Meeting Expense	\$250	\$250	\$0	0%
Department Total		\$91,020	\$95,447	(\$4,427)	

Fire Science
[10401530]

510100010	Fire Science - Admin-Divisional Chairperson	\$1,739	\$1,850	(\$111)	(6)%
510300010	Fire Science - Part-Time Faculty Contracts	\$56,400	\$60,000	(\$3,600)	(6)%
540100110	Fire Science - Office Supplies	\$50	\$50	\$0	0%
540100210	Fire Science - Instructional Supplies	\$4,950	\$5,000	(\$50)	(1)%
540200005	Fire Science - Printing	\$100	\$100	\$0	0%
540200010	Fire Science - Copier Charge	\$300	\$300	\$0	0%
540600005	Fire Science - Publication & Dues	\$200	\$150	\$50	33%
550100005	Fire Science - Meeting Expense	\$250	\$250	\$0	0%
Department Total		\$63,989	\$67,700	(\$3,711)	

Nursing Assistant
[10400520]

510100010	Nursing Assistant - Admin-Divisional Chairperson	\$9,400	\$10,000	(\$600)	(6)%
510300005	Nursing Assistant - Full-Time Faculty Contracts	\$96,217	\$92,874	\$3,343	4%
510300010	Nursing Assistant - Part-Time Faculty Contracts	\$71,252	\$75,800	(\$4,548)	(6)%
510300020	Nursing Assistant - Summer Contracts	\$9,995	\$10,633	(\$638)	(6)%
510300025	Nursing Assistant - Faculty Overload	\$9,893	\$10,524	(\$631)	(6)%

520100105	Nursing Assistant - Medical / Dental	\$17,310	\$17,310	\$0	0%
520100405	Nursing Assistant - Group Life	\$375	\$375	\$0	0%
520900000	Nursing Assistant - Other Employee Benefits	\$536	\$536	\$0	0%
540100110	Nursing Assistant - Office Supplies	\$50	\$50	\$0	0%
540100210	Nursing Assistant - Instructional Supplies	\$1,700	\$1,700	\$0	0%
540200005	Nursing Assistant - Printing	\$100	\$100	\$0	0%
540200010	Nursing Assistant - Copier Charge	\$400	\$400	\$0	0%
540900510	Nursing Assistant - Laundry	\$500	\$500	\$0	0%
550100005	Nursing Assistant - Meeting Expense	\$300	\$300	\$0	0%
550200015	Nursing Assistant - Mileage Reimb - Clinical	\$50	\$50	\$0	0%
Department Total		\$218,078	\$221,152	(\$3,074)	

Ophthalmic Technician
[10401035]

510100010	Ophthalmic Technician - Admin-Divisional Chairperson	\$3,384	\$3,600	(\$216)	(6)%
510300005	Ophthalmic Technician - Full-Time Faculty Contracts	\$61,285	\$59,155	\$2,130	4%
510300010	Ophthalmic Technician - Part-Time Faculty Contracts	\$33,840	\$36,000	(\$2,160)	(6)%
510300020	Ophthalmic Technician - Summer Contracts	\$17,940	\$19,085	(\$1,145)	(6)%
510300025	Ophthalmic Technician - Faculty Overload	\$16,903	\$17,982	(\$1,079)	(6)%
520100105	Ophthalmic Technician - Medical / Dental	\$27,000	\$13,644	\$13,356	98%
530400010	Ophthalmic Technician - Maintenance Services	\$400	\$400	\$0	0%
540100110	Ophthalmic Technician - Office Supplies	\$50	\$50	\$0	0%
540100210	Ophthalmic Technician - Instructional Supplies	\$2,500	\$2,500	\$0	0%
540200005	Ophthalmic Technician - Printing	\$100	\$100	\$0	0%
540200010	Ophthalmic Technician - Copier Charge	\$300	\$300	\$0	0%
540600005	Ophthalmic Technician - Publication & Dues	\$2,000	\$2,000	\$0	0%
550100005	Ophthalmic Technician - Meeting Expense	\$300	\$300	\$0	0%
550200015	Ophthalmic Technician - Mileage Reimb - Clinical	\$500	\$500	\$0	0%
Department Total		\$166,502	\$155,616	\$10,886	

Radiologic Technology
[10401040]

510100010	Radiologic Technology - Admin-Divisional Chairperson	\$3,196	\$3,400	(\$204)	(6)%
510300005	Radiologic Technology - Full-Time Faculty Contracts	\$112,596	\$108,684	\$3,912	4%
510300010	Radiologic Technology - Part-Time Faculty Contracts	\$8,452	\$8,991	(\$539)	(6)%
510300020	Radiologic Technology - Summer Contracts	\$16,182	\$17,215	(\$1,033)	(6)%
510300025	Radiologic Technology - Faculty Overload	\$22,839	\$24,297	(\$1,458)	(6)%
520100105	Radiologic Technology - Medical / Dental	\$14,918	\$14,918	\$0	0%
520100405	Radiologic Technology - Group Life	\$236	\$236	\$0	0%
520900000	Radiologic Technology - Other Employee Benefits	\$720	\$720	\$0	0%
530400010	Radiologic Technology - Maintenance Services	\$1,800	\$1,800	\$0	0%
540100110	Radiologic Technology - Office Supplies	\$50	\$50	\$0	0%
540100210	Radiologic Technology - Instructional Supplies	\$3,690	\$2,000	\$1,690	85%
540200005	Radiologic Technology - Printing	\$100	\$100	\$0	0%
540200010	Radiologic Technology - Copier Charge	\$200	\$200	\$0	0%
540600005	Radiologic Technology - Publication & Dues	\$3,000	\$5,400	(\$2,400)	(44)%
550100005	Radiologic Technology - Meeting Expense	\$600	\$600	\$0	0%
550200015	Radiologic Technology - Mileage Reimb - Clinical	\$1,000	\$690	\$310	45%
Department Total		\$189,579	\$189,301	\$278	

Resiratory Care
[10401052]

510300005	Respiratory Care - Full-Time Faculty Contracts	\$70,000	\$0	\$70,000	0%
520100105	Respiratory Care - Medical / Dental	\$500	\$0	\$500	0%
530400010	Respiratory Care - Maintenance Services	\$500	\$0	\$500	0%
540100110	Respiratory Care - Office Supplies	\$50	\$0	\$50	0%
540100210	Respiratory Care - Instructional Supplies	\$7,000	\$0	\$7,000	0%
540200005	Respiratory Care - Printing	\$100	\$0	\$100	0%
540200010	Respiratory Care - Copier Charge	\$100	\$0	\$100	0%
540600005	Respiratory Care - Publication & Dues	\$3,500	\$0	\$3,500	0%
540900510	Respiratory Care - Laundry	\$100	\$0	\$100	0%
550100005	Respiratory Care - Meeting Expense	\$500	\$0	\$500	0%
550200015	Respiratory Care - Mileage Reimb - Clinical	\$800	\$0	\$800	0%
Department Total		\$83,150	\$0	\$83,150	

Sterile Processing
[10401051]

510100010	Sterile Processing(SPT) - Admin-Divisional Chairperson	\$1,410	\$1,500	(\$90)	(6)%
510300010	Sterile Processing(SPT) - Part-Time Faculty Contracts	\$23,486	\$24,985	(\$1,499)	(6)%
510300020	Sterile Processing(SPT) - Summer Contracts	\$2,000	\$0	\$2,000	0%
510300025	Sterile Processing(SPT) - Faculty Overload	\$9,000	\$4,000	\$5,000	125%
530400010	Sterile Processing(SPT) - Maintenance Services	\$500	\$500	\$0	0%
540100110	Sterile Processing(SPT) - Office Supplies	\$50	\$50	\$0	0%
540100210	Sterile Processing(SPT) - Instructional Supplies	\$5,000	\$5,000	\$0	0%
540200005	Sterile Processing(SPT) - Printing	\$100	\$100	\$0	0%
540200010	Sterile Processing(SPT) - Copier Charge	\$100	\$100	\$0	0%
540900510	Sterile Processing(SPT) - Laundry	\$50	\$50	\$0	0%
550100005	Sterile Processing(SPT) - Meeting Expense	\$200	\$200	\$0	0%
550200015	Sterile Processing(SPT) - Mileage Reimb - Clinical	\$750	\$750	\$0	0%
Department Total		\$42,646	\$37,235	\$5,411	

Surgical Technology
[10401050]

510100010	Surgical Technology(SRT) - Admin-Divisional Chairperson	\$4,042	\$4,300	(\$258)	(6)%
510300005	Surgical Technology(SRT) - Full-Time Faculty Contracts	\$57,912	\$71,899	(\$13,987)	(19)%
510300010	Surgical Technology(SRT) - Part-Time Faculty Contracts	\$47,940	\$51,000	(\$3,060)	(6)%
510300020	Surgical Technology(SRT) - Summer Contracts	\$14,191	\$15,097	(\$906)	(6)%
510300025	Surgical Technology(SRT) - Faculty Overload	\$16,437	\$17,486	(\$1,049)	(6)%
520100105	Surgical Technology(SRT) - Medical / Dental	\$5,100	\$7,322	(\$2,222)	(30)%
520100405	Surgical Technology(SRT) - Group Life	\$271	\$271	\$0	0%
520500005	Surgical Technology(SRT) - Medicare	\$1,000	\$0	\$1,000	0%
520900000	Surgical Technology(SRT) - Other Employee Benefits	\$496	\$496	\$0	0%
530400010	Surgical Technology(SRT) - Maintenance Services	\$500	\$500	\$0	0%
540100110	Surgical Technology(SRT) - Office Supplies	\$50	\$50	\$0	0%
540100210	Surgical Technology(SRT) - Instructional Supplies	\$7,875	\$7,875	\$0	0%
540200005	Surgical Technology(SRT) - Printing	\$100	\$100	\$0	0%
540200010	Surgical Technology(SRT) - Copier Charge	\$100	\$100	\$0	0%
540600005	Surgical Technology(SRT) - Publication & Dues	\$5,600	\$5,200	\$400	8%
540900510	Surgical Technology(SRT) - Laundry	\$50	\$50	\$0	0%
550100005	Surgical Technology(SRT) - Meeting Expense	\$600	\$600	\$0	0%
550200015	Surgical Technology(SRT) - Mileage Reimb - Clinical	\$750	\$750	\$0	0%
Department Total		\$163,014	\$183,096	(\$20,082)	

Grand Total **\$3,154,858**

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ACADEMIC AFFAIRS

DEAN, BUSINESS AND TECHNOLOGY

Major Goals 2023-2024

- Strengthen the CTE pipeline of high school students. Metric: 5% increase in Business and Technology dual credit and dual enrollment registrations in FY24.
- Implement a Business and Technology Student Success Framework initiatives to support and increase student enrollment, retention, and completion for all departments. Metric: Overall increase retention and completion by 5%.

Dean of Business and Technology Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$234,430	\$199,895	\$34,535	17%
510100010	Admin Staff/Departmental Chairs	\$46,533	\$49,503	(\$2,970)	(6)%
510300005	Faculty Contracts (Full-Time)	\$1,625,426	\$1,574,289	\$51,137	3%
510300010	Part-Time Contracts	\$1,321,133	\$1,407,290	(\$86,157)	(6)%
510300020	Summer Contracts (Full-Time)	\$122,558	\$125,062	(\$2,504)	(2)%
510300025	Faculty Overload (Full-Time)	\$303,716	\$300,761	\$2,955	1%
510300030	Extra Duty / Non Chair (Full-Time)	\$2,820	\$3,000	(\$180)	(6)%
510600005	Clerical (Full-Time)	\$154,289	\$145,069	\$9,220	6%
510600010	Clerical (Part-Time)	\$225,400	\$192,120	\$33,280	17%
Total Salaries		\$4,036,305	\$3,996,989	\$39,316	1%
520100105	Medical / Dental Group Life	\$436,560	\$329,696	\$106,864	32%
520100405	Group Life	\$5,019	\$5,019	\$0	0%
520500005	Medicare	\$2,516	\$0	\$2,516	0%
520600005	FICA / Social Security	\$347	\$347	\$0	0%
520900000	Other Employee Benefits	\$8,137	\$8,137	\$0	0%
Total Benefits		\$452,579	\$343,199	\$109,380	32%
530400010	Maintenance Services - Non Computer	\$18,300	\$15,600	\$2,700	17%
530400020	Maintenance Services - Computer	\$1,000	\$1,000	\$0	0%
530900010	Other Contractual - Services	\$4,525	\$4,525	\$0	0%
Total Contractual Services		\$23,825	\$21,125	\$2,700	13%
540100110	Supplies - Office	\$4,000	\$4,550	(\$550)	(12)%
540100210	Instructional Supplies	\$128,183	\$124,575	\$3,608	3%
540200005	Printing	\$4,050	\$3,150	\$900	29%
540200010	Copier	\$6,525	\$7,325	(\$800)	(11)%
540400005	Computer Software Upgrade	\$1,500	\$1,500	\$0	0%
540600005	Publications and Dues	\$9,990	\$8,335	\$1,655	20%
540600010	Publications and Dues (Prof. Development)	\$300	\$3,800	(\$3,500)	(92)%
540900505	Other Materials and Supplies	\$53,395	\$51,900	\$1,495	3%
540900510	Laundry	\$5,080	\$5,080	\$0	0%
540901005	Equipment - Non Capitalized	\$5,500	\$4,000	\$1,500	38%
Total General Meeting and Supplies		\$218,523	\$214,215	\$4,308	2%
550100005	Meeting Expense	\$6,200	\$5,500	\$700	13%
550100010	Meeting - Prof. Development	\$0	\$1,950	(\$1,950)	(100)%
550200005	Travel - In State	\$4,600	\$2,600	\$2,000	77%
550200010	Travel - In State - Prof. Development	\$24,334	\$14,800	\$9,534	64%
550300005	Travel - Out of State	\$0	\$2,000	(\$2,000)	(100)%
550300010	Travel - Out of State - Prof. Development	\$0	\$10,250	(\$10,250)	(100)%
Total Travel and Conference Meetings		\$35,134	\$37,100	(\$1,966)	(5)%
560100005	Rental Facilities	\$1,000	\$1,000	\$0	0%
560600010	Leased Software	\$21,311	\$22,662	(\$1,351)	(6)%
Total Fixed Charges		\$22,311	\$23,662	(\$1,351)	(6)%

580600005	Equipment Instructional	\$21,500	\$21,500	\$0	0%
Total Capital Outlay		\$21,500	\$21,500	\$0	0%
Grand Total Operating Budget		4,810,177	4,657,790	152,387	3%

Public Budget Report FY 2024

Dean of Business & Technology

		Budget 2024	Budget 2023	\$ Change	% Change
Accounting [10200510]					
510300005	Accounting - Full-Time Faculty Contracts	\$132,488	\$127,883	\$4,605	4%
510300010	Accounting - Part-Time Faculty Contracts	\$80,182	\$85,300	(\$5,118)	(6)%
510300020	Accounting - Summer Contracts	\$8,247	\$8,773	(\$526)	(6)%
510300025	Accounting - Faculty Overload	\$11,280	\$12,000	(\$720)	(6)%
520100105	Accounting - Medical / Dental	\$54,995	\$47,789	\$7,206	15%
520100405	Accounting - Group Life	\$560	\$560	\$0	0%
520500005	Accounting - Medicare	\$2,516	\$0	\$2,516	0%
520900000	Accounting - Other Employee Benefits	\$645	\$645	\$0	0%
540100110	Accounting - Office Supplies	\$200	\$150	\$50	33%
540100210	Accounting - Instructional Supplies	\$200	\$200	\$0	0%
540200010	Accounting - Copier Charge	\$650	\$650	\$0	0%
540600005	Accounting - Publication & Dues	\$1,000	\$1,000	\$0	0%
540900505	Accounting - Other Materials & Supplies	\$500	\$500	\$0	0%
550100005	Accounting - Meeting Expense	\$300	\$300	\$0	0%
550200005	Accounting - Travel - In State	\$200	\$200	\$0	0%
560600010	Accounting - Leased Software	\$0	\$500	(\$500)	(100)%
Department Total		\$293,963	\$286,450	\$7,513	

Architecture & Architectural Drafting
[10300510]

510100010	Arc. & Arc. Drafting - Admin-Divisional Chairperson	\$3,572	\$3,800	(\$228)	(6)%
510300005	Arc. & Arc. Drafting - Full-Time Faculty Contracts	\$58,358	\$56,330	\$2,028	4%
510300010	Arc. & Arc. Drafting - Part-Time Faculty Contracts	\$82,633	\$87,907	(\$5,274)	(6)%
510300020	Arc. & Arc. Drafting - Summer Contracts	\$2,500	\$0	\$2,500	0%
510300025	Arc. & Arc. Drafting - Faculty Overload	\$15,000	\$0	\$15,000	0%
510600010	Arc. & Arc. Drafting - Clerical - Part-Time	\$25,060	\$12,600	\$12,460	99%
530400010	Arc. & Arc. Drafting - Maintenance Services	\$1,800	\$1,800	\$0	0%
530400020	Arc. & Arc. Drafting - Maint Serv-Computer Equipment	\$1,000	\$1,000	\$0	0%
540100110	Arc. & Arc. Drafting - Office Supplies	\$100	\$100	\$0	0%
540100210	Arc. & Arc. Drafting - Instructional Supplies	\$4,500	\$4,500	\$0	0%
540200005	Arc. & Arc. Drafting - Printing	\$200	\$100	\$100	100%
540200010	Arc. & Arc. Drafting - Copier Charge	\$150	\$250	(\$100)	(40)%
540600005	Arc. & Arc. Drafting - Publication & Dues	\$400	\$400	\$0	0%
540600010	Arc. & Arc. Drafting - Prof Dev-Publications & Dues	\$300	\$300	\$0	0%
540900505	Arc. & Arc. Drafting - Other Materials & Supplies	\$300	\$300	\$0	0%
550100005	Arc. & Arc. Drafting - Meeting Expense	\$800	\$800	\$0	0%
550100010	Arc. & Arc. Drafting - Meeting Expense-Prof Dev	\$0	\$1,450	(\$1,450)	(100)%
550200010	Arc. & Arc. Drafting - Prof Dev-Travel-In State	\$1,167	\$250	\$917	367%
560600010	Arc. & Arc. Drafting - Leased Software	\$6,645	\$6,645	\$0	0%
Department Total		\$204,485	\$178,532	\$25,953	

Automotive Technology
[10300515]

510100010	Auto Technology - Admin-Divisional Chairperson	\$10,246	\$10,900	(\$654)	(6)%
510300005	Auto Technology - Full-Time Faculty Contracts	\$384,238	\$369,758	\$14,480	4%
510300010	Auto Technology - Part-Time Faculty Contracts	\$112,800	\$120,000	(\$7,200)	(6)%
510300020	Auto Technology - Summer Contracts	\$26,966	\$28,687	(\$1,721)	(6)%
510300025	Auto Technology - Faculty Overload	\$77,596	\$82,549	(\$4,953)	(6)%
510600010	Auto Technology - Clerical - Part-Time	\$18,900	\$18,900	\$0	0%
520100105	Auto Technology - Medical / Dental	\$85,000	\$47,123	\$37,877	80%
520100405	Auto Technology - Group Life	\$1,324	\$1,324	\$0	0%
520900000	Auto Technology - Other Employee Benefits	\$2,013	\$2,013	\$0	0%
530400010	Auto Technology - Maintenance Services	\$8,000	\$6,000	\$2,000	33%
530900010	Auto Technology - Other Contractual Services	\$1,000	\$1,000	\$0	0%
540100110	Auto Technology - Office Supplies	\$200	\$200	\$0	0%
540100210	Auto Technology - Instructional Supplies	\$45,000	\$45,000	\$0	0%
540200005	Auto Technology - Printing	\$100	\$100	\$0	0%
540200010	Auto Technology - Copier Charge	\$1,300	\$1,300	\$0	0%
540400005	Auto Technology - Computer Software	\$1,200	\$1,200	\$0	0%
540600005	Auto Technology - Publication & Dues	\$1,500	\$1,000	\$500	50%
540900505	Auto Technology - Other Materials & Supplies	\$23,500	\$23,500	\$0	0%
540900510	Auto Technology - Laundry	\$2,000	\$2,000	\$0	0%
540901005	Auto Technology - Computer Equipment <5K	\$2,500	\$1,000	\$1,500	150%
550100005	Auto Technology - Meeting Expense	\$2,000	\$1,500	\$500	33%
550200005	Auto Technology - Travel - In State	\$1,000	\$1,000	\$0	0%
550200010	Auto Technology - Prof Dev-Travel-In State	\$6,250	\$6,250	\$0	0%
550300010	Auto Technology - Prof Dev-Travel-Out Of State	\$0	\$6,000	(\$6,000)	(100)%
560600010	Auto Technology - Leased Software	\$2,800	\$2,000	\$800	40%
580600005	Auto Technology - Equipment - Instructional >5K	\$11,500	\$11,500	\$0	0%
Department Total		\$828,933	\$791,804	\$37,129	

Business
[10200520]

510100010	Business - Admin-Divisional Chairperson	\$6,009	\$6,393	(\$384)	(6)%
510300005	Business - Full-Time Faculty Contracts	\$203,628	\$232,408	(\$28,780)	(12)%
510300010	Business - Part-Time Faculty Contracts	\$212,628	\$226,200	(\$13,572)	(6)%
510300020	Business - Summer Contracts	\$18,941	\$20,150	(\$1,209)	(6)%
510300025	Business - Faculty Overload	\$38,540	\$41,000	(\$2,460)	(6)%
510300030	Business - FT Extra Duty Non-Chair/Coor	\$2,820	\$3,000	(\$180)	(6)%
510600005	Business - Clerical - Full-Time	\$41,702	\$38,098	\$3,604	9%
520100105	Business - Medical / Dental	\$81,500	\$65,500	\$16,000	24%
540100110	Business - Office Supplies	\$500	\$500	\$0	0%
540100210	Business - Instructional Supplies	\$1,000	\$1,000	\$0	0%
540200005	Business - Printing	\$700	\$0	\$700	0%
540200010	Business - Copier Charge	\$1,000	\$1,700	(\$700)	(41)%
540600005	Business - Publication & Dues	\$5,500	\$4,000	\$1,500	38%
540600010	Business - Prof Dev-Publications & Dues	\$0	\$500	(\$500)	(100)%
540900505	Business - Other Materials & Supplies	\$1,500	\$1,500	\$0	0%
550100005	Business - Meeting Expense	\$500	\$300	\$200	67%
550100010	Business - Meeting Expense-Prof Dev	\$0	\$500	(\$500)	(100)%
550200005	Business - Travel - In State	\$200	\$200	\$0	0%
550200010	Business - Prof Dev-Travel-In State	\$5,250	\$0	\$5,250	0%
550300010	Business - Prof Dev-Travel-Out Of State	\$0	\$4,250	(\$4,250)	(100)%

560600010	Business - Leased Software	\$6,500	\$8,151	(\$1,651)	(20)%
Department Total		\$628,418	\$655,350	(\$26,932)	

Computer Information Systems
[10200530]

510100010	Computer Info Services - Admin-Divisional Chairperson	\$4,465	\$4,750	(\$285)	(6)%
510300005	Computer Info Services - Full-Time Faculty Contracts	\$179,390	\$173,156	\$6,234	4%
510300010	Computer Info Services - Part-Time Faculty Contracts	\$195,520	\$208,000	(\$12,480)	(6)%
510300020	Computer Info Services - Summer Contracts	\$14,079	\$14,978	(\$899)	(6)%
510300025	Computer Info Services - Faculty Overload	\$28,106	\$29,900	(\$1,794)	(6)%
510600010	Computer Info Services - Clerical - Part-Time	\$25,060	\$12,600	\$12,460	99%
520100105	Computer Info Services - Medical / Dental	\$44,068	\$44,068	\$0	0%
520100405	Computer Info Services - Group Life	\$678	\$678	\$0	0%
520900000	Computer Info Services - Other Employee Benefits	\$1,012	\$1,012	\$0	0%
540100110	Computer Info Services - Office Supplies	\$100	\$100	\$0	0%
540100210	Computer Info Services - Instructional Supplies	\$3,000	\$3,000	\$0	0%
540200010	Computer Info Services - Copier Charge	\$500	\$500	\$0	0%
540900505	Computer Info Services - Other Materials & Supplies	\$500	\$500	\$0	0%
550100005	Computer Info Services - Meeting Expense	\$300	\$300	\$0	0%
550200010	Computer Info Services - Prof Dev-Travel-In State	\$2,250	\$2,250	\$0	0%
Department Total		\$499,028	\$495,792	\$3,236	

Construction Technology
[10300545]

510300005	Construction Technology - Full-Time Faculty Contracts	\$55,000	\$55,945	(\$945)	(2)%
510300010	Construction Technology - Part-Time Faculty Contracts	\$49,820	\$53,000	(\$3,180)	(6)%
530400010	Construction Technology - Maintenance Services	\$1,000	\$0	\$1,000	0%
540100110	Construction Technology - Office Supplies	\$50	\$50	\$0	0%
540100210	Construction Technology - Instructional Supplies	\$13,708	\$11,500	\$2,208	19%
540200005	Construction Technology - Printing	\$100	\$0	\$100	0%
540200010	Construction Technology - Copier Charge	\$75	\$75	\$0	0%
540600005	Construction Technology - Publication & Dues	\$75	\$75	\$0	0%
550100005	Construction Technology - Meeting Expense	\$300	\$300	\$0	0%
Department Total		\$120,128	\$120,945	(\$817)	

Criminal Justice Administration
[10205001]

510100010	Criminal Justice Admin - Admin-Divisional Chairperson	\$4,912	\$5,225	(\$313)	(6)%
510300005	Criminal Justice Admin - Full-Time Faculty Contracts	\$129,720	\$162,240	(\$32,520)	(20)%
510300010	Criminal Justice Admin - Part-Time Faculty Contracts	\$138,000	\$138,000	\$0	0%
510300020	Criminal Justice Admin - Summer Contracts	\$18,673	\$19,865	(\$1,192)	(6)%
510300025	Criminal Justice Admin - Faculty Overload	\$42,276	\$44,974	(\$2,698)	(6)%
510600010	Criminal Justice Admin - Clerical - Part-Time	\$25,060	\$23,660	\$1,400	6%
520100105	Criminal Justice Admin - Medical / Dental	\$19,797	\$19,797	\$0	0%
520100405	Criminal Justice Admin - Group Life	\$635	\$635	\$0	0%
520900000	Criminal Justice Admin - Other Employee Benefits	\$1,045	\$1,045	\$0	0%
540100110	Criminal Justice Admin - Office Supplies	\$250	\$250	\$0	0%
540100210	Criminal Justice Admin - Instructional Supplies	\$4,000	\$4,000	\$0	0%
540200005	Criminal Justice Admin - Printing	\$500	\$500	\$0	0%
540200010	Criminal Justice Admin - Copier Charge	\$500	\$500	\$0	0%
540600005	Criminal Justice Admin - Publication & Dues	\$120	\$120	\$0	0%

540900510	Criminal Justice Admin - Laundry	\$80	\$80	\$0	0%
550100005	Criminal Justice Admin - Meeting Expense	\$300	\$300	\$0	0%
550200010	Criminal Justice Admin - Prof Dev-Travel-In State	\$2,250	\$2,250	\$0	0%
560100005	Criminal Justice Admin - Rental - Facilities	\$1,000	\$1,000	\$0	0%

Department Total **\$389,118** **\$424,441** **(\$35,323)**

Dean of Business & Technology
[20801020]

510100005	Dean, of Business & Tech - Administrative - Full Time	\$234,430	\$199,895	\$34,535	17%
510600005	Dean, of Business & Tech - Clerical - Full-Time	\$112,587	\$106,971	\$5,616	5%
510600010	Dean, of Business & Tech - Clerical - Part-Time	\$10,080	\$10,080	\$0	0%
520100105	Dean, of Business & Tech - Medical / Dental	\$70,000	\$41,433	\$28,567	69%
520100405	Dean, of Business & Tech - Group Life	\$1,061	\$1,061	\$0	0%
520600005	Dean, of Business & Tech - FICA - Social Security	\$347	\$347	\$0	0%
520900000	Dean, of Business & Tech - Other Employee Benefits	\$1,306	\$1,306	\$0	0%
530900010	Dean, of Business & Tech - Other Contractual Services	\$3,000	\$3,000	\$0	0%
540100110	Dean, of Business & Tech - Office Supplies	\$1,000	\$1,000	\$0	0%
540100210	Dean, of Business & Tech - Instructional Supplies	\$1,900	\$1,900	\$0	0%
540200005	Dean, of Business & Tech - Printing	\$100	\$100	\$0	0%
540200010	Dean, of Business & Tech - Copier Charge	\$350	\$350	\$0	0%
540400005	Dean, of Business & Tech - Computer Software	\$300	\$300	\$0	0%
540900505	Dean, of Business & Tech - Other Materials & Supplies	\$100	\$100	\$0	0%
540901005	Dean, of Business & Tech - Computer Equipment <5K	\$3,000	\$3,000	\$0	0%
550100005	Dean, of Business & Tech - Meeting Expense	\$500	\$500	\$0	0%
550200005	Dean, of Business & Tech - Travel - In State	\$2,400	\$400	\$2,000	500%
550300005	Dean, of Business & Tech - Travel - Out Of State	\$0	\$2,000	(\$2,000)	(100)%
580600005	Dean, of Business & Tech - Equipment - Instructional >5K	\$10,000	\$10,000	\$0	0%

Department Total **\$452,461** **\$383,743** **\$68,718**

Engineering Technology
[10300530]

510100010	Engineering Technology - Admin-Divisional Chairperson	\$7,061	\$7,512	(\$451)	(6)%
510300005	Engineering Technology - Full-Time Faculty Contracts	\$225,473	\$206,270	\$19,203	9%
510300010	Engineering Technology - Part-Time Faculty Contracts	\$142,880	\$152,000	(\$9,120)	(6)%
510300020	Engineering Technology - Summer Contracts	\$9,400	\$10,000	(\$600)	(6)%
510300025	Engineering Technology - Faculty Overload	\$35,389	\$37,648	(\$2,259)	(6)%
510600010	Engineering Technology - Clerical - Part-Time	\$25,060	\$23,660	\$1,400	6%
520100105	Engineering Technology - Medical / Dental	\$30,017	\$30,017	\$0	0%
520900000	Engineering Technology - Other Employee Benefits	\$937	\$937	\$0	0%
540100210	Engineering Technology - Instructional Supplies	\$25,000	\$25,000	\$0	0%
540200005	Engineering Technology - Printing	\$500	\$500	\$0	0%
540200010	Engineering Technology - Copier Charge	\$900	\$900	\$0	0%
540600005	Engineering Technology - Publication & Dues	\$500	\$500	\$0	0%
540900505	Engineering Technology - Other Materials & Supplies	\$15,995	\$15,000	\$995	7%
550100005	Engineering Technology - Meeting Expense	\$300	\$300	\$0	0%
550200005	Engineering Technology - Travel - In State	\$600	\$600	\$0	0%
550200010	Engineering Technology - Prof Dev-Travel-In State	\$2,500	\$3,500	(\$1,000)	(29)%
560600010	Engineering Technology - Leased Software	\$5,366	\$5,366	\$0	0%

Department Total **\$527,878** **\$519,710** **\$8,168**

Horticulture
[10300535]

510100010	Horticulture - Admin-Divisional Chairperson	\$2,278	\$2,423	(\$145)	(6)%
510300005	Horticulture - Full-Time Faculty Contracts	\$56,000	\$0	\$56,000	0%
510300010	Horticulture - Part-Time Faculty Contracts	\$95,170	\$111,883	(\$16,713)	(15)%
510300020	Horticulture - Summer Contracts	\$2,500	\$0	\$2,500	0%
510300025	Horticulture - Faculty Overload	\$6,000	\$0	\$6,000	0%
510600010	Horticulture - Clerical - Part-Time	\$71,120	\$71,120	\$0	0%
530400010	Horticulture - Maintenance Services	\$2,000	\$2,300	(\$300)	(13)%
540100110	Horticulture - Office Supplies	\$500	\$1,100	(\$600)	(55)%
540100210	Horticulture - Instructional Supplies	\$15,400	\$14,000	\$1,400	10%
540200005	Horticulture - Printing	\$850	\$350	\$500	143%
540200010	Horticulture - Copier Charge	\$300	\$300	\$0	0%
540600005	Horticulture - Publication & Dues	\$695	\$1,040	(\$345)	(33)%
550100005	Horticulture - Meeting Expense	\$300	\$300	\$0	0%
550200010	Horticulture - Prof Dev-Travel-In State	\$1,167	\$0	\$1,167	0%
Department Total		\$254,280	\$204,816	\$49,464	

Hospitality Industry Administration
[10200550]

510100010	Hospitality Ind Admin - Admin-Divisional Chairperson	\$6,580	\$7,000	(\$420)	(6)%
510300005	Hospitality Ind Admin - Full-Time Faculty Contracts	\$201,131	\$190,299	\$10,832	6%
510300010	Hospitality Ind Admin - Part-Time Faculty Contracts	\$192,700	\$205,000	(\$12,300)	(6)%
510300020	Hospitality Ind Admin - Summer Contracts	\$21,252	\$22,609	(\$1,357)	(6)%
510300025	Hospitality Ind Admin - Faculty Overload	\$49,529	\$52,690	(\$3,161)	(6)%
510600010	Hospitality Ind Admin - Clerical - Part-Time	\$25,060	\$19,500	\$5,560	29%
520100105	Hospitality Ind Admin - Medical / Dental	\$51,183	\$33,969	\$17,214	51%
520100405	Hospitality Ind Admin - Group Life	\$761	\$761	\$0	0%
520900000	Hospitality Ind Admin - Other Employee Benefits	\$1,179	\$1,179	\$0	0%
530400010	Hospitality Ind Admin - Maintenance Services	\$5,500	\$5,500	\$0	0%
540100110	Hospitality Ind Admin - Office Supplies	\$1,000	\$1,000	\$0	0%
540100210	Hospitality Ind Admin - Instructional Supplies	\$10,000	\$10,000	\$0	0%
540200005	Hospitality Ind Admin - Printing	\$900	\$1,400	(\$500)	(36)%
540200010	Hospitality Ind Admin - Copier Charge	\$700	\$700	\$0	0%
540600005	Hospitality Ind Admin - Publication & Dues	\$200	\$200	\$0	0%
540600010	Hospitality Ind Admin - Prof Dev-Publications & Dues	\$0	\$3,000	(\$3,000)	(100)%
540900505	Hospitality Ind Admin - Other Materials & Supplies	\$6,000	\$5,500	\$500	9%
540900510	Hospitality Ind Admin - Laundry	\$3,000	\$3,000	\$0	0%
550100005	Hospitality Ind Admin - Meeting Expense	\$300	\$300	\$0	0%
550200005	Hospitality Ind Admin - Travel - In State	\$200	\$200	\$0	0%
550200010	Hospitality Ind Admin - Prof Dev-Travel-In State	\$3,500	\$300	\$3,200	1,067%
Department Total		\$580,675	\$564,107	\$16,568	

Renewal Energy
[10900535]

510100010	REN - Renewal Energy - Admin-Divisional Chairperson	\$1,410	\$1,500	(\$90)	(6)%
510300010	REN - Renewal Energy - Part-Time Faculty Contracts	\$18,800	\$20,000	(\$1,200)	(6)%
530900010	REN - Renewal Energy - Other Contractual Services	\$525	\$525	\$0	0%
540100110	REN - Renewal Energy - Office Supplies	\$100	\$100	\$0	0%
540100210	REN - Renewal Energy - Instructional Supplies	\$4,475	\$4,475	\$0	0%

540200005	REN - Renewal Energy - Printing	\$100	\$100	\$0	0%
540200010	REN - Renewal Energy - Copier Charge	\$100	\$100	\$0	0%
540900505	REN - Renewal Energy - Other Materials & Supplies	\$5,000	\$5,000	\$0	0%
550100005	REN - Renewal Energy - Meeting Expense	\$300	\$300	\$0	0%
Department Total		\$30,810	\$32,100	(\$1,290)	
Grand Total		\$4,810,177			

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ACADEMIC AFFAIRS

DEAN, CONTINUING EDUCATION

Major Goals 2023-2024

- Increase the SCE's workforce development outreach and revenue by 10% through new corporate training, vocational, and apprenticeship opportunities.
- Increase student capacity by adding two new classrooms, increase student enrollment by enrolling at least 25 new students, and increase staff by hiring five new employees at the Child Development Center.
- Increase the SCE's youth program offerings by creating five new youth courses/camps, identifying new populations to recruit from, and securing new funding sources that cover at least 25% of costs.

Dean of Continuing Education

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$282,663	\$276,600	\$6,063	2%
510200005	Professional/Technical (Full-time)	\$96,774	\$87,882	\$8,892	10%
510300010	Part-Time Contracts	\$695,120	\$714,110	(\$18,990)	(3)%
510400005	Supervisory Staff (Full-Time)	\$134,034	\$114,456	\$19,578	17%
510600005	Clerical (Full-Time)	\$234,461	\$200,033	\$34,428	17%
510600010	Clerical (Part-Time)	\$70,060	\$107,600	(\$37,540)	(35)%
Total Salaries		\$1,513,112	\$1,500,681	\$12,431	1%
520100105	Medical / Dental Group Life	\$56,099	\$51,099	\$5,000	10%
520100405	Group Life	\$585	\$585	\$0	0%
520900000	Other Employee Benefits	\$695	\$695	\$0	0%
Total Benefits		\$57,379	\$52,379	\$5,000	10%
530800005	Instructional Services Contracts	\$348,250	\$330,532	\$17,718	5%
530900010	Other Contractual - Services	\$113,100	\$131,183	(\$18,083)	(14)%
Total Contractual Services		\$461,350	\$461,715	(\$365)	(0)%
540100110	Supplies - Office	\$3,224	\$3,374	(\$150)	(4)%
540100210	Instructional Supplies	\$29,450	\$27,250	\$2,200	8%
540200005	Printing	\$1,500	\$0	\$1,500	0%
540200010	Copier	\$4,400	\$4,600	(\$200)	(4)%
540400005	Computer Software Upgrade	\$1,000	\$1,000	\$0	0%
540500005	Books and Bindings	\$850	\$850	\$0	0%
540600005	Publications and Dues	\$4,400	\$6,000	(\$1,600)	(27)%
540900505	Other Materials and Supplies	\$1,000	\$1,000	\$0	0%
Total General Meeting and Supplies		\$45,824	\$44,074	\$1,750	4%
550100005	Meeting Expense	\$4,850	\$4,050	\$800	20%
550200005	Travel - In State	\$2,650	\$2,250	\$400	18%
550300005	Travel - Out of State	\$3,000	\$3,000	\$0	0%
550900005	Volunteer Travel and Mileage	\$500	\$1,500	(\$1,000)	(67)%
Total Travel and Conference Meetings		\$11,000	\$10,800	\$200	2%
590900007	Tuition Refund	\$400	\$400	\$0	0%
Total Other Expenditures		\$400	\$400	\$0	0%
Grand Total Operating Budget		2,089,065	2,070,049	19,016	1%

Public Budget Report FY 2024

Dean of Continuing Education

		Budget 2024	Budget 2023	\$ Change	% Change
Center for Business & Prof. Development [40200510]					
510100005	Center Of Business & PD - Administrative - Full Time	\$59,451	\$65,000	(\$5,549)	(9)%
510300010	Center Of Business & PD - Part-Time Faculty Contracts	\$391,608	\$391,608	\$0	0%
510400005	Center Of Business & PD - Supervisory Staff - Full-Time	\$67,850	\$51,000	\$16,850	33%
510600005	Center Of Business & PD - Clerical - Full-Time	\$43,678	\$41,137	\$2,541	6%
520100105	Center Of Business & PD - Medical / Dental	\$29,750	\$29,750	\$0	0%
530800005	Center Of Business & PD - Instructional Service Contract	\$40,000	\$20,000	\$20,000	100%
530900010	Center Of Business & PD - Other Contractual Services	\$3,100	\$2,350	\$750	32%
540100110	Center Of Business & PD - Office Supplies	\$1,200	\$1,200	\$0	0%
540100210	Center Of Business & PD - Instructional Supplies	\$5,000	\$3,000	\$2,000	67%
540200005	Center Of Business & PD - Printing	\$1,500	\$0	\$1,500	0%
540200010	Center Of Business & PD - Copier Charge	\$1,000	\$700	\$300	43%
540400005	Center Of Business & PD - Computer Software	\$1,000	\$1,000	\$0	0%
540600005	Center Of Business & PD - Publication & Dues	\$450	\$450	\$0	0%
550100005	Center Of Business & PD - Meeting Expense	\$2,000	\$2,000	\$0	0%
550200005	Center Of Business & PD - Travel - In State	\$1,500	\$1,500	\$0	0%
590900007	Center Of Business & PD - Tuition Refund	\$400	\$400	\$0	0%
Department Total		\$649,487	\$611,095	\$38,392	

Continuing Education
[40100505]

510100005	Continuing Education - Administrative - Full Time	\$98,230	\$92,000	\$6,230	7%
510300010	Continuing Education - Part-Time Faculty Contracts	\$43,932	\$46,736	(\$2,804)	(6)%
510600005	Continuing Education - Clerical - Full-Time	\$41,760	\$85,896	(\$44,136)	(51)%
510600010	Continuing Education - Clerical - Part-Time	\$45,000	\$84,500	(\$39,500)	(47)%
520100105	Continuing Education - Medical / Dental	\$12,564	\$12,564	\$0	0%
530800005	Continuing Education - Instructional Service Contract	\$100,000	\$106,784	(\$6,784)	(6)%
530900010	Continuing Education - Other Contractual Services	\$37,500	\$37,500	\$0	0%
540100110	Continuing Education - Office Supplies	\$1,474	\$1,474	\$0	0%
540100210	Continuing Education - Instructional Supplies	\$4,500	\$7,250	(\$2,750)	(38)%
540200010	Continuing Education - Copier Charge	\$800	\$1,400	(\$600)	(43)%
540500005	Continuing Education - Books And Binding Costs	\$500	\$500	\$0	0%
540600005	Continuing Education - Publication & Dues	\$1,350	\$1,350	\$0	0%
540900505	Continuing Education - Other Materials & Supplies	\$500	\$500	\$0	0%
550100005	Continuing Education - Meeting Expense	\$1,800	\$500	\$1,300	260%
Department Total		\$389,910	\$478,954	(\$89,044)	

Continuing Education for Health Prof.
[40100510]

510300010	Continuing Ed Healthcare - Part-Time Faculty Contracts	\$44,180	\$47,000	(\$2,820)	(6)%
510400005	Continuing Ed Healthcare - Supervisory Staff - Full-Time	\$66,184	\$63,456	\$2,728	4%
510600010	Continuing Ed Healthcare - Clerical - Part-Time	\$25,060	\$23,100	\$1,960	8%
530800005	Continuing Ed Healthcare - Instructional Service Contract	\$171,640	\$171,640	\$0	0%
530900010	Continuing Ed Healthcare - Other Contractual Services	\$1,000	\$1,000	\$0	0%
540100110	Continuing Ed Healthcare - Office Supplies	\$50	\$50	\$0	0%
540100210	Continuing Ed Healthcare - Instructional Supplies	\$11,000	\$11,000	\$0	0%

540200010	Continuing Ed Healthcare - Copier Charge	\$1,300	\$1,300	\$0	0%
540600005	Continuing Ed Healthcare - Publication & Dues	\$500	\$500	\$0	0%
550100005	Continuing Ed Healthcare - Meeting Expense	\$400	\$400	\$0	0%
550200005	Continuing Ed Healthcare - Travel - In State	\$150	\$150	\$0	0%
Department Total		\$321,464	\$319,596	\$1,868	

Dean of Continuing Education
[40800510]

510100005	Dean Continuing Education - Administrative - Full Time	\$124,982	\$119,600	\$5,382	5%
510300010	Dean Continuing Education - Part-Time Faculty Contracts	\$5,994	\$5,994	\$0	0%
510600005	Dean Continuing Education - Clerical - Full-Time	\$79,367	\$39,811	\$39,556	99%
520100105	Dean Continuing Education - Medical / Dental	\$5,000	\$0	\$5,000	0%
530900010	Dean Continuing Education - Other Contractual Services	\$20,000	\$32,183	(\$12,183)	(38)%
540100110	Dean Continuing Education - Office Supplies	\$250	\$250	\$0	0%
540100210	Dean Continuing Education - Instructional Supplies	\$500	\$600	(\$100)	(17)%
540200010	Dean Continuing Education - Copier Charge	\$150	\$150	\$0	0%
540500005	Dean Continuing Education - Books And Binding Costs	\$150	\$150	\$0	0%
540600005	Dean Continuing Education - Publication & Dues	\$500	\$2,500	(\$2,000)	(80)%
540900505	Dean Continuing Education - Other Materials & Supplies	\$500	\$500	\$0	0%
550100005	Dean Continuing Education - Meeting Expense	\$500	\$500	\$0	0%
550200005	Dean Continuing Education - Travel - In State	\$300	\$300	\$0	0%
550300005	Dean Continuing Education - Travel - Out Of State	\$3,000	\$3,000	\$0	0%
Department Total		\$241,193	\$205,538	\$35,655	

Extension Sites
[40100515]

530900010	Extension Sites - Other Contractual Services	\$50,000	\$56,000	(\$6,000)	(11)%
Department Total		\$50,000	\$56,000	(\$6,000)	

Lifelong Learning
[40100520]

510200005	Lifelong Learning - Professional/Tech - Full-Time	\$66,097	\$63,372	\$2,725	4%
510300010	Lifelong Learning - Part-Time Faculty Contracts	\$183,112	\$194,800	(\$11,688)	(6)%
510600005	Lifelong Learning - Clerical - Full-Time	\$40,593	\$0	\$40,593	0%
520100105	Lifelong Learning - Medical / Dental	\$1,522	\$1,522	\$0	0%
520100405	Lifelong Learning - Group Life	\$256	\$256	\$0	0%
520900000	Lifelong Learning - Other Employee Benefits	\$307	\$307	\$0	0%
530800005	Lifelong Learning - Instructional Service Contract	\$13,110	\$11,108	\$2,002	18%
530900010	Lifelong Learning - Other Contractual Services	\$500	\$150	\$350	233%
540100110	Lifelong Learning - Office Supplies	\$0	\$50	(\$50)	(100)%
540100210	Lifelong Learning - Instructional Supplies	\$8,300	\$5,250	\$3,050	58%
540200010	Lifelong Learning - Copier Charge	\$250	\$150	\$100	67%
540500005	Lifelong Learning - Books And Binding Costs	\$50	\$50	\$0	0%
540600005	Lifelong Learning - Publication & Dues	\$200	\$200	\$0	0%
550100005	Lifelong Learning - Meeting Expense	\$100	\$500	(\$400)	(80)%
550200005	Lifelong Learning - Travel - In State	\$200	\$200	\$0	0%
Department Total		\$314,597	\$277,915	\$36,682	

Real Estate
[40100525]

510300010	Real Estate Academy - Part-Time Faculty Contracts	\$26,294	\$27,972	(\$1,678)	(6)%
530800005	Real Estate Academy - Instructional Service Contract	\$23,500	\$21,000	\$2,500	12%
530900010	Real Estate Academy - Other Contractual Services	\$1,000	\$2,000	(\$1,000)	(50)%
540100110	Real Estate Academy - Office Supplies	\$100	\$100	\$0	0%
540100210	Real Estate Academy - Instructional Supplies	\$150	\$150	\$0	0%
540200010	Real Estate Academy - Copier Charge	\$100	\$100	\$0	0%
540500005	Real Estate Academy - Books And Binding Costs	\$150	\$150	\$0	0%
540600005	Real Estate Academy - Publication & Dues	\$1,100	\$500	\$600	120%
Department Total		\$52,394	\$51,972	\$422	

RSVP Volunteer Program
[40400520]

510200005	RSVP Volunteer Program - Professional/Tech - Full-Time	\$30,677	\$24,510	\$6,167	25%
510600005	RSVP Volunteer Program - Clerical - Full-Time	\$29,063	\$33,189	(\$4,126)	(12)%
520100105	RSVP Volunteer Program - Medical / Dental	\$7,263	\$7,263	\$0	0%
520100405	RSVP Volunteer Program - Group Life	\$329	\$329	\$0	0%
520900000	RSVP Volunteer Program - Other Employee Benefits	\$388	\$388	\$0	0%
540100110	RSVP Volunteer Program - Office Supplies	\$150	\$250	(\$100)	(40)%
540200010	RSVP Volunteer Program - Copier Charge	\$800	\$800	\$0	0%
540600005	RSVP Volunteer Program - Publication & Dues	\$300	\$500	(\$200)	(40)%
550100005	RSVP Volunteer Program - Meeting Expense	\$50	\$150	(\$100)	(67)%
550200005	RSVP Volunteer Program - Travel - In State	\$500	\$100	\$400	400%
550900005	RSVP Volunteer Program - Volunteer Travel&Mileage Reimb	\$500	\$1,500	(\$1,000)	(67)%
Department Total		\$70,020	\$68,979	\$1,041	

Grand Total \$2,089,065

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ACADEMIC AFFAIRS

DEAN, ADULT EDUCATION

Major Goals 2023-2024

- Hire additional faculty to enable the department to serve all students seeking adult education classes.
- Develop processes and supports to enable adult education students access and use Triton College emails.
- Stabilize and increase enrollment in GED classes offered in English and Spanish.

Dean of Adult Education

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$141,666	\$129,111	\$12,555	10%
510200005	Professional/Technical (Full-time)	\$48,355	\$35,176	\$13,179	37%
510400005	Supervisory Staff (Full-Time)	\$97,701	\$46,837	\$50,864	109%
510600005	Clerical (Full-Time)	\$134,416	\$114,498	\$19,918	17%
510600010	Clerical (Part-Time)	\$70,110	\$26,880	\$43,230	161%
Total Salaries		\$492,248	\$352,502	\$139,746	40%
520100105	Medical / Dental Group Life	\$76,000	\$105,794	(\$29,794)	(28)%
520100405	Group Life	\$2,269	\$2,269	\$0	0%
520500005	Medicare	\$10,000	\$0	\$10,000	0%
520600005	FICA / Social Security	\$240	\$240	\$0	0%
520900000	Other Employee Benefits	\$3,671	\$3,671	\$0	0%
Total Benefits		\$92,180	\$111,974	(\$19,794)	(18)%
540200005	Printing	\$0	\$2,000	(\$2,000)	(100)%
540200010	Copier	\$2,000	\$2,000	\$0	0%
540700005	Advertising	\$3,000	\$3,000	\$0	0%
540900505	Other Materials and Supplies	\$700	\$0	\$700	0%
Total General Meeting and Supplies		\$5,700	\$7,000	(\$1,300)	(19)%
550100005	Meeting Expense	\$1,000	\$0	\$1,000	0%
550100020	Meeting - Recognition	\$800	\$500	\$300	60%
Total Travel and Conference Meetings		\$1,800	\$500	\$1,300	260%
Grand Total Operating Budget		591,928	471,976	119,952	25%

		Budget 2024	Budget 2023	\$ Change	% Change
Adult Basic / Secondary Education [10600510]					
510100005	Adult Basic/Secon. Ed. - Administrative - Full Time	\$141,666	\$129,111	\$12,555	10%
510200005	Adult Basic/Secon. Ed. - Professional/Tech - Full-Time	\$48,355	\$35,176	\$13,179	37%
510400005	Adult Basic/Secon. Ed. - Supervisory Staff - Full-Time	\$97,701	\$46,837	\$50,864	109%
510600005	Adult Basic/Secon. Ed. - Clerical - Full-Time	\$134,416	\$114,498	\$19,918	17%
510600010	Adult Basic/Secon. Ed. - Clerical - Part-Time	\$70,110	\$26,880	\$43,230	161%
520100105	Adult Basic/Secon. Ed. - Medical / Dental	\$76,000	\$105,794	(\$29,794)	(28)%
520100405	Adult Basic/Secon. Ed. - Group Life	\$2,269	\$2,269	\$0	0%
520500005	Adult Basic/Secon. Ed. - Medicare	\$10,000	\$0	\$10,000	0%
520600005	Adult Basic/Secon. Ed. - FICA - Social Security	\$240	\$240	\$0	0%
520900000	Adult Basic/Secon. Ed. - Other Employee Benefits	\$3,671	\$3,671	\$0	0%
540200005	Adult Basic/Secon. Ed. - Printing	\$0	\$2,000	(\$2,000)	(100)%
540200010	Adult Basic/Secon. Ed. - Copier Charge	\$2,000	\$2,000	\$0	0%
540700005	Adult Basic/Secon. Ed. - Advertising	\$3,000	\$3,000	\$0	0%
540900505	Adult Basic/Secon. Ed. - Other Materials & Supplies	\$700	\$0	\$700	0%
550100005	Adult Basic/Secon. Ed. - Meeting Expense	\$1,000	\$0	\$1,000	0%
550100020	Adult Basic/Secon. Ed. - Meeting Exp - Recognition Dnnr	\$800	\$500	\$300	60%
Department Total		\$591,928	\$471,976	\$119,952	
Grand Total		\$591,928			

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ACADEMIC AFFAIRS

DEAN, ARTS AND SCIENCES

Major Goals 2023-2024

- Cultivate a culture in which faculty actively participate in faculty development particularly related to increasing their understanding and implementation of inclusive teaching and learning practices to increase overall student engagement and retention.
- Leverage Arts and Sciences faculty expertise and skills to facilitate activities within Arts and Sciences departments to increase student enrollment, retention, and success in Arts and Sciences majors and programs.
- Create and implement a plan for increasing collaboration among Arts and Sciences faculty to increase the quantity and quality of interdisciplinary courses/programs offered in Arts and Sciences.

Dean of Arts and Sciences

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$228,855	\$210,000	\$18,855	9%
510100010	Admin Staff/Departmental Chairs	\$121,226	\$114,884	\$6,342	6%
510200010	Professional/Technical (Part-Time)	\$45,985	\$47,651	(\$1,666)	(3)%
510300005	Faculty Contracts (Full-Time)	\$5,127,618	\$4,847,805	\$279,813	6%
510300010	Part-Time Contracts	\$3,100,038	\$3,469,301	(\$369,263)	(11)%
510300020	Summer Contracts (Full-Time)	\$454,952	\$483,995	(\$29,043)	(6)%
510300025	Faculty Overload (Full-Time)	\$671,969	\$714,861	(\$42,892)	(6)%
510300030	Extra Duty / Non Chair (Full-Time)	\$54,498	\$55,316	(\$818)	(1)%
510400005	Supervisory Staff (Full-Time)	\$70,000	\$97,945	(\$27,945)	(29)%
510600005	Clerical (Full-Time)	\$275,185	\$214,259	\$60,926	28%
510600010	Clerical (Part-Time)	\$317,594	\$351,309	(\$33,715)	(10)%
Total Salaries		\$10,467,920	\$10,607,326	(\$139,406)	(1)%
520100105	Medical / Dental Group Life	\$1,044,119	\$934,634	\$109,485	12%
520100405	Group Life	\$16,125	\$16,125	\$0	0%
520500005	Medicare	\$30,651	\$0	\$30,651	0%
520600005	FICA / Social Security	\$2,429	\$2,429	\$0	0%
520900000	Other Employee Benefits	\$22,515	\$22,527	(\$12)	(0)%
Total Benefits		\$1,115,839	\$975,715	\$140,124	14%
530400010	Maintenance Services - Non Computer	\$37,175	\$36,360	\$815	2%
530400020	Maintenance Services - Computer	\$0	\$1,091	(\$1,091)	(100)%
530400030	Maintenance Services - Software Support	\$150	\$150	\$0	0%
530900010	Other Contractual - Services	\$40,860	\$32,860	\$8,000	24%
Total Contractual Services		\$78,185	\$70,461	\$7,724	11%
540100110	Supplies - Office	\$10,280	\$10,187	\$93	1%
540100210	Instructional Supplies	\$172,729	\$154,630	\$18,099	12%
540200005	Printing	\$800	\$1,400	(\$600)	(43)%
540200010	Copier	\$18,770	\$25,120	(\$6,350)	(25)%
540400005	Computer Software Upgrade	\$30,750	\$31,000	(\$250)	(1)%
540600005	Publications and Dues	\$750	\$0	\$750	0%
540600010	Publications and Dues (Prof. Development)	\$0	\$14,500	(\$14,500)	(100)%
540900505	Other Materials and Supplies	\$35,500	\$34,350	\$1,150	3%
540901005	Equipment - Non Capitalized	\$2,000	\$2,500	(\$500)	(20)%
Total General Meeting and Supplies		\$271,579	\$273,687	(\$2,108)	(1)%
550100005	Meeting Expense	\$11,400	\$9,250	\$2,150	23%
550100010	Meeting - Prof. Development	\$0	\$12,000	(\$12,000)	(100)%
550200005	Travel - In State	\$3,500	\$3,000	\$500	17%
550200010	Travel - In State - Prof. Development	\$71,167	\$26,900	\$44,267	165%
550300005	Travel - Out of State	\$7,000	\$6,500	\$500	8%
550300010	Travel - Out of State - Prof. Development	\$0	\$16,100	(\$16,100)	(100)%
Total Travel and Conference Meetings		\$93,067	\$73,750	\$19,317	26%

580500005	Equipment Office	\$6,500	\$0	\$6,500	0%
580600005	Equipment Instructional >5K	\$2,000	\$5,000	(\$3,000)	(60)%
580600010	Equipment Instructional	\$30,000	\$0	\$30,000	0%
	Total Capital Outlay	\$38,500	\$5,000	\$33,500	670%
590900000	Other Expenditures	\$15,000	\$12,000	\$3,000	25%
	Total Other Expenditures	\$15,000	\$12,000	\$3,000	25%
	Grand Total Operating Budget	12,080,090	12,017,939	62,151	1%

Public Budget Report FY 2024

Dean of Arts & Sciences

		Budget 2024	Budget 2023	\$ Change	% Change
Anthropology [10102005]					
510300010	Anthropology - Part-Time Faculty Contracts	\$34,137	\$36,316	(2,179)	(6)%
540100210	Anthropology - Instructional Supplies	\$50	\$50	0	0%
Department Total		\$34,187	\$36,366	(\$2,179)	
Art [10100505]					
510300005	Art - Full-Time Faculty Contracts	\$149,861	\$144,653	5,208	4%
510300010	Art - Part-Time Faculty Contracts	\$38,070	\$40,500	(2,430)	(6)%
510300020	Art - Summer Contracts	\$16,506	\$17,560	(1,054)	(6)%
510300025	Art - Faculty Overload	\$16,813	\$17,886	(1,073)	(6)%
510300030	Art - FT Extra Duty Non-Chair/Coor	\$4,861	\$5,171	(310)	(6)%
520100105	Art - Medical / Dental	\$32,500	\$29,491	3,009	10%
520100405	Art - Group Life	\$590	\$590	0	0%
520900000	Art - Other Employee Benefits	\$811	\$811	0	0%
530900010	Art - Other Contractual Services	\$450	\$450	0	0%
540100210	Art - Instructional Supplies	\$3,300	\$3,300	0	0%
540200010	Art - Copier Charge	\$425	\$425	0	0%
540900505	Art - Other Materials & Supplies	\$700	\$700	0	0%
550200010	Art - Prof Dev-Travel-In State	\$7,500	\$0	7,500	0%
Department Total		\$272,387	\$261,537	\$10,850	
Astronomy [10101505]					
510300005	Astronomy - Full-Time Faculty Contracts	\$74,575	\$71,983	2,592	4%
510300010	Astronomy - Part-Time Faculty Contracts	\$35,958	\$38,253	(2,295)	(6)%
510300020	Astronomy - Summer Contracts	\$4,314	\$4,589	(275)	(6)%
510300025	Astronomy - Faculty Overload	\$2,045	\$2,175	(130)	(6)%
Department Total		\$116,892	\$117,000	(\$108)	
Behavioral Science [10102010]					
510100010	Behavioral Science - Admin-Divisional Chairperson	\$13,425	\$14,282	(857)	(6)%
510300020	Behavioral Science - Summer Contracts	\$16,729	\$17,797	(1,068)	(6)%
510300025	Behavioral Science - Faculty Overload	\$11,515	\$12,250	(735)	(6)%
510600005	Behavioral Science - Clerical - Full-Time	\$47,062	\$44,714	2,348	5%
520100105	Behavioral Science - Medical / Dental	\$26,645	\$13,915	12,730	91%
520100405	Behavioral Science - Group Life	\$268	\$268	0	0%
520900000	Behavioral Science - Other Employee Benefits	\$383	\$383	0	0%
530400020	Behavioral Science - Maint Serv-Computer Equipment	\$0	\$341	(341)	(100)%
540100110	Behavioral Science - Office Supplies	\$300	\$300	0	0%
540100210	Behavioral Science - Instructional Supplies	\$650	\$800	(150)	(19)%
540200010	Behavioral Science - Copier Charge	\$1,200	\$3,000	(1,800)	(60)%

550100005	Behavioral Science - Meeting Expense	\$4,500	\$2,500	2,000	80%
550200010	Behavioral Science - Prof Dev-Travel-In State	\$6,500	\$1,500	5,000	333%
Department Total		\$129,177	\$112,050	\$17,127	

Bio Tech
[10101511]

510300025	Bio Tech - Faculty Overload	\$17,184	\$18,281	(1,097)	(6)%
540100210	Bio Tech - Instructional Supplies	\$13,000	\$5,000	8,000	160%
Department Total		\$30,184	\$23,281	\$6,903	

Biological Science
[10101510]

510300005	Biological Science - Full-Time Faculty Contracts	\$798,831	\$738,183	60,648	8%
510300010	Biological Science - Part-Time Faculty Contracts	\$432,689	\$513,499	(80,810)	(16)%
510300020	Biological Science - Summer Contracts	\$4,694	\$4,994	(300)	(6)%
510300025	Biological Science - Faculty Overload	\$2,454	\$2,611	(157)	(6)%
520100105	Biological Science - Medical / Dental	\$129,467	\$129,467	0	0%
520100405	Biological Science - Group Life	\$1,599	\$1,599	0	0%
520500005	Biological Science - Medicare	\$10,000	\$0	10,000	0%
520900000	Biological Science - Other Employee Benefits	\$3,638	\$3,638	0	0%
Department Total		\$1,383,372	\$1,393,991	(\$10,619)	

Biology
[10101515]

510300010	Biology - Part-Time Faculty Contracts	\$0	\$175	(175)	(100)%
510300020	Biology - Summer Contracts	\$53,901	\$57,342	(3,441)	(6)%
510300025	Biology - Faculty Overload	\$97,742	\$103,981	(6,239)	(6)%
510300030	Biology - FT Extra Duty Non-Chair/Coor	\$2,500	\$0	2,500	0%
Department Total		\$154,143	\$161,498	(\$7,355)	

Chemistry
[10101525]

510300005	Chemistry General - Full-Time Faculty Contracts	\$224,536	\$228,607	(4,071)	(2)%
510300010	Chemistry General - Part-Time Faculty Contracts	\$189,340	\$201,425	(12,085)	(6)%
510300020	Chemistry General - Summer Contracts	\$5,634	\$5,994	(360)	(6)%
510300025	Chemistry General - Faculty Overload	\$29,120	\$30,979	(1,859)	(6)%
510300030	Chemistry General - FT Extra Duty Non-Chair/Coor	\$705	\$750	(45)	(6)%
520100105	Chemistry General - Medical / Dental	\$74,000	\$52,205	21,795	42%
520100405	Chemistry General - Group Life	\$1,023	\$1,023	0	0%
520500005	Chemistry General - Medicare	\$4,000	\$0	4,000	0%
520600005	Chemistry General - FICA - Social Security	\$1,108	\$1,108	0	0%
520900000	Chemistry General - Other Employee Benefits	\$1,274	\$1,274	0	0%
Department Total		\$530,740	\$523,365	\$7,375	

Chinese
[10102505]

510300010	Chinese - Part-Time Faculty Contracts	\$4,485	\$4,771	(286)	(6)%
Department Total		\$4,485	\$4,771	(\$286)	

Dean of Arts & Sciences
[20801010]

510100005	Dean of Arts & Sciences - Administrative - Full Time	\$228,855	\$210,000	18,855	9%
510600005	Dean of Arts & Sciences - Clerical - Full-Time	\$81,660	\$40,560	41,100	101%
510600010	Dean of Arts & Sciences - Clerical - Part-Time	\$24,500	\$77,280	(52,780)	(68)%
520100105	Dean of Arts & Sciences - Medical / Dental	\$41,288	\$41,288	0	0%
520100405	Dean of Arts & Sciences - Group Life	\$1,008	\$1,008	0	0%
520600005	Dean of Arts & Sciences - FICA - Social Security	\$515	\$515	0	0%
520900000	Dean of Arts & Sciences - Other Employee Benefits	\$1,233	\$1,233	0	0%
530900010	Dean of Arts & Sciences - Other Contractual Services	\$3,000	\$4,000	(1,000)	(25)%
540100110	Dean of Arts & Sciences - Office Supplies	\$1,500	\$1,500	0	0%
540200005	Dean of Arts & Sciences - Printing	\$750	\$750	0	0%
540200010	Dean of Arts & Sciences - Copier Charge	\$750	\$750	0	0%
540400005	Dean of Arts & Sciences - Computer Software	\$750	\$1,000	(250)	(25)%
540600005	Dean of Arts & Sciences - Publication & Dues	\$750	\$0	750	0%
540900505	Dean of Arts & Sciences - Other Materials & Supplies	\$8,000	\$8,000	0	0%
540901005	Dean of Arts & Sciences - Computer Equipment <5K	\$2,000	\$2,500	(500)	(20)%
550100005	Dean of Arts & Sciences - Meeting Expense	\$1,500	\$1,500	0	0%
550200005	Dean of Arts & Sciences - Travel - In State	\$2,000	\$1,500	500	33%
550300005	Dean of Arts & Sciences - Travel - Out Of State	\$2,000	\$1,500	500	33%
580600005	Dean of Arts & Sciences - Equipment - Instructional >5K	\$2,000	\$5,000	(3,000)	(60)%
Department Total		\$404,059	\$399,884	\$4,175	

Early Childhood Education
[10103010]

510100010	Early Childhood Ed - Admin-Divisional Chairperson	\$9,400	\$10,000	(600)	(6)%
510300005	Early Childhood Ed - Full-Time Faculty Contracts	\$58,930	\$53,325	5,605	11%
510300010	Early Childhood Ed - Part-Time Faculty Contracts	\$54,826	\$58,325	(3,499)	(6)%
510300020	Early Childhood Ed - Summer Contracts	\$3,866	\$4,113	(247)	(6)%
510300025	Early Childhood Ed - Faculty Overload	\$13,265	\$14,112	(847)	(6)%
520100105	Early Childhood Ed - Medical / Dental	\$21,261	\$21,261	0	0%
520100405	Early Childhood Ed - Group Life	\$409	\$409	0	0%
520900000	Early Childhood Ed - Other Employee Benefits	\$632	\$632	0	0%
530900010	Early Childhood Ed - Other Contractual Services	\$1,500	\$1,000	500	50%
540100110	Early Childhood Ed - Office Supplies	\$300	\$100	200	200%
540100210	Early Childhood Ed - Instructional Supplies	\$400	\$500	(100)	(20)%
540200005	Early Childhood Ed - Printing	\$0	\$100	(100)	(100)%
540200010	Early Childhood Ed - Copier Charge	\$500	\$500	0	0%
540900505	Early Childhood Ed - Other Materials & Supplies	\$300	\$500	(200)	(40)%
550100005	Early Childhood Ed - Meeting Expense	\$650	\$300	350	117%
Department Total		\$166,239	\$165,177	\$1,062	

Economics
[10102015]

510300005	Economics - Full-Time Faculty Contracts	\$78,959	\$76,215	2,744	4%
510300010	Economics - Part-Time Faculty Contracts	\$35,290	\$53,500	(18,210)	(34)%
510300020	Economics - Summer Contracts	\$10,771	\$11,459	(688)	(6)%
510300025	Economics - Faculty Overload	\$9,490	\$10,096	(606)	(6)%
520100105	Economics - Medical / Dental	\$25,827	\$0	25,827	0%

		Department Total	\$160,337	\$151,270	\$9,067	
Education [10103020]						
510300005	Education - Full-Time Faculty Contracts	\$55,178	\$53,261	1,917		4%
510300010	Education - Part-Time Faculty Contracts	\$37,130	\$39,500	(2,370)		(6)%
540100110	Education - Office Supplies	\$100	\$100	0		0%
540100210	Education - Instructional Supplies	\$250	\$200	50		25%
550200010	Education - Prof Dev-Travel-In State	\$3,500	\$2,500	1,000		40%
Department Total		\$96,158	\$95,561	\$597		

English [10102510]						
510100010	English - Admin-Divisional Chairperson	\$13,061	\$13,895	(834)		(6)%
510300005	English - Full-Time Faculty Contracts	\$999,414	\$947,013	52,402		6%
510300010	English - Part-Time Faculty Contracts	\$401,173	\$479,971	(78,798)		(16)%
510300020	English - Summer Contracts	\$66,898	\$71,168	(4,270)		(6)%
510300025	English - Faculty Overload	\$105,727	\$112,475	(6,748)		(6)%
510300030	English - FT Extra Duty Non-Chair/Coor	\$2,538	\$2,700	(162)		(6)%
510600010	English - Clerical - Part-Time	\$25,060	\$28,734	(3,674)		(13)%
520100105	English - Medical / Dental	\$178,678	\$178,678	1		0%
520100405	English - Group Life	\$2,676	\$2,676	0		0%
520500005	English - Medicare	\$5,000	\$0	5,000		0%
520900000	English - Other Employee Benefits	\$3,537	\$3,537	0		0%
540100110	English - Office Supplies	\$2,050	\$2,050	0		0%
540100210	English - Instructional Supplies	\$1,500	\$2,500	(1,000)		(40)%
540200010	English - Copier Charge	\$2,000	\$2,500	(500)		(20)%
540600010	English - Prof Dev-Publications & Dues	\$0	\$5,000	(5,000)		(100)%
550100010	English - Meeting Expense-Prof Dev	\$0	\$1,500	(1,500)		(100)%
550200010	English - Prof Dev-Travel-In State	\$13,500	\$5,000	8,500		170%
550300010	English - Prof Dev-Travel-Out Of State	\$0	\$2,250	(2,250)		(100)%
Department Total		\$1,822,812	\$1,861,646	(\$38,834)		

Fine Arts [10100510]						
510100010	Fine Arts - Admin-Divisional Chairperson	\$12,291	\$13,076	(785)		(6)%
510600010	Fine Arts - Clerical - Part-Time	\$40,260	\$24,331	15,929		65%
520100105	Fine Arts - Medical / Dental	\$1,727	\$1,727	0		0%
520900000	Fine Arts - Other Employee Benefits	\$53	\$53	0		0%
540100110	Fine Arts - Office Supplies	\$950	\$950	0		0%
540100210	Fine Arts - Instructional Supplies	\$150	\$150	0		0%
540200010	Fine Arts - Copier Charge	\$125	\$125	0		0%
540600010	Fine Arts - Prof Dev-Publications & Dues	\$0	\$3,000	(3,000)		(100)%
550200010	Fine Arts - Prof Dev-Travel-In State	\$0	\$500	(500)		(100)%
550300010	Fine Arts - Prof Dev-Travel-Out Of State	\$0	\$4,000	(4,000)		(100)%
Department Total		\$55,556	\$47,912	\$7,644		

Fine Arts Gallery
[30600515]

510600010	Fine Arts Gallery - Clerical - Part-Time	\$7,200	\$7,200	0	0%
540900505	Fine Arts Gallery - Other Materials & Supplies	\$1,850	\$1,000	850	85%
550100005	Fine Arts Gallery - Meeting Expense	\$1,850	\$1,750	100	6%
Department Total		\$10,900	\$9,950	\$950	

Fitness Center
[10101530]

510200010	Fitness Center - Professional/Tech - Part-Time	\$19,525	\$20,771	(1,246)	(6)%
510600010	Fitness Center - Clerical - Part-Time	\$122,434	\$130,249	(7,815)	(6)%
530400010	Fitness Center - Maintenance Services	\$5,000	\$5,000	0	0%
530400020	Fitness Center - Maint Serv-Computer Equipment	\$0	\$750	(750)	(100)%
540100110	Fitness Center - Office Supplies	\$50	\$50	0	0%
540100210	Fitness Center - Instructional Supplies	\$1,800	\$900	900	100%
540200005	Fitness Center - Printing	\$0	\$250	(250)	(100)%
540200010	Fitness Center - Copier Charge	\$120	\$120	0	0%
540900505	Fitness Center - Other Materials & Supplies	\$3,000	\$2,500	500	20%
Department Total		\$151,929	\$160,590	(\$8,661)	

Geography
[10102020]

510300010	Geography - Part-Time Faculty Contracts	\$42,262	\$44,960	(2,698)	(6)%
Department Total		\$42,262	\$44,960	(\$2,698)	

Geology
[10101535]

510300010	Geology - Part-Time Faculty Contracts	\$10,340	\$11,000	(660)	(6)%
580600010	Geology - Equipment Instructional	\$30,000	\$0	30,000	0%
Department Total		\$40,340	\$11,000	\$29,340	

Health
[10101540]

510300010	Health - Part-Time Faculty Contracts	\$53,110	\$56,500	(3,390)	(6)%
510300020	Health - Summer Contracts	\$2,820	\$3,000	(180)	(6)%
530400010	Health - Maintenance Services	\$0	\$100	(100)	(100)%
540100110	Health - Office Supplies	\$150	\$100	50	50%
540100210	Health - Instructional Supplies	\$4,500	\$5,000	(500)	(10)%
540200005	Health - Printing	\$50	\$50	0	0%
540200010	Health - Copier Charge	\$100	\$100	0	0%
Department Total		\$60,730	\$64,850	(\$4,120)	

History
[10102025]

510300005	History - Full-Time Faculty Contracts	\$279,249	\$269,546	9,703	4%
510300010	History - Part-Time Faculty Contracts	\$59,592	\$63,396	(3,804)	(6)%
510300020	History - Summer Contracts	\$14,570	\$15,500	(930)	(6)%

510300025	History - Faculty Overload	\$10,840	\$11,532	(692)	(6)%
520100105	History - Medical / Dental	\$48,243	\$48,243	0	0%
520100405	History - Group Life	\$1,131	\$1,131	0	0%
520900000	History - Other Employee Benefits	\$1,352	\$1,352	0	0%
Department Total		\$414,977	\$410,700	\$4,277	

Humanities
[10100515]

510300010	Humanities - Part-Time Faculty Contracts	\$22,030	\$23,436	(1,406)	(6)%
Department Total		\$22,030	\$23,436	(\$1,406)	

Intro to College
[10100520]

510100010	Intro to College - Admin-Divisional Chairperson	\$4,298	\$4,572	(274)	(6)%
510300010	Intro to College - Part-Time Faculty Contracts	\$59,690	\$63,500	(3,810)	(6)%
510300020	Intro to College - Summer Contracts	\$214	\$228	(14)	(6)%
510300025	Intro to College - Faculty Overload	\$12,736	\$13,549	(813)	(6)%
520100105	Intro to College - Medical / Dental	\$2,209	\$2,209	0	0%
540100210	Intro to College - Instructional Supplies	\$0	\$100	(100)	(100)%
540200010	Intro to College - Copier Charge	\$100	\$750	(650)	(87)%
Department Total		\$79,247	\$84,908	(\$5,661)	

Mass Communication
[10102530]

510300005	Mass Communication - Full-Time Faculty Contracts	\$67,640	\$61,135	6,505	11%
510300010	Mass Communication - Part-Time Faculty Contracts	\$37,600	\$40,000	(2,400)	(6)%
510300025	Mass Communication - Faculty Overload	\$20,672	\$21,992	(1,320)	(6)%
510400005	Mass Communication - Supervisory Staff - Full-Time	\$70,000	\$97,945	(27,945)	(29)%
520100105	Mass Communication - Medical / Dental	\$24,000	\$37,768	(13,768)	(36)%
520100405	Mass Communication - Group Life	\$599	\$599	0	0%
520900000	Mass Communication - Other Employee Benefits	\$744	\$744	0	0%
540100210	Mass Communication - Instructional Supplies	\$6,000	\$6,000	0	0%
540200010	Mass Communication - Copier Charge	\$100	\$100	0	0%
Department Total		\$227,355	\$266,283	(\$38,928)	

Mathematics
[10101010]

510100010	Mathematics - Admin-Divisional Chairperson	\$24,419	\$25,978	(1,559)	(6)%
510300005	Mathematics - Full-Time Faculty Contracts	\$1,136,994	\$1,028,087	108,908	11%
510300010	Mathematics - Part-Time Faculty Contracts	\$437,214	\$465,121	(27,907)	(6)%
510300020	Mathematics - Summer Contracts	\$120,957	\$128,678	(7,721)	(6)%
510300025	Mathematics - Faculty Overload	\$134,033	\$142,588	(8,555)	(6)%
510300030	Mathematics - FT Extra Duty Non-Chair/Coor	\$2,538	\$2,700	(162)	(6)%
510600010	Mathematics - Clerical - Part-Time	\$25,760	\$24,080	1,680	7%
520100105	Mathematics - Medical / Dental	\$112,895	\$112,895	1	0%
520100405	Mathematics - Group Life	\$2,630	\$2,630	0	0%
520900000	Mathematics - Other Employee Benefits	\$3,657	\$3,657	0	0%
530400010	Mathematics - Maintenance Services	\$0	\$900	(900)	(100)%
530900010	Mathematics - Other Contractual Services	\$0	\$1,500	(1,500)	(100)%

540100110	Mathematics - Office Supplies	\$1,500	\$2,250	(750)	(33)%
540100210	Mathematics - Instructional Supplies	\$1,000	\$1,500	(500)	(33)%
540200010	Mathematics - Copier Charge	\$5,000	\$6,000	(1,000)	(17)%
550100010	Mathematics - Meeting Expense-Prof Dev	\$0	\$1,000	(1,000)	(100)%
550200010	Mathematics - Prof Dev-Travel-In State	\$13,500	\$12,500	1,000	8%
550300010	Mathematics - Prof Dev-Travel-Out Of State	\$0	\$250	(250)	(100)%
Department Total		\$2,022,097	\$1,962,313	\$59,784	

Music
[10100525]

510300005	Music - Full-Time Faculty Contracts	\$58,935	\$56,886	2,049	4%
510300010	Music - Part-Time Faculty Contracts	\$163,915	\$174,378	(10,463)	(6)%
510300020	Music - Summer Contracts	\$2,820	\$3,000	(180)	(6)%
510300025	Music - Faculty Overload	\$7,708	\$8,200	(492)	(6)%
510300030	Music - FT Extra Duty Non-Chair/Coor	\$4,230	\$4,500	(270)	(6)%
520100105	Music - Medical / Dental	\$22,487	\$5,000	17,487	350%
530400010	Music - Maintenance Services	\$7,400	\$6,900	500	7%
530400030	Music - Software Support & Maintenance	\$150	\$150	0	0%
530900010	Music - Other Contractual Services	\$8,500	\$8,500	0	0%
540200010	Music - Copier Charge	\$300	\$300	0	0%
540900505	Music - Other Materials & Supplies	\$1,650	\$1,650	0	0%
550100005	Music - Meeting Expense	\$600	\$600	0	0%
Department Total		\$278,695	\$270,064	\$8,631	

Philosophy
[10102030]

510300005	Philosophy - Full-Time Faculty Contracts	\$265,722	\$256,488	9,234	4%
510300010	Philosophy - Part-Time Faculty Contracts	\$161,185	\$187,431	(26,246)	(14)%
510300020	Philosophy - Summer Contracts	\$39,839	\$42,382	(2,543)	(6)%
510300025	Philosophy - Faculty Overload	\$36,512	\$38,843	(2,331)	(6)%
520100105	Philosophy - Medical / Dental	\$48,857	\$34,084	14,773	43%
520100405	Philosophy - Group Life	\$1,084	\$1,084	0	0%
520900000	Philosophy - Other Employee Benefits	\$1,493	\$1,493	0	0%
540100210	Philosophy - Instructional Supplies	\$50	\$50	0	0%
540600010	Philosophy - Prof Dev-Publications & Dues	\$0	\$1,000	(1,000)	(100)%
550100010	Philosophy - Meeting Expense-Prof Dev	\$0	\$300	(300)	(100)%
550200010	Philosophy - Prof Dev-Travel-In State	\$0	\$1,000	(1,000)	(100)%
550300010	Philosophy - Prof Dev-Travel-Out Of State	\$0	\$1,000	(1,000)	(100)%
Department Total		\$554,742	\$565,155	(\$10,413)	

Physical Education
[10101550]

510100010	Physical Education 2 - Admin-Divisional Chairperson	\$16,800	\$16,800	0	0%
510300005	Physical Education 2 - Full-Time Faculty Contracts	\$94,509	\$91,224	3,285	4%
510300010	Physical Education 2 - Part-Time Faculty Contracts	\$61,100	\$65,000	(3,900)	(6)%
510300020	Physical Education 2 - Summer Contracts	\$37,498	\$39,892	(2,394)	(6)%
510300025	Physical Education 2 - Faculty Overload	\$27,703	\$29,471	(1,768)	(6)%
510600010	Physical Education 2 - Clerical - Part-Time	\$25,760	\$0	25,760	0%
520100105	Physical Education 2 - Medical / Dental	\$29,804	\$29,804	0	0%
520100405	Physical Education 2 - Group Life	\$646	\$646	0	0%

520500005	Physical Education 2 - Medicare	\$3,082	\$0	3,082	0%
520600005	Physical Education 2 - FICA - Social Security	\$309	\$309	0	0%
530400010	Physical Education 2 - Maintenance Services	\$0	\$50	(50)	(100)%
540100110	Physical Education 2 - Office Supplies	\$150	\$400	(250)	(63)%
540100210	Physical Education 2 - Instructional Supplies	\$1,350	\$1,350	0	0%
540200010	Physical Education 2 - Copier Charge	\$300	\$300	0	0%
550100010	Physical Education 2 - Meeting Expense-Prof Dev	\$0	\$1,500	(1,500)	(100)%
550200010	Physical Education 2 - Prof Dev-Travel-In State	\$1,500	\$0	1,500	0%
Department Total		\$300,511	\$276,746	\$23,765	

Physics
[10101555]

510300005	Physics - Full-Time Faculty Contracts	\$72,706	\$67,740	4,966	7%
510300010	Physics - Part-Time Faculty Contracts	\$36,800	\$65,745	(28,945)	(44)%
510300020	Physics - Summer Contracts	\$2,693	\$2,865	(172)	(6)%
510300025	Physics - Faculty Overload	\$13,380	\$14,234	(854)	(6)%
520100105	Physics - Medical / Dental	\$3,624	\$3,624	0	0%
520100405	Physics - Group Life	\$152	\$152	0	0%
520900000	Physics - Other Employee Benefits	\$30	\$30	0	0%
580500005	Physics - Equipment - Office >5K	\$6,500	\$0	6,500	0%
Department Total		\$135,885	\$154,390	(\$18,505)	

Physiology/Anatomy
[10101560]

510300030	Physiology/Anatomy - FT Extra Duty Non-Chair/Coor	\$16,974	\$18,057	(1,083)	(6)%
520100105	Physiology/Anatomy - Medical / Dental	\$2,146	\$2,146	0	0%
520100405	Physiology/Anatomy - Group Life	\$42	\$42	0	0%
520900000	Physiology/Anatomy - Other Employee Benefits	\$68	\$68	0	0%
530900010	Physiology/Anatomy - Other Contractual Services	\$10,000	\$0	10,000	0%
Department Total		\$29,230	\$20,313	\$8,917	

Political Science
[10102035]

510300010	Political Science - Part-Time Faculty Contracts	\$13,694	\$14,568	(874)	(6)%
510300030	Political Science - FT Extra Duty Non-Chair/Coor	\$3,514	\$3,738	(224)	(6)%
520100105	Political Science - Medical / Dental	\$259	\$259	0	0%
520100405	Political Science - Group Life	\$10	\$10	0	0%
520900000	Political Science - Other Employee Benefits	\$0	\$12	(12)	(100)%
Department Total		\$17,477	\$18,587	(\$1,110)	

Psychology
[10102040]

510300005	Psychology - Full-Time Faculty Contracts	\$150,857	\$169,989	(19,132)	(11)%
510300010	Psychology - Part-Time Faculty Contracts	\$245,500	\$246,214	(714)	(0)%
510300020	Psychology - Summer Contracts	\$8,950	\$9,521	(571)	(6)%
510300025	Psychology - Faculty Overload	\$15,603	\$16,599	(996)	(6)%
520100105	Psychology - Medical / Dental	\$37,937	\$37,937	0	0%
520100405	Psychology - Group Life	\$926	\$926	0	0%
520500005	Psychology - Medicare	\$4,500	\$0	4,500	0%

540100210	Psychology - Instructional Supplies	\$50	\$50	0	0%
540600010	Psychology - Prof Dev-Publications & Dues	\$0	\$300	(300)	(100)%
550100010	Psychology - Meeting Expense-Prof Dev	\$0	\$100	(100)	(100)%
550200010	Psychology - Prof Dev-Travel-In State	\$0	\$300	(300)	(100)%
550300010	Psychology - Prof Dev-Travel-Out Of State	\$0	\$400	(400)	(100)%
Department Total		\$464,323	\$482,336	(\$18,013)	

Scholars Program
[20900520]

540100210	Scholars Program - Instructional Supplies	\$400	\$400	0	0%
550100005	Scholars Program - Meeting Expense	\$1,500	\$1,500	0	0%
Department Total		\$1,900	\$1,900	\$0	

Science
[10101565]

510100010	Science - Admin-Divisional Chairperson	\$12,000	\$0	12,000	0%
510300030	Science - FT Extra Duty Non-Chair/Coor	\$9,212	\$9,800	(588)	(6)%
510600005	Science - Clerical - Full-Time	\$146,463	\$128,985	17,478	14%
510600010	Science - Clerical - Part-Time	\$46,620	\$59,435	(12,815)	(22)%
520100105	Science - Medical / Dental	\$56,400	\$30,542	25,858	85%
520100405	Science - Group Life	\$411	\$411	0	0%
520600005	Science - FICA - Social Security	\$497	\$497	0	0%
520900000	Science - Other Employee Benefits	\$490	\$490	0	0%
530400010	Science - Maintenance Services	\$23,805	\$22,440	1,365	6%
530900010	Science - Other Contractual Services	\$12,410	\$12,410	0	0%
540100110	Science - Office Supplies	\$2,780	\$1,837	943	51%
540100210	Science - Instructional Supplies	\$128,679	\$122,130	6,549	5%
540200005	Science - Printing	\$0	\$250	(250)	(100)%
540200010	Science - Copier Charge	\$5,000	\$7,000	(2,000)	(29)%
540400005	Science - Computer Software	\$6,000	\$6,000	0	0%
540600010	Science - Prof Dev-Publications & Dues	\$0	\$2,200	(2,200)	(100)%
540900505	Science - Other Materials & Supplies	\$19,000	\$19,000	0	0%
550100005	Science - Meeting Expense	\$500	\$500	0	0%
550100010	Science - Meeting Expense-Prof Dev	\$0	\$5,500	(5,500)	(100)%
550200005	Science - Travel - In State	\$1,500	\$1,500	0	0%
550200010	Science - Prof Dev-Travel-In State	\$17,500	\$2,500	15,000	600%
550300005	Science - Travel - Out Of State	\$5,000	\$5,000	0	0%
550300010	Science - Prof Dev-Travel-Out Of State	\$0	\$5,300	(5,300)	(100)%
Department Total		\$494,267	\$443,727	\$50,540	

Social Science
[10102045]

510100010	Social Science - Admin-Divisional Chairperson	\$11,732	\$12,481	(749)	(6)%
510300005	Social Science - Full-Time Faculty Contracts	\$91,884	\$85,608	6,276	7%
510300010	Social Science - Part-Time Faculty Contracts	\$16,858	\$17,934	(1,076)	(6)%
520100105	Social Science - Medical / Dental	\$20,209	\$20,209	0	0%
520100405	Social Science - Group Life	\$293	\$293	0	0%
520900000	Social Science - Other Employee Benefits	\$455	\$455	0	0%
530400010	Social Science - Maintenance Services	\$970	\$970	0	0%
540100110	Social Science - Office Supplies	\$450	\$450	0	0%

540100210	Social Science - Instructional Supplies	\$450	\$500	(50)	(10)%
540200010	Social Science - Copier Charge	\$1,600	\$2,000	(400)	(20)%
540600010	Social Science - Prof Dev-Publications & Dues	\$0	\$2,000	(2,000)	(100)%
550100010	Social Science - Meeting Expense-Prof Dev	\$0	\$1,500	(1,500)	(100)%
550200010	Social Science - Prof Dev-Travel-In State	\$6,500	\$500	6,000	1,200%
550300010	Social Science - Prof Dev-Travel-Out Of State	\$0	\$2,500	(2,500)	(100)%
590900000	Social Science - Other Expenditures	\$15,000	\$12,000	3,000	25%
Department Total		\$166,401	\$159,400	\$7,001	

Sociology
[10102050]

510300005	Sociology - Full-Time Faculty Contracts	\$71,024	\$63,874	7,150	11%
510300010	Sociology - Part-Time Faculty Contracts	\$165,917	\$197,784	(31,867)	(16)%
510300020	Sociology - Summer Contracts	\$5,687	\$6,050	(363)	(6)%
510300025	Sociology - Faculty Overload	\$12,388	\$13,179	(791)	(6)%
520100105	Sociology - Medical / Dental	\$19,800	\$21,536	(1,736)	(8)%
520100405	Sociology - Group Life	\$255	\$255	0	0%
520900000	Sociology - Other Employee Benefits	\$398	\$398	0	0%
540100210	Sociology - Instructional Supplies	\$50	\$50	0	0%
540600010	Sociology - Prof Dev-Publications & Dues	\$0	\$300	(300)	(100)%
550100010	Sociology - Meeting Expense-Prof Dev	\$0	\$100	(100)	(100)%
550200010	Sociology - Prof Dev-Travel-In State	\$0	\$300	(300)	(100)%
550300010	Sociology - Prof Dev-Travel-Out Of State	\$0	\$400	(400)	(100)%
Department Total		\$275,519	\$304,226	(\$28,707)	

Spanish
[10102540]

510300005	Spanish - Full-Time Faculty Contracts	\$91,016	\$87,853	3,163	4%
510300010	Spanish - Part-Time Faculty Contracts	\$17,390	\$18,500	(1,110)	(6)%
510300020	Spanish - Summer Contracts	\$14,509	\$15,435	(926)	(6)%
510300025	Spanish - Faculty Overload	\$13,309	\$14,158	(849)	(6)%
520100105	Spanish - Medical / Dental	\$23,328	\$23,328	0	0%
520100405	Spanish - Group Life	\$334	\$334	0	0%
520900000	Spanish - Other Employee Benefits	\$520	\$520	0	0%
Department Total		\$160,406	\$160,128	\$278	

Speech
[10102545]

510300005	Speech - Full-Time Faculty Contracts	\$247,864	\$239,250	8,614	4%
510300010	Speech - Part-Time Faculty Contracts	\$105,843	\$112,599	(6,756)	(6)%
510300020	Speech - Summer Contracts	\$15,792	\$16,800	(1,008)	(6)%
510300025	Speech - Faculty Overload	\$26,641	\$28,341	(1,700)	(6)%
510300030	Speech - FT Extra Duty Non-Chair/Coor	\$7,426	\$7,900	(474)	(6)%
520100105	Speech - Medical / Dental	\$35,000	\$31,491	3,509	11%
520500005	Speech - Medicare	\$4,069	\$0	4,069	0%
520900000	Speech - Other Employee Benefits	\$1,319	\$1,319	0	0%
530900010	Speech - Other Contractual Services	\$5,000	\$5,000	0	0%
540100210	Speech - Instructional Supplies	\$100	\$100	0	0%
540200010	Speech - Copier Charge	\$900	\$900	0	0%
540900505	Speech - Other Materials & Supplies	\$1,000	\$1,000	0	0%

		Department Total	\$450,954	\$444,700	\$6,254	
Visual Communication [10102555]						
510100010	Visual Communications - Admin-Divisional Chairperson	\$3,800	\$3,800	0	0%	
510200010	Visual Communications - Professional/Tech - Part-Time	\$26,460	\$26,880	(420)	(2)%	
510300005	Visual Communications - Full-Time Faculty Contracts	\$58,934	\$56,886	2,048	4%	
510300010	Visual Communications - Part-Time Faculty Contracts	\$126,900	\$135,000	(8,100)	(6)%	
510300020	Visual Communications - Summer Contracts	\$5,290	\$5,628	(338)	(6)%	
510300025	Visual Communications - Faculty Overload	\$35,089	\$37,329	(2,240)	(6)%	
520100105	Visual Communications - Medical / Dental	\$25,528	\$25,528	0	0%	
520100405	Visual Communications - Group Life	\$39	\$39	0	0%	
520900000	Visual Communications - Other Employee Benefits	\$428	\$428	0	0%	
540100110	Visual Communications - Office Supplies	\$0	\$100	(100)	(100)%	
540100210	Visual Communications - Instructional Supplies	\$9,000	\$4,000	5,000	125%	
540200010	Visual Communications - Copier Charge	\$250	\$250	0	0%	
540400005	Visual Communications - Computer Software	\$24,000	\$24,000	0	0%	
540600010	Visual Communications - Prof Dev-Publications & Dues	\$0	\$700	(700)	(100)%	
550100005	Visual Communications - Meeting Expense	\$300	\$600	(300)	(50)%	
550100010	Visual Communications - Meeting Expense-Prof Dev	\$0	\$500	(500)	(100)%	
550200010	Visual Communications - Prof Dev-Travel-In State	\$1,167	\$300	867	289%	
Department Total		\$317,185	\$321,968	(\$4,783)		
Departmental Total		\$12,080,090				

VP of Enrollment Management and Student Engagement

Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$949,840	\$1,139,381	(\$189,541)	(17)%
510100010	Admin Staff/Departmental Chairs	\$3,544	\$3,770	(\$226)	(6)%
510200005	Professional/Technical (Full-time)	\$1,130,471	\$732,474	\$397,997	54%
510200010	Professional/Technical (Part-Time)	\$762,516	\$899,359	(\$136,843)	(15)%
510300030	Extra Duty / Non Chair (Full-Time)	\$11,468	\$12,200	(\$732)	(6)%
510400005	Supervisory Staff (Full-Time)	\$611,082	\$594,848	\$16,234	3%
510400010	Supervisory Staff (Part-Time)	\$164,720	\$147,840	\$16,880	11%
510500005	Academic Support Staff (Full-Time)	\$960,443	\$967,769	(\$7,326)	(1)%
510500010	Academic Support (Part-Time)	\$122,000	\$44,660	\$77,340	173%
510600005	Clerical (Full-Time)	\$1,899,611	\$1,612,660	\$286,951	18%
510600010	Clerical (Part-Time)	\$948,551	\$929,297	\$19,254	2%
510600015	Clerical (Overtime)	\$16,945	\$10,250	\$6,695	65%
510800005	Students (Work Study)	\$115,500	\$115,500	\$0	0%
Total Salaries		\$7,696,691	\$7,210,008	\$486,683	7%
520100105	Medical / Dental Group Life	\$775,050	\$656,653	\$118,397	18%
520100405	Group Life	\$13,823	\$13,823	\$0	0%
520500005	Medicare	\$1,568	\$0	\$1,568	0%
520600005	FICA / Social Security	\$1,685	\$1,685	\$0	0%
520900000	Other Employee Benefits	\$18,032	\$18,032	\$0	0%
Total Benefits		\$810,158	\$690,193	\$119,965	17%
530400010	Maintenance Services - Non Computer	\$2,700	\$2,700	\$0	0%
530400030	Maintenance Services - Software Support	\$4,800	\$4,800	\$0	0%
530900010	Other Contractual - Services	\$397,897	\$393,497	\$4,400	1%
Total Contractual Services		\$405,397	\$400,997	\$4,400	1%
540100110	Supplies - Office	\$27,148	\$28,448	(\$1,300)	(5)%
540100210	Instructional Supplies	\$98,166	\$93,966	\$4,200	4%
540200005	Printing	\$30,450	\$28,450	\$2,000	7%
540200010	Copier	\$15,125	\$15,225	(\$100)	(1)%
540400005	Computer Software Upgrade	\$1,000	\$1,000	\$0	0%
540500005	Books and Bindings	\$88,400	\$88,400	\$0	0%
540600005	Publications and Dues	\$35,783	\$34,383	\$1,400	4%
540600010	Publications and Dues (Prof. Development)	\$0	\$1,500	(\$1,500)	(100)%
540800005	Groceries	\$10,000	\$10,000	\$0	0%
540900505	Other Materials and Supplies	\$35,470	\$33,470	\$2,000	6%
540901005	Equipment - Non Capitalized	\$52,000	\$2,000	\$50,000	2,500%
Total General Meeting and Supplies		\$393,542	\$336,842	\$56,700	17%
550100005	Meeting Expense	\$74,137	\$66,937	\$7,200	11%
550100010	Meeting - Prof. Development	\$2,500	\$4,000	(\$1,500)	(38)%
550200005	Travel - In State	\$19,700	\$18,550	\$1,150	6%
550200010	Travel - In State - Prof. Development	\$9,000	\$3,500	\$5,500	157%
550300005	Travel - Out of State	\$19,500	\$21,800	(\$2,300)	(11)%
550300010	Travel - Out of State - Prof. Development	\$0	\$1,000	(\$1,000)	(100)%
Total Travel and Conference Meetings		\$124,837	\$115,787	\$9,050	8%
580500010	Equipment Computer	\$21,000	\$0	\$21,000	0%
Total Capital Outlay		\$21,000	\$0	\$21,000	Infinity
590900000	Other Expenditures	\$26,000	\$26,000	\$0	0%
590900035	General Student Programming	\$2,000	\$2,000	\$0	0%
590900040	Faculty Professional Development	\$2,583	\$2,583	\$1	0%

	Total Other Expenditures	\$30,583	\$30,583	\$1	0%
710100000	Transfer To Other Funds	\$533,167	\$506,434	\$26,733	5%
	Total Transfer to Other Funds	\$533,167	\$506,434	\$26,733	5%
	Grand Total Operating Budget	10,015,375	9,290,844	724,532	8%

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ENROLLMENT MANAGEMENT & STUDENT AFFAIRS

VICE PRESIDENT OF ENROLLMENT MANAGEMENT & STUDENT AFFAIRS

Major Goals 2023-2024

- Advance recruitment initiatives in the Enrollment Action Plan.
- Advance retention initiatives in the Enrollment Action Plan.
- Support the work of Strategic Plan Goal 3.

VP of Enrollment Management and Student Engagement

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$401,043	\$387,836	\$13,207	3%
510200005	Professional/Technical (Full-time)	\$363,817	\$346,031	\$17,786	5%
510200010	Professional/Technical (Part-Time)	\$231,140	\$295,960	(\$64,820)	(22)%
510400005	Supervisory Staff (Full-Time)	\$212,957	\$146,756	\$66,201	45%
510600005	Clerical (Full-Time)	\$1,111,288	\$895,638	\$215,650	24%
510600010	Clerical (Part-Time)	\$91,840	\$85,680	\$6,160	7%
510600015	Clerical (Overtime)	\$3,995	\$4,250	(\$255)	(6)%
510800005	Students (Work Study)	\$115,500	\$115,500	\$0	0%
Total Salaries		\$2,531,580	\$2,277,651	\$253,929	11%
520100105	Medical / Dental Group Life	\$295,200	\$256,583	\$38,617	15%
520100405	Group Life	\$6,221	\$6,221	\$0	0%
520900000	Other Employee Benefits	\$7,663	\$7,663	\$0	0%
Total Benefits		\$309,084	\$270,467	\$38,617	14%
530400010	Maintenance Services - Non Computer	\$2,700	\$2,700	\$0	0%
530900010	Other Contractual - Services	\$37,297	\$36,897	\$400	1%
Total Contractual Services		\$39,997	\$39,597	\$400	1%
540100110	Supplies - Office	\$12,200	\$12,200	\$0	0%
540200005	Printing	\$25,700	\$25,700	\$0	0%
540200010	Copier	\$7,650	\$7,650	\$0	0%
540600005	Publications and Dues	\$10,570	\$10,170	\$400	4%
540800005	Groceries	\$10,000	\$10,000	\$0	0%
540900505	Other Materials and Supplies	\$17,000	\$17,000	\$0	0%
540901005	Equipment - Non Capitalized	\$2,000	\$2,000	\$0	0%
Total General Meeting and Supplies		\$85,120	\$84,720	\$400	0%
550100005	Meeting Expense	\$12,050	\$12,050	\$0	0%
550200005	Travel - In State	\$9,300	\$9,300	\$0	0%
550300005	Travel - Out of State	\$11,500	\$11,500	\$0	0%
Total Travel and Conference Meetings		\$32,850	\$32,850	\$0	0%
590900000	Other Expenditures	\$25,000	\$25,000	\$0	0%
590900035	General Student Programming	\$2,000	\$2,000	\$0	0%
590900040	Faculty Professional Development	\$2,583	\$2,583	\$1	0%
Total Other Expenditures		\$29,583	\$29,583	\$1	0%
Grand Total Operating Budget		3,028,214	2,734,868	293,347	11%

		Budget 2024	Budget 2023	\$ Change	% Change
Admissions [30100510]					
510100005	Admission - Administrative - Full Time	\$99,058	\$99,058	\$0	0%
510200005	Admission - Professional/Tech - Full-Time	\$293,693	\$289,709	\$3,984	1%
510200010	Admission - Professional/Tech - Part-Time	\$126,700	\$148,260	(\$21,560)	(15)%
510600005	Admission - Clerical - Full-Time	\$421,916	\$470,305	(\$48,389)	(10)%
510600010	Admission - Clerical - Part-Time	\$22,960	\$21,560	\$1,400	6%
510600015	Admission - Clerical - Overtime	\$3,055	\$3,250	(\$195)	(6)%
520100105	Admission - Medical / Dental	\$137,000	\$113,820	\$23,180	20%
520100405	Admission - Group Life	\$3,175	\$3,175	\$0	0%
520900000	Admission - Other Employee Benefits	\$3,759	\$3,759	\$0	0%
530400010	Admission - Maintenance Services	\$1,500	\$1,500	\$0	0%
530900010	Admission - Other Contractual Services	\$13,000	\$13,000	\$0	0%
540100110	Admission - Office Supplies	\$7,000	\$7,000	\$0	0%
540200005	Admission - Printing	\$12,000	\$12,000	\$0	0%
540200010	Admission - Copier Charge	\$3,500	\$3,500	\$0	0%
540600005	Admission - Publication & Dues	\$5,980	\$5,980	\$0	0%
540900505	Admission - Other Materials & Supplies	\$12,500	\$12,500	\$0	0%
550100005	Admission - Meeting Expense	\$5,000	\$5,000	\$0	0%
550200005	Admission - Travel - In State	\$2,000	\$2,000	\$0	0%
550300005	Admission - Travel - Out Of State	\$1,500	\$1,500	\$0	0%
Department Total		\$1,175,296	\$1,216,876	(\$41,580)	

Financial Aid [30400510]					
510100005	Financial Aid - Administrative - Full Time	\$99,985	\$95,680	\$4,305	4%
510200010	Financial Aid - Professional/Tech - Part-Time	\$104,440	\$147,700	(\$43,260)	(29)%
510400005	Financial Aid - Supervisory Staff - Full-Time	\$212,957	\$146,756	\$66,201	45%
510600005	Financial Aid - Clerical - Full-Time	\$363,030	\$360,563	\$2,467	1%
510600010	Financial Aid - Clerical - Part-Time	\$45,920	\$43,120	\$2,800	6%
510600015	Financial Aid - Clerical - Overtime	\$940	\$1,000	(\$60)	(6)%
510800005	Financial Aid - Triton Work Study	\$115,500	\$115,500	\$0	0%
520100105	Financial Aid - Medical / Dental	\$133,200	\$133,200	\$0	0%
520100405	Financial Aid - Group Life	\$2,219	\$2,219	\$0	0%
520900000	Financial Aid - Other Employee Benefits	\$2,647	\$2,647	\$0	0%
530900010	Financial Aid - Other Contractual Services	\$12,117	\$11,717	\$400	3%
540100110	Financial Aid - Office Supplies	\$950	\$950	\$0	0%
540200005	Financial Aid - Printing	\$1,500	\$1,500	\$0	0%
540200010	Financial Aid - Copier Charge	\$2,000	\$2,000	\$0	0%
540600005	Financial Aid - Publication & Dues	\$2,800	\$2,400	\$400	17%
540800005	Financial Aid - Groceries	\$10,000	\$10,000	\$0	0%
550100005	Financial Aid - Meeting Expense	\$1,250	\$1,250	\$0	0%
550200005	Financial Aid - Travel - In State	\$1,200	\$1,200	\$0	0%
550300005	Financial Aid - Travel - Out Of State	\$1,500	\$1,500	\$0	0%

Department Total	\$1,114,155	\$1,080,902	\$33,253	
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Records
[30100511]

510200005	Records - Professional/Tech - Full-Time	\$70,124	\$56,322	\$13,802	25%
510600005	Records - Clerical - Full-Time	\$282,064	\$22,399	\$259,665	1,159%
510600010	Records - Clerical - Part-Time	\$22,960	\$21,000	\$1,960	9%
530400010	Records - Maintenance Services	\$1,200	\$1,200	\$0	0%
530900010	Records - Other Contractual Services	\$12,180	\$12,180	\$0	0%
540100110	Records - Office Supplies	\$3,500	\$3,500	\$0	0%
540200005	Records - Printing	\$12,200	\$12,200	\$0	0%
540200010	Records - Copier Charge	\$2,000	\$2,000	\$0	0%
540600005	Records - Publication & Dues	\$790	\$790	\$0	0%
550100005	Records - Meeting Expense	\$800	\$800	\$0	0%
550200005	Records - Travel - In State	\$1,100	\$1,100	\$0	0%
550300005	Records - Travel - Out Of State	\$1,500	\$1,500	\$0	0%
Department Total		\$410,418	\$134,991	\$275,427	

VP of Enrollment Management & Student Affairs
[80100510]

510100005	VP Student Affairs - Administrative - Full Time	\$202,000	\$193,098	\$8,902	5%
510600005	VP Student Affairs - Clerical - Full-Time	\$44,278	\$42,371	\$1,907	5%
520100105	VP Student Affairs - Medical / Dental	\$25,000	\$9,563	\$15,437	161%
520100405	VP Student Affairs - Group Life	\$827	\$827	\$0	0%
520900000	VP Student Affairs - Other Employee Benefits	\$1,257	\$1,257	\$0	0%
540100110	VP Student Affairs - Office Supplies	\$750	\$750	\$0	0%
540200010	VP Student Affairs - Copier Charge	\$150	\$150	\$0	0%
540600005	VP Student Affairs - Publication & Dues	\$1,000	\$1,000	\$0	0%
540900505	VP Student Affairs - Other Materials & Supplies	\$4,500	\$4,500	\$0	0%
540901005	VP Student Affairs - Computer Equipment <5K	\$2,000	\$2,000	\$0	0%
550100005	VP Student Affairs - Meeting Expense	\$5,000	\$5,000	\$0	0%
550200005	VP Student Affairs - Travel - In State	\$5,000	\$5,000	\$0	0%
550300005	VP Student Affairs - Travel - Out Of State	\$7,000	\$7,000	\$0	0%
590900000	VP Student Affairs - Other Expenditures	\$25,000	\$25,000	\$0	0%
590900035	VP Student Affairs - General Student Programming	\$2,000	\$2,000	\$0	0%
590900040	VP Student Affairs - Faculty Prof Development	\$2,583	\$2,583	\$1	0%
Department Total		\$328,345	\$302,099	\$26,247	

Grand Total \$3,028,214

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ENROLLMENT MANAGEMENT & STUDENT AFFAIRS

DEAN, STUDENTS

Major Goals 2023-2024

- Successfully pivot the services of the Counseling Department to engage in the holistic mental health wellness of our students.
- Increase student engagement in Student Life activities, specifically in the area of first year students and cultural programming.
- Propose an updated model for serving students with the basic needs as it related to completing their college education

Dean of Students

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$120,175	\$116,133	\$4,042	3%
510100010	Admin Staff/Departmental Chairs	\$1,410	\$1,500	(\$90)	(6)%
510200005	Professional/Technical (Full-time)	\$75,258	\$72,156	\$3,102	4%
510200010	Professional/Technical (Part-Time)	\$159,316	\$169,485	(\$10,169)	(6)%
510300030	Extra Duty / Non Chair (Full-Time)	\$4,700	\$5,000	(\$300)	(6)%
510500005	Academic Support Staff (Full-Time)	\$529,819	\$511,409	\$18,410	4%
510600005	Clerical (Full-Time)	\$150,292	\$145,959	\$4,333	3%
510600010	Clerical (Part-Time)	\$198,380	\$195,911	\$2,469	1%
510600015	Clerical (Overtime)	\$12,000	\$5,000	\$7,000	140%
Total Salaries		\$1,251,350	\$1,222,553	\$28,797	2%
520100105	Medical / Dental Group Life	\$103,853	\$103,853	\$0	0%
520100405	Group Life	\$2,053	\$2,053	\$0	0%
520600005	FICA / Social Security	\$887	\$887	\$0	0%
520900000	Other Employee Benefits	\$3,661	\$3,661	\$0	0%
Total Benefits		\$110,454	\$110,454	\$0	0%
530900010	Other Contractual - Services	\$31,500	\$27,500	\$4,000	15%
Total Contractual Services		\$31,500	\$27,500	\$4,000	15%
540100110	Supplies - Office	\$1,750	\$1,750	\$0	0%
540100210	Instructional Supplies	\$13,500	\$8,500	\$5,000	59%
540200005	Printing	\$500	\$500	\$0	0%
540200010	Copier	\$900	\$900	\$0	0%
540600005	Publications and Dues	\$800	\$800	\$0	0%
540600010	Publications and Dues (Prof. Development)	\$0	\$1,000	(\$1,000)	(100)%
540900505	Other Materials and Supplies	\$1,500	\$1,500	\$0	0%
Total General Meeting and Supplies		\$18,950	\$14,950	\$4,000	27%
550100005	Meeting Expense	\$3,600	\$3,600	\$0	0%
550100010	Meeting - Prof. Development	\$2,500	\$2,500	\$0	0%
550200005	Travel - In State	\$1,250	\$1,250	\$0	0%
550200010	Travel - In State - Prof. Development	\$5,500	\$1,000	\$4,500	450%
550300005	Travel - Out of State	\$2,500	\$2,500	\$0	0%
550300010	Travel - Out of State - Prof. Development	\$0	\$1,000	(\$1,000)	(100)%
Total Travel and Conference Meetings		\$15,350	\$11,850	\$3,500	30%
710100000	Transfer To Other Funds	\$533,167	\$506,434	\$26,733	5%
Total Transfer to Other Funds		\$533,167	\$506,434	\$26,733	5%

Grand Total Operating Budget	1,960,771	1,893,741	67,030	4%
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Public Budget Report FY 2024

Dean of Students

		Budget 2024	Budget 2023	\$ Change	% Change
Counseling [30200515]					
510100010	Counseling - Admin-Divisional Chairperson	\$1,410	\$1,500	(\$90)	(6)%
510200010	Counseling - Professional/Tech - Part-Time	\$159,316	\$169,485	(\$10,169)	(6)%
510300030	Counseling - FT Extra Duty Non-Chair/Coor	\$4,700	\$5,000	(\$300)	(6)%
510500005	Counseling - Academic Support - Full-Time	\$529,819	\$511,409	\$18,410	4%
510600005	Counseling - Clerical - Full-Time	\$43,482	\$41,313	\$2,169	5%
510600015	Counseling - Clerical - Overtime	\$12,000	\$5,000	\$7,000	140%
520100105	Counseling - Medical / Dental	\$98,247	\$98,247	\$0	0%
520100405	Counseling - Group Life	\$2,053	\$2,053	\$0	0%
520900000	Counseling - Other Employee Benefits	\$2,670	\$2,670	\$0	0%
540100110	Counseling - Office Supplies	\$1,000	\$1,000	\$0	0%
540100210	Counseling - Instructional Supplies	\$7,500	\$7,500	\$0	0%
540200005	Counseling - Printing	\$500	\$500	\$0	0%
540200010	Counseling - Copier Charge	\$500	\$500	\$0	0%
540600005	Counseling - Publication & Dues	\$300	\$300	\$0	0%
540600010	Counseling - Prof Dev-Publications & Dues	\$0	\$1,000	(\$1,000)	(100)%
550100005	Counseling - Meeting Expense	\$1,500	\$1,500	\$0	0%
550100010	Counseling - Meeting Expense-Prof Dev	\$2,500	\$2,500	\$0	0%
550200005	Counseling - Travel - In State	\$250	\$250	\$0	0%
550200010	Counseling - Prof Dev-Travel-In State	\$5,500	\$1,000	\$4,500	450%
550300010	Counseling - Prof Dev-Travel-Out Of State	\$0	\$1,000	(\$1,000)	(100)%
Department Total		\$873,247	\$853,727	\$19,520	

Dean of Students
[30800510]

510100005	Dean Of Student Services - Administrative - Fu...	\$120,175	\$116,133	\$4,042	3%
510600005	Dean Of Student Services - Clerical - Full-Time	\$63,441	\$63,441	\$0	0%
520600005	Dean Of Student Services - FICA - Social Secu...	\$887	\$887	\$0	0%
520900000	Dean Of Student Services - Other Employee B...	\$991	\$991	\$0	0%
530900010	Dean Of Student Services - Other Contractual ...	\$16,500	\$12,500	\$4,000	32%
540100110	Dean Of Student Services - Office Supplies	\$750	\$750	\$0	0%
540100210	Dean Of Student Services - Instructional Supplies	\$6,000	\$1,000	\$5,000	500%
540600005	Dean Of Student Services - Publication & Dues	\$500	\$500	\$0	0%
540900505	Dean Of Student Services - Other Materials & ...	\$1,500	\$1,500	\$0	0%
550100005	Dean Of Student Services - Meeting Expense	\$2,000	\$2,000	\$0	0%
550200005	Dean Of Student Services - Travel - In State	\$1,000	\$1,000	\$0	0%
550300005	Dean Of Student Services - Travel - Out Of State	\$2,500	\$2,500	\$0	0%
Department Total		\$216,244	\$203,202	\$13,042	

Student Life
[30600525]

510200005	Student Life - Professional/Tech - Full-Time	\$75,258	\$72,156	\$3,102	4%
510600005	Student Life - Clerical - Full-Time	\$43,369	\$41,205	\$2,164	5%
510600010	Student Life - Clerical - Part-Time	\$198,380	\$195,911	\$2,469	1%
520100105	Student Life - Medical / Dental	\$5,606	\$5,606	\$0	0%
530900010	Student Life - Other Contractual Services	\$15,000	\$15,000	\$0	0%
540200010	Student Life - Copier Charge	\$400	\$400	\$0	0%
550100005	Student Life - Meeting Expense	\$100	\$100	\$0	0%
710100000	Student Life - Transfers To Other Funds	\$533,167	\$506,434	\$26,733	5%
Department Total		\$871,280	\$836,812	\$34,468	

Grand Total \$1,960,771

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ENROLLMENT MANAGEMENT & STUDENT AFFAIRS

DEAN, ACADEMIC SUCCESS

Major Goals 2023-2024

- Ensure students stay on the path by continuing to identify and invest in initiatives that work.
- Establish quality tutoring across areas of study where and when it is needed.
- Grow our campus-wide ability to meet the needs of neurodiverse individuals.

Dean of Academic Success

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$126,519	\$121,071	\$5,448	4%
510100010	Admin Staff/Departmental Chairs	\$2,134	\$2,270	(\$136)	(6)%
510200005	Professional/Technical (Full-time)	\$147,746	\$139,287	\$8,459	6%
510200010	Professional/Technical (Part-Time)	\$172,060	\$213,914	(\$41,854)	(20)%
510400005	Supervisory Staff (Full-Time)	\$269,929	\$317,876	(\$47,947)	(15)%
510400010	Supervisory Staff (Part-Time)	\$164,720	\$147,840	\$16,880	11%
510500005	Academic Support Staff (Full-Time)	\$430,624	\$456,360	(\$25,736)	(6)%
510500010	Academic Support (Part-Time)	\$122,000	\$44,660	\$77,340	173%
510600005	Clerical (Full-Time)	\$277,366	\$265,311	\$12,055	5%
510600010	Clerical (Part-Time)	\$478,469	\$471,166	\$7,303	2%
Total Salaries		\$2,191,567	\$2,179,755	\$11,812	1%
520100105	Medical / Dental Group Life	\$213,235	\$192,083	\$21,152	11%
520100405	Group Life	\$3,891	\$3,891	\$0	0%
520500005	Medicare	\$1,568	\$0	\$1,568	0%
520600005	FICA / Social Security	\$798	\$798	\$0	0%
520900000	Other Employee Benefits	\$4,703	\$4,703	\$0	0%
Total Benefits		\$224,195	\$201,475	\$22,720	11%
530400030	Maintenance Services - Software Support	\$4,800	\$4,800	\$0	0%
530900010	Other Contractual - Services	\$327,600	\$327,600	\$0	0%
Total Contractual Services		\$332,400	\$332,400	\$0	0%
540100110	Supplies - Office	\$7,248	\$7,048	\$200	3%
540100210	Instructional Supplies	\$9,256	\$10,056	(\$800)	(8)%
540200005	Printing	\$1,000	\$1,000	\$0	0%
540200010	Copier	\$3,525	\$3,525	\$0	0%
540500005	Books and Bindings	\$88,400	\$88,400	\$0	0%
540600005	Publications and Dues	\$21,313	\$21,313	\$0	0%
540600010	Publications and Dues (Prof. Development)	\$0	\$500	(\$500)	(100)%
540900505	Other Materials and Supplies	\$9,695	\$10,345	(\$650)	(6)%
540901005	Equipment - Non Capitalized	\$50,000	\$0	\$50,000	0%
Total General Meeting and Supplies		\$190,437	\$142,187	\$48,250	34%
550100005	Meeting Expense	\$45,987	\$46,137	(\$150)	(0)%
550100010	Meeting - Prof. Development	\$0	\$1,500	(\$1,500)	(100)%
550200005	Travel - In State	\$3,900	\$2,500	\$1,400	56%
550200010	Travel - In State - Prof. Development	\$3,500	\$2,500	\$1,000	40%
550300005	Travel - Out of State	\$1,500	\$1,500	\$0	0%
Total Travel and Conference Meetings		\$54,887	\$54,137	\$750	1%
580500010	Equipment Computer	\$21,000	\$0	\$21,000	0%
Total Capital Outlay		\$21,000	\$0	\$21,000	Infinity

590900000	Other Expenditures	\$1,000	\$1,000	\$0	0%
Total Other Expenditures		\$1,000	\$1,000	\$0	0%
Grand Total Operating Budget		3,015,486	2,910,954	104,532	4%

Public Budget Report FY 2024

Dean of Academic Success

		Budget 2024	Budget 2023	\$ Change	% Change
Academic Success Center [20900510]					
510400005	Academic Success Center - Supervisory Staff - Full-Time	\$77,116	\$130,765	(53,649)	(41)%
510400010	Academic Success Center - Supervisory Staff - Part-time	\$137,840	\$120,960	16,880	14%
510600005	Academic Success Center - Clerical - Full-Time	\$88,553	\$84,136	4,417	5%
510600010	Academic Success Center - Clerical - Part-Time	\$275,000	\$317,097	(42,097)	(13)%
520100105	Academic Success Center - Medical / Dental	\$43,220	\$43,220	0	0%
520100405	Academic Success Center - Group Life	\$601	\$601	0	0%
520900000	Academic Success Center - Other Employee Benefits	\$739	\$739	0	0%
530900010	Academic Success Center - Other Contractual Services	\$30,000	\$30,000	0	0%
540100110	Academic Success Center - Office Supplies	\$650	\$450	200	44%
540100210	Academic Success Center - Instructional Supplies	\$3,300	\$2,850	450	16%
540200010	Academic Success Center - Copier Charge	\$500	\$500	0	0%
540900505	Academic Success Center - Other Materials & Supplies	\$0	\$650	(650)	(100)%
540901005	Academic Success Center - Computer Equipment <5K	\$50,000	\$0	50,000	0%
550100005	Academic Success Center - Meeting Expense	\$100	\$100	0	0%
580500010	Academic Success Center - Equipment - Computers >5K	\$21,000	\$0	21,000	0%
Department Total		\$728,619	\$732,068	(\$3,449)	

Ctr Access & Accom Services
[20800530]

510200005	Ctr Access & Accom Services - Professional/Tech - Full-Time	\$147,746	\$139,287	8,459	6%
510200010	Ctr Access & Accom Services - Professional/Tech - Part-Time	\$23,660	\$103,034	(79,374)	(77)%
510600005	Ctr Access & Accom Services - Clerical - Full-Time	\$43,386	\$37,500	5,886	16%
510600010	Ctr Access & Accom Services - Clerical - Part-Time	\$61,509	\$61,509	0	0%
520100105	Ctr Access & Accom Services - Medical / Dental	\$39,718	\$23,000	16,718	73%
520100405	Ctr Access & Accom Services - Group Life	\$568	\$568	0	0%
520900000	Ctr Access & Accom Services - Other Employee Benefits	\$652	\$652	0	0%
530400030	Ctr Access & Accom Services - Software Support & Mainten...	\$4,800	\$4,800	0	0%
530900010	Ctr Access & Accom Services - Other Contractual Services	\$92,600	\$92,600	0	0%
540100110	Ctr Access & Accom Services - Office Supplies	\$708	\$708	0	0%
540100210	Ctr Access & Accom Services - Instructional Supplies	\$1,556	\$1,556	0	0%
540200005	Ctr Access & Accom Services - Printing	\$1,000	\$1,000	0	0%
540200010	Ctr Access & Accom Services - Copier Charge	\$900	\$900	0	0%
540600005	Ctr Access & Accom Services - Publication & Dues	\$925	\$925	0	0%
540900505	Ctr Access & Accom Services - Other Materials & Supplies	\$2,900	\$2,900	0	0%
550100005	Ctr Access & Accom Services - Meeting Expense	\$900	\$900	0	0%
550200005	Ctr Access & Accom Services - Travel - In State	\$1,000	\$1,000	0	0%
590900000	Ctr Access & Accom Services - Other Expenditures	\$1,000	\$1,000	0	0%
Department Total		\$425,528	\$473,839	(\$48,311)	

Dean of Academic Success
[20100520]

510100005	Dean Academic Success - Administrative - Full Time	\$126,519	\$121,071	5,448	4%
510600005	Dean Academic Success - Clerical - Full-Time	\$56,119	\$51,269	4,850	9%
520100105	Dean Academic Success - Medical / Dental	\$34,310	\$13,372	20,938	157%
520100405	Dean Academic Success - Group Life	\$258	\$258	0	0%
520600005	Dean Academic Success - FICA - Social Security	\$798	\$798	0	0%

520900000	Dean Academic Success - Other Employee Benefits	\$421	\$421	0	0%
530900010	Dean Academic Success - Other Contractual Services	\$10,000	\$10,000	0	0%
540100110	Dean Academic Success - Office Supplies	\$1,400	\$1,400	0	0%
540200010	Dean Academic Success - Copier Charge	\$100	\$100	0	0%
540600005	Dean Academic Success - Publication & Dues	\$5,288	\$5,288	0	0%
550100005	Dean Academic Success - Meeting Expense	\$42,137	\$43,137	(1,000)	(2)%
550200005	Dean Academic Success - Travel - In State	\$2,500	\$1,500	1,000	67%
550300005	Dean Academic Success - Travel - Out Of State	\$1,500	\$1,500	0	0%
Department Total		\$281,350	\$250,114	\$31,236	

Educational Tech Resource Center
[20400520]

510400005	Educ Tech Resource Center - Supervisory Staff - Full-Time	\$65,430	\$62,733	2,697	4%
510400010	Educ Tech Resource Center - Supervisory Staff - Part-time	\$26,880	\$26,880	0	0%
510600010	Educ Tech Resource Center - Clerical - Part-Time	\$116,200	\$45,800	70,400	154%
520100105	Educ Tech Resource Center - Medical / Dental	\$19,819	\$17,543	2,276	13%
520100405	Educ Tech Resource Center - Group Life	\$234	\$234	0	0%
520500005	Educ Tech Resource Center - Medicare	\$1,568	\$0	1,568	0%
540100110	Educ Tech Resource Center - Office Supplies	\$710	\$710	0	0%
540100210	Educ Tech Resource Center - Instructional Supplies	\$2,400	\$2,400	0	0%
540200010	Educ Tech Resource Center - Copier Charge	\$225	\$225	0	0%
540900505	Educ Tech Resource Center - Other Materials & Supplies	\$1,795	\$1,795	0	0%
Department Total		\$235,261	\$158,320	\$76,941	

Library
[20100510]

510100010	Library - Admin-Divisional Chairperson	\$2,134	\$2,270	(136)	(6)%
510200010	Library - Professional/Tech - Part-Time	\$148,400	\$110,880	37,520	34%
510400005	Library - Supervisory Staff - Full-Time	\$72,898	\$69,893	3,005	4%
510500005	Library - Academic Support - Full-Time	\$430,624	\$456,360	(25,736)	(6)%
510500010	Library - Academic Support - Part-Time	\$122,000	\$44,660	77,340	173%
510600005	Library - Clerical - Full-Time	\$89,308	\$92,406	(3,098)	(3)%
510600010	Library - Clerical - Part-Time	\$25,760	\$46,760	(21,000)	(45)%
520100105	Library - Medical / Dental	\$76,168	\$94,948	(18,780)	(20)%
520100405	Library - Group Life	\$2,230	\$2,230	0	0%
520900000	Library - Other Employee Benefits	\$2,891	\$2,891	0	0%
530900010	Library - Other Contractual Services	\$195,000	\$195,000	0	0%
540100110	Library - Office Supplies	\$3,280	\$3,280	0	0%
540100210	Library - Instructional Supplies	\$0	\$1,250	(1,250)	(100)%
540200010	Library - Copier Charge	\$1,500	\$1,500	0	0%
540500005	Library - Books And Binding Costs	\$88,400	\$88,400	0	0%
540600005	Library - Publication & Dues	\$15,100	\$15,100	0	0%
540600010	Library - Prof Dev-Publications & Dues	\$0	\$500	(500)	(100)%
540900505	Library - Other Materials & Supplies	\$5,000	\$5,000	0	0%
550100005	Library - Meeting Expense	\$850	\$0	850	0%
550100010	Library - Meeting Expense-Prof Dev	\$0	\$1,500	(1,500)	(100)%
550200005	Library - Travel - In State	\$400	\$0	400	0%
550200010	Library - Prof Dev-Travel-In State	\$3,500	\$2,500	1,000	40%
Department Total		\$1,285,443	\$1,237,328	\$48,115	

Retention & Completion
[30200540]

510400005	Retention & Completion - Supervisory Staff - Full-Time	\$54,485	\$54,485	0	0%
540100110	Retention & Completion - Office Supplies	\$500	\$500	0	0%
540100210	Retention & Completion - Instructional Supplies	\$2,000	\$2,000	0	0%
540200010	Retention & Completion - Copier Charge	\$300	\$300	0	0%
550100005	Retention & Completion - Meeting Expense	\$2,000	\$2,000	0	0%
Department Total		\$59,285	\$59,285	\$0	

Grand Total **\$3,015,486**

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

ENROLLMENT MANAGEMENT & STUDENT AFFAIRS

DEAN, RETENTION & STUDENT ENGAGEMENT

Major Goals 2023-2024

- Increase support and resources for undocumented students that will lead to recruitment and retention gains.
- Increase partnerships with area high schools for dual credit and maximize logistics of enrollment, including offering more offsite campus testing.
- Develop and implement group advising to increase and maximize registrations for the student experience for new and returning students.

Dean of Retention and Student Engagement

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$302,103	\$514,341	(\$212,238)	(41)%
510200005	Professional/Technical (Full-time)	\$543,650	\$175,000	\$368,650	211%
510200010	Professional/Technical (Part-Time)	\$200,000	\$220,000	(\$20,000)	(9)%
510300030	Extra Duty / Non Chair (Full-Time)	\$6,768	\$7,200	(\$432)	(6)%
510400005	Supervisory Staff (Full-Time)	\$128,196	\$130,216	(\$2,020)	(2)%
510600005	Clerical (Full-Time)	\$360,665	\$305,752	\$54,913	18%
510600010	Clerical (Part-Time)	\$179,862	\$176,540	\$3,322	2%
510600015	Clerical (Overtime)	\$950	\$1,000	(\$50)	(5)%
Total Salaries		\$1,722,194	\$1,530,049	\$192,145	13%
520100105	Medical / Dental Group Life	\$162,762	\$104,134	\$58,628	56%
520100405	Group Life	\$1,658	\$1,658	\$0	0%
520900000	Other Employee Benefits	\$2,005	\$2,005	\$0	0%
Total Benefits		\$166,425	\$107,797	\$58,628	54%
530900010	Other Contractual - Services	\$1,500	\$1,500	\$0	0%
Total Contractual Services		\$1,500	\$1,500	\$0	0%
540100110	Supplies - Office	\$5,950	\$7,450	(\$1,500)	(20)%
540100210	Instructional Supplies	\$75,410	\$75,410	\$0	0%
540200005	Printing	\$3,250	\$1,250	\$2,000	160%
540200010	Copier	\$3,050	\$3,150	(\$100)	(3)%
540400005	Computer Software Upgrade	\$1,000	\$1,000	\$0	0%
540600005	Publications and Dues	\$3,100	\$2,100	\$1,000	48%
540900505	Other Materials and Supplies	\$7,275	\$4,625	\$2,650	57%
Total General Meeting and Supplies		\$99,035	\$94,985	\$4,050	4%
550100005	Meeting Expense	\$12,500	\$5,150	\$7,350	143%
550200005	Travel - In State	\$5,250	\$5,500	(\$250)	(5)%
550300005	Travel - Out of State	\$4,000	\$6,300	(\$2,300)	(37)%
Total Travel and Conference Meetings		\$21,750	\$16,950	\$4,800	28%
Grand Total Operating Budget		2,010,904	1,751,281	259,623	15%

Public Budget Report FY 2024

Dean of Retention & Student Engagement

		Budget 2024	Budget 2023	\$ Change	% Change
Assessment Services [30200505]					
510400005	Assessment Services - Supervisory Staff - Full-Time	\$66,234	\$63,504	\$2,730	4%
510600005	Assessment Services - Clerical - Full-Time	\$158,654	\$144,942	\$13,712	9%
510600010	Assessment Services - Clerical - Part-Time	\$135,250	\$129,080	\$6,170	5%
510600015	Assessment Services - Clerical - Overtime	\$800	\$800	\$0	0%
520100105	Assessment Services - Medical / Dental	\$25,372	\$25,372	\$0	0%
520100405	Assessment Services - Group Life	\$628	\$628	\$0	0%
520900000	Assessment Services - Other Employee Benefits	\$745	\$745	\$0	0%
540100110	Assessment Services - Office Supplies	\$450	\$450	\$0	0%
540100210	Assessment Services - Instructional Supplies	\$75,410	\$75,410	\$0	0%
540200010	Assessment Services - Copier Charge	\$250	\$250	\$0	0%
540400005	Assessment Services - Computer Software	\$1,000	\$1,000	\$0	0%
540600005	Assessment Services - Publication & Dues	\$300	\$300	\$0	0%
550100005	Assessment Services - Meeting Expense	\$500	\$500	\$0	0%
550200005	Assessment Services - Travel - In State	\$500	\$500	\$0	0%
550300005	Assessment Services - Travel - Out Of State	\$1,000	\$1,000	\$0	0%
Department Total		\$467,093	\$444,481	\$22,612	

Dean of Retention & Student Engagement
[30200520]

510100005	Dean of Retention - Administrative - Full Time	\$302,103	\$514,341	(\$212,238)	(41)%
510200005	Dean of Retention - Professional/Tech - Full-Time	\$447,892	\$175,000	\$272,892	156%
510200010	Dean of Retention - Professional/Tech - Part-Time	\$200,000	\$220,000	(\$20,000)	(9)%
510300030	Dean of Retention - FT Extra Duty Non-Chair/Coor	\$6,768	\$7,200	(\$432)	(6)%
510600005	Dean of Retention - Clerical - Full-Time	\$47,830	\$36,632	\$11,198	31%
520100105	Dean of Retention - Medical / Dental	\$90,867	\$32,239	\$58,628	182%
530900010	Dean of Retention - Other Contractual Services	\$1,500	\$1,500	\$0	0%
540100110	Dean of Retention - Office Supplies	\$2,500	\$2,500	\$0	0%
540200005	Dean of Retention - Printing	\$250	\$250	\$0	0%
540200010	Dean of Retention - Copier Charge	\$1,400	\$1,000	\$400	40%
540600005	Dean of Retention - Publication & Dues	\$1,300	\$1,300	\$0	0%
540900505	Dean of Retention - Other Materials & Supplies	\$4,000	\$2,750	\$1,250	45%
550100005	Dean of Retention - Meeting Expense	\$7,000	\$3,150	\$3,850	122%
550200005	Dean of Retention - Travel - In State	\$2,250	\$4,500	(\$2,250)	(50)%
550300005	Dean of Retention - Travel - Out Of State	\$3,000	\$5,300	(\$2,300)	(43)%
Department Total		\$1,118,660	\$1,007,662	\$110,998	

Transfer Center
[30900506]

510200005	Transfer Center - Professional/Tech - Full-Time	\$95,758	\$0	\$95,758	0%
510600005	Transfer Center - Clerical - Full-Time	\$30,003	\$0	\$30,003	0%
540100110	Transfer Center - Office Supplies	\$500	\$0	\$500	0%
540200005	Transfer Center - Printing	\$2,000	\$0	\$2,000	0%
540200010	Transfer Center - Copier Charge	\$400	\$0	\$400	0%
540600005	Transfer Center - Publication & Dues	\$1,000	\$0	\$1,000	0%

540900505	Transfer Center - Other Materials & Supplies	\$500	\$0	\$500	0%
550100005	Transfer Center - Meeting Expense	\$2,000	\$0	\$2,000	0%
550200005	Transfer Center - Travel - In State	\$1,500	\$0	\$1,500	0%
Department Total		\$133,661	\$0	\$133,661	

Welcome Center
[30200535]

510400005	Welcome Center - Supervisory Staff - Full-Time	\$61,962	\$66,712	(\$4,750)	(7)%
510600005	Welcome Center - Clerical - Full-Time	\$124,178	\$124,178	\$0	0%
510600010	Welcome Center - Clerical - Part-Time	\$44,612	\$47,460	(\$2,848)	(6)%
510600015	Welcome Center - Clerical - Overtime	\$150	\$200	(\$50)	(25)%
520100105	Welcome Center - Medical / Dental	\$46,523	\$46,523	\$0	0%
520100405	Welcome Center - Group Life	\$1,030	\$1,030	\$0	0%
520900000	Welcome Center - Other Employee Benefits	\$1,260	\$1,260	\$0	0%
540100110	Welcome Center - Office Supplies	\$2,500	\$4,500	(\$2,000)	(44)%
540200005	Welcome Center - Printing	\$1,000	\$1,000	\$0	0%
540200010	Welcome Center - Copier Charge	\$1,000	\$1,900	(\$900)	(47)%
540600005	Welcome Center - Publication & Dues	\$500	\$500	\$0	0%
540900505	Welcome Center - Other Materials & Supplies	\$2,775	\$1,875	\$900	48%
550100005	Welcome Center - Meeting Expense	\$3,000	\$1,500	\$1,500	100%
550200005	Welcome Center - Travel - In State	\$1,000	\$500	\$500	100%
Department Total		\$291,490	\$299,138	(\$7,648)	

Grand Total \$2,010,904

VP of Business Services

Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$1,569,361	\$1,461,244	\$108,117	7%
510200005	Professional/Technical (Full-time)	\$1,367,439	\$1,176,941	\$190,498	16%
510200010	Professional/Technical (Part-Time)	\$241,740	\$228,850	\$12,890	6%
510400005	Supervisory Staff (Full-Time)	\$1,079,797	\$938,038	\$141,759	15%
510400010	Supervisory Staff (Part-Time)	\$148,260	\$117,880	\$30,380	26%
510600005	Clerical (Full-Time)	\$1,950,702	\$1,908,379	\$42,323	2%
510600010	Clerical (Part-Time)	\$543,561	\$502,399	\$41,162	8%
510600015	Clerical (Overtime)	\$20,404	\$20,404	\$0	0%
510700005	Custodial/Engineers/Police (Full-Time)	\$2,765,800	\$2,434,818	\$330,982	14%
510700010	Custodial/Engineers/Police (Part-Time)	\$620,466	\$478,760	\$141,706	30%
510700015	Custodial/Engineers/Police (Full-Time)	\$132,829	\$132,829	\$0	0%
510900010	Salary Lapse	(\$150,000)	(\$150,000)	\$0	0%
Total Salaries		\$10,290,359	\$9,250,542	\$1,039,817	11%
520100105	Medical / Dental Group Life	\$1,503,015	\$1,312,103	\$190,912	15%
520100405	Group Life	\$14,924	\$13,798	\$1,126	8%
520500005	Medicare	\$16,453	\$0	\$16,453	0%
520600005	FICA / Social Security	\$348	\$348	\$0	0%
520900000	Other Employee Benefits	\$17,833	\$17,833	\$0	0%
Total Benefits		\$1,552,573	\$1,344,082	\$208,491	16%
530300010	Architectural Services	\$140,000	\$140,000	\$0	0%
530400010	Maintenance Services - Non Computer	\$2,006,850	\$1,886,850	\$120,000	6%
530400020	Maintenance Services - Computer	\$25,500	\$10,500	\$15,000	143%
530400030	Maintenance Services - Software Support	\$682,300	\$407,000	\$275,300	68%
530900010	Other Contractual - Services	\$636,113	\$606,113	\$30,000	5%
Total Contractual Services		\$3,490,763	\$3,050,463	\$440,300	14%
540100110	Supplies - Office	\$57,094	\$57,094	\$0	0%
540100210	Instructional Supplies	\$20,000	\$20,000	\$0	0%
540100505	Vehicle	\$80,000	\$80,000	\$0	0%
540200005	Printing	\$273,000	\$273,000	\$0	0%
540200010	Copier	\$91,639	\$91,639	\$0	0%
540400005	Computer Software Upgrade	\$29,100	\$33,500	(\$4,400)	(13)%
540400010	Postage	\$190,000	\$190,000	\$0	0%
540400015	Repair Materials and Supplies	\$1,182,500	\$1,158,500	\$24,000	2%
540600005	Publications and Dues	\$25,575	\$27,575	(\$2,000)	(7)%
540700005	Advertising	\$701,500	\$701,500	\$0	0%
540900085	Finance - Resale	\$600	\$600	\$0	0%
540900505	Other Materials and Supplies	\$358,800	\$178,800	\$180,000	101%
540901005	Equipment - Non Capitalized	\$544,994	\$554,994	(\$10,000)	(2)%
Total General Meeting and Supplies		\$3,554,802	\$3,367,202	\$187,600	6%
550100005	Meeting Expense	\$35,730	\$33,730	\$2,000	6%
550100006	Events	\$35,000	\$35,000	\$0	0%
550200005	Travel - In State	\$9,400	\$9,400	\$0	0%
550300005	Travel - Out of State	\$10,200	\$10,200	\$0	0%
550400005	Recruitment	\$16,000	\$16,000	\$0	0%
Total Travel and Conference Meetings		\$106,330	\$104,330	\$2,000	2%

560200005	Rental Equipment	\$50,000	\$40,000	\$10,000	25%
560600005	Installment Payment Lease Payment	\$33,000	\$32,500	\$500	2%
560600010	Leased Software	\$34,500	\$34,500	\$0	0%
Total Fixed Charges		\$117,500	\$107,000	\$10,500	10%
570100000	Gas	\$550,000	\$550,000	\$0	0%
570300000	Electricity	\$1,103,280	\$1,103,280	\$0	0%
570400000	Water and Sewage	\$210,000	\$140,000	\$70,000	50%
570500000	Telephone	\$350,000	\$350,000	\$0	0%
570700000	Refuse Disposal	\$50,000	\$50,000	\$0	0%
Total Utilities		\$2,263,280	\$2,193,280	\$70,000	3%
580400005	Building Remodeling	\$2,284,459	\$1,800,000	\$484,459	27%
580500005	Equipment Office	\$15,300	\$15,300	\$0	0%
580500010	Equipment Computer	\$14,000	\$171,000	(\$157,000)	(92)%
580700005	Equipment Service	\$127,000	\$40,000	\$87,000	217%
Total Capital Outlay		\$2,440,759	\$2,026,300	\$414,459	20%
590900000	Other Expenditures	\$14,240	\$13,740	\$500	4%
Total Other Expenditures		\$14,240	\$13,740	\$500	4%
Grand Total Operating Budget		23,830,606	21,456,939	2,373,667	11%

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

BUSINESS SERVICES

VICE PRESIDENT OF BUSINESS SERVICES

Major Goals 2023-2024

- Demonstrate a leadership commitment regarding the importance of DEI plan for our College and continue to support the Strategic Plan as a critical component to the College's mission and vision.
- Support new and innovative initiatives that enhance the physical campus, student success, and are an integral part of the Strategic Plan.
- Based on the five HLC criteria, actively engage and support institutional efforts for the Reaffirmation of Accreditation.

VP of Business Services

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$872,314	\$794,211	\$78,103	10%
510200005	Professional/Technical (Full-time)	\$223,410	\$114,848	\$108,562	95%
510200010	Professional/Technical (Part-Time)	\$4,700	\$5,000	(\$300)	(6)%
510400005	Supervisory Staff (Full-Time)	\$717,093	\$638,071	\$79,022	12%
510600005	Clerical (Full-Time)	\$911,654	\$977,520	(\$65,866)	(7)%
510600010	Clerical (Part-Time)	\$392,501	\$353,299	\$39,202	11%
510600015	Clerical (Overtime)	\$4,500	\$4,500	\$0	0%
Total Salaries		\$3,126,172	\$2,887,449	\$238,723	8%
520100105	Medical / Dental Group Life	\$454,811	\$381,349	\$73,462	19%
520100405	Group Life	\$5,734	\$5,734	\$0	0%
520500005	Medicare	\$4,000	\$0	\$4,000	0%
520900000	Other Employee Benefits	\$6,390	\$6,390	\$0	0%
Total Benefits		\$470,935	\$393,473	\$77,462	20%
530400010	Maintenance Services - Non Computer	\$1,850	\$1,850	\$0	0%
530400030	Maintenance Services - Software Support	\$3,300	\$4,000	(\$700)	(18)%
530900010	Other Contractual - Services	\$117,113	\$117,113	\$0	0%
Total Contractual Services		\$122,263	\$122,963	(\$700)	(1)%
540100110	Supplies - Office	\$47,394	\$47,394	\$0	0%
540200005	Printing	\$272,500	\$272,500	\$0	0%
540200010	Copier	\$89,700	\$89,700	\$0	0%
540400005	Computer Software Upgrade	\$0	\$1,400	(\$1,400)	(100)%
540400010	Postage	\$190,000	\$190,000	\$0	0%
540600005	Publications and Dues	\$10,925	\$10,925	\$0	0%
540700005	Advertising	\$651,500	\$651,500	\$0	0%
540900085	Finance - Resale	\$600	\$600	\$0	0%
540900505	Other Materials and Supplies	\$24,800	\$24,800	\$0	0%
540901005	Equipment - Non Capitalized	\$1,750	\$1,750	\$0	0%
Total General Meeting and Supplies		\$1,289,169	\$1,290,569	(\$1,400)	(0)%
550100005	Meeting Expense	\$27,350	\$26,350	\$1,000	4%
550100006	Events	\$35,000	\$35,000	\$0	0%
550200005	Travel - In State	\$7,300	\$7,300	\$0	0%
550300005	Travel - Out of State	\$7,100	\$7,100	\$0	0%
Total Travel and Conference Meetings		\$76,750	\$75,750	\$1,000	1%
560600005	Installment Payment Lease Payment	\$7,000	\$9,000	(\$2,000)	(22)%
Total Fixed Charges		\$7,000	\$9,000	(\$2,000)	(22)%
580500005	Equipment Office	\$5,300	\$5,300	\$0	0%
580500010	Equipment Computer	\$5,000	\$5,000	\$0	0%
Total Capital Outlay		\$10,300	\$10,300	\$0	0%

590900000	Other Expenditures	\$14,240	\$13,740	\$500	4%
	Total Other Expenditures	\$14,240	\$13,740	\$500	4%
	Grand Total Operating Budget	5,116,829	4,803,244	313,585	7%

		Budget 2024	Budget 2023	\$ Change	% Change
Affirmative Action [80400505]					
550100005	Affirmative Action - Meeting Expense	\$1,800	\$1,800	\$0	0%
Department Total		\$1,800	\$1,800	\$0	
Alumni Relations [80101025]					
530900010	Alumni Relations - Other Contractual Services	\$1,000	\$1,000	\$0	0%
540100110	Alumni Relations - Office Supplies	\$200	\$200	\$0	0%
540200005	Alumni Relations - Printing	\$5,000	\$5,000	\$0	0%
540600005	Alumni Relations - Publication & Dues	\$1,560	\$1,560	\$0	0%
550100005	Alumni Relations - Meeting Expense	\$5,000	\$5,000	\$0	0%
550200005	Alumni Relations - Travel - In State	\$500	\$500	\$0	0%
590900000	Alumni Relations - Other Expenditures	\$9,940	\$9,440	\$500	5%
Department Total		\$23,200	\$22,700	\$500	
Central Stores [80900520]					
540100110	Central Stores - Office Supplies	\$15,000	\$15,000	\$0	0%
Department Total		\$15,000	\$15,000	\$0	
Health Services [30300510]					
510200010	Health Services - Professional/Tech - Part-Time	\$4,700	\$5,000	(\$300)	(6)%
510400005	Health Services - Supervisory Staff - Full-Time	\$125,444	\$139,786	(\$14,342)	(10)%
520100105	Health Services - Medical / Dental	\$25,000	\$2,600	\$22,400	862%
520100405	Health Services - Group Life	\$100	\$100	\$0	0%
520900000	Health Services - Other Employee Benefits	\$343	\$343	\$0	0%
530900010	Health Services - Other Contractual Services	\$6,000	\$6,000	\$0	0%
540100110	Health Services - Office Supplies	\$400	\$400	\$0	0%
540200010	Health Services - Copier Charge	\$250	\$250	\$0	0%
540600005	Health Services - Publication & Dues	\$315	\$315	\$0	0%
540900505	Health Services - Other Materials & Supplies	\$3,500	\$3,500	\$0	0%
Department Total		\$166,052	\$158,294	\$7,758	
Shipping & Receiving [80400530]					
510400005	Shipping & Receiving - Supervisory Staff - Full-Time	\$122,496	\$117,446	\$5,050	4%
510600005	Shipping & Receiving - Clerical - Full-Time	\$125,637	\$119,177	\$6,460	5%
510600010	Shipping & Receiving - Clerical - Part-Time	\$46,620	\$42,840	\$3,780	9%
510600015	Shipping & Receiving - Clerical - Overtime	\$650	\$650	\$0	0%
520100105	Shipping & Receiving - Medical / Dental	\$71,421	\$71,421	\$0	0%
520100405	Shipping & Receiving - Group Life	\$861	\$861	\$0	0%

530400030	Shipping & Receiving - Software Support & Maintenance	\$3,300	\$4,000	(\$700)	(18)%
540100110	Shipping & Receiving - Office Supplies	\$3,500	\$3,500	\$0	0%
540200010	Shipping & Receiving - Copier Charge	\$50	\$50	\$0	0%
540400010	Shipping & Receiving - Postage	\$190,000	\$190,000	\$0	0%
560600005	Shipping & Receiving - Install Pymt Lease/Purch	\$7,000	\$9,000	(\$2,000)	(22)%
Department Total		\$571,535	\$558,945	\$12,590	

VP Business Affairs
[80100520]

510100005	VP Business Affairs - Administrative - Full Time	\$265,781	\$254,336	\$11,445	4%
510600005	VP Business Affairs - Clerical - Full-Time	\$46,404	\$44,406	\$1,998	4%
510600010	VP Business Affairs - Clerical - Part-Time	\$18,241	\$18,241	\$0	0%
510600015	VP Business Affairs - Clerical - Overtime	\$600	\$600	\$0	0%
520100105	VP Business Affairs - Medical / Dental	\$25,832	\$25,832	\$0	0%
520100405	VP Business Affairs - Group Life	\$1,000	\$1,000	\$0	0%
520500005	VP Business Affairs - Medicare	\$4,000	\$0	\$4,000	0%
520900000	VP Business Affairs - Other Employee Benefits	\$1,516	\$1,516	\$0	0%
530900010	VP Business Affairs - Other Contractual Services	\$200	\$200	\$0	0%
540100110	VP Business Affairs - Office Supplies	\$1,000	\$1,000	\$0	0%
540200010	VP Business Affairs - Copier Charge	\$850	\$850	\$0	0%
540600005	VP Business Affairs - Publication & Dues	\$2,000	\$2,000	\$0	0%
550100005	VP Business Affairs - Meeting Expense	\$4,000	\$3,000	\$1,000	33%
550100006	VP Business Affairs - Events	\$35,000	\$35,000	\$0	0%
550200005	VP Business Affairs - Travel - In State	\$4,500	\$4,500	\$0	0%
550300005	VP Business Affairs - Travel - Out Of State	\$500	\$500	\$0	0%
580500010	VP Business Affairs - Equipment - Computers >5K	\$5,000	\$5,000	\$0	0%
590900000	VP Business Affairs - Other Expenditures	\$1,000	\$1,000	\$0	0%
Department Total		\$417,424	\$398,981	\$18,443	

Grand Total \$1,195,011

Public Budget Report 2024

Business Operations

		Budget 2024	Budget 2023	\$ Change	% Change
Business Operations [80100525]					
510100005	Business Operations - Administrative - Full Time	\$223,502	\$168,385	\$55,117	33%
510600005	Business Operations - Clerical - Full-Time	\$52,792	\$48,228	\$4,564	9%
510600015	Business Operations - Clerical - Overtime	\$2,000	\$2,000	\$0	0%
520100105	Business Operations - Medical / Dental	\$74,000	\$22,938	\$51,062	223%
520100405	Business Operations - Group Life	\$393	\$393	\$0	0%
520900000	Business Operations - Other Employee Benefits	\$460	\$460	\$0	0%
530900010	Business Operations - Other Contractual Services	\$500	\$500	\$0	0%
540100110	Business Operations - Office Supplies	\$250	\$250	\$0	0%
540200010	Business Operations - Copier Charge	\$72,500	\$72,500	\$0	0%
540600005	Business Operations - Publication & Dues	\$150	\$150	\$0	0%
540901005	Business Operations - Computer Equipment <5K	\$500	\$500	\$0	0%
550100005	Business Operations - Meeting Expense	\$250	\$250	\$0	0%
Department Total		\$427,297	\$316,554	\$110,743	
Grand Total		\$427,297			

Public Budget Report FY 2024

Finance

		Budget 2024	Budget 2023	\$ Change	% Change
Finance [80200510]					
510100005	Finance - Administrative - Full Time	\$126,284	\$120,846	\$5,438	4%
510200005	Finance - Professional/Tech - Full...	\$49,000	\$0	\$49,000	0%
510400005	Finance - Supervisory Staff - Full...	\$469,153	\$380,839	\$88,314	23%
510600005	Finance - Clerical - Full-Time	\$300,739	\$370,739	(\$70,000)	(19)%
510600010	Finance - Clerical - Part-Time	\$185,260	\$186,103	(\$843)	(0)%
510600015	Finance - Clerical - Overtime	\$1,000	\$1,000	\$0	0%
520100105	Finance - Medical / Dental	\$196,133	\$196,133	\$0	0%
520100405	Finance - Group Life	\$3,093	\$3,093	\$0	0%
520900000	Finance - Other Employee Benefits	\$3,723	\$3,723	\$0	0%
530400010	Finance - Maintenance Services	\$500	\$500	\$0	0%
530900010	Finance - Other Contractual Services	\$10,000	\$10,000	\$0	0%
540100110	Finance - Office Supplies	\$5,000	\$5,000	\$0	0%
540200005	Finance - Printing	\$500	\$500	\$0	0%
540200010	Finance - Copier Charge	\$2,200	\$2,200	\$0	0%
540400005	Finance - Computer Software	\$0	\$1,400	(\$1,400)	(100)%
540600005	Finance - Publication & Dues	\$1,400	\$1,400	\$0	0%
540900085	Finance - Resale	\$600	\$600	\$0	0%
540900505	Finance - Other Materials & Supplies	\$1,450	\$1,450	\$0	0%
540901005	Finance - Computer Equipment <5K	\$1,250	\$1,250	\$0	0%
550100005	Finance - Meeting Expense	\$700	\$700	\$0	0%
550200005	Finance - Travel - In State	\$600	\$600	\$0	0%
550300005	Finance - Travel - Out Of State	\$1,600	\$1,600	\$0	0%
590900000	Finance - Other Expenditures	\$2,450	\$2,450	\$0	0%
Department Total		\$1,362,635	\$1,292,126	\$70,509	

Purchasing
[80400525]

510200005	Purchasing - Professional/Tech - F...	\$69,893	\$69,893	\$0	0%
510600005	Purchasing - Clerical - Full-Time	\$46,435	\$44,119	\$2,316	5%
520100105	Purchasing - Medical / Dental	\$10,425	\$10,425	\$0	0%
520100405	Purchasing - Group Life	\$287	\$287	\$0	0%
520900000	Purchasing - Other Employee Bene...	\$348	\$348	\$0	0%
540100110	Purchasing - Office Supplies	\$200	\$200	\$0	0%
540200010	Purchasing - Copier Charge	\$150	\$140	\$10	7%
540600005	Purchasing - Publication & Dues	\$1,250	\$1,250	\$0	0%
540700005	Purchasing - Advertising	\$20,000	\$20,000	\$0	0%
550200005	Purchasing - Travel - In State	\$300	\$300	\$0	0%

Department Total	\$149,288	\$146,962	\$2,326
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Grand Total	\$1,511,923
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Public Budget Report FY 2024

Executive Director of Marketing & Communications

		Budget 2024	Budget 2023	\$ Change	% Change
Executive Director of Marketing & Communications [80100535]					
510100005	AVP of Communication & Institu - Administrative - Full Time	\$115,000	\$115,000	\$0	0%
510200005	AVP of Communication & Institu - Professional/Tech - Full-Ti	\$104,517	\$44,955	\$59,562	132%
510600005	AVP of Communication & Institu - Clerical - Full-Time	\$108,170	\$132,500	(\$24,330)	(18)%
510600010	AVP of Communication & Institu - Clerical - Part-Time	\$23,660	\$40,175	(\$16,515)	(41)%
510600015	AVP of Communication & Institu - Clerical - Overtime	\$250	\$250	\$0	0%
530900010	AVP of Communication & Institu - Other Contractual Services	\$54,413	\$54,413	\$0	0%
540100110	AVP of Communication & Institu - Office Supplies	\$245	\$245	\$0	0%
540200005	AVP of Communication & Institu - Printing	\$45,000	\$45,000	\$0	0%
540200010	AVP of Communication & Institu - Copier Charge	\$0	\$10	(\$10)	(100)%
540600005	AVP of Communication & Institu - Publication & Dues	\$3,500	\$3,500	\$0	0%
540900505	AVP of Communication & Institu - Other Materials & Supplies	\$9,850	\$9,850	\$0	0%
550100005	AVP of Communication & Institu - Meeting Expense	\$15,100	\$15,100	\$0	0%
550200005	AVP of Communication & Institu - Travel - In State	\$900	\$900	\$0	0%
550300005	AVP of Communication & Institu - Travel - Out Of State	\$5,000	\$5,000	\$0	0%
590900000	AVP of Communication & Institu - Other Expenditures	\$850	\$850	\$0	0%
Department Total		\$486,455	\$467,748	\$18,707	

Marketing
[80300520]

510100005	Marketing - Administrative - Full Time	\$141,747	\$135,644	\$6,103	4%
510600005	Marketing - Clerical - Full-Time	\$231,477	\$218,351	\$13,126	6%
510600010	Marketing - Clerical - Part-Time	\$118,720	\$65,940	\$52,780	80%
520100105	Marketing - Medical / Dental	\$52,000	\$52,000	\$0	0%
530400010	Marketing - Maintenance Services	\$1,350	\$1,350	\$0	0%
530900010	Marketing - Other Contractual Services	\$45,000	\$45,000	\$0	0%
540100110	Marketing - Office Supplies	\$21,599	\$21,599	\$0	0%
540200005	Marketing - Printing	\$222,000	\$222,000	\$0	0%
540200010	Marketing - Copier Charge	\$13,700	\$13,700	\$0	0%
540600005	Marketing - Publication & Dues	\$750	\$750	\$0	0%
540700005	Marketing - Advertising	\$631,500	\$631,500	\$0	0%
540900505	Marketing - Other Materials & Supplies	\$10,000	\$10,000	\$0	0%
550100005	Marketing - Meeting Expense	\$500	\$500	\$0	0%
550200005	Marketing - Travel - In State	\$500	\$500	\$0	0%
580500005	Marketing - Equipment - Office >5K	\$5,300	\$5,300	\$0	0%
Department Total		\$1,496,143	\$1,424,134	\$72,009	

Grand Total \$1,982,598

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

BUSINESS SERVICES

ASSOCIATE VICE PRESIDENT OF INFORMATION SYSTEMS

Major Goals 2023-2024

- To support Criterion Three: Teaching and Learning: Quality, Resources and Support. The continued maintenance and enhancements for all learning, teaching and support platforms for students and staff.
- Ellucian Experience needs to be live by the start of Fiscal Year 2024, but then during the fiscal year, we will need to explore and configure additional functionality to take full advantage of what Experience offers.
- Drop for Non Payment Process change and automation.

AVP of Infomation Systems

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$328,598	\$314,449	\$14,149	4%
510200005	Professional/Technical (Full-time)	\$1,042,749	\$962,765	\$79,984	8%
510200010	Professional/Technical (Part-Time)	\$129,720	\$119,330	\$10,390	9%
510400005	Supervisory Staff (Full-Time)	\$105,431	\$102,858	\$2,573	3%
510400010	Supervisory Staff (Part-Time)	\$148,260	\$117,880	\$30,380	26%
510600005	Clerical (Full-Time)	\$536,542	\$451,948	\$84,594	19%
510600010	Clerical (Part-Time)	\$25,060	\$23,100	\$1,960	8%
510600015	Clerical (Overtime)	\$254	\$254	\$0	0%
Total Salaries		\$2,316,614	\$2,092,584	\$224,030	11%
520100105	Medical / Dental Group Life	\$303,943	\$303,943	\$0	0%
520100405	Group Life	\$2,086	\$2,086	\$0	0%
520500005	Medicare	\$4,453	\$0	\$4,453	0%
520600005	FICA / Social Security	\$348	\$348	\$0	0%
520900000	Other Employee Benefits	\$2,298	\$2,298	\$0	0%
Total Benefits		\$313,128	\$308,675	\$4,453	1%
530400020	Maintenance Services - Computer	\$8,000	\$8,000	\$0	0%
530400030	Maintenance Services - Software Support	\$652,000	\$376,000	\$276,000	73%
530900010	Other Contractual - Services	\$439,000	\$439,000	\$0	0%
Total Contractual Services		\$1,099,000	\$823,000	\$276,000	34%
540100110	Supplies - Office	\$1,700	\$1,700	\$0	0%
540100210	Instructional Supplies	\$20,000	\$20,000	\$0	0%
540200010	Copier	\$775	\$775	\$0	0%
540400005	Computer Software Upgrade	\$29,100	\$32,100	(\$3,000)	(9)%
540400015	Repair Materials and Supplies	\$14,000	\$15,000	(\$1,000)	(7)%
540600005	Publications and Dues	\$7,900	\$7,900	\$0	0%
540900505	Other Materials and Supplies	\$7,000	\$7,000	\$0	0%
540901005	Equipment - Non Capitalized	\$543,244	\$553,244	(\$10,000)	(2)%
Total General Meeting and Supplies		\$623,719	\$637,719	(\$14,000)	(2)%
550100005	Meeting Expense	\$2,000	\$2,000	\$0	0%
550200005	Travel - In State	\$1,800	\$1,800	\$0	0%
550300005	Travel - Out of State	\$2,500	\$2,500	\$0	0%
Total Travel and Conference Meetings		\$6,300	\$6,300	\$0	0%
560600005	Installment Payment Lease Payment	\$26,000	\$23,500	\$2,500	11%
Total Fixed Charges		\$26,000	\$23,500	\$2,500	11%
580500005	Equipment Office	\$10,000	\$10,000	\$0	0%
580500010	Equipment Computer	\$9,000	\$166,000	(\$157,000)	(95)%
Total Capital Outlay		\$19,000	\$176,000	(\$157,000)	(89)%

Grand Total Operating Budget	4,403,761	4,067,778	335,983	8%
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		Budget 2024	Budget 2023	\$ Change	% Change
Asst. VP Technology & Innovation [80100545]					
510100005	Asst VP Tech & Innovation - Administrative - Full Time	\$141,747	\$135,644	\$6,103	4%
520100105	Asst VP Tech & Innovation - Medical / Dental	\$17,543	\$17,543	\$0	0%
520100405	Asst VP Tech & Innovation - Group Life	\$605	\$605	\$0	0%
520900000	Asst VP Tech & Innovation - Other Employee Benefits	\$702	\$702	\$0	0%
530900010	Asst VP Tech & Innovation - Other Contractual Services	\$4,000	\$4,000	\$0	0%
540100110	Asst VP Tech & Innovation - Office Supplies	\$500	\$500	\$0	0%
540200010	Asst VP Tech & Innovation - Copier Charge	\$50	\$50	\$0	0%
540400005	Asst VP Tech & Innovation - Computer Software	\$24,100	\$24,100	\$0	0%
540600005	Asst VP Tech & Innovation - Publication & Dues	\$7,900	\$7,900	\$0	0%
540901005	Asst VP Tech & Innovation - Computer Equipment <5K	\$13,244	\$13,244	\$0	0%
550100005	Asst VP Tech & Innovation - Meeting Expense	\$2,000	\$2,000	\$0	0%
550200005	Asst VP Tech & Innovation - Travel - In State	\$800	\$800	\$0	0%
550300005	Asst VP Tech & Innovation - Travel - Out Of State	\$1,500	\$1,500	\$0	0%
580500010	Asst VP Tech & Innovation - Equipment - Computers >5K	\$9,000	\$9,000	\$0	0%
Department Total		\$223,691	\$217,588	\$6,103	

Audio Visual Technologies
[80400510]

510600005	Audio Visual Tech - Clerical - Full-Time	\$136,429	\$129,624	\$6,805	5%
510600015	Audio Visual Tech - Clerical - Overtime	\$254	\$254	\$0	0%
520100105	Audio Visual Tech - Medical / Dental	\$45,842	\$45,842	\$0	0%
520100405	Audio Visual Tech - Group Life	\$439	\$439	\$0	0%
520600005	Audio Visual Tech - FICA - Social Security	\$173	\$173	\$0	0%
520900000	Audio Visual Tech - Other Employee Benefits	\$518	\$518	\$0	0%
540100110	Audio Visual Tech - Office Supplies	\$50	\$50	\$0	0%
540200010	Audio Visual Tech - Copier Charge	\$25	\$25	\$0	0%
540400015	Audio Visual Tech - Repair Materials & Supplies	\$2,000	\$3,000	(\$1,000)	(33)%
540900505	Audio Visual Tech - Other Materials & Supplies	\$5,000	\$5,000	\$0	0%
540901005	Audio Visual Tech - Computer Equipment <5K	\$50,000	\$50,000	\$0	0%
Department Total		\$240,730	\$234,925	\$5,805	

Desktop Computing
[20400510]

510200010	Desktop Computing - Professional/Tech - Part-Time	\$129,720	\$119,330	\$10,390	9%
510400005	Desktop Computing - Supervisory Staff - Full-Time	\$62,431	\$59,858	\$2,573	4%
510400010	Desktop Computing - Supervisory Staff - Part-time	\$56,420	\$53,340	\$3,080	6%
510600005	Desktop Computing - Clerical - Full-Time	\$302,732	\$229,800	\$72,932	32%
520100105	Desktop Computing - Medical / Dental	\$33,792	\$33,792	\$0	0%
520100405	Desktop Computing - Group Life	\$1,042	\$1,042	\$0	0%
520500005	Desktop Computing - Medicare	\$4,453	\$0	\$4,453	0%
520600005	Desktop Computing - FICA - Social Security	\$175	\$175	\$0	0%
520900000	Desktop Computing - Other Employee Benefits	\$1,078	\$1,078	\$0	0%
530400030	Desktop Computing - Software Support & Maintenance	\$7,000	\$6,000	\$1,000	17%
540100110	Desktop Computing - Office Supplies	\$50	\$50	\$0	0%

540200010	Desktop Computing - Copier Charge	\$75	\$75	\$0	0%
540400005	Desktop Computing - Computer Software	\$5,000	\$8,000	(\$3,000)	(38)%
540400015	Desktop Computing - Repair Materials & Supplies	\$2,000	\$2,000	\$0	0%
540900505	Desktop Computing - Other Materials & Supplies	\$2,000	\$2,000	\$0	0%
540901005	Desktop Computing - Computer Equipment <5K	\$400,000	\$400,000	\$0	0%
Department Total		\$1,007,968	\$916,540	\$91,428	

Information System Services
[80800510]

510100005	Information Systems Ser - Administrative - Full Time	\$186,851	\$178,805	\$8,046	4%
510200005	Information Systems Ser - Professional/Tech - Full-Time	\$797,383	\$807,765	(\$10,382)	(1)%
510600010	Information Systems Ser - Clerical - Part-Time	\$25,060	\$23,100	\$1,960	8%
520100105	Information Systems Ser - Medical / Dental	\$154,225	\$154,225	\$0	0%
530400030	Information Systems Ser - Software Support & Maintenance	\$555,000	\$280,000	\$275,000	98%
530900010	Information Systems Ser - Other Contractual Services	\$350,000	\$360,000	(\$10,000)	(3)%
540100110	Information Systems Ser - Office Supplies	\$1,000	\$1,000	\$0	0%
540200010	Information Systems Ser - Copier Charge	\$600	\$600	\$0	0%
550200005	Information Systems Ser - Travel - In State	\$1,000	\$1,000	\$0	0%
550300005	Information Systems Ser - Travel - Out Of State	\$1,000	\$1,000	\$0	0%
560600005	Information Systems Ser - Install Pymt Lease/Purch	\$26,000	\$23,500	\$2,500	11%
580500005	Information Systems Ser - Equipment - Office >5K	\$10,000	\$10,000	\$0	0%
Department Total		\$2,108,119	\$1,840,995	\$267,124	

Network Services
[80400520]

510200005	Network Services - Professional/Tech - Full-Time	\$245,366	\$155,000	\$90,366	58%
510400005	Network Services - Supervisory Staff - Full-Time	\$43,000	\$43,000	\$0	0%
510400010	Network Services - Supervisory Staff - Part-time	\$91,840	\$64,540	\$27,300	42%
510600005	Network Services - Clerical - Full-Time	\$97,381	\$92,524	\$4,857	5%
520100105	Network Services - Medical / Dental	\$52,541	\$52,541	\$0	0%
530400020	Network Services - Maint Serv-Computer Equipment	\$8,000	\$8,000	\$0	0%
530400030	Network Services - Software Support & Maintenance	\$90,000	\$90,000	\$0	0%
530900010	Network Services - Other Contractual Services	\$85,000	\$75,000	\$10,000	13%
540100110	Network Services - Office Supplies	\$100	\$100	\$0	0%
540100210	Network Services - Instructional Supplies	\$20,000	\$20,000	\$0	0%
540200010	Network Services - Copier Charge	\$25	\$25	\$0	0%
540400015	Network Services - Repair Materials & Supplies	\$10,000	\$10,000	\$0	0%
540901005	Network Services - Computer Equipment <5K	\$80,000	\$90,000	(\$10,000)	(11)%
580500010	Network Services - Equipment - Computers >5K	\$0	\$157,000	(\$157,000)	(100)%
Department Total		\$823,253	\$857,730	(\$34,477)	

Grand Total \$4,403,761

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

BUSINESS SERVICES

SAFETY AND SECURITY

Major Goals 2023-2024

- Development of a record management system to eliminate outdated paper processes, decrease the chance of errors and maintain compliance with state and federal mandates.
- Addition of one Police patrol bicycle and T-3 individual patrol vehicle as a further means of green transportation helping to reduce wear and tear on regular patrol vehicles and benefiting the environment. This also enhances greater community interaction, campus safety and security.
- The continuation of the development of our Rapid Response programs, this will help the Officers & entire campus to prepare for such events.
- Update emergency radio frequencies and upgrade as necessary the police radio system to alleviate the non-transmission zones in the R building for officer and campus-wide safety as well as more efficient handling of emergency calls and situations.
- Work closely with the IT Department to continue our efforts in replacing and upgrading outdated Closed Circuit Television System (CCTV) equipment as well as continue to replace and upgrade the College alarm and card access system.
- Completion and hosting of a full “Multi-Jurisdictional” Active Threat Exercise on campus.

Safety and Security

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510200010	Professional/Technical (Part-Time)	\$25,200	\$25,200	\$0	0%
510400005	Supervisory Staff (Full-Time)	\$84,931	\$81,274	\$3,657	4%
510600005	Clerical (Full-Time)	\$270,855	\$255,363	\$15,492	6%
510600015	Clerical (Overtime)	\$15,000	\$15,000	\$0	0%
510700005	Custodial/Engineers/Police (Full-Time)	\$426,446	\$309,774	\$116,672	38%
510700010	Custodial/Engineers/Police (Part-Time)	\$293,846	\$225,500	\$68,346	30%
510700015	Custodial/Engineers/Police (Full-Time)	\$50,829	\$50,829	\$0	0%
Total Salaries		\$1,167,107	\$962,940	\$204,167	21%
520100105	Medical / Dental Group Life	\$152,144	\$152,144	\$0	0%
Total Benefits		\$152,144	\$152,144	\$0	0%
530400010	Maintenance Services - Non Computer	\$10,000	\$10,000	\$0	0%
530400020	Maintenance Services - Computer	\$17,500	\$2,500	\$15,000	600%
530900010	Other Contractual - Services	\$34,000	\$34,000	\$0	0%
Total Contractual Services		\$61,500	\$46,500	\$15,000	32%
540100110	Supplies - Office	\$2,000	\$2,000	\$0	0%
540200005	Printing	\$500	\$500	\$0	0%
540200010	Copier	\$100	\$100	\$0	0%
540600005	Publications and Dues	\$2,000	\$2,000	\$0	0%
540900505	Other Materials and Supplies	\$55,000	\$55,000	\$0	0%
Total General Meeting and Supplies		\$59,600	\$59,600	\$0	0%
550100005	Meeting Expense	\$1,000	\$0	\$1,000	0%
Total Travel and Conference Meetings		\$1,000	\$0	\$1,000	Infinity
Grand Total Operating Budget		1,441,351	1,221,184	220,167	18%

Public Budget Report FY 2024

Safety and Security

		Budget 2024	Budget 2023	\$ Change	% Change
Police [70400510]					
510200010	Police - Professional/Tech - Part-Time	\$25,200	\$25,200	\$0	0%
510400005	Police - Supervisory Staff - Full-Time	\$84,931	\$81,274	\$3,657	4%
510600005	Police - Clerical - Full-Time	\$270,855	\$255,363	\$15,492	6%
510600015	Police - Clerical - Overtime	\$15,000	\$15,000	\$0	0%
510700005	Police - Classified/Engr/Police - FT	\$426,446	\$309,774	\$116,672	38%
510700010	Police - Maint/Engr/Police - Hourly	\$293,846	\$225,500	\$68,346	30%
510700015	Police - Classified/Engr/Police - OT	\$50,829	\$50,829	\$0	0%
520100105	Police - Medical / Dental	\$152,144	\$152,144	\$0	0%
530400010	Police - Maintenance Services	\$10,000	\$10,000	\$0	0%
530400020	Police - Maint Serv-Computer Equi...	\$17,500	\$2,500	\$15,000	600%
530900010	Police - Other Contractual Services	\$34,000	\$34,000	\$0	0%
540100110	Police - Office Supplies	\$2,000	\$2,000	\$0	0%
540200005	Police - Printing	\$500	\$500	\$0	0%
540200010	Police - Copier Charge	\$100	\$100	\$0	0%
540600005	Police - Publication & Dues	\$2,000	\$2,000	\$0	0%
540900505	Police - Other Materials & Supplies	\$55,000	\$55,000	\$0	0%
550100005	Police - Meeting Expense	\$1,000	\$0	\$1,000	0%
Department Total		\$1,441,351	\$1,221,184	\$220,167	
Grand Total		\$1,441,351			

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

BUSINESS SERVICES

ASSOCIATE VICE PRESIDENT OF FACILITIES

Major Goals 2023-2024

- Support new and innovative initiatives that enhance the physical campus, support student success, and are an integral part of the Strategic Plan.
- Continue to preserve and enhance the indoor and outdoor environments in support of the institutions mission statement with projects that will help attract people to our campus.
- Continue to work on creating and inspection and preventative maintenance platform that can be utilized by all O & M Departments to identify and log items such as nightly janitorial cleaning duties, etc.

AVP of Facilities

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$193,295	\$184,972	\$8,323	4%
510200010	Professional/Technical (Part-Time)	\$32,000	\$32,000	\$0	0%
510400005	Supervisory Staff (Full-Time)	\$119,027	\$63,412	\$55,615	88%
510600005	Clerical (Full-Time)	\$146,397	\$139,094	\$7,303	5%
510600010	Clerical (Part-Time)	\$126,000	\$126,000	\$0	0%
510600015	Clerical (Overtime)	\$650	\$650	\$0	0%
510700005	Custodial/Engineers/Police (Full-Time)	\$2,339,354	\$2,125,044	\$214,310	10%
510700010	Custodial/Engineers/Police (Part-Time)	\$326,620	\$253,260	\$73,360	29%
510700015	Custodial/Engineers/Police (Full-Time)	\$82,000	\$82,000	\$0	0%
510900010	Salary Lapse	(\$150,000)	(\$150,000)	\$0	0%
Total Salaries		\$3,215,343	\$2,856,432	\$358,911	13%
520100105	Medical / Dental Group Life	\$518,783	\$401,333	\$117,450	29%
520100405	Group Life	\$5,397	\$4,271	\$1,126	26%
520500005	Medicare	\$8,000	\$0	\$8,000	0%
520900000	Other Employee Benefits	\$6,962	\$6,962	\$0	0%
Total Benefits		\$539,142	\$412,566	\$126,576	31%
530300010	Architectural Services	\$140,000	\$140,000	\$0	0%
530400010	Maintenance Services - Non Computer	\$1,995,000	\$1,875,000	\$120,000	6%
530900010	Other Contractual - Services	\$30,000	\$0	\$30,000	0%
Total Contractual Services		\$2,165,000	\$2,015,000	\$150,000	7%
540100110	Supplies - Office	\$4,500	\$4,500	\$0	0%
540100505	Vehicle	\$80,000	\$80,000	\$0	0%
540200010	Copier	\$564	\$564	\$0	0%
540400015	Repair Materials and Supplies	\$1,168,500	\$1,143,500	\$25,000	2%
540600005	Publications and Dues	\$4,500	\$6,500	(\$2,000)	(31)%
540900505	Other Materials and Supplies	\$271,500	\$91,500	\$180,000	197%
Total General Meeting and Supplies		\$1,529,564	\$1,326,564	\$203,000	15%
550100005	Meeting Expense	\$4,380	\$4,380	\$0	0%
550200005	Travel - In State	\$300	\$300	\$0	0%
550300005	Travel - Out of State	\$600	\$600	\$0	0%
Total Travel and Conference Meetings		\$5,280	\$5,280	\$0	0%
560200005	Rental Equipment	\$50,000	\$40,000	\$10,000	25%
560600010	Leased Software	\$34,500	\$34,500	\$0	0%
Total Fixed Charges		\$84,500	\$74,500	\$10,000	13%
570100000	Gas	\$550,000	\$550,000	\$0	0%
570300000	Electricity	\$1,103,280	\$1,103,280	\$0	0%
570400000	Water and Sewage	\$210,000	\$140,000	\$70,000	50%
570500000	Telephone	\$350,000	\$350,000	\$0	0%
570700000	Refuse Disposal	\$50,000	\$50,000	\$0	0%
Total Utilities		\$2,263,280	\$2,193,280	\$70,000	3%

580400005	Building Remodeling	\$2,284,459	\$1,800,000	\$484,459	27%
580700005	Equipment Service	\$127,000	\$40,000	\$87,000	217%
Total Capital Outlay		\$2,411,459	\$1,840,000	\$571,459	31%
Grand Total Operating Budget		12,213,568	10,723,622	1,489,946	14%

		Fiscal Year 2024	Fiscal Year 2023	\$ Change	% Change
Building Operations 1					
[70100510]					
510700005	Building Operations 1 - Classified/Engr/Police - FT	\$1,300,000	\$1,193,096	\$106,904	9%
510700010	Building Operations 1 - Maint/Engr/Police - Hourly	\$326,620	\$253,260	\$73,360	29%
510700015	Building Operations 1 - Classified/Engr/Police - OT	\$25,000	\$25,000	\$0	0%
520100105	Building Operations 1 - Medical / Dental	\$255,000	\$137,550	\$117,450	85%
520100405	Building Operations 1 - Group Life	\$3,000	\$1,874	\$1,126	60%
520500005	Building Operations 1 - Medicare	\$8,000	\$0	\$8,000	0%
520900000	Building Operations 1 - Other Employee Benefits	\$2,392	\$2,392	\$0	0%
530300010	Building Operations 1 - Architectural Services	\$40,000	\$40,000	\$0	0%
530400010	Building Operations 1 - Maintenance Services	\$1,145,000	\$1,145,000	\$0	0%
540400015	Building Operations 1 - Repair Materials & Supplies	\$396,000	\$396,000	\$0	0%
540900505	Building Operations 1 - Other Materials & Supplies	\$60,000	\$40,000	\$20,000	50%
560200005	Building Operations 1 - Rental - Equipment	\$50,000	\$40,000	\$10,000	25%
Department Total		\$3,611,012	\$3,274,172	\$336,840	
Building Operations 2					
[70100535]					
530400010	Building Operations 2 - Maintenance Services	\$40,000	\$40,000	\$0	0%
540400015	Building Operations 2 - Repair Materials & Supplies	\$350,000	\$350,000	\$0	0%
540900505	Building Operations 2 - Other Materials & Supplies	\$20,000	\$0	\$20,000	0%
580700005	Building Operations 2 - Service Equipment >5K	\$20,000	\$0	\$20,000	0%
Department Total		\$430,000	\$390,000	\$40,000	
Construction					
[70900501]					
530300010	Construction - Architectural Services	\$100,000	\$100,000	\$0	0%
530900010	Construction - Other Contractual Services	\$30,000	\$0	\$30,000	0%
540900505	Construction - Other Materials & Supplies	\$190,000	\$50,000	\$140,000	280%
580400005	Construction - Building Remodeling >50K	\$2,284,459	\$1,800,000	\$484,459	27%
Department Total		\$2,604,459	\$1,950,000	\$654,459	
Electric Vehicle Infrastructure					
[70900505]					
570300000	Electric Vehicle Infrastructur - Electricity	\$3,280	\$3,280	\$0	0%
Department Total		\$3,280	\$3,280	\$0	
Equipment Maintenance					
[70100520]					
510700005	Equipment Maintenance - Classified/Engr/Police - FT	\$102,542	\$144,521	(\$41,979)	(29)%
510700015	Equipment Maintenance - Classified/Engr/Police - OT	\$7,000	\$7,000	\$0	0%
520100105	Equipment Maintenance - Medical / Dental	\$50,087	\$50,087	\$0	0%

520100405	Equipment Maintenance - Group Life	\$550	\$550	\$0	0%
520900000	Equipment Maintenance - Other Employee Benefits	\$672	\$672	\$0	0%
530400010	Equipment Maintenance - Maintenance Services	\$55,000	\$50,000	\$5,000	10%
540100505	Equipment Maintenance - Vehicle Supplies	\$80,000	\$80,000	\$0	0%
540400015	Equipment Maintenance - Repair Materials & Supplies	\$82,500	\$75,000	\$7,500	10%
Department Total		\$378,351	\$407,830	(\$29,479)	

Ground Maintenance
[70300510]

510100005	Ground Maintenance - Administrative - Full Time	\$193,295	\$184,972	\$8,323	4%
510400005	Ground Maintenance - Supervisory Staff - Full-Time	\$119,027	\$63,412	\$55,615	88%
510600005	Ground Maintenance - Clerical - Full-Time	\$45,320	\$43,059	\$2,261	5%
510600010	Ground Maintenance - Clerical - Part-Time	\$126,000	\$126,000	\$0	0%
510600015	Ground Maintenance - Clerical - Overtime	\$500	\$500	\$0	0%
510700005	Ground Maintenance - Classified/Engr/Police - FT	\$93,168	\$139,662	(\$46,494)	(33)%
510700015	Ground Maintenance - Classified/Engr/Police - OT	\$10,000	\$10,000	\$0	0%
510900010	Ground Maintenance - Salary Lapse	(\$150,000)	(\$150,000)	\$0	0%
520100105	Ground Maintenance - Medical / Dental	\$88,800	\$88,800	\$0	0%
520100405	Ground Maintenance - Group Life	\$1,425	\$1,425	\$0	0%
530400010	Ground Maintenance - Maintenance Services	\$455,000	\$340,000	\$115,000	34%
540100110	Ground Maintenance - Office Supplies	\$4,500	\$4,500	\$0	0%
540200010	Ground Maintenance - Copier Charge	\$564	\$564	\$0	0%
540400015	Ground Maintenance - Repair Materials & Supplies	\$150,000	\$132,500	\$17,500	13%
540600005	Ground Maintenance - Publication & Dues	\$4,000	\$6,000	(\$2,000)	(33)%
550100005	Ground Maintenance - Meeting Expense	\$4,380	\$4,380	\$0	0%
560600010	Ground Maintenance - Leased Software	\$34,500	\$34,500	\$0	0%
580700005	Ground Maintenance - Service Equipment >5K	\$107,000	\$40,000	\$67,000	168%
Department Total		\$1,287,479	\$1,070,274	\$217,205	

Instructional Planning Office
[20800520]

510600005	Instructional Planning Office - Clerical - Full-Time	\$101,077	\$96,035	\$5,042	5%
510600015	Instructional Planning Office - Clerical - Overtime	\$150	\$150	\$0	0%
520100105	Instructional Planning Office - Medical / Dental	\$21,265	\$21,265	\$0	0%
520100405	Instructional Planning Office - Group Life	\$422	\$422	\$0	0%
Department Total		\$122,914	\$117,872	\$5,042	

Maintenance of Plant
[70100540]

510700005	Maintenance of Plant - Classified/Engr/Police - FT	\$843,644	\$647,765	\$195,879	30%
510700015	Maintenance of Plant - Classified/Engr/Police - OT	\$40,000	\$40,000	\$0	0%
520100105	Maintenance of Plant - Medical / Dental	\$103,631	\$103,631	\$0	0%
520900000	Maintenance of Plant - Other Employee Benefits	\$3,898	\$3,898	\$0	0%
530400010	Maintenance of Plant - Maintenance Services	\$300,000	\$300,000	\$0	0%
540400015	Maintenance of Plant - Repair Materials & Supplies	\$190,000	\$190,000	\$0	0%
Department Total		\$1,481,173	\$1,285,294	\$195,879	

Sustainability Center
[30900505]

510200010	Sustainability Center - Professional/Tech - Part-Time	\$32,000	\$32,000	\$0	0%
540600005	Sustainability Center - Publication & Dues	\$500	\$500	\$0	0%
540900505	Sustainability Center - Other Materials & Supplies	\$1,500	\$1,500	\$0	0%
550200005	Sustainability Center - Travel - In State	\$300	\$300	\$0	0%
550300005	Sustainability Center - Travel - Out Of State	\$600	\$600	\$0	0%
Department Total		\$34,900	\$34,900	\$0	

Utilities
[70600510]

570100000	Utilities - Gas	\$550,000	\$550,000	\$0	0%
570300000	Utilities - Electricity	\$1,100,000	\$1,100,000	\$0	0%
570400000	Utilities - Water And Sewage	\$210,000	\$140,000	\$70,000	50%
570500000	Utilities - Telephone	\$350,000	\$350,000	\$0	0%
570700000	Utilities - Refuse Disposal	\$50,000	\$50,000	\$0	0%
Department Total		\$2,260,000	\$2,190,000	\$70,000	

Grand Total \$12,213,568

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

BUSINESS SERVICES

ASSOCIATE VICE PRESIDENT OF HUMAN RESOURCES

Major Goals 2023-2024

- Increase employee participation rate by 5% in workshops offered by the Professional Development Center.
- Develop an applicant pool that is comprised of 50% minority applicants for each full-time job posting.
- Ensure 100% compliance in obtaining complete personnel files for all newly hired employees

AVP of Human Resources

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$175,154	\$167,612	\$7,542	4%
510200005	Professional/Technical (Full-time)	\$101,280	\$99,328	\$1,952	2%
510200010	Professional/Technical (Part-Time)	\$50,120	\$47,320	\$2,800	6%
510400005	Supervisory Staff (Full-Time)	\$53,315	\$52,423	\$892	2%
510600005	Clerical (Full-Time)	\$85,254	\$84,454	\$800	1%
Total Salaries		\$465,123	\$451,137	\$13,986	3%
520100105	Medical / Dental Group Life	\$73,334	\$73,334	\$0	0%
520100405	Group Life	\$1,707	\$1,707	\$0	0%
520900000	Other Employee Benefits	\$2,183	\$2,183	\$0	0%
Total Benefits		\$77,224	\$77,224	\$0	0%
530400030	Maintenance Services - Software Support	\$27,000	\$27,000	\$0	0%
530900010	Other Contractual - Services	\$16,000	\$16,000	\$0	0%
Total Contractual Services		\$43,000	\$43,000	\$0	0%
540100110	Supplies - Office	\$1,500	\$1,500	\$0	0%
540200010	Copier	\$500	\$500	\$0	0%
540600005	Publications and Dues	\$250	\$250	\$0	0%
540700005	Advertising	\$50,000	\$50,000	\$0	0%
540900505	Other Materials and Supplies	\$500	\$500	\$0	0%
Total General Meeting and Supplies		\$52,750	\$52,750	\$0	0%
550100005	Meeting Expense	\$1,000	\$1,000	\$0	0%
550400005	Recruitment	\$16,000	\$16,000	\$0	0%
Total Travel and Conference Meetings		\$17,000	\$17,000	\$0	0%
Grand Total Operating Budget		655,097	641,111	13,986	2%

Public Budget Report FY 2024

AVP of Human Resources

		Budget 2024	Budget 2023	\$ Change	% Change
AVP Human Resources [80400515]					
510100005	Human Resources - Administrative - Full Time	\$175,154	\$167,612	\$7,542	4%
510200005	Human Resources - Professional/Tech - Full-Time	\$101,280	\$99,328	\$1,952	2%
510200010	Human Resources - Professional/Tech - Part-Time	\$50,120	\$47,320	\$2,800	6%
510400005	Human Resources - Supervisory Staff - Full-Time	\$53,315	\$52,423	\$892	2%
510600005	Human Resources - Clerical - Full-Time	\$85,254	\$84,454	\$800	1%
520100105	Human Resources - Medical / Dental	\$73,334	\$73,334	\$0	0%
520100405	Human Resources - Group Life	\$1,707	\$1,707	\$0	0%
520900000	Human Resources - Other Employee Benefits	\$2,183	\$2,183	\$0	0%
530400030	Human Resources - Software Support & Maintenance	\$27,000	\$27,000	\$0	0%
530900010	Human Resources - Other Contractual Services	\$16,000	\$16,000	\$0	0%
540100110	Human Resources - Office Supplies	\$1,500	\$1,500	\$0	0%
540200010	Human Resources - Copier Charge	\$500	\$500	\$0	0%
540600005	Human Resources - Publication & Dues	\$250	\$250	\$0	0%
540700005	Human Resources - Advertising	\$50,000	\$50,000	\$0	0%
540900505	Human Resources - Other Materials & Supplies	\$500	\$500	\$0	0%
550100005	Human Resources - Meeting Expense	\$1,000	\$1,000	\$0	0%
550400005	Human Resources - Recruitment	\$16,000	\$16,000	\$0	0%
Department Total		\$655,097	\$641,111	\$13,986	
Grand Total		\$655,097			

Institutional Support

Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$809,977	\$752,759	\$57,218	8%
510200005	Professional/Technical (Full-time)	\$512,329	\$400,375	\$111,954	28%
510200010	Professional/Technical (Part-Time)	\$27,860	\$26,460	\$1,400	5%
510400005	Supervisory Staff (Full-Time)	\$60,000	\$60,000	\$0	0%
510400010	Supervisory Staff (Part-Time)	\$0	\$39,100	(\$39,100)	(100)%
510600005	Clerical (Full-Time)	\$53,284	\$48,910	\$4,374	9%
510900010	Salary Lapse	(\$1,500,000)	(\$1,500,000)	\$0	0%
510900011	Salary Reserve Part Time	\$50,000	\$50,000	\$0	0%
Total Salaries		\$13,450	(\$122,396)	\$135,846	(111)%
520100105	Medical / Dental Group Life	\$188,981	\$188,981	\$0	0%
520100405	Group Life	\$125,770	\$150,770	(\$25,000)	(17)%
520600005	FICA / Social Security	\$38,000	\$38,000	\$0	0%
520700005	Staff / Family Tuition Wavers	\$400,000	\$425,000	(\$25,000)	(6)%
520900000	Other Employee Benefits	\$381,033	\$281,033	\$100,000	36%
520900010	Flexible Spending Account	\$7,000	\$7,000	\$0	0%
520900015	Adjunct Faculty Wellness	\$100,000	\$100,000	\$0	0%
520900020	Early Retirement / Pension Contributions	\$400,000	\$454,158	(\$54,158)	(12)%
520900025	SURS Grants Contribution	\$90,000	\$90,000	\$0	0%
520900030	Retiree Health Insurance Contributions	\$95,000	\$105,000	(\$10,000)	(10)%
520900035	Medical Exam Fees	\$8,000	\$5,000	\$3,000	60%
520900040	Adjunct Faculty Bonus	\$325,000	\$375,000	(\$50,000)	(13)%
520900045	FT Faculty Graduation and Workshops	\$15,000	\$15,000	\$0	0%
520900046	Mid-Manager - PDU's	\$800	\$800	\$0	0%
Total Benefits		\$2,174,584	\$2,235,742	(\$61,158)	(3)%
530200010	Consultants	\$36,000	\$36,000	\$0	0%
530500005	Legal Services	\$280,000	\$280,000	\$0	0%
530900010	Other Contractual - Services	\$257,600	\$434,330	(\$176,730)	(41)%
Total Contractual Services		\$573,600	\$750,330	(\$176,730)	(24)%
540100110	Supplies - Office	\$6,150	\$6,800	(\$650)	(10)%
540100210	Instructional Supplies	\$0	\$5,000	(\$5,000)	(100)%
540200005	Printing	\$4,500	\$4,200	\$300	7%
540200010	Copier	\$1,575	\$2,425	(\$850)	(35)%
540400005	Computer Software Upgrade	\$20,000	\$20,000	\$0	0%
540600005	Publications and Dues	\$133,925	\$119,300	\$14,625	12%
540900505	Other Materials and Supplies	\$1,200	\$181,200	(\$180,000)	(99)%
Total General Meeting and Supplies		\$167,350	\$338,925	(\$171,575)	(51)%
550100005	Meeting Expense	\$97,500	\$90,200	\$7,300	8%
550200005	Travel - In State	\$6,150	\$5,100	\$1,050	21%
550300005	Travel - Out of State	\$27,000	\$26,000	\$1,000	4%
Total Travel and Conference Meetings		\$130,650	\$121,300	\$9,350	8%

590200000	Student Grants and Scholarships	\$4,750,000	\$4,457,452	\$292,548	7%
590900000	Other Expenditures	\$33,200	\$13,200	\$20,000	152%
590900089	Grant Manager Discretionary	\$30,000	\$14,521	15,478.73	107%
Total Other Expenditures		\$4,813,200	\$4,485,173	\$328,027	7%
710100000	Transfer To Other Funds	\$8,526,020	\$6,774,194	\$1,751,826	26%
Total Transfer to Other Funds		\$8,526,020	\$6,774,194	\$1,751,826	26%
Grand Total Operating Budget		16,398,854	14,583,268	1,815,586	12%

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

INSTITUTIONAL SUPPORT

PRESIDENT/BOARD OF TRUSTEES

Major Goals 2023-2024

- Oversee the identification and development of enrollment management strategies that will increase enrollment, improve retention, and promote student success and completion.
- Continue to implement community engagement strategies that create opportunities for strong, lasting relationships with agencies, business, industry, schools, and alumni that benefit and support the mission of the college.
- Provide leadership for a comprehensive professional development program to foster continuous growth and productivity for all college employees.
- Provide leadership for systemic planning through shared governance structures and the continued implementation of the Strategic Plan of the College, setting forth institutional philosophy, mission and goals, budget allocation, and distribution of resources and facilities.
- Promote an environment that encourages and supports innovation and technology integration in all programs through prioritization of resources and support for the needs of Triton students.
- Foster strategic governmental relations in support of institutional priorities and continue to implement strategies to enhance and improve K-16 educational partnerships for the benefit of the Triton district community.
- Oversee and support the development of a comprehensive Human Resource Plan to position the college to attract the best candidates for faculty and staff positions.
- Maintain an effective system of communication with the Board of Trustees and college community by incorporating the use of technology, a Community Advisory Group, and hosting community forums.
- Support the ongoing review and enhancements to the ERP system and other technology to further institutional capacity for improvement.
- Based on priority, support renovation of the physical plant and infrastructure facilities to meet the demands of today and the future

Office of the President

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$340,110	\$321,382	\$18,728	6%
510200005	Professional/Technical (Full-time)	\$225,761	\$104,444	\$121,317	116%
510400010	Supervisory Staff (Part-Time)	\$0	\$39,100	(\$39,100)	(100)%
Total Salaries		\$565,871	\$464,926	\$100,945	22%
520100105	Medical / Dental Group Life	\$91,861	\$91,861	\$0	0%
520900000	Other Employee Benefits	\$27,500	\$27,500	\$0	0%
Total Benefits		\$119,361	\$119,361	\$0	0%
530900010	Other Contractual - Services	\$47,500	\$229,500	(\$182,000)	(79)%
Total Contractual Services		\$47,500	\$229,500	(\$182,000)	(79)%
540100110	Supplies - Office	\$2,700	\$2,700	\$0	0%
540200005	Printing	\$1,000	\$1,000	\$0	0%
540200010	Copier	\$775	\$775	\$0	0%
540600005	Publications and Dues	\$2,800	\$2,800	\$0	0%
540900505	Other Materials and Supplies	\$1,200	\$181,200	(\$180,000)	(99)%
Total General Meeting and Supplies		\$8,475	\$188,475	(\$180,000)	(96)%
550100005	Meeting Expense	\$48,000	\$48,000	\$0	0%
550200005	Travel - In State	\$1,800	\$1,800	\$0	0%
550300005	Travel - Out of State	\$14,000	\$14,000	\$0	0%
Total Travel and Conference Meetings		\$63,800	\$63,800	\$0	0%
590900000	Other Expenditures	\$33,000	\$13,000	\$20,000	154%
Total Other Expenditures		\$33,000	\$13,000	\$20,000	154%
Grand Total Operating Budget		838,007	1,079,062	(241,055)	(22)%

Public Budget Report FY 2024

Office of the President

		Budget 2024	Budget 2023	\$ Change	% Change
Advancement [80300510]					
550100005	Advancement - Meeting Expense	\$3,000	\$3,000	\$0	0%
Department Total		\$3,000	\$3,000	\$0	
Outreach and Communication [80101015]					
590900000	Outreach & Communications - Other Expenditures	\$10,000	\$0	\$10,000	0%
Department Total		\$10,000	\$0	\$10,000	
President's Office [80101010]					
510100005	President's Office - Administrative - Full Time	\$288,000	\$269,272	\$18,728	7%
510200005	President's Office - Professional/Tech - Full-Time	\$225,761	\$104,444	\$121,317	116%
520100105	President's Office - Medical / Dental	\$70,843	\$70,843	\$0	0%
520900000	President's Office - Other Employee Benefits	\$27,500	\$27,500	\$0	0%
530900010	President's Office - Other Contractual Services	\$40,000	\$40,000	\$0	0%
540100110	President's Office - Office Supplies	\$2,500	\$2,500	\$0	0%
540200005	President's Office - Printing	\$1,000	\$1,000	\$0	0%
540200010	President's Office - Copier Charge	\$750	\$750	\$0	0%
540600005	President's Office - Publication & Dues	\$2,500	\$2,500	\$0	0%
540900505	President's Office - Other Materials & Supplies	\$1,200	\$1,200	\$0	0%
550100005	President's Office - Meeting Expense	\$30,000	\$30,000	\$0	0%
550200005	President's Office - Travel - In State	\$1,000	\$1,000	\$0	0%
550300005	President's Office - Travel - Out Of State	\$10,000	\$10,000	\$0	0%
590900000	President's Office - Other Expenditures	\$13,000	\$13,000	\$0	0%
Department Total		\$714,054	\$574,009	\$140,045	
Research Projects [80700520]					
530900010	Research Projects - Other Contractual Services	\$0	\$145,000	(\$145,000)	(100)%
540900505	Research Projects - Other Materials & Supplies	\$0	\$180,000	(\$180,000)	(100)%
Department Total		\$0	\$325,000	(\$325,000)	
Special Initiatives [80101020]					
510100005	Special Initiatives - Administrative - Full Time	\$52,110	\$52,110	\$0	0%
520100105	Special Initiatives - Medical / Dental	\$21,018	\$21,018	\$0	0%
530900010	Special Initiatives - Other Contractual Services	\$7,500	\$7,500	\$0	0%
540100110	Special Initiatives - Office Supplies	\$200	\$200	\$0	0%
540200010	Special Initiatives - Copier Charge	\$25	\$25	\$0	0%

540600005	Special Initiatives - Publication & Dues	\$300	\$300	\$0	0%
550100005	Special Initiatives - Meeting Expense	\$15,000	\$15,000	\$0	0%
550200005	Special Initiatives - Travel - In State	\$800	\$800	\$0	0%
550300005	Special Initiatives - Travel - Out Of State	\$4,000	\$4,000	\$0	0%
590900000	Special Initiatives - Other Expenditures	\$10,000	\$0	\$10,000	0%
Department Total		\$110,953	\$100,953	\$10,000	

Title III
[80900551]

510400010	Title III - Supervisory Staff - Part-time	\$0	\$39,100	(\$39,100)	(100)%
Department Total		\$0	\$39,100	(\$39,100)	

Title V
[80900550]

530900010	Title V - Other Contractual Services	\$0	\$37,000	(\$37,000)	(100)%
Department Total		\$0	\$37,000	(\$37,000)	

Grand Total \$838,007

T R I T O N C O L L E G E

PUBLIC BUDGET REPORT
FOR BUDGET YEAR 2024

INSTITUTIONAL SUPPORT

INSTITUTIONAL ADVANCEMENT

Major Goals 2023-2024

- Successful completion of the HLC Assurance Argument and campus preparation for the Reaffirmation of Accreditation Visit.
- Successful completion of the FY22-FY24 strategic plan and development of the FY25 strategic plan.
- Increase grant funding received by the college to support the college's strategic plan.
- Review and strengthen the support for academic assessment.
- Continue to develop data support for enrollment strategy and execution.

Institutional Advancement

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$469,867	\$431,377	\$38,490	9%
510200005	Professional/Technical (Full-time)	\$286,568	\$295,931	(\$9,363)	(3)%
510200010	Professional/Technical (Part-Time)	\$27,860	\$26,460	\$1,400	5%
510400005	Supervisory Staff (Full-Time)	\$60,000	\$60,000	\$0	0%
510600005	Clerical (Full-Time)	\$53,284	\$48,910	\$4,374	9%
Total Salaries		\$897,579	\$862,678	\$34,901	4%
520100105	Medical / Dental Group Life	\$97,120	\$97,120	\$0	0%
520100405	Group Life	\$770	\$770	\$0	0%
520900000	Other Employee Benefits	\$313	\$313	\$0	0%
Total Benefits		\$98,203	\$98,203	\$0	0%
530900010	Other Contractual - Services	\$120,100	\$114,830	\$5,270	5%
Total Contractual Services		\$120,100	\$114,830	\$5,270	5%
540100110	Supplies - Office	\$2,850	\$3,500	(\$650)	(19)%
540100210	Instructional Supplies	\$0	\$5,000	(\$5,000)	(100)%
540200005	Printing	\$500	\$200	\$300	150%
540200010	Copier	\$800	\$1,650	(\$850)	(52)%
540600005	Publications and Dues	\$31,125	\$16,500	\$14,625	89%
Total General Meeting and Supplies		\$35,275	\$26,850	\$8,425	31%
550100005	Meeting Expense	\$42,500	\$36,000	\$6,500	18%
550200005	Travel - In State	\$3,350	\$2,300	\$1,050	46%
550300005	Travel - Out of State	\$9,500	\$8,500	\$1,000	12%
Total Travel and Conference Meetings		\$55,350	\$46,800	\$8,550	18%
590900089	Grant Manager Discretionary	\$30,000	\$14,521	15,478.73	107%
Total Other Expenditures		\$30,000	\$14,521	\$15,479	107%
Grand Total Operating Budget		1,236,507	1,163,882	72,625	6%

Public Budget Report FY 2024

Institutional Advancement

		Budget 2024	Budget 2023	\$ Change	% Change
Grants Office [80900530]					
510100005	Grant Office - Administrative - Full Time	\$183,985	\$183,985	\$0	0%
510400005	Grant Office - Supervisory Staff - Full-Time	\$60,000	\$60,000	\$0	0%
510600005	Grant Office - Clerical - Full-Time	\$53,284	\$48,910	\$4,374	9%
520100105	Grant Office - Medical / Dental	\$17,927	\$17,927	\$0	0%
530900010	Grant Office - Other Contractual Services	\$24,000	\$24,000	\$0	0%
540100110	Grant Office - Office Supplies	\$500	\$1,200	(\$700)	(58)%
540200010	Grant Office - Copier Charge	\$200	\$1,000	(\$800)	(80)%
540600005	Grant Office - Publication & Dues	\$2,500	\$2,500	\$0	0%
550100005	Grant Office - Meeting Expense	\$1,500	\$1,500	\$0	0%
550200005	Grant Office - Travel - In State	\$1,000	\$1,000	\$0	0%
550300005	Grant Office - Travel - Out Of State	\$3,000	\$3,000	\$0	0%
590900089	Grant Office - Grant Manager Discretionary	\$30,000	\$14,521	\$15,479	107%
Department Total		\$377,896	\$359,543	\$18,353	

Institutional Research [80700510]					
510100005	Institutional Research - Administrative - Full Time	\$137,620	\$126,321	\$11,299	9%
510200005	Institutional Research - Professional/Tech - Full-Time	\$213,831	\$226,326	(\$12,495)	(6)%
520100105	Institutional Research - Medical / Dental	\$54,550	\$54,550	\$0	0%
530900010	Institutional Research - Other Contractual Services	\$45,100	\$25,830	\$19,270	75%
540100110	Institutional Research - Office Supplies	\$300	\$300	\$0	0%
540200010	Institutional Research - Copier Charge	\$50	\$50	\$0	0%
540600005	Institutional Research - Publication & Dues	\$500	\$1,000	(\$500)	(50)%
550100005	Institutional Research - Meeting Expense	\$3,500	\$2,000	\$1,500	75%
550200005	Institutional Research - Travel - In State	\$2,000	\$1,000	\$1,000	100%
550300005	Institutional Research - Travel - Out Of State	\$5,000	\$4,000	\$1,000	25%
Department Total		\$462,451	\$441,377	\$21,074	

Planning and Accreditation [20801050]					
510100005	Planning & Accreditation - Administrative - Full Time	\$148,262	\$121,071	\$27,191	22%
520100105	Planning & Accreditation - Medical / Dental	\$7,100	\$7,100	\$0	0%
520100405	Planning & Accreditation - Group Life	\$500	\$500	\$0	0%
530900010	Planning & Accreditation - Other Contractual Services	\$46,000	\$55,000	(\$9,000)	(16)%
540100110	Planning & Accreditation - Office Supplies	\$50	\$0	\$50	0%
540100210	Planning & Accreditation - Instructional Supplies	\$0	\$5,000	(\$5,000)	(100)%
540200005	Planning & Accreditation - Printing	\$500	\$200	\$300	150%
540200010	Planning & Accreditation - Copier Charge	\$50	\$100	(\$50)	(50)%
540600005	Planning & Accreditation - Publication & Dues	\$28,125	\$13,000	\$15,125	116%
550100005	Planning & Accreditation - Meeting Expense	\$4,000	\$4,000	\$0	0%
550200005	Planning & Accreditation - Travel - In State	\$350	\$300	\$50	17%
550300005	Planning & Accreditation - Travel - Out Of State	\$1,500	\$1,500	\$0	0%
Department Total		\$236,437	\$207,771	\$28,666	

Professional Development
[80900540]

510200005	Professional Development - Professional/Tech - Full-Time	\$72,737	\$69,605	\$3,132	4%
510200010	Professional Development - Professional/Tech - Part-Time	\$27,860	\$26,460	\$1,400	5%
520100105	Professional Development - Medical / Dental	\$17,543	\$17,543	\$0	0%
520100405	Professional Development - Group Life	\$270	\$270	\$0	0%
520900000	Professional Development - Other Employee Benefits	\$313	\$313	\$0	0%
530900010	Professional Development - Other Contractual Services	\$5,000	\$10,000	(\$5,000)	(50)%
540100110	Professional Development - Office Supplies	\$2,000	\$2,000	\$0	0%
540200010	Professional Development - Copier Charge	\$500	\$500	\$0	0%
550100005	Professional Development - Meeting Expense	\$33,500	\$28,500	\$5,000	18%
Department Total		\$159,723	\$155,191	\$4,532	

Grand Total \$1,236,507

Institutional Support

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510900010	Salary Lapse	(\$1,500,000)	(\$1,500,000)	\$0	0%
510900011	Salary Reserve Part Time	\$50,000	\$50,000	\$0	0%
Total Salaries		(\$1,450,000)	(\$1,450,000)	\$0	0%
520100405	Group Life	\$125,000	\$150,000	(\$25,000)	(17)%
520600005	FICA / Social Security	\$38,000	\$38,000	\$0	0%
520700005	Staff / Family Tuition Wavers	\$400,000	\$425,000	(\$25,000)	(6)%
520900000	Other Employee Benefits	\$353,220	\$253,220	\$100,000	39%
520900010	Flexible Spending Account	\$7,000	\$7,000	\$0	0%
520900015	Adjunct Faculty Wellness	\$100,000	\$100,000	\$0	0%
520900020	Early Retirement / Pension Contributions	\$400,000	\$454,158	(\$54,158)	(12)%
520900025	SURS Grants Contribution	\$90,000	\$90,000	\$0	0%
520900030	Retiree Health Insurance Contributions	\$95,000	\$105,000	(\$10,000)	(10)%
520900035	Medical Exam Fees	\$8,000	\$5,000	\$3,000	60%
520900040	Adjunct Faculty Bonus	\$325,000	\$375,000	(\$50,000)	(13)%
520900045	FT Faculty Graduation and Workshops	\$15,000	\$15,000	\$0	0%
520900046	Mid-Manager - PDU's	\$800	\$800	\$0	0%
Total Benefits		\$1,957,020	\$2,018,178	(\$61,158)	(3)%
530200010	Consultants	\$36,000	\$36,000	\$0	0%
530500005	Legal Services	\$280,000	\$280,000	\$0	0%
530900010	Other Contractual - Services	\$90,000	\$90,000	\$0	0%
Total Contractual Services		\$406,000	\$406,000	\$0	0%
540100110	Supplies - Office	\$600	\$600	\$0	0%
540200005	Printing	\$3,000	\$3,000	\$0	0%
540400005	Computer Software Upgrade	\$20,000	\$20,000	\$0	0%
540600005	Publications and Dues	\$100,000	\$100,000	\$0	0%
Total General Meeting and Supplies		\$123,600	\$123,600	\$0	0%
550100005	Meeting Expense	\$7,000	\$6,200	\$800	13%
550200005	Travel - In State	\$1,000	\$1,000	\$0	0%
550300005	Travel - Out of State	\$3,500	\$3,500	\$0	0%
Total Travel and Conference Meetings		\$11,500	\$10,700	\$800	7%
590200000	Student Grants and Scholarships	\$4,750,000	\$4,457,452	\$292,548	7%
590900000	Other Expenditures	\$200	\$200	\$0	0%
Total Other Expenditures		\$4,750,200	\$4,457,652	\$292,548	7%
710100000	Transfer To Other Funds	\$8,526,020	\$6,774,194	\$1,751,826	26%
Total Transfer to Other Funds		\$8,526,020	\$6,774,194	\$1,751,826	26%

Grand Total Operating Budget	14,324,340	12,340,324	1,984,016	16%
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Public Budget Report FY 2024

Institutional Support

		Budget 2024	Budget 2023	\$ Change	% Change
Board Secretary [80500510]					
540100110	Board Secretary - Office Supplies	\$600	\$600	\$0	0%
540400005	Board Secretary - Computer Software	\$20,000	\$20,000	\$0	0%
550100005	Board Secretary - Meeting Expense	\$5,000	\$4,200	\$800	19%
Department Total		\$25,600	\$24,800	\$800	
Board of Trustees [80500520]					
550100005	Board of Trustees - Meeting Expense	\$2,000	\$2,000	\$0	0%
550200005	Board of Trustees - Travel - In State	\$1,000	\$1,000	\$0	0%
550300005	Board of Trustees - Travel - Out Of State	\$2,000	\$2,000	\$0	0%
590900000	Board of Trustees - Other Expenditures	\$200	\$200	\$0	0%
Department Total		\$5,200	\$5,200	\$0	
Employee Benefits [80600515]					
520100405	Employee Benefits - Group Life	\$125,000	\$150,000	(\$25,000)	(17)%
520600005	Employee Benefits - FICA - Social Security	\$38,000	\$38,000	\$0	0%
520900000	Employee Benefits - Other Employee Benefits	\$300,000	\$200,000	\$100,000	50%
520900010	Employee Benefits - Flexible Spending Acct Expense	\$7,000	\$7,000	\$0	0%
520900015	Employee Benefits - Adjunct Wellness Account	\$100,000	\$100,000	\$0	0%
520900020	Employee Benefits - Early Retirement/Pension Contr	\$400,000	\$454,158	(\$54,158)	(12)%
520900025	Employee Benefits - SURS Grants Contribution	\$90,000	\$90,000	\$0	0%
520900030	Employee Benefits - Retirees Health Ins Cont.	\$95,000	\$105,000	(\$10,000)	(10)%
520900035	Employee Benefits - Medical Exam Fees	\$8,000	\$5,000	\$3,000	60%
520900040	Employee Benefits - Adjunct Faculty Bonus	\$325,000	\$375,000	(\$50,000)	(13)%
520900045	Employee Benefits - FT Faculty Grad and Workshops	\$15,000	\$15,000	\$0	0%
520900046	Employee Benefits - MM PDU-MidManager Prof Devl U.	\$800	\$800	\$0	0%
Department Total		\$1,503,800	\$1,539,958	(\$36,158)	
General Institutional [80600525]					
510900010	General Institutional - Salary Lapse	(\$1,500,000)	(\$1,500,000)	\$0	0%
510900011	General Institutional - Salary Reserve Part Time Emplo	\$50,000	\$50,000	\$0	0%
520700005	General Institutional - Staff/Family Tuition Waivers	\$400,000	\$425,000	(\$25,000)	(6)%
520900000	General Institutional - Other Employee Benefits	\$53,220	\$53,220	\$0	0%
530200010	General Institutional - Consultants	\$36,000	\$36,000	\$0	0%
530500005	General Institutional - Legal Services	\$280,000	\$280,000	\$0	0%
530900010	General Institutional - Other Contractual Services	\$90,000	\$90,000	\$0	0%
540200005	General Institutional - Printing	\$3,000	\$3,000	\$0	0%
540600005	General Institutional - Publication & Dues	\$100,000	\$100,000	\$0	0%
550300005	General Institutional - Travel - Out Of State	\$1,500	\$1,500	\$0	0%
590200000	General Institutional - Student Grants & Scholarships	\$4,750,000	\$4,457,452	\$292,548	7%

710100000	General Institutional - Transfers To Other Funds	\$8,526,020	\$6,774,194	\$1,751,826	26%
	Department Total	\$12,789,740	\$10,770,366	\$2,019,374	
	Grand Total	\$14,324,340			

GLOSSARY

AA1

FUNDS DESCRIPTION

FUND – A fund is an accounting entity with a self-balancing set of accounts for recording assets, liabilities, a fund balance and changes in the fund balance. Separate accounts are maintained for each fund to insure observance of limitations and restrictions placed on the use of resources. For accounting and reporting purposes, funds of similar characteristics may be combined into fund groups. Funds are established and organized for budgeting, accounting, and reporting purposes in accordance with activities and objectives as specified by donors of resources, in accordance with regulations, restrictions, or limitations imposed by sources outside the College or in accordance with directions issued by the Board of Trustees.

EDUCATION FUND

(Fund 01)

The Education Fund is used to account for the revenues and expenditures of the academic and service programs of the College. It includes the cost of instructional, administrative, and professional salaries, supplies and equipment; library books and materials, maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the College.

OPERATIONS AND MAINTENANCE FUND

(Fund 02)

The Operations and Maintenance Fund is used to account for expenditures for the improvement, maintenance, repair or benefit of buildings and property; salaries of janitors, engineers, police, and other custodial employees; and all costs of fuel, lights, gas, water, telephone service, custodial supplies and equipment.

OPERATIONS AND MAINTENANCE FUND (RESTRICTED)

(Fund 03)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes, site improvements, site acquisitions, and Life Safety projects.

BOND AND INTEREST FUND

(Fund 04)

The Bond and Interest Fund is used to account for payment of principal, interest and related charges on any outstanding bonds and other long-term obligations.

AUXILIARY ENTERPRISES FUND

(Fund 05)

The Auxiliary Enterprises Fund exists to furnish a service to students and staff for which a fee is charged that is directly related to, although not necessarily equal to, the cost of the service.

RESTRICTED PURPOSES FUND

(Fund 06)

The Restricted Purposes Fund is used to account for monies that have restrictions regarding their use. All grant programs are included in this fund.

WORKING CASH FUND

(Fund 07)

The Working Cash Fund is a nonexpendable trust fund established for the purpose of enabling the College to have on hand at all times sufficient cash to meet the demands for ordinary and necessary expenditures.

GENERAL FIXED ASSETS ACCOUNT GROUP

(Fund 08)

All fixed assets of the College are accounted for in the Investment in Plant Account Group.

GENERAL LONG-TERM DEBT ACCOUNT GROUP

(Fund 09)

Unmatured long-term general obligation bonds and other long-term liabilities are accounted for in the Long-term Debt Account Group.

TRUST AND AGENCY FUND

(Fund 10)

The Trust and Agency Fund is used to receive and hold funds when the College serves as a custodian or fiscal agent for another body. The College has an agency rather than a beneficial interest in these monies.

AUDIT FUND

(Fund 11)

The Audit Fund is used only for the payment of auditing expenses. The audit tax levy is recorded as revenue in this fund.

LIABILITY, PROTECTION & SETTLEMENT FUND

(Fund 12)

The general insurance, property and casualty insurance, unemployment insurance, Medicare insurance, and worker's compensation levy are recorded as revenues in this fund. The monies in this fund, including interest earned, should be used only for the expenses associated with the above categories.

BUILDING BOND PROCEEDS FUND

(Fund 13)

Proceeds from construction bonds are recorded in this fund. Expenditures from this fund are governed by the district's building bond indenture. The College has no building bond debt and therefore does not use this fund.

PUBLIC BUILDING COMMISSION RENTAL FUND

(Fund 14)

PUBLIC BUILDING COMMISSION OPERATION & MTN. FUND **(Fund 15)**

The College has no facilities built by the Public Building Commission and therefore does not use either of the Public Building Commission funds.

PROGRAM DEFINITIONS

PROGRAM

A program is defined as a level in the program classification structure hierarchy representing the collection of program elements serving a common set of objectives that reflect the major institutional missions and related support objectives. The program classification structure established by the ICCB is a means of identifying and organizing the activities of the College in a program-oriented manner.

INSTRUCTION

Instruction consists of those activities dealing directly with or aiding in the teaching of students. It includes the activities of the faculty in the baccalaureate-oriented transfer, occupational-technical career, general studies, remedial, adult and continuing education courses, and the ABE/ASE programs. It also includes all equipment, materials, supplies, and costs that are necessary to implement the instructional program.

ACADEMIC SUPPORT

Academic Support includes activities designed to provide support services for the institution's primary missions of instruction, public service and research. Academic support includes the operation of the library, media production center, and the independent learning lab. It also includes all equipment, materials, supplies and costs that are necessary to support these programs.

STUDENT SERVICES

Student Services provides services in the areas of admissions and records, career planning and placement, counseling, advising and orientation, health services, financial aid, cooperative education, assessment services, student life, transfer center, black cultural center, and the administration of the student services program. It also includes all equipment, materials, supplies and costs that are necessary to support this program.

PUBLIC SERVICE/CONTINUING EDUCATION

Public Service/Continuing Education consists of noncredit classes and other activities of an educational nature, such as workshops, seminars, forums, exhibits and the provisions of College facilities and expertise to the community designed to be of service to the public.

OPERATION AND MAINTENANCE OF PLANT

Operation of plant consists of the custodial activities necessary in order to keep the physical facilities open and ready for use. Maintenance of plant consists of those activities necessary to keep the grounds, buildings and equipment operating efficiently. This program area also provides for campus security and plant utilities.

INSTITUTIONAL SUPPORT

Institutional Support consists of those costs that benefit the entire College and are not readily assignable to a particular cost center.

SCHOLARSHIPS, STUDENT GRANTS AND WAIVERS

This category includes activities in the form of grants to students, chargebacks paid to other colleges and institutional tuition and fee waivers. Employee/family tuition waivers are not included in this category.

OBJECT DEFINITIONS

SALARIES

The compensation for services rendered by personnel employed by the College as well as student help employed to complement the educational process and its supporting area.

EMPLOYEE BENEFITS

The cost to the College for all employee benefits including medical, dental, and life insurance, sabbatical leave salaries, employee education reimbursements/waivers, early retirement buyout/pension contribution, SURS contribution for Grant employees and the Social Security institution match.

CAPITAL OUTLAY

Expenditures resulting in the acquisition of equipment, site improvements, and building remodeling.

CONTRACTUAL SERVICES

Services contracted for by the College from organizations or personnel not on the payroll of the College. Included are fees paid to workshop directors, consultants, lawyers, and auditors. In addition, maintenance agreements and expenditures for equipment and machine repairs are included in this category.

MATERIALS AND SUPPLIES

All supply items used by the College such as paper, printed materials, periodicals, program brochures, advertising, books, binding costs, and maintenance supplies.

CONFERENCE AND MEETING EXPENSE

Expenditures incurred by the College personnel for travel both within and outside the College district relating to College business. Travel to conventions, meetings and workshops are examples of expenditures, which are recorded under this object.

FIXED CHARGES

Charges for rentals, leased software, debt principal and interest, general insurance, and payments for lease/purchase agreements.

UTILITIES

Expenditures for utilities used by the College such as water, electricity, gas, telephone, and refuse disposal.

OTHER

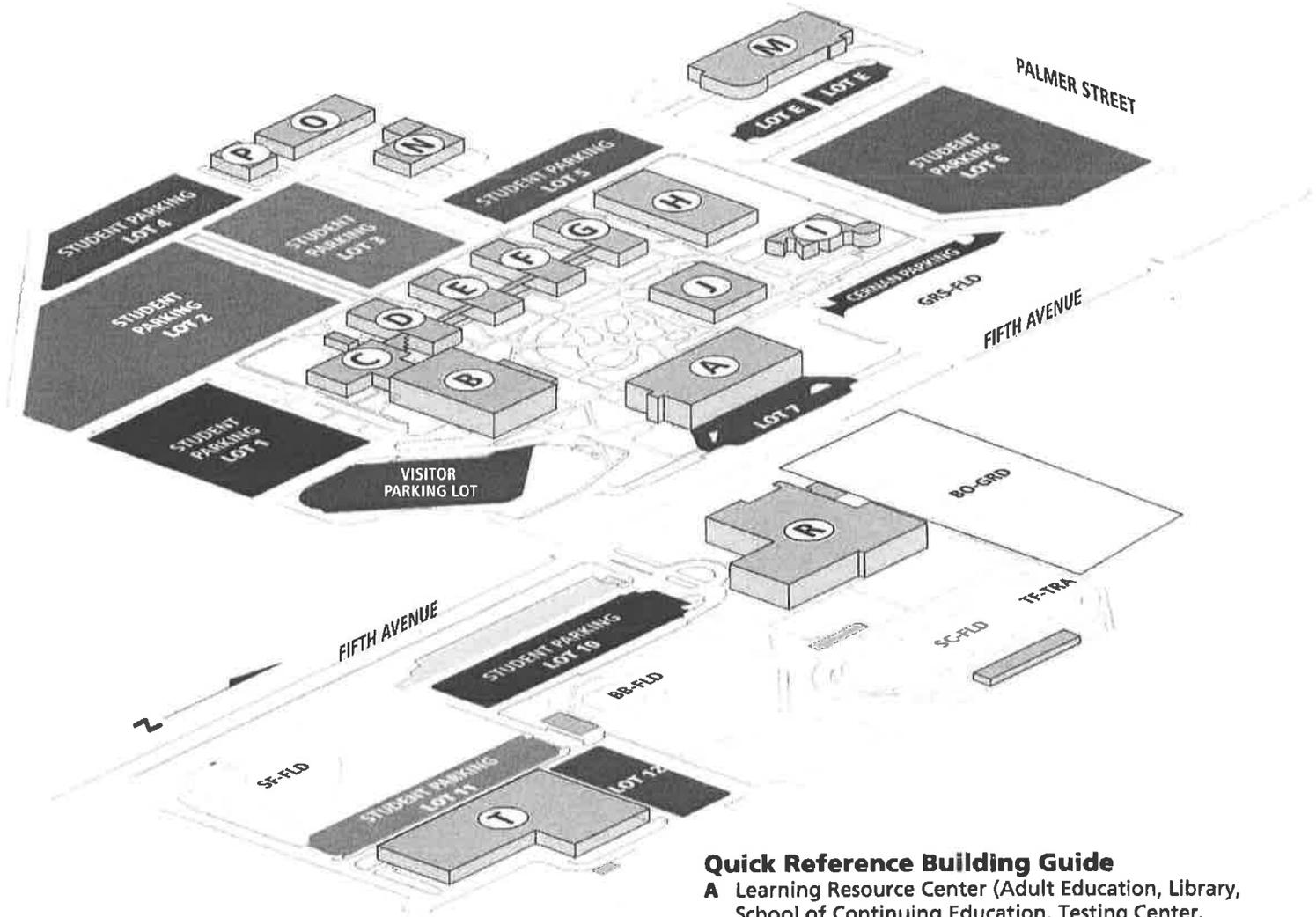
All other expenditures not provided for elsewhere in the object category series. Included under this object code are tuition chargebacks to other districts, student grants and scholarships, bad debt expense, and the enrollment contingency.

AA7



Triton College

2000 Fifth Ave. | River Grove, IL 60171
(708) 456-0300 | triton.edu



Quick Reference Building Guide

- A** Learning Resource Center (Adult Education, Library, School of Continuing Education, Testing Center, Center for Access and Accommodative Services)
- B** Student Center (Admission and Records, Welcome Desk, Financial Aid, Cashier's Office)
- C** Bookstore
- I** Cernan Earth and Space Center
- J** Gallery, Cox Theater
- N** Triton College Police Station
- R** Robert M. Collins Center (Triton College Performing Arts Center, Older Adults Center, Fitness Center, Pool)
- BB-FLD** Baseball Field
- BO-GRD** Botanic Garden
- GRS-FLD** Grass Field
- SC-FLD** Soccer Field
- SF-FLD** Softball Field
- TF-TRA** Track Field

State of Illinois, County of Cook
Community College District No. 504

TRITON COLLEGE

**Tentative Annual Budget
for
Fiscal Year 2024**

Book II – Non-Operating Funds

**2000 Fifth Avenue
River Grove, Illinois 60171**

Prepared by: Finance Office

Sean Sullivan, J.D., Vice President Business Services

Colleen Rockafellow, Associate Vice President of Business Operations

Board of Trustees



Mark R. Stephens
Chairman



Diane Viverito
Vice Chairperson



Tracy Jennings
Secretary



Luke Casson



Glover Johnson



Elizabeth Potter



Richard B. Regan



Naidelin Alvarez
Student Trustee

Table of Contents

I.	Detailed Non-Operating Funds Budget by Area	1-57
1.	Vice Presidents for Academic Affairs	2-26
	Office of the Vice President for Academic Affairs	5-6
	Associate Vice President of Academic Innovation and Workforce Education ..	7-9
	Dean of Adult Education	10-12
	Dean of Arts and Sciences	13-18
	Dean of Business & Technology	19-21
	Dean of Continuing Education	22-23
	Dean of Health Careers.....	24-26
2.	Vice Presidents for Enrollment Management & Student Affairs	27-39
	Dean of Academic Success.....	29-31
	Dean of Retention & Student Engagement.....	32-34
	Dean of Students.....	35-39
3.	Vice President for Business Services	40-52
	Office of the Vice President for Business Services	42-50
	Associate Vice President of Information Systems	51-52
4.	Institutional Support	53-57
	Institutional Support	54-57
II.	Glossary	AA1-AA7

Institutional Summary

Non-Operating Budget

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$356,376	\$408,750	(\$52,374)	(13)%
510200005	Professional/Technical (Full-time)	\$958,591	\$1,186,348	(\$227,758)	(19)%
510200010	Professional/Technical (Part-Time)	\$346,386	\$347,133	(\$747)	(0)%
510300005	Faculty Contracts (Full-Time)	\$10,000	\$55,000	(\$45,000)	(82)%
510300010	Part-Time Contracts	\$904,687	\$871,240	\$33,447	4%
510300030	Extra Duty / Non Chair (Full-Time)	\$347,832	\$416,589	(\$68,757)	(17)%
510300210	Extra Duty or Stipend (Part-Time)	\$90,374	\$129,844	(\$39,470)	(30)%
510400005	Supervisory Staff (Full-Time)	\$855,026	\$928,488	(\$73,462)	(8)%
510400010	Supervisory Staff (Part-Time)	\$105,000	\$58,363	\$46,637	80%
510600005	Clerical (Full-Time)	\$971,850	\$824,235	\$147,615	18%
510600010	Clerical (Part-Time)	\$574,731	\$704,308	(\$129,577)	(18)%
510600015	Clerical (Overtime)	\$4,500	\$4,500	\$0	0%
510700010	Custodial/Engineers/Police (Part-Time)	\$10,000	\$10,000	\$0	0%
510800010	Federal Work Study	\$250,000	\$213,895	\$36,105	17%
510900000	Other Salaries	\$75,500	\$55,500	\$20,000	36%
Total Salaries		\$5,860,852	\$6,214,194	(\$353,341)	(6)%
520100105	Medical / Dental Group Life	\$401,873	\$490,259	(\$88,386)	(18)%
520100405	Group Life	\$10,731	\$11,706	(\$975)	(8)%
520200005	Workers Compensation Insurance	\$419,606	\$419,606	\$0	0%
520400005	Unemployment Insurance	\$126,100	\$126,100	\$0	0%
520500005	Medicare	\$455,905	\$459,145	(\$3,240)	(1)%
520600005	FICA / Social Security	\$552	\$552	\$0	0%
520900000	Other Employee Benefits	\$73,978	\$98,500	(\$24,522)	(25)%
Total Benefits		\$1,488,745	\$1,605,869	(\$117,123)	(7)%
530100005	Audit Services	\$148,403	\$142,069	\$6,334	4%
530400010	Maintenance Services - Non Computer	\$26,500	\$32,700	(\$6,200)	(19)%
530400020	Maintenance Services - Computer	\$3,000	\$3,000	\$0	0%
530400030	Maintenance Services - Software Support	\$1,130,800	\$1,130,800	\$0	0%
530500005	Legal Services	\$133,900	\$133,900	\$0	0%
530900010	Other Contractual - Services	\$4,712,382	\$5,756,536	(\$1,044,154)	(18)%
Total Contractual Services		\$6,154,985	\$7,199,005	(\$1,044,020)	(15)%
540100110	Supplies - Office	\$55,801	\$29,789	\$26,012	87%
540100210	Instructional Supplies	\$494,390	\$254,876	\$239,514	94%
540100240	Student Supplies	\$388,995	\$480,182	(\$91,187)	(19)%
540100505	Vehicle	\$14,000	\$14,000	\$0	0%
540200005	Printing	\$31,182	\$38,551	(\$7,369)	(19)%
540200010	Copier	\$12,074	\$11,924	\$150	1%
540400005	Computer Software Upgrade	\$68,368	\$96,368	(\$28,000)	(29)%
540400010	Postage	\$8,200	\$8,291	(\$91)	(1)%
540400015	Repair Materials and Supplies	\$19,000	\$2,000	\$17,000	850%
540600005	Publications and Dues	\$21,355	\$20,270	\$1,085	5%
540700005	Advertising	\$47,600	\$37,600	\$10,000	27%
540800005	Groceries	\$74,000	\$84,406	(\$10,406)	(12)%
540800010	Bakery Products	\$15,000	\$15,000	\$0	0%
540800015	Purchase for Resale	\$40,000	\$15,000	\$25,000	167%
540900505	Other Materials and Supplies	\$250,978	\$771,280	(\$520,302)	(67)%
540900510	Laundry	\$4,500	\$4,500	\$0	0%
540901005	Equipment - Non Capitalized	\$165,204	\$231,409	(\$66,205)	(29)%

Total General Meeting and Supplies		\$1,710,646	\$2,115,446	(\$404,800)	(19)%
550100005	Meeting Expense	\$93,275	\$87,364	\$5,912	7%
550100010	Meeting - Prof. Development	\$22,520	\$7,520	\$15,000	199%
550100020	Meeting - Recognition	\$18,500	\$18,500	\$0	0%
550200005	Travel - In State	\$96,492	\$85,293	\$11,199	13%
550200006	Travel - In State Students	\$2,587	\$2,587	\$0	0%
550200015	Clinical Mileage	\$1,000	\$1,000	\$0	0%
550300005	Travel - Out of State	\$231,517	\$234,004	(\$2,487)	(1)%
550300006	Travel - Out of State Students	\$11,500	\$11,500	\$0	0%
550900005	Volunteer Travel and Mileage	\$19,058	\$19,058	\$0	0%
Total Travel and Conference Meetings		\$496,449	\$466,826	\$29,623	6%
560200005	Rental Equipment	\$3,200	\$3,200	\$0	0%
560300000	Bond Principal	\$442,656	\$5,937,400	(\$5,494,744)	(93)%
560400000	Bond Interest	\$3,023,323	\$836,794	\$2,186,530	261%
560500005	General Insurance	\$413,145	\$413,145	\$0	0%
560600005	Installment Payment Lease Payment	\$4,000	\$4,000	\$0	0%
560600010	Leased Software	\$62,000	\$62,000	\$0	0%
560700005	Property and Casualty Insurance	\$221,400	\$221,400	\$0	0%
Total Fixed Charges		\$4,169,724	\$7,477,938	(\$3,308,215)	(44)%
580200000	Site Improvement	\$414,436	\$414,436	\$0	0%
580400001	CDB 810-096-034 Replace Parking Lots	\$11,986,008	\$8,050,000	\$3,936,008	49%
580400003	CDB 810-096-033 Window Replacement	\$2,420,311	\$2,143,751	\$276,560	13%
580400004	CDB 810-096-032 R Roof Top HVAC	\$102,543	\$109,300	(\$6,757)	(6)%
580400005	Building Remodeling	\$3,648,452	\$648,452	\$3,000,000	463%
580500005	Equipment Office	\$23,400	\$23,400	\$0	0%
580600005	Equipment - Instructional > 5K	\$222,221	\$222,221	\$0	0%
580700005	Equipment Service	\$22,000	\$27,000	(\$5,000)	(19)%
Total Capital Outlay		\$18,839,371	\$11,638,560	\$7,200,811	62%
590200000	Student Grants and Scholarships	\$2,266,043	\$3,176,064	(\$910,021)	(29)%
590200001	Grants - FSEOG	\$275,000	\$214,074	\$60,926	28%
590200002	Grants Pell	\$15,000,000	\$15,000,000	\$0	0%
590200007	Student Tuition	\$2,070,000	\$2,070,000	\$0	0%
590200012	Book Scholarships	\$12,000	\$20,000	(\$8,000)	(40)%
590200013	Room & Board	\$280,000	\$278,000	\$2,000	1%
590205001	CARES Act HEERF Dept of Ed	\$0	\$275,418	(\$275,418)	(100)%
590205002	Summer Refresh Tuition Waiver	\$0	\$100,000	(\$100,000)	(100)%
590400021	Loss of Revenue	\$0	\$500,000	(\$500,000)	(100)%
590900000	Other Expenditures	\$92,114	\$98,114	(\$6,000)	(6)%
590900010	Child Care	\$500	\$500	\$0	0%
590900015	Extrac Curricular Funding	\$21,000	\$23,500	(\$2,500)	(11)%
590900020	Graduation	\$60,000	\$55,000	\$5,000	9%
590900025	Recognition - Campus Clubs	\$5,000	\$5,000	\$0	0%
590900035	General Student Programming	\$56,002	\$56,002	\$0	0%
590900088	Indirect Cost Reimbursement	\$380,324	\$932,975	(\$552,651)	(59)%
Total Other Expenditures		\$20,517,983	\$22,804,647	(\$2,286,664)	(10)%
710100000	Transfer To Other Funds	\$800,000	\$800,000	\$0	0%
Total Transfer to Other Funds		\$800,000	\$800,000	\$0	0%
Grand Total Non-Operating Budget		60,038,754	60,322,484	(283,729)	(0)%

VP of Academic Affairs

Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$169,525	\$229,945	(\$60,420)	(26)%
510200005	Professional/Technical (Full-time)	\$642,160	\$757,382	(\$115,223)	(15)%
510200010	Professional/Technical (Part-Time)	\$73,846	\$80,646	(\$6,800)	(8)%
510300010	Part-Time Contracts	\$856,264	\$856,264	\$0	0%
510300030	Extra Duty / Non Chair (Full-Time)	\$89,150	\$112,030	(\$22,880)	(20)%
510300210	Extra Duty or Stipend (Part-Time)	\$47,056	\$86,526	(\$39,470)	(46)%
510400005	Supervisory Staff (Full-Time)	\$460,627	\$485,370	(\$24,743)	(5)%
510400010	Supervisory Staff (Part-Time)	\$105,000	\$58,363	\$46,637	80%
510600005	Clerical (Full-Time)	\$696,839	\$597,391	\$99,448	17%
510600010	Clerical (Part-Time)	\$358,691	\$374,077	(\$15,386)	(4)%
Total Salaries		\$3,499,158	\$3,637,994	(\$138,836)	(4)%
520100105	Medical / Dental Group Life	\$272,720	\$329,515	(\$56,795)	(17)%
520100405	Group Life	\$7,026	\$7,351	(\$325)	(4)%
520500005	Medicare	\$8,935	\$9,495	(\$560)	(6)%
520900000	Other Employee Benefits	\$51,512	\$66,469	(\$14,957)	(23)%
Total Benefits		\$340,193	\$412,831	(\$72,637)	(18)%
530400010	Maintenance Services - Non Computer	\$1,000	\$4,700	(\$3,700)	(79)%
530400030	Maintenance Services - Software Support	\$1,130,800	\$1,130,800	\$0	0%
530900010	Other Contractual - Services	\$237,070	\$437,649	(\$200,579)	(46)%
Total Contractual Services		\$1,368,870	\$1,573,149	(\$204,279)	(13)%
540100110	Supplies - Office	\$15,056	\$14,771	\$285	2%
540100210	Instructional Supplies	\$448,720	\$178,636	\$270,083	151%
540100240	Student Supplies	\$381,345	\$466,532	(\$85,187)	(18)%
540200005	Printing	\$12,132	\$14,082	(\$1,950)	(14)%
540200010	Copier	\$3,930	\$3,480	\$450	13%
540400005	Computer Software Upgrade	\$48,868	\$48,868	\$0	0%
540400010	Postage	\$8,000	\$8,000	\$0	0%
540600005	Publications and Dues	\$3,135	\$2,050	\$1,085	53%
540700005	Advertising	\$27,100	\$27,100	\$0	0%
540800005	Groceries	\$64,000	\$63,200	\$800	1%
540800010	Bakery Products	\$15,000	\$15,000	\$0	0%
540900505	Other Materials and Supplies	\$26,117	\$41,875	(\$15,757)	(38)%
540900510	Laundry	\$4,500	\$4,500	\$0	0%
540901005	Equipment - Non Capitalized	\$141,650	\$141,650	\$0	0%
Total General Meeting and Supplies		\$1,199,552	\$1,029,743	\$169,809	16%
550100005	Meeting Expense	\$22,544	\$25,600	(\$3,055)	(12)%
550100010	Meeting - Prof. Development	\$7,520	\$7,520	\$0	0%
550100020	Meeting - Recognition	\$18,500	\$18,500	\$0	0%
550200005	Travel - In State	\$12,589	\$12,094	\$495	4%
550200015	Clinical Mileage	\$1,000	\$1,000	\$0	0%
550300005	Travel - Out of State	\$19,122	\$23,420	(\$4,298)	(18)%
550900005	Volunteer Travel and Mileage	\$19,058	\$19,058	\$0	0%
Total Travel and Conference Meetings		\$100,333	\$107,191	(\$6,858)	(6)%
560500005	General Insurance	\$2,474	\$2,474	\$0	0%
560600010	Leased Software	\$48,100	\$48,100	\$0	0%

	Total Fixed Charges	\$50,574	\$50,574	\$0	0%
580600005	Equipment - Instructional > 5K	\$148,971	\$148,971	\$0	0%
	Total Capital Outlay	\$148,971	\$148,971	\$0	0%
590200000	Student Grants and Scholarships	\$1,667,325	\$2,291,167	(\$623,842)	(27)%
590900000	Other Expenditures	\$18,114	\$18,114	\$0	0%
590900010	Child Care	\$500	\$500	\$0	0%
590900088	Indirect Cost Reimbursement	\$302,619	\$380,069	(\$77,450)	(20)%
	Total Other Expenditures	\$1,988,558	\$2,689,850	(\$701,292)	(26)%
	Grand Total Non-Operating Budget	8,696,208	9,650,302	(954,094)	(10)%

VP of Academic Affairs

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
530400030	Maintenance Services - Software Support	\$1,130,500	\$1,130,500	\$0	0%
	Total Contractual Services	\$1,130,500	\$1,130,500	\$0	0%
540901005	Equipment - Non Capitalized	\$70,000	\$70,000	\$0	0%
	Total General Meeting and Supplies	\$70,000	\$70,000	\$0	0%
590900000	Other Expenditures	\$5,000	\$5,000	\$0	0%
	Total Other Expenditures	\$5,000	\$5,000	\$0	0%
	Grand Total Non-Operating Budget	1,205,500	1,205,500	0	0%

Public Budget Report FY 2024

Vice President of Academic Affairs

		Budget 2024	Budget 2023	\$ Change	% Change
On-Line Course Fee [10900510]					
530400030	Online Course Fee - Software Support & Maintenance	\$340,500	\$340,500	\$0	0%
	Department Total	\$340,500	\$340,500	\$0	
Technology Fee [10900525]					
530400030	Tech Fees Current Year - Software Support & Maintenance	\$790,000	\$790,000	\$0	0%
540901005	Tech Fees Current Year - Computer Equipment <5K	\$70,000	\$70,000	\$0	0%
590900000	Tech Fees Current Year - Other Expenditures	\$5,000	\$5,000	\$0	0%
	Department Total	\$865,000	\$865,000	\$0	
	Grand Total	\$1,205,500			

AVP of Academic Innovation & Workforce Education

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$70,000	\$116,351	(\$46,351)	(40)%
510200005	Professional/Technical (Full-time)	\$180,000	\$283,685	(\$103,685)	(37)%
510200010	Professional/Technical (Part-Time)	\$20,000	\$26,800	(\$6,800)	(25)%
510300030	Extra Duty / Non Chair (Full-Time)	\$11,800	\$6,800	\$5,000	74%
Total Salaries		\$281,800	\$433,636	(\$151,836)	(35)%
520100105	Medical / Dental Group Life	\$32,000	\$74,751	(\$42,751)	(57)%
520100405	Group Life	\$1,800	\$1,980	(\$180)	(9)%
520500005	Medicare	\$5,000	\$5,121	(\$121)	(2)%
520900000	Other Employee Benefits	\$1,720	\$1,917	(\$197)	(10)%
Total Benefits		\$40,520	\$83,769	(\$43,249)	(52)%
530900010	Other Contractual - Services	\$62,100	\$229,530	(\$167,430)	(73)%
Total Contractual Services		\$62,100	\$229,530	(\$167,430)	(73)%
540100110	Supplies - Office	\$1,350	\$1,500	(\$150)	(10)%
540100210	Instructional Supplies	\$20,270	\$33,061	(\$12,791)	(39)%
540100240	Student Supplies	\$56,530	\$137,448	(\$80,918)	(59)%
540200005	Printing	\$9,382	\$11,582	(\$2,200)	(19)%
540400005	Computer Software Upgrade	\$16,668	\$16,668	\$0	0%
540400010	Postage	\$8,000	\$8,000	\$0	0%
540700005	Advertising	\$11,000	\$11,000	\$0	0%
540900505	Other Materials and Supplies	\$7,200	\$7,750	(\$550)	(7)%
Total General Meeting and Supplies		\$130,400	\$227,009	(\$96,609)	(43)%
550100005	Meeting Expense	\$2,000	\$2,000	\$0	0%
550100010	Meeting - Prof. Development	\$1,100	\$1,100	\$0	0%
550200005	Travel - In State	\$3,206	\$3,211	(\$5)	(0)%
Total Travel and Conference Meetings		\$6,306	\$6,311	(\$5)	(0)%
590200000	Student Grants and Scholarships	\$458,000	\$984,812	(\$526,812)	(53)%
590900000	Other Expenditures	\$1,750	\$1,750	\$0	0%
590900088	Indirect Cost Reimbursement	\$116,916	\$188,665	(\$71,750)	(38)%
Total Other Expenditures		\$576,666	\$1,175,227	(\$598,561)	(51)%
Grand Total Non-Operating Budget		1,097,792	2,155,482	(1,057,691)	(49)%

Public Budget Report FY 2024

AVP Academic Innovation & Workforce Education

	Budget 2024	Budget 2023	\$ Change	% Change
Perkins AVP Academic Innovation Workforce [20805008]				
590900088 Perkins Coordinator - Indirect Cost Reimbursement	\$31,916	\$31,916	\$0	0%
Department Total	\$31,916	\$31,916	\$0	

ICCB WEI #3
[30905014]

510100005 ICCB WEI3 - Administrative - Full Time	\$20,000	\$39,691	(\$19,691)	(50)%
510200005 ICCB WEI3 - Professional/Tech - Full-Time	\$20,000	\$96,645	(\$76,645)	(79)%
510300030 ICCB WEI3 - FT Extra Duty Non-Chair/Coor	\$10,000	\$5,000	\$5,000	100%
520100105 ICCB WEI3 - Medical / Dental	\$1,000	\$25,694	(\$24,694)	(96)%
520100405 ICCB WEI3 - Group Life	\$500	\$544	(\$44)	(8)%
520500005 ICCB WEI3 - Medicare	\$1,600	\$1,633	(\$33)	(2)%
520900000 ICCB WEI3 - Other Employee Benefits	\$590	\$590	(\$0)	(0)%
530900010 ICCB WEI3 - Other Contractual Services	\$1,000	\$131,819	(\$130,819)	(99)%
540100210 ICCB WEI3 - Instructional Supplies	\$600	\$5,623	(\$5,023)	(89)%
540100240 ICCB WEI3 - Student Supplies	\$500	\$63,593	(\$63,093)	(99)%
540200005 ICCB WEI3 - Printing	\$900	\$2,900	(\$2,000)	(69)%
540900505 ICCB WEI3 - Other Materials & Supplies	\$1,750	\$1,750	\$0	0%
550200005 ICCB WEI3 - Travel - In State	\$400	\$392	\$8	2%
590200000 ICCB WEI3 - Student Grants & Scholarships	\$60,000	\$164,306	(\$104,306)	(63)%
590900088 ICCB WEI3 - Indirect Cost Reimbursement	\$10,000	\$31,957	(\$21,957)	(69)%
Department Total	\$128,840	\$572,138	(\$443,298)	

ICCB Lumina ECP WEI
[30905015]

530900010 ICCB Lumina ECP WEI	\$2,100	\$2,100	\$0	0%
540100240 ICCB Lumina ECP WEI	\$3,000	\$3,000	\$0	0%
540200005 ICCB Lumina ECP WEI	\$2,882	\$2,882	\$0	0%
540400005 ICCB Lumina ECP WEI	\$14,668	\$14,668	\$0	0%
540700005 ICCB Lumina ECP WEI	\$3,000	\$3,000	\$0	0%
540900505 ICCB Lumina ECP WEI	\$2,500	\$2,500	\$0	0%
550100005 ICCB Lumina ECP WEI	\$2,000	\$2,000	\$0	0%
550100010 ICCB Lumina ECP WEI	\$1,100	\$1,100	\$0	0%
550200005 ICCB Lumina ECP WEI	\$2,000	\$2,000	\$0	0%
590900000 ICCB Lumina ECP WEI	\$1,750	\$1,750	\$0	0%
Department Total	\$35,000	\$35,000	\$0	

ICCB WEI #4
[30905018]

510100005 WEI#4 - Administrative - Full Time	\$50,000	\$76,660	(\$26,660)	(35)%
510200005 WEI#4 - Professional/Tech - Full-Time	\$120,000	\$141,040	(\$21,040)	(15)%

510300030	WEI#4 - FT Extra Duty Non-Chair/Coor	\$600	\$600	\$0	0%
520100105	WEI#4 - Medical / Dental	\$25,000	\$39,057	(\$14,057)	(36)%
520100405	WEI#4 - Group Life	\$800	\$936	(\$136)	(15)%
520500005	WEI#4 - Medicare	\$2,600	\$2,488	\$112	4%
520900000	WEI#4 - Other Employee Benefits	\$700	\$867	(\$167)	(19)%
530900010	WEI#4 - Other Contractual Services	\$39,000	\$41,374	(\$2,374)	(6)%
540100110	WEI#4 - Office Supplies	\$600	\$750	(\$150)	(20)%
540100210	WEI#4 - Instructional Supplies	\$1,670	\$3,000	(\$1,330)	(44)%
540100240	WEI#4 - Student Supplies	\$47,000	\$64,825	(\$17,825)	(27)%
540200005	WEI#4 - Printing	\$2,700	\$2,900	(\$200)	(7)%
540400005	WEI#4 - Computer Software	\$1,000	\$1,000	\$0	0%
540400010	WEI#4 - Postage	\$4,000	\$4,000	\$0	0%
540700005	WEI#4 - Advertising	\$3,000	\$3,000	\$0	0%
540900505	WEI#4 - Other Materials & Supplies	\$1,200	\$1,750	(\$550)	(31)%
550200005	WEI#4 - Travel - In State	\$400	\$413	(\$13)	(3)%
590200000	WEI#4 - Student Grants & Scholarships	\$368,000	\$563,506	(\$195,506)	(35)%
590900088	WEI#4 - Indirect Cost Reimbursement	\$45,000	\$90,723	(\$45,723)	(50)%
Department Total		\$713,270	\$1,038,889	(\$325,619)	

ICCB ATH

[30305022]

510200005	ICCB PATH - Professional/Tech - Full-Time	\$40,000	\$46,000	(\$6,000)	(13)%
510200010	ICCB PATH - Professional/Tech - Part-Time	\$20,000	\$26,800	(\$6,800)	(25)%
510300030	ICCB PATH - FT Extra Duty Non-Chair/Coor	\$1,200	\$1,200	\$0	0%
520100105	ICCB PATH - Medical / Dental	\$6,000	\$10,000	(\$4,000)	(40)%
520100405	ICCB PATH - Group Life	\$500	\$500	\$0	0%
520500005	ICCB PATH - Medicare	\$800	\$1,000	(\$200)	(20)%
520900000	ICCB PATH - Other Employee Benefits	\$430	\$460	(\$30)	(7)%
530900010	ICCB PATH - Other Contractual Services	\$20,000	\$54,237	(\$34,237)	(63)%
540100110	ICCB PATH - Office Supplies	\$750	\$750	\$0	0%
540100210	ICCB PATH - Instructional Supplies	\$18,000	\$24,438	(\$6,438)	(26)%
540100240	ICCB PATH - Student Supplies	\$6,030	\$6,030	\$0	0%
540200005	ICCB PATH - Printing	\$2,900	\$2,900	\$0	0%
540400005	ICCB PATH - Computer Software	\$1,000	\$1,000	\$0	0%
540400010	ICCB PATH - Postage	\$4,000	\$4,000	\$0	0%
540700005	ICCB PATH - Advertising	\$5,000	\$5,000	\$0	0%
540900505	ICCB PATH - Other Materials & Supplies	\$1,750	\$1,750	\$0	0%
550200005	ICCB PATH - Travel - In State	\$406	\$406	\$0	0%
590200000	ICCB PATH - Student Grants & Scholarships	\$30,000	\$257,000	(\$227,000)	(88)%
590900088	ICCB PATH - Indirect Cost Reimbursement	\$30,000	\$34,069	(\$4,069)	(12)%
Department Total		\$188,766	\$477,540	(\$288,774)	

Grand Total \$1,097,792

Dean of Adult Education

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510200005	Professional/Technical (Full-time)	\$233,209	\$233,209	\$0	0%
510300010	Part-Time Contracts	\$856,264	\$856,264	\$0	0%
510400005	Supervisory Staff (Full-Time)	\$243,059	\$243,059	\$0	0%
510600005	Clerical (Full-Time)	\$66,018	\$66,018	\$0	0%
510600010	Clerical (Part-Time)	\$76,627	\$76,627	\$0	0%
Total Salaries		\$1,475,177	\$1,475,177	\$0	0%
520100105	Medical / Dental Group Life	\$69,583	\$69,583	\$0	0%
Total Benefits		\$69,583	\$69,583	\$0	0%
530900010	Other Contractual - Services	\$700	\$700	\$0	0%
Total Contractual Services		\$700	\$700	\$0	0%
540100110	Supplies - Office	\$6,000	\$6,000	\$0	0%
540100210	Instructional Supplies	\$10,000	\$10,000	\$0	0%
540100240	Student Supplies	\$18,000	\$18,000	\$0	0%
540400005	Computer Software Upgrade	\$32,200	\$32,200	\$0	0%
540600005	Publications and Dues	\$300	\$300	\$0	0%
540700005	Advertising	\$15,500	\$15,500	\$0	0%
540900505	Other Materials and Supplies	\$133	\$133	\$0	0%
540901005	Equipment - Non Capitalized	\$46,650	\$46,650	\$0	0%
Total General Meeting and Supplies		\$128,783	\$128,783	\$0	0%
550100005	Meeting Expense	\$7,445	\$7,445	\$0	0%
550200005	Travel - In State	\$3,031	\$3,031	\$0	0%
550200015	Clinical Mileage	\$1,000	\$1,000	\$0	0%
550300005	Travel - Out of State	\$9,635	\$9,635	\$0	0%
Total Travel and Conference Meetings		\$21,111	\$21,111	\$0	0%
590200000	Student Grants and Scholarships	\$103,045	\$103,045	\$0	0%
590900010	Child Care	\$500	\$500	\$0	0%
590900088	Indirect Cost Reimbursement	\$176,978	\$176,978	\$0	0%
Total Other Expenditures		\$280,523	\$280,523	\$0	0%
Grand Total Non-Operating Budget		1,975,877	1,975,877	0	0%

Public Budget Report FY 2024

Dean of Adult Education

		Budget 2024	Budget 2023	\$ Change	% Change
Performance Grant - State [10605001]					
51020005	State Performance Grant - Professional/Tech - Full-Time	\$124,956	\$124,956	0.00	0%
510300010	State Performance Grant - Part-Time Faculty Contracts	\$7,390	\$7,390	0.00	0%
510400005	State Performance Grant - Supervisory Staff - Full-Time	\$41,878	\$41,878	0.00	0%
510600005	State Performance Grant - Clerical - Full-Time	\$17,614	\$17,614	0.00	0%
520100105	State Performance Grant - Medical / Dental	\$47,921	\$47,921	0.00	0%
540100110	State Performance Grant - Office Supplies	\$4,000	\$4,000	0.00	0%
540100210	State Performance Grant - Instructional Supplies	\$2,000	\$2,000	0.00	0%
550100005	State Performance Grant - Meeting Expense	\$6,645	\$6,645	0.00	0%
550200005	State Performance Grant - Travel - In State	\$2,981	\$2,981	0.00	0%
550300005	State Performance Grant - Travel - Out Of State	\$1,550	\$1,550	0.00	0%
590900088	State Performance Grant - Indirect Cost Reimbursement	\$38,540	\$38,540	0.00	0%
Department Total		\$295,475	\$295,475	\$0	

Adult Education - State
[10605002]

510200005	AES-ADULT ED. STATE - Professional/Tech - Full-Time	\$38,123	\$38,123	0.00	0%
510300010	AES-ADULT ED. STATE - Part-Time Faculty Contracts	\$390,986	\$390,986	0.00	0%
510400005	AES-ADULT ED. STATE - Supervisory Staff - Full-Time	\$90,964	\$90,964	0.00	0%
510600005	AES-ADULT ED. STATE - Clerical - Full-Time	\$48,404	\$48,404	0.00	0%
510600010	AES-ADULT ED. STATE - Clerical - Part-Time	\$38,990	\$38,990	0.00	0%
540100210	AES-ADULT ED. STATE - Instructional Supplies	\$8,000	\$8,000	0.00	0%
540400005	AES-ADULT ED. STATE - Computer Software	\$32,200	\$32,200	0.00	0%
540700005	AES-ADULT ED. STATE - Advertising	\$15,000	\$15,000	0.00	0%
590900088	AES-ADULT ED. STATE - Indirect Cost Reimbursement	\$99,400	\$99,400	0.00	0%
Department Total		\$762,067	\$762,067	\$0	

Adult Ed - Federal
[10605005]

510300010	AEF-ADULT ED - FEDERAL - Part-Time Faculty Contracts	\$457,888	\$457,888	0.00	0%
510400005	AEF-ADULT ED - FEDERAL - Supervisory Staff - Full-Time	\$110,217	\$110,217	0.00	0%
510600010	AEF-ADULT ED - FEDERAL - Clerical - Part-Time	\$37,637	\$37,637	0.00	0%
520100105	AEF-ADULT ED - FEDERAL - Medical / Dental	\$21,662	\$21,662	0.00	0%
540100110	AEF-ADULT ED - FEDERAL - Office Supplies	\$2,000	\$2,000	0.00	0%
540901005	AEF-ADULT ED - FEDERAL - Computer Equipment <5K	\$46,650	\$46,650	0.00	0%
550300005	AEF-ADULT ED - FEDERAL - Travel - Out Of State	\$8,085	\$8,085	0.00	0%
590200000	AEF-ADULT ED - FEDERAL - Student Grants & Scholarships	\$23,000	\$23,000	0.00	0%
590900088	AEF-ADULT ED - FEDERAL - Indirect Cost Reimbursement	\$35,357	\$35,357	0.00	0%
Department Total		\$742,496	\$742,496	\$0	

SOS Secretary of State
[30805001]

510200005	Adult Volunteer Literacy - Professional/Tech - Full-Time	\$46,136	\$46,136	0.00	0%
540900505	Adult Volunteer Literacy - Other Materials & Supplies	\$133	\$133	0.00	0%
550200005	Adult Volunteer Literacy - Travel - In State	\$50	\$50	0.00	0%

590900088	Adult Volunteer Literacy - Indirect Cost Reimbursement	\$3,681	\$3,681	0.00	0%
Department Total		\$50,000	\$50,000	\$0	

Westlake Fdn Scholarship Adult Ed Yr5
[10405013]

510200005	Westlake6 3rdYR - Professional/Tech - Full-Time	\$23,994	\$23,994	0.00	0%
530900010	Westlake6 3rdYR - Other Contractual Services	\$700	\$700	0.00	0%
540100240	Westlake6 3rdYR - Student Supplies	\$18,000	\$18,000	0.00	0%
540600005	Westlake6 3rdYR - Publication & Dues	\$300	\$300	0.00	0%
540700005	Westlake6 3rdYR - Advertising	\$500	\$500	0.00	0%
550100005	Westlake6 3rdYR - Meeting Expense	\$800	\$800	0.00	0%
550200015	Westlake6 3rdYR - Mileage Reimb - Clinical	\$1,000	\$1,000	0.00	0%
590200000	Westlake6 3rdYR - Student Grants & Scholarships	\$80,045	\$80,045	0.00	0%
590900010	Westlake6 3rdYR - Child Care	\$500	\$500	0.00	0%
Department Total		\$125,839	\$125,839	\$0	

Grand Total \$1,975,877

Dean of Arts and Sciences

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$51,025	\$65,094	(\$14,069)	(22)%
510200005	Professional/Technical (Full-time)	\$134,381	\$145,919	(\$11,537)	(8)%
510200010	Professional/Technical (Part-Time)	\$39,443	\$39,443	\$0	0%
510300030	Extra Duty / Non Chair (Full-Time)	\$57,646	\$85,526	(\$27,880)	(33)%
510300210	Extra Duty or Stipend (Part-Time)	\$40,000	\$79,470	(\$39,470)	(50)%
510400005	Supervisory Staff (Full-Time)	\$73,407	\$98,150	(\$24,743)	(25)%
510400010	Supervisory Staff (Part-Time)	\$105,000	\$58,363	\$46,637	80%
510600005	Clerical (Full-Time)	\$588,078	\$488,630	\$99,448	20%
510600010	Clerical (Part-Time)	\$282,064	\$297,450	(\$15,386)	(5)%
Total Salaries		\$1,371,044	\$1,358,044	\$13,000	1%
520100105	Medical / Dental Group Life	\$171,137	\$185,181	(\$14,044)	(8)%
520100405	Group Life	\$5,226	\$5,371	(\$145)	(3)%
520500005	Medicare	\$3,935	\$4,374	(\$439)	(10)%
520900000	Other Employee Benefits	\$30,676	\$45,436	(\$14,760)	(32)%
Total Benefits		\$210,975	\$240,363	(\$29,388)	(12)%
530400010	Maintenance Services - Non Computer	\$1,000	\$4,700	(\$3,700)	(79)%
530900010	Other Contractual - Services	\$140,635	\$173,784	(\$33,149)	(19)%
Total Contractual Services		\$141,635	\$178,484	(\$36,849)	(21)%
540100110	Supplies - Office	\$500	\$65	\$435	669%
540100210	Instructional Supplies	\$3,500	\$1,400	\$2,100	150%
540200005	Printing	\$750	\$500	\$250	50%
540200010	Copier	\$1,930	\$1,480	\$450	30%
540600005	Publications and Dues	\$2,135	\$1,050	\$1,085	103%
540800005	Groceries	\$16,000	\$15,200	\$800	5%
540900505	Other Materials and Supplies	\$11,784	\$26,992	(\$15,207)	(56)%
540901005	Equipment - Non Capitalized	\$20,600	\$20,600	\$0	0%
Total General Meeting and Supplies		\$57,199	\$67,286	(\$10,087)	(15)%
550100005	Meeting Expense	\$1,400	\$4,455	(\$3,055)	(69)%
550200005	Travel - In State	\$1,242	\$742	\$500	67%
550300005	Travel - Out of State	\$8,572	\$12,870	(\$4,298)	(33)%
Total Travel and Conference Meetings		\$11,214	\$18,067	(\$6,853)	(38)%
560600010	Leased Software	\$48,100	\$48,100	\$0	0%
Total Fixed Charges		\$48,100	\$48,100	\$0	0%
590200000	Student Grants and Scholarships	\$42,247	\$42,247	\$0	0%
590900000	Other Expenditures	\$2,500	\$2,500	\$0	0%
590900088	Indirect Cost Reimbursement	\$8,726	\$14,426	(\$5,700)	(40)%
Total Other Expenditures		\$53,473	\$59,173	(\$5,700)	(10)%

<u>Grand Total Non-Operating Budget</u>	<u>1,893,640</u>	<u>1,969,517</u>	<u>(75,877)</u>	<u>(4)%</u>
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		Budget 2024	Budget 2023	\$ Change	% Change
Perkins - Visual Communications [10105050]					
510300030	VIC - PERKINS - FT Extra Duty Non-Chair/Coor	\$4,032	\$4,032	0.00	0%
Department Total		\$4,032	\$4,032	\$0	
Year1 NSF S STEM [20905050]					
510300030	NSF STEM 5th YR - FT Extra Duty Non-Chair/Coor	\$14,287	\$14,287	0.00	0%
520100105	NSF STEM 5th YR - Medical / Dental	\$637	\$637	0.00	0%
520100405	NSF STEM 5th YR - Group Life	\$19	\$19	0.00	0%
520500005	NSF STEM 5th YR - Medicare	\$519	\$519	0.00	0%
520900000	NSF STEM 5th YR - Other Employee Benefits	\$67	\$67	0.00	0%
530900010	NSF STEM 5th YR - Other Contractual Services	\$5,520	\$5,520	0.00	0%
590900088	NSF STEM 5th YR - Indirect Cost Reimbursement	\$2,089	\$2,089	0.00	0%
Department Total		\$23,138	\$23,138	\$0	
Title V Yr2 [30205016]					
510100005	TitleV Yr4 10/01/21 - 09/30/22 - Administrative - Full Time	\$0	\$14,069	(14,068.69)	(100)%
510200005	TitleV Yr4 10/01/21 - 09/30/22 - Professional/Tech - Full-Ti	\$0	\$11,537	(11,537.43)	(100)%
510300030	TitleV Yr4 10/01/21 - 09/30/22 - FT Extra Duty Non-Chair/Coor	\$0	\$27,790	(27,790.00)	(100)%
510300210	TitleV Yr4 10/01/21 - 09/30/22 - PartTime Stipend or Extra D	\$0	\$39,470	(39,470.00)	(100)%
510600005	TitleV Yr4 10/01/21 - 09/30/22 - Clerical - Full-Time	\$0	\$35,400	(35,400.00)	(100)%
510600010	TitleV Yr4 10/01/21 - 09/30/22 - Clerical - Part-Time	\$0	\$59,416	(59,415.56)	(100)%
520900000	TitleV Yr4 10/01/21 - 09/30/22 - Other Employee Benefits	\$0	\$14,597	(14,597.14)	(100)%
530900010	TitleV Yr4 10/01/21 - 09/30/22 - Other Contractual Services	\$0	\$25,349	(25,349.12)	(100)%
540900505	TitleV Yr4 10/01/21 - 09/30/22 - Other Materials & Supplies	\$0	\$17,087	(17,087.05)	(100)%
550100005	TitleV Yr4 10/01/21 - 09/30/22 - Meeting Expense	\$0	\$2,355	(2,355.25)	(100)%
550300005	TitleV Yr4 10/01/21 - 09/30/22 - Travel - Out Of State	\$0	\$4,298	(4,297.88)	(100)%
Department Total		\$0	\$251,368	(\$251,368)	
Title V Yr3 [30205015]					
510100005	TitleV Yr5 10/01/22 - 09/30/23 - Administrative - Full Time	\$51,025	\$51,025	0.00	0%
510200005	TitleV Yr5 10/01/22 - 09/30/23 - Professional/Tech - Full-Ti	\$134,381	\$134,381	0.00	0%
510200010	TitleV Yr5 10/01/22 - 09/30/23 - Professional/Tech - Part-Ti	\$20,000	\$20,000	0.00	0%
510300030	TitleV Yr5 10/01/22 - 09/30/23 - FT Extra Duty Non-Chair/Coor	\$20,800	\$20,800	0.00	0%
510300210	TitleV Yr5 10/01/22 - 09/30/23 - PartTime Stipend or Extra D	\$40,000	\$40,000	0.00	0%
510600005	TitleV Yr5 10/01/22 - 09/30/23 - Clerical - Full-Time	\$38,507	\$38,507	0.00	0%
510600010	TitleV Yr5 10/01/22 - 09/30/23 - Clerical - Part-Time	\$113,754	\$113,754	0.00	0%
520100105	TitleV Yr5 10/01/22 - 09/30/23 - Medical / Dental	\$27,146	\$27,146	0.00	0%
520100405	TitleV Yr5 10/01/22 - 09/30/23 - Group Life	\$958	\$958	0.00	0%
520500005	TitleV Yr5 10/01/22 - 09/30/23 - Medicare	\$3,076	\$3,076	0.00	0%
520900000	TitleV Yr5 10/01/22 - 09/30/23 - Other Employee Benefits	\$28,416	\$28,416	0.00	0%
530900010	TitleV Yr5 10/01/22 - 09/30/23 - Other Contractual Services	\$97,080	\$97,080	0.00	0%
540900505	TitleV Yr5 10/01/22 - 09/30/23 - Other Materials & Supplies	\$1,000	\$1,000	0.00	0%
540901005	TitleV Yr5 10/01/22 - 09/30/23 - Computer Equipment <5K	\$20,600	\$20,600	0.00	0%

550100005	TitleV Yr5 10/01/22 - 09/30/23 - Meeting Expense	\$600	\$600	0.00	0%
560600010	TitleV Yr5 10/01/22 - 09/30/23 - Leased Software	\$48,100	\$48,100	0.00	0%
Department Total		\$645,444	\$645,444	\$0	

NEH YR3
[30605005]

510300030	NEH Humanities Initiative YR4 - FT Extra Duty Non-Chair/Coor	\$8,000	\$8,000	0.00	0%
530900010	NEH Humanities Initiative YR4 - Other Contractual Services	\$50	\$50	0.00	0%
540900505	NEH Humanities Initiative YR4 - Other Materials & Supplies	\$154	\$154	0.00	0%
550300005	NEH Humanities Initiative YR4 - Travel - Out Of State	\$8,572	\$8,572	0.00	0%
Department Total		\$16,776	\$16,776	\$0	

Child Care Restoration Grant COVID19 CCCRG
[60305003]

510400005	Child Care Restoration COVID19 - Supervisory Staff - Full-Ti	\$0	\$32,550	(32,550.00)	(100)%
510600005	Child Care Restoration COVID19 - Clerical - Full-Time	\$0	\$4,604	(4,604.00)	(100)%
520100105	Child Care Restoration COVID19 - Medical / Dental	\$0	\$14,044	(14,044.00)	(100)%
520100405	Child Care Restoration COVID19 - Group Life	\$0	\$145	(145.00)	(100)%
520500005	Child Care Restoration COVID19 - Medicare	\$0	\$439	(439.00)	(100)%
520900000	Child Care Restoration COVID19 - Other Employee Benefits	\$0	\$163	(163.00)	(100)%
590900088	Child Care Restoration COVID19 - Indirect Cost Reimbursement	\$0	\$5,700	(5,700.00)	(100)%
Department Total		\$0	\$57,645	(\$57,645)	

NSF S-STEM Yr4
[20905051]

510200010	NSF SSTEM 4th Yr - Professional/Tech - Part-Time	\$19,443	\$19,443	0.00	0%
510300030	NSF SSTEM 4th Yr - FT Extra Duty Non-Chair/Coor	\$9,117	\$9,117	0.00	0%
520100105	NSF SSTEM 4th Yr - Medical / Dental	\$15,743	\$15,743	0.00	0%
520100405	NSF SSTEM 4th Yr - Group Life	\$3,062	\$3,062	0.00	0%
520500005	NSF SSTEM 4th Yr - Medicare	\$340	\$340	0.00	0%
520900000	NSF SSTEM 4th Yr - Other Employee Benefits	\$269	\$269	0.00	0%
530900010	NSF SSTEM 4th Yr - Other Contractual Services	\$4,985	\$4,985	0.00	0%
540200010	NSF SSTEM 4th Yr - Copier Charge	\$305	\$305	0.00	0%
540900505	NSF SSTEM 4th Yr - Other Materials & Supplies	\$231	\$231	0.00	0%
550200005	NSF SSTEM 4th Yr - Travel - In State	\$742	\$742	0.00	0%
590200000	NSF SSTEM 4th Yr - Student Grants & Scholarships	\$42,247	\$42,247	0.00	0%
590900088	NSF SSTEM 4th Yr - Indirect Cost Reimbursement	\$6,637	\$6,637	0.00	0%
Department Total		\$103,121	\$103,121	\$0	

Child Care Ext Services
[60300505]

510600005	Child Care Ext Services - Clerical - Full-Time	\$210,633	\$64,493	146,140.00	227%
510600010	Child Care Ext Services - Clerical - Part-Time	\$47,600	\$0	47,600.00	0%
520100105	Child Care Ext Services - Medical / Dental	\$5,606	\$5,606	0.00	0%
540200010	Child Care Ext Services - Copier Charge	\$25	\$25	0.00	0%
540800005	Child Care Ext Services - Groceries	\$1,000	\$1,000	0.00	0%
540900505	Child Care Ext Services - Other Materials & Supplies	\$400	\$400	0.00	0%
Department Total		\$265,264	\$71,524	\$193,740	

Child Development Center
[60300510]

510400005	Child Development Center - Supervisory Staff - Full-Time	\$73,407	\$65,600	7,807.00	12%
510600005	Child Development Center - Clerical - Full-Time	\$45,000	\$104,582	(59,582.00)	(57)%
510600010	Child Development Center - Clerical - Part-Time	\$48,720	\$87,780	(39,060.00)	(44)%
520100105	Child Development Center - Medical / Dental	\$46,935	\$46,935	0.00	0%
520100405	Child Development Center - Group Life	\$1,010	\$1,010	0.00	0%
520900000	Child Development Center - Other Employee Benefits	\$1,188	\$1,188	0.00	0%
530400010	Child Development Center - Maintenance Services	\$1,000	\$700	300.00	43%
530900010	Child Development Center - Other Contractual Services	\$13,000	\$23,200	(10,200.00)	(44)%
540100110	Child Development Center - Office Supplies	\$500	\$25	475.00	1,900%
540100210	Child Development Center - Instructional Supplies	\$2,000	\$500	1,500.00	300%
540200005	Child Development Center - Printing	\$500	\$500	0.00	0%
540200010	Child Development Center - Copier Charge	\$800	\$1,000	(200.00)	(20)%
540600005	Child Development Center - Publication & Dues	\$2,000	\$900	1,100.00	122%
540800005	Child Development Center - Groceries	\$10,000	\$9,000	1,000.00	11%
540900505	Child Development Center - Other Materials & Supplies	\$4,000	\$4,000	0.00	0%
550100005	Child Development Center - Meeting Expense	\$800	\$1,500	(700.00)	(47)%
550200005	Child Development Center - Travel - In State	\$500	\$0	500.00	0%
590900000	Child Development Center - Other Expenditures	\$2,500	\$2,500	0.00	0%
Department Total		\$253,860	\$350,920	(\$97,060)	

Child Care Center Flex
[60300515]

510600005	Child Care Center Flex - Clerical - Full-Time	\$41,946	\$41,946	0.00	0%
520100105	Child Care Center Flex - Medical / Dental	\$8,548	\$8,548	0.00	0%
520100405	Child Care Center Flex - Group Life	\$176	\$176	0.00	0%
520900000	Child Care Center Flex - Other Employee Benefits	\$213	\$213	0.00	0%
Department Total		\$50,883	\$50,883	\$0	

Child Care Kindergarten
[60300520]

510600005	Child Care Kindergarten - Clerical - Full-Time	\$40,000	\$40,000	0.00	0%
520100105	Child Care Kindergarten - Medical / Dental	\$7,000	\$7,000	0.00	0%
540100210	Child Care Kindergarten - Instructional Supplies	\$1,500	\$900	600.00	67%
540200005	Child Care Kindergarten - Printing	\$250	\$0	250.00	0%
540200010	Child Care Kindergarten - Copier Charge	\$400	\$100	300.00	300%
540600005	Child Care Kindergarten - Publication & Dues	\$75	\$90	(15.00)	(17)%
540800005	Child Care Kindergarten - Groceries	\$2,500	\$2,500	0.00	0%
540900505	Child Care Kindergarten - Other Materials & Supplies	\$1,000	\$720	280.00	39%
Department Total		\$52,725	\$51,310	\$1,415	

Child Care Toddler
[60300525]

510300030	Child Care Toddler - FT Extra Duty Non-Chair/Coor	\$1,410	\$1,500	(90.00)	(6)%
510600005	Child Care Toddler - Clerical - Full-Time	\$153,629	\$159,098	(5,469.00)	(3)%
510600010	Child Care Toddler - Clerical - Part-Time	\$48,720	\$0	48,720.00	0%
520100105	Child Care Toddler - Medical / Dental	\$59,522	\$59,522	0.00	0%
520900000	Child Care Toddler - Other Employee Benefits	\$523	\$523	0.00	0%
530900010	Child Care Toddler - Other Contractual Services	\$20,000	\$17,600	2,400.00	14%
540200010	Child Care Toddler - Copier Charge	\$400	\$50	350.00	700%
540600005	Child Care Toddler - Publication & Dues	\$60	\$60	0.00	0%
540800005	Child Care Toddler - Groceries	\$2,500	\$2,700	(200.00)	(7)%
540900505	Child Care Toddler - Other Materials & Supplies	\$1,000	\$900	100.00	11%
Department Total		\$287,764	\$241,953	\$45,811	

Collins Center Pool
[60900510]

510400010	Collins Center Pool - Supervisory Staff - Part-time	\$105,000	\$58,363	46,637.00	80%
510600005	Collins Center Pool - Clerical - Full-Time	\$58,363	\$0	58,363.00	0%
510600010	Collins Center Pool - Clerical - Part-Time	\$23,270	\$36,500	(13,230.00)	(36)%
530400010	Collins Center Pool - Maintenance Services	\$0	\$4,000	(4,000.00)	(100)%
540100110	Collins Center Pool - Office Supplies	\$0	\$40	(40.00)	(100)%
540900505	Collins Center Pool - Other Materials & Supplies	\$4,000	\$2,500	1,500.00	60%
Department Total		\$190,633	\$101,403	\$89,230	

Grand Total 1,893,639.77

Dean of Business and Technology Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$24,250	\$24,250	\$0	0%
510200005	Professional/Technical (Full-time)	\$49,750	\$49,750	\$0	0%
510300030	Extra Duty / Non Chair (Full-Time)	\$9,704	\$9,704	\$0	0%
510300210	Extra Duty or Stipend (Part-Time)	\$7,056	\$7,056	\$0	0%
Total Salaries		\$90,760	\$90,760	\$0	0%
520900000	Other Employee Benefits	\$19,115	\$19,115	\$0	0%
Total Benefits		\$19,115	\$19,115	\$0	0%
530900010	Other Contractual - Services	\$13,785	\$13,785	\$0	0%
Total Contractual Services		\$13,785	\$13,785	\$0	0%
540100210	Instructional Supplies	\$29,420	\$29,420	\$0	0%
540100240	Student Supplies	\$0	\$4,270	(\$4,270)	(100)%
540800005	Groceries	\$48,000	\$48,000	\$0	0%
540800010	Bakery Products	\$15,000	\$15,000	\$0	0%
540900505	Other Materials and Supplies	\$7,000	\$7,000	\$0	0%
540900510	Laundry	\$4,500	\$4,500	\$0	0%
Total General Meeting and Supplies		\$103,920	\$108,189	(\$4,270)	(4)%
550100005	Meeting Expense	\$2,170	\$2,170	\$0	0%
550100010	Meeting - Prof. Development	\$6,420	\$6,420	\$0	0%
Total Travel and Conference Meetings		\$8,590	\$8,590	\$0	0%
580600005	Equipment - Instructional > 5K	\$118,971	\$118,971	\$0	0%
Total Capital Outlay		\$118,971	\$118,971	\$0	0%
Grand Total Non-Operating Budget		355,140	359,410	(4,270)	(1)%

Public Budget Report FY 2024

Dean of Business and Technology

		Budget 2024	Budget 2023	\$ Change	% Change
Perkins - ENT [10300501]					
510300030	ENT-PERKINS-Prog Qual - FT Extra Duty Non-Chair/Coor	\$7,204	\$7,204	0.00	0%
550100010	ENT-PERKINS-Prog Qual - Meeting Expense-Prof Dev	\$2,420	\$2,420	0.00	0%
580600005	ENT-PERKINS-Prog Qual - Equipment - Instructional >5K	\$95,000	\$95,000	0.00	0%
Department Total		\$104,624	\$104,624	\$0	
Automotive Tech Grant [10300520]					
530900010	Automotive Tech Grant - Other Contractual Services	\$8,100	\$8,100	0.00	0%
540100210	Automotive Tech Grant - Instructional Supplies	\$8,155	\$8,155	0.00	0%
580600005	Automotive Tech Grant - Equipment - Instructional >5K	\$23,971	\$23,971	0.00	0%
Department Total		\$40,226	\$40,226	\$0	
Perkins Business Technology [10205003]					
510100005	Perkins Business/Technology - Administrative - Full Time	\$24,250	\$24,250	0.00	0%
510200005	Perkins Business/Technology - Professional/Tech - Full-Time	\$49,750	\$49,750	0.00	0%
510300210	Perkins Business/Technology - PartTime Stipend or Extra Duty	\$7,056	\$7,056	0.00	0%
520900000	Perkins Business/Technology - Other Employee Benefits	\$19,115	\$19,115	0.00	0%
530900010	Perkins Business/Technology - Other Contractual Services	\$5,685	\$5,685	0.00	0%
540100210	Perkins Business/Technology - Instructional Supplies	\$21,265	\$21,265	0.00	0%
550100005	Perkins Business/Technology - Meeting Expense	\$2,170	\$2,170	0.00	0%
550100010	Perkins Business/Technology - Meeting Expense-Prof Dev	\$4,000	\$4,000	0.00	0%
Department Total		\$133,291	\$133,291	\$0	
ICATT [40205009]					
540100240	DofL IMA IAAC ICATT - Student Supplies	\$0	\$4,270	(4,269.56)	(100)%
Department Total		\$0	\$4,270	(\$4,270)	
NFPA FAMTEN Fluid Power [10305018]					
510300030	NFPA FAMTEN Grant - FT Extra Duty Non-Chair/Coor	\$1,500	\$1,500	0.00	0%
540900505	NFPA FAMTEN Grant - Other Materials & Supplies	\$3,500	\$3,500	0.00	0%
Department Total		\$5,000	\$5,000	\$0	
Nuts & Bolts Foundation GLOW Program Yr3 [10305020]					
510300030	GADgET NBT 2021 - FT Extra Duty Non-Chair/Coor	\$1,000	\$1,000	0.00	0%
Department Total		\$1,000	\$1,000	\$0	
HIA Staff Dining [60100510]					

540800005	HIA Staff Dining - Groceries	\$48,000	\$48,000	0.00	0%
540800010	HIA Staff Dining - Bakery Products	\$15,000	\$15,000	0.00	0%
540900505	HIA Staff Dining - Other Materials & Supplies	\$3,500	\$3,500	0.00	0%
540900510	HIA Staff Dining - Laundry	\$4,500	\$4,500	0.00	0%
Department Total		\$71,000	\$71,000	\$0	

Grand Total \$355,140

Dean of Continuing Education

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510200005	Professional/Technical (Full-time)	\$44,819	\$44,819	\$0	0%
510200010	Professional/Technical (Part-Time)	\$14,403	\$14,403	\$0	0%
510600005	Clerical (Full-Time)	\$42,743	\$42,743	\$0	0%
Total Salaries		\$101,965	\$101,965	\$0	0%
<hr/>					
530400030	Maintenance Services - Software Support	\$300	\$300	\$0	0%
530900010	Other Contractual - Services	\$400	\$400	\$0	0%
Total Contractual Services		\$700	\$700	\$0	0%
<hr/>					
540100110	Supplies - Office	\$3,805	\$3,805	\$0	0%
540600005	Publications and Dues	\$600	\$600	\$0	0%
540700005	Advertising	\$600	\$600	\$0	0%
540901005	Equipment - Non Capitalized	\$2,400	\$2,400	\$0	0%
Total General Meeting and Supplies		\$7,405	\$7,405	\$0	0%
<hr/>					
550100005	Meeting Expense	\$2,000	\$2,000	\$0	0%
550100020	Meeting - Recognition	\$18,500	\$18,500	\$0	0%
550200005	Travel - In State	\$5,110	\$5,110	\$0	0%
550300005	Travel - Out of State	\$915	\$915	\$0	0%
550900005	Volunteer Travel and Mileage	\$19,058	\$19,058	\$0	0%
Total Travel and Conference Meetings		\$45,583	\$45,583	\$0	0%
<hr/>					
560500005	General Insurance	\$2,474	\$2,474	\$0	0%
Total Fixed Charges		\$2,474	\$2,474	\$0	0%
<hr/>					
Grand Total Non-Operating Budget		158,127	158,127	0	0%

		Budget 2024	Budget 2023	\$ Change	% Change
CNS-RSVP [40405001]					
510200005	CNS-RSVP- 4/22 - 3/23 - Professional/Tech - Full-Time	\$22,078	\$22,078	0.00	0%
510200010	CNS-RSVP- 4/22 - 3/23 - Professional/Tech - Part-Time	\$525	\$525	0.00	0%
510600005	CNS-RSVP- 4/22 - 3/23 - Clerical - Full-Time	\$22,562	\$22,562	0.00	0%
530900010	CNS-RSVP- 4/22 - 3/23 - Other Contractual Services	\$200	\$200	0.00	0%
540100110	CNS-RSVP- 4/22 - 3/23 - Office Supplies	\$2,097	\$2,097	0.00	0%
540600005	CNS-RSVP- 4/22 - 3/23 - Publication & Dues	\$300	\$300	0.00	0%
540700005	CNS-RSVP- 4/22 - 3/23 - Advertising	\$300	\$300	0.00	0%
550100005	CNS-RSVP- 4/22 - 3/23 - Meeting Expense	\$2,000	\$2,000	0.00	0%
550100020	CNS-RSVP- 4/22 - 3/23 - Meeting Exp - Recognition Dnnr	\$3,000	\$3,000	0.00	0%
550200005	CNS-RSVP- 4/22 - 3/23 - Travel - In State	\$1,610	\$1,610	0.00	0%
550300005	CNS-RSVP- 4/22 - 3/23 - Travel - Out Of State	\$915	\$915	0.00	0%
550900005	CNS-RSVP- 4/22 - 3/23 - Volunteer Travel&Mileage Reimb	\$4,358	\$4,358	0.00	0%
Department Total		\$59,946	\$59,946	\$0	
Retired Senior Volunteer Program [40405003]					
510200010	LTR-RSVP-Leyden Township - Professional/Tech - Part-Time	\$4,100	\$4,100	0.00	0%
550900005	LTR-RSVP-Leyden Township - Volunteer Travel&Mileage Reimb	\$3,000	\$3,000	0.00	0%
Department Total		\$7,100	\$7,100	\$0	
CNS-RSVP [40405004]					
510200005	CNS-RSVP 04/23-03/24 - Professional/Tech - Full-Time	\$22,741	\$22,741	0.00	0%
510600005	CNS-RSVP 04/23-03/24 - Clerical - Full-Time	\$20,181	\$20,181	0.00	0%
530900010	CNS-RSVP 04/23-03/24 - Other Contractual Services	\$200	\$200	0.00	0%
540100110	CNS-RSVP 04/23-03/24 - Office Supplies	\$200	\$200	0.00	0%
540600005	CNS-RSVP 04/23-03/24 - Publication & Dues	\$300	\$300	0.00	0%
540700005	CNS-RSVP 04/23-03/24 - Advertising	\$300	\$300	0.00	0%
540901005	CNS-RSVP 04/23-03/24 - Computer Equipment <5K	\$2,400	\$2,400	0.00	0%
550100020	CNS-RSVP 04/23-03/24 - Meeting Exp - Recognition Dnnr	\$9,500	\$9,500	0.00	0%
550200005	CNS-RSVP 04/23-03/24 - Travel - In State	\$3,500	\$3,500	0.00	0%
550900005	CNS-RSVP 04/23-03/24 - Volunteer Travel&Mileage Reimb	\$8,700	\$8,700	0.00	0%
Department Total		\$68,021	\$68,021	\$0	
State Retired Senior Volunteer [40405005]					
510200010	State Retired Volunteer - Professional/Tech - Part-Time	\$9,778	\$9,778	0.00	0%
530400030	State Retired Volunteer - Software Support & Maintenance	\$300	\$300	0.00	0%
540100110	State Retired Volunteer - Office Supplies	\$1,508	\$1,508	0.00	0%
550100020	State Retired Volunteer - Meeting Exp - Recognition Dnnr	\$6,000	\$6,000	0.00	0%
550900005	State Retired Volunteer - Volunteer Travel&Mileage Reimb	\$3,000	\$3,000	0.00	0%
560500005	State Retired Volunteer - General Insurance	\$2,474	\$2,474	0.00	0%
Department Total		\$23,060	\$23,060	\$0	
Grand Total		\$158,127			

Dean of Health Careers

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$24,250	\$24,250	\$0	0%
510300030	Extra Duty / Non Chair (Full-Time)	\$10,000	\$10,000	\$0	0%
510400005	Supervisory Staff (Full-Time)	\$144,161	\$144,161	\$0	0%
	Total Salaries	\$178,411	\$178,411	\$0	0%
530900010	Other Contractual - Services	\$19,450	\$19,450	\$0	0%
	Total Contractual Services	\$19,450	\$19,450	\$0	0%
540100110	Supplies - Office	\$3,400	\$3,400	\$0	0%
540100210	Instructional Supplies	\$385,530	\$104,756	\$280,774	268%
540100240	Student Supplies	\$306,815	\$306,815	\$0	0%
540200005	Printing	\$2,000	\$2,000	\$0	0%
540200010	Copier	\$2,000	\$2,000	\$0	0%
540600005	Publications and Dues	\$100	\$100	\$0	0%
540901005	Equipment - Non Capitalized	\$2,000	\$2,000	\$0	0%
	Total General Meeting and Supplies	\$701,845	\$421,071	\$280,774	67%
550100005	Meeting Expense	\$7,529	\$7,529	\$0	0%
	Total Travel and Conference Meetings	\$7,529	\$7,529	\$0	0%
580600005	Equipment - Instructional > 5K	\$30,000	\$30,000	\$0	0%
	Total Capital Outlay	\$30,000	\$30,000	\$0	0%
590200000	Student Grants and Scholarships	\$1,064,033	\$1,161,063	(\$97,031)	(8)%
590900000	Other Expenditures	\$8,864	\$8,864	\$0	0%
	Total Other Expenditures	\$1,072,897	\$1,169,927	(\$97,031)	(8)%
	Grand Total Non-Operating Budget	2,010,133	1,826,389	183,743	10%

		Budget 2024	Budget 2023	\$ Change	% Change
WHF2 Westlake Health [10405007]					
540100110	Westlake CO 9-10 - Office Supplies	\$1,000	\$1,000	0.00	0%
540100240	Westlake CO 9-10 - Student Supplies	\$98,344	\$98,344	0.00	0%
540200005	Westlake CO 9-10 - Printing	\$500	\$500	0.00	0%
540200010	Westlake CO 9-10 - Copier Charge	\$500	\$500	0.00	0%
540600005	Westlake CO 9-10 - Publication & Dues	\$50	\$50	0.00	0%
540901005	Westlake CO 9-10 - Computer Equipment <5K	\$500	\$500	0.00	0%
550100005	Westlake CO 9-10 - Meeting Expense	\$1,000	\$1,000	0.00	0%
590200000	Westlake CO 9-10 - Student Grants & Scholarships	\$381,500	\$381,500	0.00	0%
590900000	Westlake CO 9-10 - Other Expenditures	\$2,381	\$2,381	0.00	0%
Department Total		\$485,776	\$485,776	\$0	

STN - Perkins Surgical Tech [10405003]					
510100005	STN-PERKINS-Health Career - Administrative - Full Time	\$24,250	\$24,250	0.00	0%
530900010	STN-PERKINS-Health Career - Other Contractual Services	\$9,450	\$9,450	0.00	0%
540100210	STN-PERKINS-Health Career - Instructional Supplies	\$375,530	\$94,756	280,774.00	296%
580600005	STN-PERKINS-Health Career - Equipment - Instructional >5K	\$30,000	\$30,000	0.00	0%
Department Total		\$439,230	\$158,456	\$280,774	

WH2-Westlake Health [90105011]					
540100110	WHF Co 9-10 Westlake Health - Office Supplies	\$1,000	\$1,000	0.00	0%
540100240	WHF Co 9-10 Westlake Health - Student Supplies	\$98,633	\$98,633	0.00	0%
540200005	WHF Co 9-10 Westlake Health - Printing	\$500	\$500	0.00	0%
540200010	WHF Co 9-10 Westlake Health - Copier Charge	\$500	\$500	0.00	0%
540600005	WHF Co 9-10 Westlake Health - Publication & Dues	\$50	\$50	0.00	0%
540901005	WHF Co 9-10 Westlake Health - Computer Equipment <5K	\$500	\$500	0.00	0%
550100005	WHF Co 9-10 Westlake Health - Meeting Expense	\$1,000	\$1,000	0.00	0%
590200000	WHF Co 9-10 Westlake Health - Student Grants & Scholarships	\$297,267	\$394,297	(97,030.55)	(25)%
590900000	WHF Co 9-10 Westlake Health - Other Expenditures	\$2,657	\$2,657	0.00	0%
Department Total		\$402,107	\$499,137	(\$97,031)	

Westlake Fdn-High School Yr1 [10405014]					
510300030	Westlake CO11 - FT Extra Duty Non-Chair/Coor	\$5,000	\$5,000	0.00	0%
510400005	Westlake CO11 - Supervisory Staff - Full-Time	\$74,000	\$74,000	0.00	0%
530900010	Westlake CO11 - Other Contractual Services	\$5,000	\$5,000	0.00	0%
540100110	Westlake CO11 - Office Supplies	\$400	\$400	0.00	0%
540100210	Westlake CO11 - Instructional Supplies	\$5,000	\$5,000	0.00	0%
540100240	Westlake CO11 - Student Supplies	\$54,338	\$54,338	0.00	0%
540200005	Westlake CO11 - Printing	\$500	\$500	0.00	0%
540200010	Westlake CO11 - Copier Charge	\$500	\$500	0.00	0%
540901005	Westlake CO11 - Computer Equipment <5K	\$500	\$500	0.00	0%
550100005	Westlake CO11 - Meeting Expense	\$2,529	\$2,529	0.00	0%
590200000	Westlake CO11 - Student Grants & Scholarships	\$165,988	\$165,988	0.00	0%

590900000	Westlake CO11 - Other Expenditures	\$1,825	\$1,825	0.00	0%
Department Total		\$315,581	\$315,581	\$0	

Westlake Health Foundation
[10405015]

510300030	Westlake Foundation Co11 - FT Extra Duty Non-Chair/Coor	\$5,000	\$5,000	0.00	0%
510400005	Westlake Foundation Co11 - Supervisory Staff - Full-Time	\$70,161	\$70,161	0.00	0%
530900010	Westlake Foundation Co11 - Other Contractual Services	\$5,000	\$5,000	0.00	0%
540100110	Westlake Foundation Co11 - Office Supplies	\$1,000	\$1,000	0.00	0%
540100210	Westlake Foundation Co11 - Instructional Supplies	\$5,000	\$5,000	0.00	0%
540100240	Westlake Foundation Co11 - Student Supplies	\$55,500	\$55,500	0.00	0%
540200005	Westlake Foundation Co11 - Printing	\$500	\$500	0.00	0%
540200010	Westlake Foundation Co11 - Copier Charge	\$500	\$500	0.00	0%
540901005	Westlake Foundation Co11 - Computer Equipment <5K	\$500	\$500	0.00	0%
550100005	Westlake Foundation Co11 - Meeting Expense	\$3,000	\$3,000	0.00	0%
590200000	Westlake Foundation Co11 - Student Grants & Scholarships	\$219,277	\$219,277	0.00	0%
590900000	Westlake Foundation Co11 - Other Expenditures	\$2,000	\$2,000	0.00	0%
Department Total		\$367,438	\$367,438	\$0	

Grand Total \$2,010,133

VP of Enrollment Management & Student Engagement

Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
51020005	Professional/Technical (Full-time)	\$64,107	\$147,632	(\$83,525)	(57)%
51020010	Professional/Technical (Part-Time)	\$181,520	\$181,520	\$0	0%
510300010	Part-Time Contracts	\$40,623	\$2,929	\$37,694	1,287%
510300030	Extra Duty / Non Chair (Full-Time)	\$58,682	\$58,682	\$0	0%
510300210	Extra Duty or Stipend (Part-Time)	\$40,118	\$40,118	\$0	0%
510400005	Supervisory Staff (Full-Time)	\$120,000	\$227,032	(\$107,032)	(47)%
510600005	Clerical (Full-Time)	\$11,728	\$11,728	\$0	0%
510600010	Clerical (Part-Time)	\$83,884	\$212,225	(\$128,341)	(60)%
510800010	Federal Work Study	\$250,000	\$213,895	\$36,105	17%
510900000	Other Salaries	\$500	\$500	\$0	0%
Total Salaries		\$851,161	\$1,096,262	(\$245,101)	(22)%
520100105	Medical / Dental Group Life	\$8,800	\$20,392	(\$11,592)	(57)%
520100405	Group Life	\$250	\$500	(\$250)	(50)%
520500005	Medicare	\$470	\$1,250	(\$780)	(62)%
520900000	Other Employee Benefits	\$13,204	\$22,268	(\$9,065)	(41)%
Total Benefits		\$22,724	\$44,410	(\$21,686)	(49)%
530100005	Audit Services	\$1,000	\$1,000	\$0	0%
530400010	Maintenance Services - Non Computer	\$500	\$500	\$0	0%
530900010	Other Contractual - Services	\$268,706	\$205,131	\$63,575	31%
Total Contractual Services		\$270,206	\$206,631	\$63,575	31%
540100110	Supplies - Office	\$36,945	\$6,945	\$30,000	432%
540100210	Instructional Supplies	\$30,010	\$0	\$30,010	0%
540100505	Vehicle	\$14,000	\$14,000	\$0	0%
540200005	Printing	\$12,050	\$16,323	(\$4,273)	(26)%
540200010	Copier	\$5,044	\$5,044	\$0	0%
540400005	Computer Software Upgrade	\$2,000	\$30,000	(\$28,000)	(93)%
540600005	Publications and Dues	\$3,800	\$3,800	\$0	0%
540900505	Other Materials and Supplies	\$36,244	\$18,554	\$17,690	95%
540901005	Equipment - Non Capitalized	\$11,754	\$9,900	\$1,854	19%
Total General Meeting and Supplies		\$151,848	\$104,567	\$47,281	45%
550100005	Meeting Expense	\$60,621	\$54,641	\$5,980	11%
550100010	Meeting - Prof. Development	\$15,000	\$0	\$15,000	0%
550200005	Travel - In State	\$12,500	\$12,500	\$0	0%
550200006	Travel - In State Students	\$2,587	\$2,587	\$0	0%
550300005	Travel - Out of State	\$25,895	\$42,584	(\$16,689)	(39)%
550300006	Travel - Out of State Students	\$11,500	\$11,500	\$0	0%
Total Travel and Conference Meetings		\$128,103	\$123,813	\$4,291	3%
560600005	Installment Payment Lease Payment	\$4,000	\$4,000	\$0	0%
560600010	Leased Software	\$13,900	\$13,900	\$0	0%
Total Fixed Charges		\$17,900	\$17,900	\$0	0%
590200000	Student Grants and Scholarships	\$107,208	\$101,450	\$5,758	6%
590200001	Grants - FSEOG	\$275,000	\$214,074	\$60,926	28%
590200002	Grants Pell	\$15,000	\$15,000,000	\$0	0%
590200007	Student Tuition	\$2,070,000	\$2,070,000	\$0	0%
590205001	CARES Act HEERF Dept of Ed	\$0	\$275,418	(\$275,418)	(100)%
590900000	Other Expenditures	\$34,000	\$37,000	(\$3,000)	(8)%
590900015	Extrac Curricular Funding	\$21,000	\$23,500	(\$2,500)	(11)%
590900020	Graduation	\$60,000	\$55,000	\$5,000	9%
590900025	Recognition - Campus Clubs	\$5,000	\$5,000	\$0	0%
590900035	General Student Programming	\$56,002	\$56,002	\$0	0%
590900088	Indirect Cost Reimbursement	\$71,705	\$73,104	(\$1,399)	(2)%
Total Other Expenditures		\$17,699...	\$17,910,548	(\$210,633)	(1)%
710100000	Transfer To Other Funds	\$800,000	\$800,000	\$0	0%
Total Transfer to Other Funds		\$800,000	\$800,000	\$0	0%

Grand Total Non-Operating Budget

19,941,857

20,304,130

(362,273)

(2)%

Dean Academic Success

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510200005	Professional/Technical (Full-time)	\$36,107	\$36,107	\$0	0%
510300010	Part-Time Contracts	\$40,623	\$2,929	\$37,694	1,287%
510400005	Supervisory Staff (Full-Time)	\$120,000	\$227,032	(\$107,032)	(47)%
510600005	Clerical (Full-Time)	\$11,728	\$11,728	\$0	0%
510600010	Clerical (Part-Time)	\$48,834	\$89,274	(\$40,440)	(45)%
Total Salaries		\$257,291	\$367,070	(\$109,779)	(30)%
520100105	Medical / Dental Group Life	\$800	\$0	\$800	0%
520100405	Group Life	\$50	\$0	\$50	0%
520900000	Other Employee Benefits	\$13,004	\$12,965	\$39	0%
Total Benefits		\$13,854	\$12,965	\$889	7%
530900010	Other Contractual - Services	\$134,706	\$128,228	\$6,478	5%
Total Contractual Services		\$134,706	\$128,228	\$6,478	5%
540100210	Instructional Supplies	\$10	\$0	\$10	0%
540200005	Printing	\$2,800	\$2,800	\$0	0%
540200010	Copier	\$897	\$897	\$0	0%
540900505	Other Materials and Supplies	\$322	\$0	\$322	0%
540901005	Equipment - Non Capitalized	\$1,854	\$0	\$1,854	0%
Total General Meeting and Supplies		\$5,883	\$3,697	\$2,186	59%
550100005	Meeting Expense	\$27,973	\$27,973	\$0	0%
550200005	Travel - In State	\$5,000	\$5,000	\$0	0%
550200006	Travel - In State Students	\$2,587	\$2,587	\$0	0%
550300005	Travel - Out of State	\$3,895	\$3,895	\$0	0%
550300006	Travel - Out of State Students	\$11,500	\$11,500	\$0	0%
Total Travel and Conference Meetings		\$50,955	\$50,955	\$0	0%
560600010	Leased Software	\$13,900	\$13,900	\$0	0%
Total Fixed Charges		\$13,900	\$13,900	\$0	0%
590200000	Student Grants and Scholarships	\$70,708	\$23,808	\$46,900	197%
590900088	Indirect Cost Reimbursement	\$36,659	\$38,058	(\$1,399)	(4)%
Total Other Expenditures		\$107,367	\$61,866	\$45,501	74%
Grand Total Non-Operating Budget		583,957	638,682	(54,725)	(9)%

Public Budget Report FY 2024

Dean of Academic Success

		Budget 2024	Budget 2023	\$ Change	% Change
ICCB Perkins Academic Success [20805002]					
530900010	ICCB Perkins Federal - Other Contractual Services	\$117,228	\$117,228	\$0	0%
560600010	ICCB Perkins Federal - Leased Software	\$13,900	\$13,900	\$0	0%
Department Total		\$131,128	\$131,128	\$0	
TRIO Student Support Services [30205001]					
510400005	DOE SSS-STUDENT SUPPORT - Supervisory Staff - Full...	\$100,000	\$164,542	(\$64,542)	(39)%
510600005	DOE SSS-STUDENT SUPPORT - Clerical - Full-Time	\$9,900	\$9,900	\$0	0%
510600010	DOE SSS-STUDENT SUPPORT - Clerical - Part-Time	\$17,600	\$57,600	(\$40,000)	(69)%
530900010	DOE SSS-STUDENT SUPPORT - Other Contractual Services	\$5,000	\$5,000	\$0	0%
540200005	DOE SSS-STUDENT SUPPORT - Printing	\$1,200	\$1,200	\$0	0%
550100005	DOE SSS-STUDENT SUPPORT - Meeting Expense	\$26,530	\$26,530	\$0	0%
550200005	DOE SSS-STUDENT SUPPORT - Travel - In State	\$5,000	\$5,000	\$0	0%
550200006	DOE SSS-STUDENT SUPPORT - Travel In State Students	\$2,587	\$2,587	\$0	0%
550300005	DOE SSS-STUDENT SUPPORT - Travel - Out Of State	\$3,895	\$3,895	\$0	0%
550300006	DOE SSS-STUDENT SUPPORT - Travel Out of State Student	\$11,500	\$11,500	\$0	0%
590900088	DOE SSS-STUDENT SUPPORT - Indirect Cost Reimburse...	\$18,659	\$18,659	\$0	0%
Department Total		\$201,871	\$306,413	(\$104,542)	
Trio SSS [30200525]					
510400005	Student Support Services - Supervisory Staff - Full-Time	\$20,000	\$62,490	(\$42,490)	(68)%
510600005	Student Support Services - Clerical - Full-Time	\$1,828	\$1,828	\$0	0%
510600010	Student Support Services - Clerical - Part-Time	\$5,000	\$11,940	(\$6,940)	(58)%
530900010	Student Support Services - Other Contractual Services	\$6,000	\$6,000	\$0	0%
540200005	Student Support Services - Printing	\$1,600	\$1,600	\$0	0%
540200010	Student Support Services - Copier Charge	\$897	\$897	\$0	0%
550100005	Student Support Services - Meeting Expense	\$1,443	\$1,443	\$0	0%
590900088	Student Support Services - Indirect Cost Reimbursement	\$4,000	\$19,399	(\$15,399)	(79)%
Department Total		\$40,768	\$105,598	(\$64,830)	
ICCB Innovative Bridge Transition IBT [20205002]					
510200005	ICCB Innovative Bridge - Professional/Tech - Full-Time	\$36,107	\$36,107	\$0	0%
510300010	ICCB Innovative Bridge - Part-Time Faculty Contracts	\$2,929	\$2,929	\$0	0%
510600010	ICCB Innovative Bridge - Clerical - Part-Time	\$19,734	\$19,734	\$0	0%
520900000	ICCB Innovative Bridge - Other Employee Benefits	\$12,965	\$12,965	\$0	0%
590200000	ICCB Innovative Bridge - Student Grants & Scholarships	\$23,808	\$23,808	\$0	0%
Department Total		\$95,543	\$95,543	\$0	
ICCB Innovative Bridge Transition2 [20205003]					
510300010	ICCB Innovative Bridge Trans2 - Part-Time Faculty Contracts	\$37,694	\$0	\$37,694	0%
510600010	ICCB Innovative Bridge Trans2 - Clerical - Part-Time	\$6,500	\$0	\$6,500	0%

520100105	ICCB Innovative Bridge Trans2 - Medical / Dental	\$800	\$0	\$800	0%
520100405	ICCB Innovative Bridge Trans2 - Group Life	\$50	\$0	\$50	0%
520900000	ICCB Innovative Bridge Trans2 - Other Employee Benefits	\$39	\$0	\$39	0%
530900010	ICCB Innovative Bridge Trans2 - Other Contractual Services	\$6,478	\$0	\$6,478	0%
540100210	ICCB Innovative Bridge Trans2 - Instructional Supplies	\$10	\$0	\$10	0%
540900505	ICCB Innovative Bridge Trans2 - Other Materials & Supplies	\$322	\$0	\$322	0%
540901005	ICCB Innovative Bridge Trans2 - Computer Equipment <5K	\$1,854	\$0	\$1,854	0%
590200000	ICCB Innovative Bridge Trans2 - Student Grants & Scholarship	\$46,900	\$0	\$46,900	0%
590900088	ICCB Innovative Bridge Trans2 - Indirect Cost Reimbursement	\$14,000	\$0	\$14,000	0%
Department Total		\$114,647	\$0	\$114,647	
Grand Total		\$583,957			

Dean of Retention & Student Engagement

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510200005	Professional/Technical (Full-time)	\$28,000	\$90,443	(\$62,443)	(69)%
510200010	Professional/Technical (Part-Time)	\$65,525	\$65,525	\$0	0%
510300030	Extra Duty / Non Chair (Full-Time)	\$1,500	\$1,500	\$0	0%
510800010	Federal Work Study	\$250,000	\$213,895	\$36,105	17%
Total Salaries		\$345,025	\$371,363	(\$26,338)	(7)%
520100105	Medical / Dental Group Life	\$8,000	\$20,392	(\$12,392)	(61)%
520100405	Group Life	\$200	\$500	(\$300)	(60)%
520500005	Medicare	\$470	\$1,250	(\$780)	(62)%
520900000	Other Employee Benefits	\$200	\$500	(\$300)	(60)%
Total Benefits		\$8,870	\$22,642	(\$13,772)	(61)%
530900010	Other Contractual - Services	\$4,000	\$4,000	\$0	0%
Total Contractual Services		\$4,000	\$4,000	\$0	0%
540100110	Supplies - Office	\$2,000	\$2,000	\$0	0%
540400005	Computer Software Upgrade	\$0	\$28,000	(\$28,000)	(100)%
540900505	Other Materials and Supplies	\$5,000	\$5,000	\$0	0%
540901005	Equipment - Non Capitalized	\$2,000	\$2,000	\$0	0%
Total General Meeting and Supplies		\$9,000	\$37,000	(\$28,000)	(76)%
550100005	Meeting Expense	\$0	\$5,020	(\$5,020)	(100)%
550300005	Travel - Out of State	\$2,000	\$2,000	\$0	0%
Total Travel and Conference Meetings		\$2,000	\$7,020	(\$5,020)	(72)%
590200000	Student Grants and Scholarships	\$14,000	\$52,395	(\$38,395)	(73)%
590200001	Grants - FSEOG	\$275,000	\$214,074	\$60,926	28%
590200002	Grants Pell	\$15,000,000	\$15,000,000	\$0	0%
590200007	Student Tuition	\$2,070,000	\$2,070,000	\$0	0%
590900088	Indirect Cost Reimbursement	\$20,000	\$20,000	\$0	0%
Total Other Expenditures		\$17,379,000	\$17,356,469	\$22,531	0%
Grand Total Non-Operating Budget		17,747,895	17,798,494	(50,599)	(0)%

		Budget 2024	Budget 2023	\$ Change	% Change
IL Monetary Award Program [90105001]					
590200007	IL-MAP-Monetary Award Program - Student Tuition	\$1,500,000	\$1,500,000	0.00	0%
	Department Total	\$1,500,000	\$1,500,000	\$0	
National Guard [90105003]					
590200007	National Guard - Student Tuition	\$30,000	\$30,000	0.00	0%
	Department Total	\$30,000	\$30,000	\$0	
Pell [90105004]					
590200001	Pell Grants - Grants - FSEOG	\$275,000	\$214,074	60,926.00	28%
590200002	Pell Grants - Grants - Pell	\$15,000,000	\$15,000,000	0.00	0%
	Department Total	\$15,275,000	\$15,214,074	\$60,926	
Post 911 G.I. Bill [90105005]					
590200007	Post 911 G.I. Bill - Student Tuition	\$300,000	\$300,000	0.00	0%
	Department Total	\$300,000	\$300,000	\$0	
Illinois Veterans [90105007]					
590200007	Veterans - Student Tuition	\$225,000	\$225,000	0.00	0%
	Department Total	\$225,000	\$225,000	\$0	
Illinois MIA POW Scholarship [90105008]					
590200007	IL MIA POW Scholarship - Student Tuition	\$15,000	\$15,000	0.00	0%
	Department Total	\$15,000	\$15,000	\$0	
Financial Aid Administration [30405004]					
510200010	Financial Aid Administration - Professional/Tech - Part-Time	\$10,125	\$10,125	0.00	0%
540100110	Financial Aid Administration - Office Supplies	\$2,000	\$2,000	0.00	0%
540901005	Financial Aid Administration - Computer Equipment <5K	\$2,000	\$2,000	0.00	0%
550300005	Financial Aid Administration - Travel - Out Of State	\$2,000	\$2,000	0.00	0%
	Department Total	\$16,125	\$16,125	\$0	

Federal Work Study

[30405007]

510800010	Federal Work Study - Fed College Work Study Payroll	\$250,000	\$213,895	36,104.55	17%
Department Total		\$250,000	\$213,895	\$36,105	

PEN - Perkins Enrollment
[20905001]

510200010	PEN - Perkins Enrollment - Professional/Tech - Part-Time	\$55,400	\$55,400	0.00	0%
530900010	PEN - Perkins Enrollment - Other Contractual Services	\$4,000	\$4,000	0.00	0%
540900505	PEN - Perkins Enrollment - Other Materials & Supplies	\$5,000	\$5,000	0.00	0%
Department Total		\$64,400	\$64,400	\$0	

College Bridge
[30905017]

510200005	ICCB College Bridge - Professional/Tech - Full-Time	\$28,000	\$90,443	(62,443.00)	(69)%
510300030	ICCB College Bridge - FT Extra Duty Non-Chair/Coor	\$1,500	\$1,500	0.00	0%
520100105	ICCB College Bridge - Medical / Dental	\$8,000	\$20,392	(12,391.67)	(61)%
520100405	ICCB College Bridge - Group Life	\$200	\$500	(300.00)	(60)%
520500005	ICCB College Bridge - Medicare	\$470	\$1,250	(780.00)	(62)%
520900000	ICCB College Bridge - Other Employee Benefits	\$200	\$500	(300.00)	(60)%
540400005	ICCB College Bridge - Computer Software	\$0	\$28,000	(28,000.00)	(100)%
550100005	ICCB College Bridge - Meeting Expense	\$0	\$5,020	(5,020.00)	(100)%
590200000	ICCB College Bridge - Student Grants & Scholarships	\$14,000	\$52,395	(38,395.33)	(73)%
590900088	ICCB College Bridge - Indirect Cost Reimbursement	\$20,000	\$20,000	0.00	0%
Department Total		\$72,370	\$220,000	(\$147,630)	

Grand Total \$17,747,895

Dean of Students

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510200005	Professional/Technical (Full-time)	\$0	\$21,082	(\$21,082)	(100)%
510200010	Professional/Technical (Part-Time)	\$115,995	\$115,995	\$0	0%
510300030	Extra Duty / Non Chair (Full-Time)	\$57,182	\$57,182	\$0	0%
510300210	Extra Duty or Stipend (Part-Time)	\$40,118	\$40,118	\$0	0%
510600010	Clerical (Part-Time)	\$35,050	\$122,951	(\$87,901)	(71)%
510900000	Other Salaries	\$500	\$500	\$0	0%
Total Salaries		\$248,845	\$357,828	(\$108,983)	(30)%
520900000	Other Employee Benefits	\$0	\$8,804	(\$8,804)	(100)%
Total Benefits		\$0	\$8,804	(\$8,804)	(100)%
530100005	Audit Services	\$1,000	\$1,000	\$0	0%
530400010	Maintenance Services - Non Computer	\$500	\$500	\$0	0%
530900010	Other Contractual - Services	\$130,000	\$72,903	\$57,097	78%
Total Contractual Services		\$131,500	\$74,403	\$57,097	77%
540100110	Supplies - Office	\$34,945	\$4,945	\$30,000	607%
540100210	Instructional Supplies	\$30,000	\$0	\$30,000	0%
540100505	Vehicle	\$14,000	\$14,000	\$0	0%
540200005	Printing	\$9,250	\$13,523	(\$4,273)	(32)%
540200010	Copier	\$4,147	\$4,147	\$0	0%
540400005	Computer Software Upgrade	\$2,000	\$2,000	\$0	0%
540600005	Publications and Dues	\$3,800	\$3,800	\$0	0%
540900505	Other Materials and Supplies	\$30,922	\$13,554	\$17,368	128%
540901005	Equipment - Non Capitalized	\$7,900	\$7,900	\$0	0%
Total General Meeting and Supplies		\$136,964	\$63,869	\$73,095	114%
550100005	Meeting Expense	\$32,648	\$21,648	\$11,000	51%
550100010	Meeting - Prof. Development	\$15,000	\$0	\$15,000	0%
550200005	Travel - In State	\$7,500	\$7,500	\$0	0%
550300005	Travel - Out of State	\$20,000	\$36,689	(\$16,689)	(45)%
Total Travel and Conference Meetings		\$75,148	\$65,837	\$9,311	14%
560600005	Installment Payment Lease Payment	\$4,000	\$4,000	\$0	0%
Total Fixed Charges		\$4,000	\$4,000	\$0	0%
590200000	Student Grants and Scholarships	\$22,500	\$25,247	(\$2,747)	(11)%
590205001	CARES Act HEERF Dept of Ed	\$0	\$275,418	(\$275,418)	(100)%
590900000	Other Expenditures	\$34,000	\$37,000	(\$3,000)	(8)%
590900015	Extrac Curricular Funding	\$21,000	\$23,500	(\$2,500)	(11)%
590900020	Graduation	\$60,000	\$55,000	\$5,000	9%
590900025	Recognition - Campus Clubs	\$5,000	\$5,000	\$0	0%
590900035	General Student Programming	\$56,002	\$56,002	\$0	0%
590900088	Indirect Cost Reimbursement	\$15,046	\$15,046	\$0	0%

	Total Other Expenditures	\$213,548	\$492,213	(\$278,665)	(57)%
710100000	Transfer To Other Funds	\$800,000	\$800,000	\$0	0%
	Total Transfer to Other Funds	\$800,000	\$800,000	\$0	0%
	Grand Total Non-Operating Budget	1,610,005	1,866,954	(256,949)	(14)%

Public Budget Report FY 2024

Dean of Students

		Budget 2024	Budget 2023	\$ Change	% Change
Communications [30600505]					
540900505	Communications - Other Materials & Supplies	\$0	\$1,000	(\$1,000)	(100)%
590900000	Communications - Other Expenditures	\$0	\$1,000	(\$1,000)	(100)%
Department Total		\$0	\$2,000	(\$2,000)	
Fifth Ave. Journal [30600510]					
510300030	Fifth Ave. Journal - FT Extra Duty Non-Chair/Coor	\$3,000	\$3,000	\$0	0%
510600010	Fifth Ave. Journal - Clerical - Part-Time	\$35,050	\$35,050	\$0	0%
540100110	Fifth Ave. Journal - Office Supplies	\$629	\$629	\$0	0%
540200005	Fifth Ave. Journal - Printing	\$9,250	\$9,250	\$0	0%
540400005	Fifth Ave. Journal - Computer Software	\$1,500	\$1,500	\$0	0%
540901005	Fifth Ave. Journal - Computer Equipment <5K	\$3,000	\$3,000	\$0	0%
Department Total		\$52,429	\$52,429	\$0	
Program Board [30600520]					
510900000	Program Board - Other Salaries	\$500	\$500	\$0	0%
540100110	Program Board - Office Supplies	\$1,893	\$1,893	\$0	0%
540900505	Program Board - Other Materials & Supplies	\$750	\$750	\$0	0%
550100005	Program Board - Meeting Expense	\$2,648	\$2,648	\$0	0%
590900000	Program Board - Other Expenditures	\$8,000	\$10,000	(\$2,000)	(20)%
590900025	Program Board - Recognition - Campus Clubs	\$5,000	\$5,000	\$0	0%
590900035	Program Board - General Student Programming	\$56,002	\$56,002	\$0	0%
Department Total		\$74,793	\$76,793	(\$2,000)	
Student Life [30600525]					
510200010	Student Life - Professional/Tech - Part-Time	\$35,995	\$35,995	\$0	0%
510600010	Student Life - Clerical - Part-Time	\$0	\$63,701	(\$63,701)	(100)%
530400010	Student Life - Maintenance Services	\$500	\$500	\$0	0%
540100110	Student Life - Office Supplies	\$986	\$986	\$0	0%
540100505	Student Life - Vehicle Supplies	\$10,000	\$10,000	\$0	0%
540200010	Student Life - Copier Charge	\$4,000	\$4,000	\$0	0%
540600005	Student Life - Publication & Dues	\$3,000	\$3,000	\$0	0%
540900505	Student Life - Other Materials & Supplies	\$4,500	\$4,500	\$0	0%
540901005	Student Life - Computer Equipment <5K	\$4,900	\$4,900	\$0	0%
550100005	Student Life - Meeting Expense	\$6,500	\$6,500	\$0	0%
550200005	Student Life - Travel - In State	\$7,500	\$7,500	\$0	0%
550300005	Student Life - Travel - Out Of State	\$20,000	\$25,831	(\$5,831)	(23)%
560600005	Student Life - Install Pymt Lease/Purch	\$4,000	\$4,000	\$0	0%
590900000	Student Life - Other Expenditures	\$15,000	\$15,000	\$0	0%
590900015	Student Life - Extra Curricular Funding	\$17,500	\$20,000	(\$2,500)	(13)%
590900020	Student Life - Graduation	\$60,000	\$55,000	\$5,000	9%
710100000	Student Life - Transfers To Other Funds	\$800,000	\$800,000	\$0	0%
Department Total		\$994,381	\$1,061,413	(\$67,032)	

Student Senate
[30600530]

530100005	Student Senate - Audit Services	\$1,000	\$1,000	\$0	0%
540100110	Student Senate - Office Supplies	\$1,437	\$1,437	\$0	0%
540100505	Student Senate - Vehicle Supplies	\$4,000	\$4,000	\$0	0%
540200010	Student Senate - Copier Charge	\$147	\$147	\$0	0%
540400005	Student Senate - Computer Software	\$500	\$500	\$0	0%
540600005	Student Senate - Publication & Dues	\$800	\$800	\$0	0%
540900505	Student Senate - Other Materials & Supplies	\$5,000	\$5,000	\$0	0%
550100005	Student Senate - Meeting Expense	\$5,000	\$5,000	\$0	0%
590200000	Student Senate - Student Grants & Scholarships	\$18,000	\$18,000	\$0	0%
590900000	Student Senate - Other Expenditures	\$11,000	\$11,000	\$0	0%
590900015	Student Senate - Extra Curricular Funding	\$3,500	\$3,500	\$0	0%
Department Total		\$50,384	\$50,384	\$0	

ICW2 - Illinois Cooperative Work
[30905003]

530900010	ICW2-Illinois Cooperative Work - Other Contractual Services	\$24,000	\$24,000	\$0	0%
Department Total		\$24,000	\$24,000	\$0	

OVW Dept of Justice Violence Prevention
[40105010]

510200005	Violence Prevention Project - Professional/Tech - Full-Time	\$0	\$21,082	(\$21,082)	(100)%
510600010	Violence Prevention Project - Clerical - Part-Time	\$0	\$24,200	(\$24,200)	(100)%
520900000	Violence Prevention Project - Other Employee Benefits	\$0	\$8,804	(\$8,804)	(100)%
530900010	Violence Prevention Project - Other Contractual Services	\$0	\$42,903	(\$42,903)	(100)%
540200005	Violence Prevention Project - Printing	\$0	\$4,273	(\$4,273)	(100)%
540900505	Violence Prevention Project - Other Materials & Supplies	\$0	\$2,032	(\$2,032)	(100)%
550300005	Violence Prevention Project - Travel - Out Of State	\$0	\$10,858	(\$10,858)	(100)%
Department Total		\$0	\$114,152	(\$114,152)	

ECMC Persist Student Aid
[30205018]

590200000	ECMC Persist - Student Grants & Scholarships	\$4,500	\$7,247	(\$2,747)	(38)%
Department Total		\$4,500	\$7,247	(\$2,747)	

ARP Student
[90105025]

590205001	ARP Students - ARP HEERF III Dept of Ed	\$0	\$275,418	(\$275,418)	(100)%
Department Total		\$0	\$275,418	(\$275,418)	

GEER2
[20905044]

510200010	GEER2 - Professional/Tech - Part-Time	\$80,000	\$80,000	\$0	0%
510300030	GEER2 - FT Extra Duty Non-Chair/Coor	\$54,182	\$54,182	\$0	0%
510300210	GEER2 - PartTime Stipend or Extra Duty	\$40,118	\$40,118	\$0	0%
530900010	GEER2 - Other Contractual Services	\$6,000	\$6,000	\$0	0%
540900505	GEER2 - Other Materials & Supplies	\$272	\$272	\$0	0%
550100005	GEER2 - Meeting Expense	\$7,500	\$7,500	\$0	0%

590900088	GEER2 - Indirect Cost Reimbursement	\$15,046	\$15,046	\$0	0%
Department Total		\$203,118	\$203,118	\$0	
ICCB Mental Health Supplemental [30305023]					
530900010	ICCB Mental Health Supplementa - Other Contractual Services	\$100,000	\$0	\$100,000	0%
540100110	ICCB Mental Health Supplementa - Office Supplies	\$30,000	\$0	\$30,000	0%
540100210	ICCB Mental Health Supplementa - Instructional Supplies	\$30,000	\$0	\$30,000	0%
540900505	ICCB Mental Health Supplementa - Other Materlals & Supplies	\$20,400	\$0	\$20,400	0%
550100005	ICCB Mental Health Supplementa - Meeting Expense	\$11,000	\$0	\$11,000	0%
550100010	ICCB Mental Health Supplementa - Meeting Expense-Prof Dev	\$15,000	\$0	\$15,000	0%
Department Total		\$206,400	\$0	\$206,400	
Grand Total		1,610,005.24			

VP of Business Services

Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$186,851	\$178,805	\$8,046	4%
510200005	Professional/Technical (Full-time)	\$230,824	\$166,000	\$64,824	39%
510200010	Professional/Technical (Part-Time)	\$91,020	\$84,967	\$6,053	7%
510300030	Extra Duty / Non Chair (Full-Time)	\$177,000	\$201,000	(\$24,000)	(12)%
510400005	Supervisory Staff (Full-Time)	\$274,399	\$216,086	\$58,313	27%
510600005	Clerical (Full-Time)	\$263,283	\$215,116	\$48,167	22%
510600010	Clerical (Part-Time)	\$128,268	\$109,118	\$19,150	18%
510600015	Clerical (Overtime)	\$4,500	\$4,500	\$0	0%
510700010	Custodial/Engineers/Police (Part-Time)	\$10,000	\$10,000	\$0	0%
510900000	Other Salaries	\$75,000	\$55,000	\$20,000	36%
Total Salaries		\$1,441,145	\$1,240,592	\$200,553	16%
520100105	Medical / Dental Group Life	\$102,352	\$102,352	\$0	0%
520100405	Group Life	\$2,855	\$2,855	\$0	0%
520600005	FICA / Social Security	\$552	\$552	\$0	0%
520900000	Other Employee Benefits	\$8,763	\$8,763	\$0	0%
Total Benefits		\$114,522	\$114,522	\$0	0%
530400010	Maintenance Services - Non Computer	\$15,000	\$17,500	(\$2,500)	(14)%
530400020	Maintenance Services - Computer	\$3,000	\$3,000	\$0	0%
530900010	Other Contractual - Services	\$210,990	\$1,364,521	(\$1,153,531)	(85)%
Total Contractual Services		\$228,990	\$1,385,021	(\$1,156,031)	(83)%
540100110	Supplies - Office	\$3,700	\$4,250	(\$550)	(13)%
540100210	Instructional Supplies	\$0	\$70,579	(\$70,579)	(100)%
540200005	Printing	\$6,800	\$7,300	(\$500)	(7)%
540200010	Copier	\$3,100	\$3,400	(\$300)	(9)%
540400005	Computer Software Upgrade	\$17,500	\$17,500	\$0	0%
540400015	Repair Materials and Supplies	\$19,000	\$2,000	\$17,000	850%
540600005	Publications and Dues	\$14,420	\$14,420	\$0	0%
540700005	Advertising	\$10,500	\$10,500	\$0	0%
540800015	Purchase for Resale	\$40,000	\$15,000	\$25,000	167%
540900505	Other Materials and Supplies	\$176,654	\$658,990	(\$482,335)	(73)%
540901005	Equipment - Non Capitalized	\$6,800	\$22,898	(\$16,098)	(70)%
Total General Meeting and Supplies		\$298,474	\$826,837	(\$528,362)	(64)%
550100005	Meeting Expense	\$2,710	\$2,710	\$0	0%
550200005	Travel - In State	\$68,400	\$55,600	\$12,800	23%
550300005	Travel - Out of State	\$178,000	\$165,500	\$12,500	8%
Total Travel and Conference Meetings		\$249,110	\$223,810	\$25,300	11%
560200005	Rental Equipment	\$3,200	\$3,200	\$0	0%
Total Fixed Charges		\$3,200	\$3,200	\$0	0%
580200000	Site Improvement	\$307,000	\$307,000	\$0	0%
580400001	CDB 810-096-034 Replace Parking Lots	\$7,745,841	\$8,050,000	(\$304,159)	(4)%
580400003	CDB 810-096-033 Window Replacement	\$2,420,311	\$2,143,751	\$276,560	13%

580400004	CDB 810-096-032 R Roof Top HVAC	\$102,543	\$109,300	(\$6,757)	(6)%
580400005	Building Remodeling	\$593,000	\$593,000	\$0	0%
580500005	Equipment Office	\$23,400	\$23,400	\$0	0%
580700005	Equipment Service	\$22,000	\$27,000	(\$5,000)	(19)%
Total Capital Outlay		\$11,214,095	\$11,253,451	(\$39,356)	(0)%
590200000	Student Grants and Scholarships	\$481,510	\$773,446	(\$291,936)	(38)%
590200012	Book Scholarships	\$12,000	\$20,000	(\$8,000)	(40)%
590200013	Room & Board	\$280,000	\$278,000	\$2,000	1%
590205002	Summer Refresh Tuition Waiver	\$0	\$100,000	(\$100,000)	(100)%
590400021	Loss of Revenue	\$0	\$500,000	(\$500,000)	(100)%
590900000	Other Expenditures	\$40,000	\$43,000	(\$3,000)	(7)%
590900088	Indirect Cost Reimbursement	\$0	\$453,214	(\$453,214)	(100)%
Total Other Expenditures		\$813,510	\$2,167,660	(\$1,354,150)	(62)%
Grand Total Non-Operating Budget		14,363,046	17,215,092	(2,852,046)	(17)%

VP of Business Services

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510100005	Administrative Staff (Full-Time)	\$186,851	\$178,805	\$8,046	4%
510200005	Professional/Technical (Full-time)	\$230,824	\$166,000	\$64,824	39%
510200010	Professional/Technical (Part-Time)	\$91,020	\$84,967	\$6,053	7%
510300030	Extra Duty / Non Chair (Full-Time)	\$177,000	\$201,000	(\$24,000)	(12)%
510400005	Supervisory Staff (Full-Time)	\$274,399	\$216,086	\$58,313	27%
510600005	Clerical (Full-Time)	\$189,294	\$147,522	\$41,772	28%
510600010	Clerical (Part-Time)	\$115,743	\$97,493	\$18,250	19%
510600015	Clerical (Overtime)	\$4,000	\$4,000	\$0	0%
510700010	Custodial/Engineers/Police (Part-Time)	\$10,000	\$10,000	\$0	0%
510900000	Other Salaries	\$75,000	\$55,000	\$20,000	36%
Total Salaries		\$1,354,131	\$1,160,873	\$193,258	17%
520100105	Medical / Dental Group Life	\$93,462	\$93,462	\$0	0%
520100405	Group Life	\$2,603	\$2,603	\$0	0%
520600005	FICA / Social Security	\$552	\$552	\$0	0%
520900000	Other Employee Benefits	\$8,443	\$8,443	\$0	0%
Total Benefits		\$105,060	\$105,060	\$0	0%
530400010	Maintenance Services - Non Computer	\$13,500	\$15,500	(\$2,000)	(13)%
530400020	Maintenance Services - Computer	\$3,000	\$3,000	\$0	0%
530900010	Other Contractual - Services	\$209,990	\$1,363,521	(\$1,153,531)	(85)%
Total Contractual Services		\$226,490	\$1,382,021	(\$1,155,531)	(84)%
540100110	Supplies - Office	\$3,650	\$4,150	(\$500)	(12)%
540100210	Instructional Supplies	\$0	\$70,579	(\$70,579)	(100)%
540200005	Printing	\$6,800	\$7,300	(\$500)	(7)%
540200010	Copier	\$3,000	\$3,300	(\$300)	(9)%
540400005	Computer Software Upgrade	\$17,500	\$17,500	\$0	0%
540400015	Repair Materials and Supplies	\$19,000	\$2,000	\$17,000	850%
540600005	Publications and Dues	\$14,420	\$14,420	\$0	0%
540700005	Advertising	\$10,500	\$10,500	\$0	0%
540800015	Purchase for Resale	\$40,000	\$15,000	\$25,000	167%
540900505	Other Materials and Supplies	\$166,654	\$648,990	(\$482,335)	(74)%
540901005	Equipment - Non Capitalized	\$6,800	\$22,898	(\$16,098)	(70)%
Total General Meeting and Supplies		\$288,324	\$816,637	(\$528,312)	(65)%
550100005	Meeting Expense	\$2,710	\$2,710	\$0	0%
550200005	Travel - In State	\$68,400	\$55,600	\$12,800	23%
550300005	Travel - Out of State	\$178,000	\$165,500	\$12,500	8%
Total Travel and Conference Meetings		\$249,110	\$223,810	\$25,300	11%
560200005	Rental Equipment	\$3,200	\$3,200	\$0	0%
Total Fixed Charges		\$3,200	\$3,200	\$0	0%
580200000	Site Improvement	\$307,000	\$307,000	\$0	0%
580400001	CDB 810-096-034 Replace Parking Lots	\$7,745,841	\$8,050,000	(\$304,159)	(4)%
580400003	CDB 810-096-033 Window Replacement	\$2,420,311	\$2,143,751	\$276,560	13%

580400004	CDB 810-096-032 R Roof Top HVAC	\$102,543	\$109,300	(\$6,757)	(6)%
580400005	Building Remodeling	\$593,000	\$593,000	\$0	0%
580500005	Equipment Office	\$23,400	\$23,400	\$0	0%
580700005	Equipment Service	\$22,000	\$27,000	(\$5,000)	(19)%
Total Capital Outlay		\$11,214,095	\$11,253,451	(\$39,356)	(0)%
590200000	Student Grants and Scholarships	\$481,510	\$773,446	(\$291,936)	(38)%
590200012	Book Scholarships	\$12,000	\$20,000	(\$8,000)	(40)%
590200013	Room & Board	\$280,000	\$278,000	\$2,000	1%
590205002	Summer Refresh Tuition Waiver	\$0	\$100,000	(\$100,000)	(100)%
590400021	Loss of Revenue	\$0	\$500,000	(\$500,000)	(100)%
590900000	Other Expenditures	\$40,000	\$43,000	(\$3,000)	(7)%
590900088	Indirect Cost Reimbursement	\$0	\$453,214	(\$453,214)	(100)%
Total Other Expenditures		\$813,510	\$2,167,660	(\$1,354,150)	(62)%
Grand Total Non-Operating Budget		14,253,920	17,112,711	(2,858,791)	(17)%

Public Budget Report FY 2024

Vice President of Business Services

		Budget 2024	Budget 2023	\$ Change	% Change
Athletics [60400505]					
510100005	Athletics - Administrative - Full Time	\$186,851	\$178,805	8,046.00	4%
510200005	Athletics - Professional/Tech - Full-Time	\$185,824	\$121,000	64,824.00	54%
510600005	Athletics - Clerical - Full-Time	\$79,055	\$38,000	41,055.00	108%
510600010	Athletics - Clerical - Part-Time	\$10,000	\$0	10,000.00	0%
510900000	Athletics - Other Salaries	\$75,000	\$55,000	20,000.00	36%
520100105	Athletics - Medical / Dental	\$55,000	\$55,000	0.00	0%
520100405	Athletics - Group Life	\$1,800	\$1,800	0.00	0%
520600005	Athletics - FICA - Social Security	\$552	\$552	0.00	0%
520900000	Athletics - Other Employee Benefits	\$7,500	\$7,500	0.00	0%
530400010	Athletics - Maintenance Services	\$4,000	\$4,000	0.00	0%
530400020	Athletics - Maint Serv-Computer Equipment	\$3,000	\$3,000	0.00	0%
530900010	Athletics - Other Contractual Services	\$60,000	\$55,000	5,000.00	9%
540100110	Athletics - Office Supplies	\$1,500	\$2,000	(500.00)	(25)%
540200005	Athletics - Printing	\$1,800	\$2,300	(500.00)	(22)%
540200010	Athletics - Copier Charge	\$1,000	\$1,300	(300.00)	(23)%
540600005	Athletics - Publication & Dues	\$11,000	\$11,000	0.00	0%
540900505	Athletics - Other Materials & Supplies	\$21,000	\$25,000	(4,000.00)	(16)%
550100005	Athletics - Meeting Expense	\$1,200	\$1,200	0.00	0%
550200005	Athletics - Travel - In State	\$29,000	\$26,000	3,000.00	12%
550300005	Athletics - Travel - Out Of State	\$92,000	\$85,000	7,000.00	8%
560200005	Athletics - Rental - Equipment	\$2,000	\$2,000	0.00	0%
590900000	Athletics - Other Expenditures	\$5,000	\$8,000	(3,000.00)	(38)%
Department Total		\$834,082	\$683,457	\$150,625	

Baseball [60401010]					
510300030	Baseball - FT Extra Duty Non-Chair/Coor	\$36,000	\$36,000	0.00	0%
530900010	Baseball - Other Contractual Services	\$10,000	\$9,900	100.00	1%
540900505	Baseball - Other Materials & Supplies	\$10,000	\$10,000	0.00	0%
550200005	Baseball - Travel - In State	\$7,000	\$5,000	2,000.00	40%
550300005	Baseball - Travel - Out Of State	\$14,000	\$12,000	2,000.00	17%
590200000	Baseball - Student Grants & Scholarships	\$78,610	\$76,320	2,290.00	3%
590200013	Baseball - Room & Board	\$33,000	\$33,000	0.00	0%
Department Total		\$188,610	\$182,220	\$6,390	

Men's Basketball [60401015]					
510300030	Men's Basketball - FT Extra Duty Non-Chair/Coor	\$12,000	\$12,000	0.00	0%
510400005	Men's Basketball - Supervisory Staff - Full-Time	\$55,000	\$55,000	0.00	0%
530900010	Men's Basketball - Other Contractual Services	\$9,000	\$9,900	(900.00)	(9)%
540900505	Men's Basketball - Other Materials & Supplies	\$10,000	\$10,000	0.00	0%
550200005	Men's Basketball - Travel - In State	\$8,000	\$7,000	1,000.00	14%
550300005	Men's Basketball - Travel - Out Of State	\$24,000	\$22,000	2,000.00	9%
590200000	Men's Basketball - Student Grants & Scholarships	\$49,200	\$47,700	1,500.00	3%

590200012	Men's Basketball - Book Scholarships	\$7,000	\$10,000	(3,000.00)	(30)%
590200013	Men's Basketball - Room & Board	\$150,000	\$150,000	0.00	0%
Department Total		\$324,200	\$323,600	\$600	

Men's Soccer
[60401020]

510300030	Men's Soccer - FT Extra Duty Non-Chair/Coor	\$6,000	\$18,000	(12,000.00)	(67)%
530900010	Men's Soccer - Other Contractual Services	\$5,100	\$4,650	450.00	10%
540900505	Men's Soccer - Other Materials & Supplies	\$8,500	\$6,000	2,500.00	42%
550200005	Men's Soccer - Travel - In State	\$3,900	\$1,600	2,300.00	144%
550300005	Men's Soccer - Travel - Out Of State	\$0	\$1,500	(1,500.00)	(100)%
590200000	Men's Soccer - Student Grants & Scholarships	\$73,700	\$71,550	2,150.00	3%
Department Total		\$97,200	\$103,300	(\$6,100)	

Volleyball
[60401025]

510300030	Volleyball - FT Extra Duty Non-Chair/Coor	\$18,000	\$18,000	0.00	0%
530900010	Volleyball - Other Contractual Services	\$4,000	\$4,400	(400.00)	(9)%
540900505	Volleyball - Other Materials & Supplies	\$8,000	\$7,500	500.00	7%
550200005	Volleyball - Travel - In State	\$3,400	\$2,500	900.00	36%
550300005	Volleyball - Travel - Out Of State	\$500	\$1,500	(1,000.00)	(67)%
590200000	Volleyball - Student Grants & Scholarships	\$39,300	\$38,160	1,140.00	3%
Department Total		\$73,200	\$72,060	\$1,140	

Women's Basketball
[60401030]

510300030	Women's Basketball - FT Extra Duty Non-Chair/Coor	\$24,000	\$24,000	0.00	0%
530900010	Women's Basketball - Other Contractual Services	\$7,000	\$7,000	0.00	0%
540900505	Women's Basketball - Other Materials & Supplies	\$10,000	\$10,000	0.00	0%
550200005	Women's Basketball - Travel - In State	\$3,800	\$3,500	300.00	9%
550300005	Women's Basketball - Travel - Out Of State	\$1,000	\$1,000	0.00	0%
590200000	Women's Basketball - Student Grants & Scholarships	\$49,100	\$47,700	1,400.00	3%
590200012	Women's Basketball - Book Scholarships	\$5,000	\$10,000	(5,000.00)	(50)%
590200013	Women's Basketball - Room & Board	\$75,000	\$75,000	0.00	0%
Department Total		\$174,900	\$178,200	(\$3,300)	

Women's Soccer
[60401035]

510300030	Women's Soccer - FT Extra Duty Non-Chair/Coor	\$18,000	\$18,000	0.00	0%
530900010	Women's Soccer - Other Contractual Services	\$3,500	\$3,500	0.00	0%
540900505	Women's Soccer - Other Materials & Supplies	\$6,000	\$6,000	0.00	0%
550200005	Women's Soccer - Travel - In State	\$2,000	\$1,800	200.00	11%
550300005	Women's Soccer - Travel - Out Of State	\$1,000	\$1,000	0.00	0%
590200000	Women's Soccer - Student Grants & Scholarships	\$73,700	\$71,550	2,150.00	3%
Department Total		\$104,200	\$101,850	\$2,350	

Women's Softball
[60401040]

510300030	Women's Softball - FT Extra Duty Non-Chair/Coor	\$33,000	\$33,000	0.00	0%
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530900010	Women's Softball - Other Contractual Services	\$7,700	\$7,000	700.00	10%
540900505	Women's Softball - Other Materials & Supplies	\$10,400	\$10,000	400.00	4%
550200005	Women's Softball - Travel - In State	\$6,000	\$5,000	1,000.00	20%
550300005	Women's Softball - Travel - Out Of State	\$12,000	\$10,000	2,000.00	20%
590200000	Women's Softball - Student Grants & Scholarships	\$78,600	\$76,320	2,280.00	3%
Department Total		\$147,700	\$141,320	\$6,380	

Wrestling
[60401045]

510300030	Wrestling - FT Extra Duty Non-Chair/Coor	\$6,000	\$18,000	(12,000.00)	(67)%
530900010	Wrestling - Other Contractual Services	\$3,000	\$2,500	500.00	20%
540900505	Wrestling - Other Materials & Supplies	\$9,000	\$8,000	1,000.00	13%
550200005	Wrestling - Travel - In State	\$3,000	\$1,000	2,000.00	200%
550300005	Wrestling - Travel - Out Of State	\$16,000	\$14,000	2,000.00	14%
590200000	Wrestling - Student Grants & Scholarships	\$39,300	\$38,160	1,140.00	3%
590200013	Wrestling - Room & Board	\$22,000	\$20,000	2,000.00	10%
Department Total		\$98,300	\$101,660	(\$3,360)	

Track
[60401050]

510300030	ATH-Track - FT Extra Duty Non-Chair/Coor	\$24,000	\$24,000	0.00	0%
530900010	ATH-Track - Other Contractual Services	\$1,000	\$2,500	(1,500.00)	(60)%
540900505	ATH-Track - Other Materials & Supplies	\$6,000	\$6,000	0.00	0%
550200005	ATH-Track - Travel - In State	\$1,100	\$1,000	100.00	10%
550300005	ATH-Track - Travel - Out Of State	\$14,000	\$14,000	0.00	0%
Department Total		\$46,100	\$47,500	(\$1,400)	

CDB 810-096-032 R RoofTop HVAC
[70109632]

580400004	CDB 810-096-032 R Build - AUH Replacement	\$102,543	\$109,300	(6,756.80)	(6)%
Department Total		\$102,543	\$109,300	(\$6,757)	

CDB 810-096-033 Replace Windows
[70109633]

580400003	CDB 810-096-033 - Replace Wind - Window Replacement	\$2,420,311	\$2,143,751	276,559.73	13%
Department Total		\$2,420,311	\$2,143,751	\$276,560	

Athletics Facilities Rental
[70900510]

510600005	Athletic Facilities Rentals - Clerical - Full-Time	\$41,717	\$41,000	717.00	2%
510600010	Athletic Facilities Rentals - Clerical - Part-Time	\$6,187	\$6,187	0.00	0%
510600015	Athletic Facilities Rentals - Clerical - Overtime	\$4,000	\$4,000	0.00	0%
510700010	Athletic Facilities Rentals - Maint/Engr/Police - Hourly	\$10,000	\$10,000	0.00	0%
530400010	Athletic Facilities Rentals - Maintenance Services	\$2,000	\$4,000	(2,000.00)	(50)%
530900010	Athletic Facilities Rentals - Other Contractual Services	\$15,000	\$15,000	0.00	0%
540200005	Athletic Facilities Rentals - Printing	\$2,000	\$2,000	0.00	0%
540400015	Athletic Facilities Rentals - Repair Materials & Supplies	\$19,000	\$2,000	17,000.00	850%
540900505	Athletic Facilities Rentals - Other Materials & Supplies	\$25,000	\$25,000	0.00	0%
580700005	Athletic Facilities Rentals - Service Equipment >5K	\$0	\$5,000	(5,000.00)	(100)%

590900000	Athletic Facilities Rentals - Other Expenditures	\$35,000	\$35,000	0.00	0%
	Department Total	\$159,904	\$149,187	\$10,717	
	Capital Renewal-FY10 [70900525]				
580200000	Capital Renewal FY10 - Site Improvements	\$307,000	\$307,000	0.00	0%
	Department Total	\$307,000	\$307,000	\$0	
	Capital Renewal - FY11 [70900526]				
580400005	Capital Renewal FY11 - Building Remodeling >50K	\$593,000	\$593,000	0.00	0%
	Department Total	\$593,000	\$593,000	\$0	
	CDB 810-096-034 Replace Parking Lots [70109634]				
580400001	CDB 810-096-034 Replace Parkin - Replace Parking Lots	\$7,745,841	\$8,050,000	(304,159.00)	(4)%
	Department Total	\$7,745,841	\$8,050,000	(\$304,159)	
	Grand Total	\$13,417,091			

Public Budget Report FY 2024

Finance

		Budget 2024	Budget 2023	\$ Change	% Change
Business Office Administration [80205002]					
530900010	BOA Business Office Adm - Other Contractual Services	\$2,690	\$2,690	0.00	0%
540100110	BOA Business Office Adm - Office Supplies	\$800	\$800	0.00	0%
540600005	BOA Business Office Adm - Publication & Dues	\$500	\$500	0.00	0%
550100005	BOA Business Office Adm - Meeting Expense	\$510	\$510	0.00	0%
Department Total		\$4,500	\$4,500	\$0	

Grant Accounts Service [80205001]					
530900010	Grant Accounts Service - Other Contractual Services	\$15,000	\$15,000	0.00	0%
Department Total		\$15,000	\$15,000	\$0	

Cernan Earth & Space Center [60900505]					
510200010	Cernan Earth & Space Cent - Professional/Tech - Part-Time	\$62,460	\$57,595	4,865.00	8%
510400005	Cernan Earth & Space Cent - Supervisory Staff - Full-Time	\$175,666	\$117,353	58,313.00	50%
510600005	Cernan Earth & Space Cent - Clerical - Full-Time	\$68,522	\$68,522	0.00	0%
510600010	Cernan Earth & Space Cent - Clerical - Part-Time	\$34,705	\$26,455	8,250.00	31%
520100105	Cernan Earth & Space Cent - Medical / Dental	\$38,462	\$38,462	0.00	0%
520100405	Cernan Earth & Space Cent - Group Life	\$803	\$803	0.00	0%
520900000	Cernan Earth & Space Cent - Other Employee Benefits	\$943	\$943	0.00	0%
530400010	Cernan Earth & Space Cent - Maintenance Services	\$3,000	\$3,000	0.00	0%
530900010	Cernan Earth & Space Cent - Other Contractual Services	\$35,000	\$35,000	0.00	0%
540100110	Cernan Earth & Space Cent - Office Supplies	\$750	\$750	0.00	0%
540200005	Cernan Earth & Space Cent - Printing	\$3,000	\$3,000	0.00	0%
540200010	Cernan Earth & Space Cent - Copier Charge	\$2,000	\$2,000	0.00	0%
540400005	Cernan Earth & Space Cent - Computer Software	\$15,000	\$15,000	0.00	0%
540600005	Cernan Earth & Space Cent - Publication & Dues	\$1,500	\$1,500	0.00	0%
540700005	Cernan Earth & Space Cent - Advertising	\$10,500	\$10,500	0.00	0%
540800015	Cernan Earth & Space Cent - Purchase For Resale	\$40,000	\$15,000	25,000.00	167%
540900505	Cernan Earth & Space Cent - Other Materials & Supplies	\$17,500	\$17,500	0.00	0%
550100005	Cernan Earth & Space Cent - Meeting Expense	\$1,000	\$1,000	0.00	0%
550200005	Cernan Earth & Space Cent - Travel - In State	\$750	\$750	0.00	0%
550300005	Cernan Earth & Space Cent - Travel - Out Of State	\$3,500	\$3,500	0.00	0%
580700005	Cernan Earth & Space Cent - Service Equipment >5K	\$22,000	\$22,000	0.00	0%
Department Total		\$537,061	\$440,633	\$96,428	

ARP Institutions [80105024]					
530900010	ARP Institutions - Other Contractual Services	\$0	\$857,481	(857,480.70)	(100)%
540900505	ARP Institutions - Other Materials & Supplies	\$0	\$432,436	(432,435.53)	(100)%
590400021	ARP Institutions - Loss of Revenue	\$0	\$500,000	(500,000.00)	(100)%
590900088	ARP Institutions - Indirect Cost Reimbursement	\$0	\$453,214	(453,213.80)	(100)%
Department Total		\$0	\$2,243,130	(\$2,243,130)	

Grand Total

\$556,561

Public Budget Report FY 2024

Executive Director of Marketing & Communications

	Budget 2024	Budget 2023	\$ Change	% Change
MSI CRRSAA [20905043]				
540100210 MSI CRRSAA - Instructional Supplies	\$0	\$70,579	(70,579.21)	(100)%
540900505 MSI CRRSAA - Other Materials & Supplies	\$4	\$4	0.00	0%
540901005 MSI CRRSAA - Computer Equipment <5K	\$0	\$16,098	(16,097.62)	(100)%
Department Total	\$4	\$86,681	(\$86,677)	

Video Production [60900520]				
510200005 Video Production - Professional/Tech - Full-Time	\$45,000	\$45,000	0.00	0%
510200010 Video Production - Professional/Tech - Part-Time	\$28,560	\$27,372	1,188.00	4%
510400005 Video Production - Supervisory Staff - Full-Time	\$43,733	\$43,733	0.00	0%
510600010 Video Production - Clerical - Part-Time	\$64,851	\$64,851	0.00	0%
530400010 Video Production - Maintenance Services	\$4,500	\$4,500	0.00	0%
530900010 Video Production - Other Contractual Services	\$32,000	\$32,000	0.00	0%
540100110 Video Production - Office Supplies	\$600	\$600	0.00	0%
540400005 Video Production - Computer Software	\$2,500	\$2,500	0.00	0%
540600005 Video Production - Publication & Dues	\$1,420	\$1,420	0.00	0%
540900505 Video Production - Other Materials & Supplies	\$25,250	\$25,250	0.00	0%
540901005 Video Production - Computer Equipment <5K	\$6,800	\$6,800	0.00	0%
550200005 Video Production - Travel - In State	\$450	\$450	0.00	0%
560200005 Video Production - Rental - Equipment	\$1,200	\$1,200	0.00	0%
580500005 Video Production - Equipment - Office >5K	\$23,400	\$23,400	0.00	0%
Department Total	\$280,264	\$279,076	\$1,188	

MSI ARP [20905046]				
530900010 MSI ARP - Other Contractual Services	\$0	\$300,000	(300,000.00)	(100)%
540900505 MSI ARP - Other Materials & Supplies	\$0	\$50,300	(50,299.74)	(100)%
590200000 MSI ARP - Student Grants & Scholarships	\$0	\$305,986	(305,986.24)	(100)%
590205002 MSI ARP - Summer Refresh Tuition Waiver	\$0	\$100,000	(100,000.00)	(100)%
Department Total	\$0	\$756,286	(\$756,286)	

Grand Total \$280,268

AVP of Information Systems

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
510600005	Clerical (Full-Time)	\$73,989	\$67,594	\$6,395	9%
510600010	Clerical (Part-Time)	\$12,525	\$11,625	\$900	8%
510600015	Clerical (Overtime)	\$500	\$500	\$0	0%
Total Salaries		\$87,014	\$79,719	\$7,295	9%
520100105	Medical / Dental Group Life	\$8,890	\$8,890	\$0	0%
520100405	Group Life	\$252	\$252	\$0	0%
520900000	Other Employee Benefits	\$320	\$320	\$0	0%
Total Benefits		\$9,462	\$9,462	\$0	0%
530400010	Maintenance Services - Non Computer	\$1,500	\$2,000	(\$500)	(25)%
530900010	Other Contractual - Services	\$1,000	\$1,000	\$0	0%
Total Contractual Services		\$2,500	\$3,000	(\$500)	(17)%
540100110	Supplies - Office	\$50	\$100	(\$50)	(50)%
540200010	Copier	\$100	\$100	\$0	0%
540900505	Other Materials and Supplies	\$10,000	\$10,000	\$0	0%
Total General Meeting and Supplies		\$10,150	\$10,200	(\$50)	(0)%
Grand Total Non-Operating Budget		109,126	102,381	6,745	7%

Public Budget Report FY 2024

AVP of Information Systems

	Budget 2024	Budget 2023	\$ Change	% Change
Performing Arts [60900515]				
510600005 Performing Arts Center - Clerical - Full-Time	\$73,989	\$67,594	6,395.00	9%
510600010 Performing Arts Center - Clerical - Part-Time	\$12,525	\$11,625	900.00	8%
510600015 Performing Arts Center - Clerical - Overtime	\$500	\$500	0.00	0%
520100105 Performing Arts Center - Medical / Dental	\$8,890	\$8,890	0.00	0%
520100405 Performing Arts Center - Group Life	\$252	\$252	0.00	0%
520900000 Performing Arts Center - Other Employee Benefits	\$320	\$320	0.00	0%
530400010 Performing Arts Center - Maintenance Services	\$1,500	\$2,000	(500.00)	(25)%
530900010 Performing Arts Center - Other Contractual Services	\$1,000	\$1,000	0.00	0%
540100110 Performing Arts Center - Office Supplies	\$50	\$100	(50.00)	(50)%
540200010 Performing Arts Center - Copier Charge	\$100	\$100	0.00	0%
540900505 Performing Arts Center - Other Materials & Supplies	\$10,000	\$10,000	0.00	0%
Department Total	\$109,126	\$102,381	\$6,745	
Grand Total	\$109,126			

Institutional Support

Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
520200005	Workers Compensation Insurance	\$419,606	\$419,606	\$0	0%
520400005	Unemployment Insurance	\$126,100	\$126,100	\$0	0%
520500005	Medicare	\$445,500	\$445,500	\$0	0%
Total Benefits		\$991,206	\$991,206	\$0	0%
530100005	Audit Services	\$147,403	\$141,069	\$6,334	4%
530500005	Legal Services	\$133,900	\$133,900	\$0	0%
530900010	Other Contractual - Services	\$3,323,905	\$3,323,905	\$0	0%
Total Contractual Services		\$3,605,208	\$3,598,874	\$6,334	0%
540901005	Equipment - Non Capitalized	\$0	\$51,961	(\$51,961)	(100)%
Total General Meeting and Supplies		\$0	\$51,961	(\$51,961)	(100)%
560300000	Bond Principal	\$442,656	\$5,937,400	(\$5,494,744)	(93)%
560400000	Bond Interest	\$3,023,323	\$836,794	\$2,186,530	261%
560500005	General Insurance	\$410,671	\$410,671	\$0	0%
560700005	Property and Casualty Insurance	\$221,400	\$221,400	\$0	0%
Total Fixed Charges		\$4,098,050	\$7,406,265	(\$3,308,215)	(45)%
580200000	Site Improvement	\$107,436	\$107,436	\$0	0%
580400005	Building Remodeling	\$55,452	\$55,452	\$0	0%
Total Capital Outlay		\$162,888	\$162,888	\$0	0%
Grand Total Non-Operating Budget		8,857,352	12,211,194	(3,353,842)	(27)%

Institutional Support

Area Summary

Object Code	Description	Budget 2024	Budget 2023	\$ Change	% Change
520200005	Workers Compensation Insurance	\$419,606	\$419,606	\$0	0%
520400005	Unemployment Insurance	\$126,100	\$126,100	\$0	0%
520500005	Medicare	\$445,500	\$445,500	\$0	0%
Total Benefits		\$991,206	\$991,206	\$0	0%
530100005	Audit Services	\$147,403	\$141,069	\$6,334	4%
530500005	Legal Services	\$133,900	\$133,900	\$0	0%
530900010	Other Contractual - Services	\$3,323,905	\$3,323,905	\$0	0%
Total Contractual Services		\$3,605,208	\$3,598,874	\$6,334	0%
540901005	Equipment - Non Capitalized	\$0	\$51,961	(\$51,961)	(100)%
Total General Meeting and Supplies		\$0	\$51,961	(\$51,961)	(100)%
560300000	Bond Principal	\$442,656	\$5,937,400	(\$5,494,744)	(93)%
560400000	Bond Interest	\$3,023,323	\$836,794	\$2,186,530	261%
560500005	General Insurance	\$410,671	\$410,671	\$0	0%
560700005	Property and Casualty Insurance	\$221,400	\$221,400	\$0	0%
Total Fixed Charges		\$4,098,050	\$7,406,265	(\$3,308,215)	(45)%
580200000	Site Improvement	\$107,436	\$107,436	\$0	0%
580400005	Building Remodeling	\$55,452	\$55,452	\$0	0%
Total Capital Outlay		\$162,888	\$162,888	\$0	0%
Grand Total Non-Operating Budget		8,857,352	12,211,194	(3,353,842)	(27)%

		Budget 2024	Budget 2023	\$ Change	% Change
Life Safety - FY09 [70301009]					
580200000	LS FY09 Lighting PH1 - Site Improvements	\$96,654	\$96,654	\$0	0%
	Department Total	\$96,654	\$96,654	\$0	
Life Safety - FY11 [70301011]					
580200000	LS FY11 Lighting PH3 - Site Improvements	\$10,782	\$10,782	\$0	0%
	Department Total	\$10,782	\$10,782	\$0	
Special Levy - Audit [80600540]					
530100005	Special Levy: Audit - Audit Services	\$147,403	\$141,069	\$6,334	4%
	Department Total	\$147,403	\$141,069	\$6,334	
Bond Fund [80602015]					
560300000	Bond - Principal Retirement	\$0	\$2,085,000	(\$2,085,000)	(100)%
560400000	Bond - Interest	\$0	\$95,563	(\$95,563)	(100)%
	Department Total	\$0	\$2,180,563	(\$2,180,563)	
Special Levy - Expenses [80600535]					
520200005	Special Levy - Workers Compensation Insurance	\$419,606	\$419,606	\$0	0%
520400005	Special Levy - Unemployment Insurance	\$126,100	\$126,100	\$0	0%
520500005	Special Levy - Medicare	\$445,500	\$445,500	\$0	0%
530500005	Special Levy - Legal Services	\$133,900	\$133,900	\$0	0%
530900010	Special Levy - Other Contractual Services	\$2,294,788	\$2,294,788	\$0	0%
560500005	Special Levy - General Insurance	\$410,671	\$410,671	\$0	0%
560700005	Special Levy - Property & Casualty Insurance	\$221,400	\$221,400	\$0	0%
	Department Total	\$4,051,965	\$4,051,965	\$0	
LS FY17 CSU [70301017]					
580400005	LS FY17 CSU PH1 - Building Remodeling >50K	\$55,452	\$55,452	\$0	0%
	Department Total	\$55,452	\$55,452	\$0	
Life Safety FY18					

[70301018]

530900010	LS FY18 CSU PH2 - Other Contractual Services	\$129,117	\$129,117	\$0	0%
540901005	LS FY18 CSU PH2 - Computer Equipment <5K	\$0	\$51,961	(\$51,961)	(100)%
Department Total		\$129,117	\$181,078	(\$51,961)	

Life Safety FY19

[70301019]

530900010	LS FY19 CSU PH3 - Other Contractual Services	\$300,000	\$300,000	\$0	0%
Department Total		\$300,000	\$300,000	\$0	

Life Safety FY20

[70301020]

530900010	LS FY20 CSU PH4 - Other Contractual Services	\$300,000	\$300,000	\$0	0%
Department Total		\$300,000	\$300,000	\$0	

Life Safety FY22

[70301022]

530900010	LS FY22 CSU PH5 - Other Contractual Services	\$300,000	\$300,000	\$0	0%
Department Total		\$300,000	\$300,000	\$0	

Bond 2017 Series

[80602017]

560300000	Bond 2017 Series - Principal Retirement	\$0	\$3,287,400	(\$3,287,400)	(100)%
560400000	Bond 2017 Series - Interest	\$0	\$30,076	(\$30,076)	(100)%
Department Total		\$0	\$3,317,476	(\$3,317,476)	

GO Bonds 2020A

[80602020]

560400000	GO Bonds 2020A - Interest	\$19,673	\$19,672	\$1	0%
Department Total		\$19,673	\$19,672	\$1	

GO Bonds 2020B

[80602021]

560400000	GO Bonds 2020B - Interest	\$243,650	\$243,650	\$0	0%
Department Total		\$243,650	\$243,650	\$0	

GO Bonds 2020C

[80602022]

560300000	GO Bonds 2020C Series - Principal Retirement	\$442,656	\$565,000	(\$122,344)	(22)%
560400000	GO Bonds 2020C Series - Interest	\$2,760,000	\$447,833	\$2,312,167	516%
Department Total		\$3,202,656	\$1,012,833	\$2,189,823	

Grand Total **\$8,857,352**

GLOSSARY

AA1

FUNDS DESCRIPTION

FUND – A fund is an accounting entity with a self-balancing set of accounts for recording assets, liabilities, a fund balance and changes in the fund balance. Separate accounts are maintained for each fund to insure observance of limitations and restrictions placed on the use of resources. For accounting and reporting purposes, funds of similar characteristics may be combined into fund groups. Funds are established and organized for budgeting, accounting, and reporting purposes in accordance with activities and objectives as specified by donors of resources, in accordance with regulations, restrictions, or limitations imposed by sources outside the College or in accordance with directions issued by the Board of Trustees.

EDUCATION FUND

(Fund 01)

The Education Fund is used to account for the revenues and expenditures of the academic and service programs of the College. It includes the cost of instructional, administrative, and professional salaries, supplies and equipment; library books and materials, maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the College.

OPERATIONS AND MAINTENANCE FUND

(Fund 02)

The Operations and Maintenance Fund is used to account for expenditures for the improvement, maintenance, repair or benefit of buildings and property; salaries of janitors, engineers, police, and other custodial employees; and all costs of fuel, lights, gas, water, telephone service, custodial supplies and equipment.

OPERATIONS AND MAINTENANCE FUND (RESTRICTED)

(Fund 03)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes, site improvements, site acquisitions, and Life Safety projects.

BOND AND INTEREST FUND

(Fund 04)

The Bond and Interest Fund is used to account for payment of principal, interest and related charges on any outstanding bonds and other long-term obligations.

AUXILIARY ENTERPRISES FUND

(Fund 05)

The Auxiliary Enterprises Fund exists to furnish a service to students and staff for which a fee is charged that is directly related to, although not necessarily equal to, the cost of the service.

RESTRICTED PURPOSES FUND

(Fund 06)

The Restricted Purposes Fund is used to account for monies that have restrictions regarding their use. All grant programs are included in this fund.

WORKING CASH FUND

(Fund 07)

The Working Cash Fund is a nonexpendable trust fund established for the purpose of enabling the College to have on hand at all times sufficient cash to meet the demands for ordinary and necessary expenditures.

GENERAL FIXED ASSETS ACCOUNT GROUP

(Fund 08)

All fixed assets of the College are accounted for in the Investment in Plant Account Group.

GENERAL LONG-TERM DEBT ACCOUNT GROUP

(Fund 09)

Unmatured long-term general obligation bonds and other long-term liabilities are accounted for in the Long-term Debt Account Group.

TRUST AND AGENCY FUND

(Fund 10)

The Trust and Agency Fund is used to receive and hold funds when the College serves as a custodian or fiscal agent for another body. The College has an agency rather than a beneficial interest in these monies.

AUDIT FUND

(Fund 11)

The Audit Fund is used only for the payment of auditing expenses. The audit tax levy is recorded as revenue in this fund.

LIABILITY, PROTECTION & SETTLEMENT FUND

(Fund 12)

The general insurance, property and casualty insurance, unemployment insurance, Medicare insurance, and worker's compensation levy are recorded as revenues in this fund. The monies in this fund, including interest earned, should be used only for the expenses associated with the above categories.

BUILDING BOND PROCEEDS FUND

(Fund 13)

Proceeds from construction bonds are recorded in this fund. Expenditures from this fund are governed by the district's building bond indenture. The College has no building bond debt and therefore does not use this fund.

PUBLIC BUILDING COMMISSION RENTAL FUND

(Fund 14)

PUBLIC BUILDING COMMISSION OPERATION & MTN. FUND **(Fund 15)**

The College has no facilities built by the Public Building Commission and therefore does not use either of the Public Building Commission funds.

PROGRAM DEFINITIONS

PROGRAM

A program is defined as a level in the program classification structure hierarchy representing the collection of program elements serving a common set of objectives that reflect the major institutional missions and related support objectives. The program classification structure established by the ICCB is a means of identifying and organizing the activities of the College in a program-oriented manner.

INSTRUCTION

Instruction consists of those activities dealing directly with or aiding in the teaching of students. It includes the activities of the faculty in the baccalaureate-oriented transfer, occupational-technical career, general studies, remedial, adult and continuing education courses, and the ABE/ASE programs. It also includes all equipment, materials, supplies, and costs that are necessary to implement the instructional program.

ACADEMIC SUPPORT

Academic Support includes activities designed to provide support services for the institution's primary missions of instruction, public service and research. Academic support includes the operation of the library, media production center, and the independent learning lab. It also includes all equipment, materials, supplies and costs that are necessary to support these programs.

STUDENT SERVICES

Student Services provides services in the areas of admissions and records, career planning and placement, counseling, advising and orientation, health services, financial aid, cooperative education, assessment services, student life, transfer center, black cultural center, and the administration of the student services program. It also includes all equipment, materials, supplies and costs that are necessary to support this program.

PUBLIC SERVICE/CONTINUING EDUCATION

Public Service/Continuing Education consists of noncredit classes and other activities of an educational nature, such as workshops, seminars, forums, exhibits and the provisions of College facilities and expertise to the community designed to be of service to the public.

OPERATION AND MAINTENANCE OF PLANT

Operation of plant consists of the custodial activities necessary in order to keep the physical facilities open and ready for use. Maintenance of plant consists of those activities necessary to keep the grounds, buildings and equipment operating efficiently. This program area also provides for campus security and plant utilities.

INSTITUTIONAL SUPPORT

Institutional Support consists of those costs that benefit the entire College and are not readily assignable to a particular cost center.

SCHOLARSHIPS, STUDENT GRANTS AND WAIVERS

This category includes activities in the form of grants to students, chargebacks paid to other colleges and institutional tuition and fee waivers. Employee/family tuition waivers are not included in this category.

OBJECT DEFINITIONS

SALARIES

The compensation for services rendered by personnel employed by the College as well as student help employed to complement the educational process and its supporting area.

EMPLOYEE BENEFITS

The cost to the College for all employee benefits including medical, dental, and life insurance, sabbatical leave salaries, employee education reimbursements/waivers, early retirement buyout/pension contribution, SURS contribution for Grant employees and the Social Security institution match.

CAPITAL OUTLAY

Expenditures resulting in the acquisition of equipment, site improvements, and building remodeling.

CONTRACTUAL SERVICES

Services contracted for by the College from organizations or personnel not on the payroll of the College. Included are fees paid to workshop directors, consultants, lawyers, and auditors. In addition, maintenance agreements and expenditures for equipment and machine repairs are included in this category.

MATERIALS AND SUPPLIES

All supply items used by the College such as paper, printed materials, periodicals, program brochures, advertising, books, binding costs, and maintenance supplies.

CONFERENCE AND MEETING EXPENSE

Expenditures incurred by the College personnel for travel both within and outside the College district relating to College business. Travel to conventions, meetings and workshops are examples of expenditures, which are recorded under this object.

FIXED CHARGES

Charges for rentals, leased software, debt principal and interest, general insurance, and payments for lease/purchase agreements.

UTILITIES

Expenditures for utilities used by the College such as water, electricity, gas, telephone, and refuse disposal.

OTHER

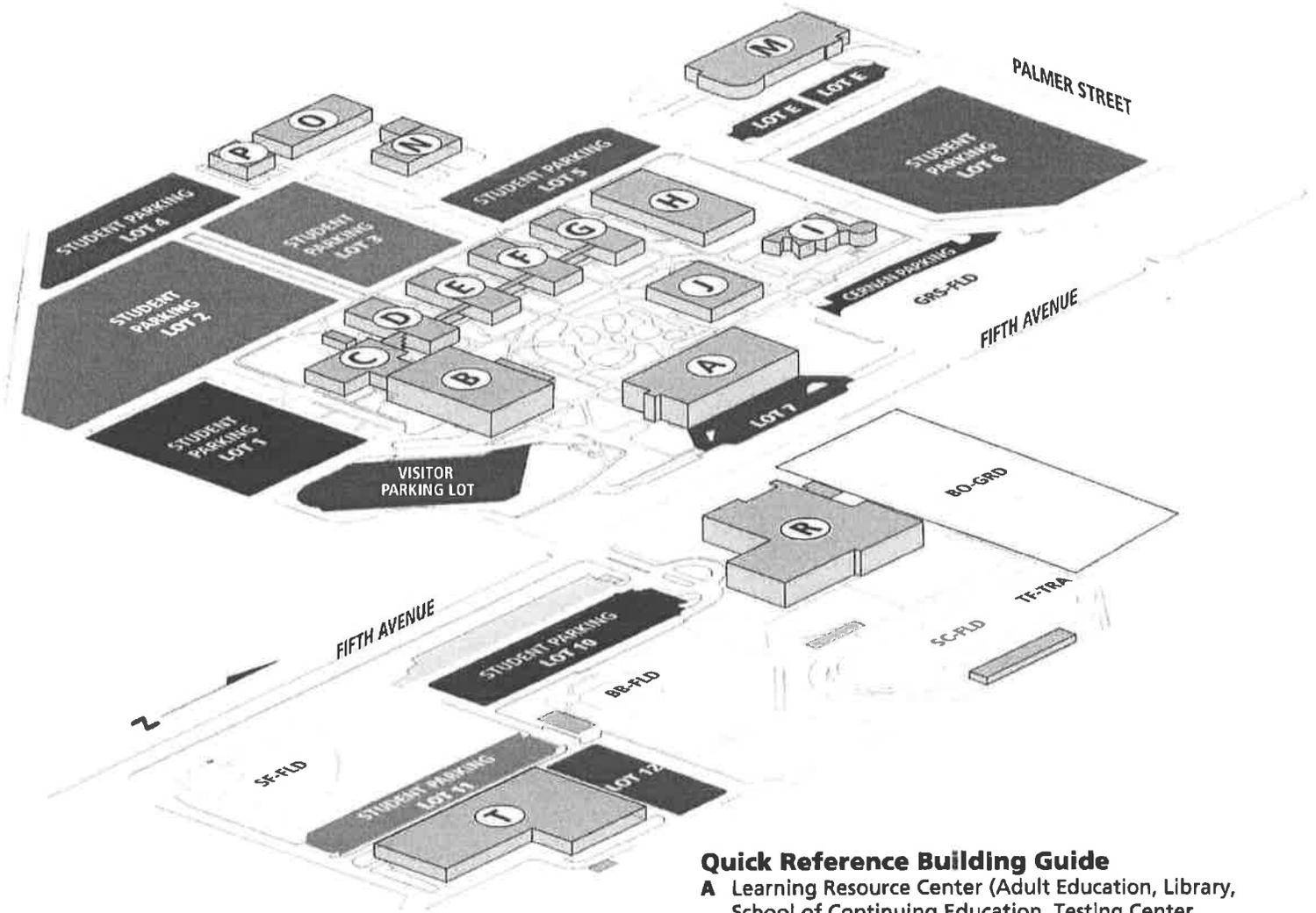
All other expenditures not provided for elsewhere in the object category series. Included under this object code are tuition chargebacks to other districts, student grants and scholarships, bad debt expense, and the enrollment contingency.

AA7



Triton College

2000 Fifth Ave. | River Grove, IL 60171
(708) 456-0300 | triton.edu



Quick Reference Building Guide

- A** Learning Resource Center (Adult Education, Library, School of Continuing Education, Testing Center, Center for Access and Accommodative Services)
- B** Student Center (Admission and Records, Welcome Desk, Financial Aid, Cashier's Office)
- C** Bookstore
- I** Cernan Earth and Space Center
- J** Gallery, Cox Theater
- N** Triton College Police Station
- R** Robert M. Collins Center (Triton College Performing Arts Center, Older Adults Center, Fitness Center, Pool)

- BB-FLD** Baseball Field
- BO-GRD** Botanic Garden
- GRS-FLD** Grass Field
- SC-FLD** Soccer Field
- SF-FLD** Softball Field
- TF-TRA** Track Field

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16893

SUBJECT: AGREEMENT WITH ATHLETICO MANAGEMENT, LLC

RECOMMENDATION: That the Board of Trustees approve the Agreement with Athletico Management, LLC for athletic trainer services beginning July 1, 2023 through June 30, 2025. Athletico will provide a certified Athletic Trainer at a rate of \$28.12 per hour up from \$27.32 per hour. The total cost of this Agreement will not exceed the amount of \$40,000 per year (an increase of \$2,000 from the previous Agreement).

RATIONALE: Triton College outsourced its athletic training needs with Athletico in place of a full-time Athletic Trainer position and continues to find this option to be highly responsive. Athletico is an established company that meets Triton's needs, providing on-site athletic trainers for our athletes participating on Triton's intercollegiate athletic teams.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Tracy Jennings
Secretary**

Date

Related forms requiring Board signature: Yes No



Athletic Training Services Agreement

This ATHLETIC TRAINING SERVICES AGREEMENT (together with all attachments incorporated herein, this “Agreement”) is made and entered into as of May 10, 2023 by and between Athletico Management, LLC, a Delaware limited liability company (“Athletico”) and Triton College District 504 (“Client” and, together with Athletico, each a “Party” and, collectively, the “Parties”).

WHEREAS, Client desires to engage Athletico to provide, as an independent contractor, athletic training services to Client on the terms and conditions set forth in this Agreement, and Athletico desires to provide such services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties, intending to be legally bound, hereby agree as follows:

- 1. Engagement.** Client hereby engages Athletico to provide the athletic training services set forth on Exhibit A (the “Services”) on behalf of Client under the terms and subject to the conditions set forth in this Agreement. Client hereby acknowledges and agrees that (a) the Services shall in no way be considered a substitute for the services of a physician, (b) the Services shall not involve the practice of medicine as regulated by the Illinois Department of Financial and Professional Regulations, (c) the Services are regulated by the Illinois Department of Financial and Professional Regulations under the Illinois athletic training practice act and (d) Athletico shall perform the Services solely under the direction and control of Client and its athletic trainers, physicians, employees and agents. Client is responsible for obtaining and maintaining a team physician or consulting physician, who holds a valid and unrestricted license in the applicable state(s), for the Term (as defined below). Athletico, in its sole discretion, will assign athletic trainer(s) to provide the Services. Athletico reserves the right to substitute an assigned athletic trainer with an equally qualified athletic trainer as necessary. Athletico maintains the final decision for athletic trainer assignment.
- 2. Compensation.** In consideration for the Services, Client shall (a) perform each obligation set forth under the heading “Client Responsibilities” on Exhibit A and (b) pay Athletico the fees set forth on Exhibit B. Client shall provide payment to Athletico thirty (30) days from the invoice date.
- 3. Schedule Changes and Cancellations.** Client must notify Athletico of any change to the event schedule set forth on Exhibit A no later than fourteen (14) business days prior to the applicable event. If Client fails to provide such notice for any event, Athletico, at its option, may decline to provide the Services at such event. Client shall notify Athletico as early as practicable if inclement weather or unplayable surfaces are suspected prior to any event.
Late Payments. All payments not received by Athletico within thirty (30) days after the date of invoice shall bear interest at the rate of 1% per month (or the highest rate permitted by applicable law, if lower) until final payment is made. Client shall be responsible for all costs of collection incurred by Athletico, including court costs and reasonable attorneys’ fees. Additionally, in any instance that Client fails to provide payment to Athletico within sixty (60) days after the date of invoice, Athletico may pause any or all services until it receives all late payments from Client.
- 4. Term of Agreement.** The term of this Agreement (the “Term”) shall be from July 1, 2023 to June 30, 2025. Notwithstanding the foregoing, (a) either Party may terminate this Agreement immediately by notice upon the institution by or against the other Party of insolvency, receivership or bankruptcy proceedings, upon the other Party making an assignment for the benefit of creditors or admitting in writing its inability to pay its bills, upon the other Party’s insolvency or upon the other Party ceasing to do business; (b) either Party may terminate this Agreement upon notice in the event of a breach of this Agreement by the other Party that is not cured within thirty (30) days after written notice thereof; (c) Athletico may terminate this Agreement upon notice if Client fails to pay any amount owed hereunder within sixty (60) days after the date on which such amount was due; and (d) Athletico may terminate without cause on thirty (30) days prior written notice to Client. In the event of termination by the Client, Client shall pay any fees and expenses owed to Athletico as of the effective date of termination. Any obligations set forth in the Compensation, Opportunities, Indemnification, Confidentiality, or Non-Interference sections of this Agreement shall survive the termination of this Agreement.
- 5. Opportunities.** During the Term and for a one (1)-year period after the expiration of the Term or earlier termination of this Agreement, before Client may enter into any agreement with a third party for physical therapy or athletic training services or for sponsorship in the designated category described in this Agreement, Client shall first offer the opportunity to Athletico on the same terms and conditions as offered to or by the third party. Athletico shall have thirty (30) days during which to accept said offer. If Athletico does not accept said offer within thirty (30) days, Client may accept the third party offer. If Client does not enter into an agreement with the third party on the terms and conditions offered to Athletico within ninety (90) days after the expiration of such thirty (30) day period, Client’s right to enter into the agreement shall expire and the procedure described in this Section 5 shall again be applicable.
- 6. Insurance.** During the term of this Agreement, each Party shall procure and maintain adequate and commercially reasonable insurance coverage (including, in the case of Athletico, professional liability coverage) from financially responsible insurance companies duly authorized to provide such insurance in the state of such Party’s organization, which insurance shall be in full compliance with all applicable statutory requirements. Client shall add Athletico as an additional insured under its liability insurance policy and provide evidence thereof upon Athletico’s written request.

7. **Indemnification and Waivers.**

- a. **Athletico.** Athletico shall indemnify, defend, and hold harmless Client, its directors, officers, and agents from and against any and all liability, suits, claims, losses, damages, costs and expenses, including, without limitation, reasonable attorney's fees and court costs, to the extent caused by, resulting from or related to (i) any negligent or reckless act or omission, or intentional misconduct, of Athletico, or any of its employees or agents, in performing this Agreement, (ii) any breach of this Agreement by Athletico or (iii) the failure of any equipment supplied by Athletico.
- b. **Client.** Client shall indemnify, defend and hold harmless, Athletico, its affiliates, officers, agents and employees, from and against any and all liability, suits, losses, damages, costs and expenses whatsoever, including, without limitation, reasonable attorney's fees and court costs, to the extent caused by, resulting from or related to (i) any act or omission, or intentional misconduct, of Client, or any of its employees or agents, in performing this Agreement, (ii) any breach of this Agreement by Client, (iii) the failure of any equipment that is not supplied by Athletico or (iv) any event at which the Services are being provided, except to the extent resulting from the provision of the Services by Athletico.
- c. **Limitations.** In no event shall either Party be liable hereunder (whether in action in negligence, contract or tort or otherwise) for any indirect, incidental, special, consequential or punitive damages. Athletico's aggregate liability related to this Agreement shall not exceed the aggregate fees paid to Athletico by Client hereunder, except to the extent such liability is caused by, or results from, Athletico's reckless act or omission or intentional misconduct.
- d. **Participant Waiver of Liability.** Client shall collect and maintain executed liability waivers from each participant which include an express consent to have Athletico's athletic trainers, physical therapists, massage therapists or other personnel provide participant with medical assistance and/or treatment and agreement by the applicable participant to hold harmless and indemnify all such Athletico personnel from all liability, loss, cost or other claim of damage whatsoever, including, injury, death or damage to property. If any participant is under the age of 18, such participant's waiver must also be executed by such participant's parent or legal guardian. Client shall provide Athletico with copies of such waivers or access to such waivers upon Athletico's written request. The failure to secure or maintain such waivers shall constitute a material breach of the Agreement.
- e. **HIPAA Waivers.** If Client desires to receive any protected health information of a participant from Athletico, Client shall cause such participant (or such participant's parent or guardian if such participant is under the age of 18) to execute and deliver to Athletico an acceptable Authorization for Release of Health Information.
- f. **Management Plans.** Notwithstanding the foregoing, Client is responsible for designing and implementing its concussion management plan in compliance with applicable state and federal laws, and Athletico shall not have any responsibility or liability for the design or implementation for such plan.

8. **Notices.** Any and all notices, demands, requests, and any other communication required or permitted to be served on or given by either party to the other shall be in writing and delivered personally, by nationally-recognized overnight courier or by deposit in the United States Mail, first class postage prepaid, certified or registered mail, return receipt requested, addressed to the party to whom it is to be given at the address set forth below or at such other or additional address as the other party may designate by notice to the other:

If to Client: Triton College District 504 c/o Garrick Abezetian
2000 5th Avenue, River Grove, Illinois 60171, United States

And

If to Athletico: Athletico Management, LLC. c/o Heidi Lavorato, Payten Gerjerts, Jason Bannack, and Legal Department
2122 York Road, Suite 300, Oak Brook, IL 60523

9. **Miscellaneous.**

- a. **Governing Law/Arbitration.** This Agreement shall be governed by the laws of the State of Illinois (excluding its choice of law principles). The parties agree that any disputes arising hereunder that the Parties cannot resolve themselves shall be settled by binding arbitration with a single arbitrator agreed to by the Parties, or if the Parties cannot agree, by a single arbitrator selected by the American Arbitration Association, in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Any arbitration proceeding shall be conducted using the Federal Rules of Evidence and the Federal Rules of Civil Procedure, to the extent applicable. Unless the parties agree otherwise in writing, the arbitration hearing shall be held in DuPage County, Illinois.
- b. **Compliance with Laws.** Each Party shall comply with all applicable laws and regulations, including, without limitation, those governing the release and handling of patient medical records. Client shall not request any Service, the performance of which would require Athletico to violate any applicable wage and hour law or other law related to working conditions. Client represents that it has informed Athletico of all job requirements, trainings, and background checks that are reasonably necessary for Athletico's certified athletic trainers to provide the Services.
- c. **Severability.** If any provision of this Agreement is held to be invalid as applied to any fact or circumstance, it shall not affect the remaining provisions or the same provision as applied to any other fact or circumstance.
- d. **Counterparts/Electronic Delivery.** This Agreement may be executed in multiple counterparts, and by facsimile, portable document format (.pdf) or other electronic means, each of which shall be deemed to be an original and all of which together shall constitute one and the same agreement.

- e. **Entire Agreement.** This Agreement contains the entire agreement between the Parties and supersedes any and all other agreements between the Parties, either oral or in writing, with respect to the subject matter of this Agreement.
- f. **Change in Law.** If either Party determines that this Agreement would violate any applicable law, rule or regulation, or that there is a change in the law, whether or not that change has gone into effect, and such change has had, or is reasonably likely to have, a material adverse effect on such Party's rights or obligations under the Agreement or the cost to provide the Services under the Agreement, this Agreement shall be immediately suspended upon written notice to the other Party to the extent necessary to resolve the issue, and the Parties shall negotiate in good faith in an effort to agree on appropriate revisions to this Agreement to reach a resolution to the issue, including renegotiating the terms of Exhibit A or Exhibit B attached hereto. If the Parties are unable to agree upon appropriate revisions within thirty (30) days after commencing such negotiation, either Party may terminate this Agreement upon notice to the other Party.
- g. **Uncontrollable Event.** The occurrence of an event which prevents a Party from performing its obligations or duties hereunder which is beyond the reasonable control of the Party affected, and which could not reasonably have been foreseen or provided against, including, acts of God, labor difficulties, riots, strikes, war, and acts of state or governmental action prohibiting any party from performing its respective obligations under the Agreement ("Uncontrollable Event") shall not excuse such Party from the performance of its obligations or duties under this Agreement, but shall merely suspend such performance during the Uncontrollable Event. Such obligations shall resume when such Party is no longer prevented from performing. If an Uncontrollable Event occurs, the Party prevented from performing its obligations must immediately send notice to the other Party giving full particulars of the event and the reason(s) that Party is prevented from performing its obligations under this Agreement and that Party must use its reasonable efforts to mitigate the effect of the Uncontrollable Event upon its or their performance of the Agreement and to fulfill its or their obligations under the Agreement. An Uncontrollable Event does not relieve a party from liability for obligations which arose before the occurrence of an Uncontrollable Event, nor does it excuse payment obligations. If an Uncontrollable event prevents a Party from performing its obligations for more than thirty (30) days, the other Party may immediately terminate this Agreement upon notice to the affected Party. If this Agreement is terminated due to an Uncontrollable Event, the affected Party shall pay any fees and expenses owed to the other Party as of the effective date of termination. The Parties acknowledge that they are entering into this Agreement during a period of nationwide labor difficulties that make it impossible for Athletico to guarantee that it can provide all of the Regular Services (defined below) included in Exhibit A. If Athletico cannot provide a Regular Service under this Agreement, Athletico will notify Client as soon as practicable. Notice required under this section shall be sent in accordance with Section 9 of this Agreement.
- h. **Assignment.** Neither Party may assign this Agreement without the other Party's prior written consent; provided that Athletico may freely assign this Agreement to any affiliate or to any entity who acquires a majority of its ownership interests or a majority of its assets or the assets of any business unit of Athletico. This Agreement shall inure to the benefit of and be legally binding on the Parties hereto, their successors and assigns.
- i. **Non-Interference.** During the Term, including any initial and renewal terms, and for a two (2)-year period after the expiration of the Term or earlier termination of this Agreement, the Client agrees that it will not, directly or indirectly (e.g., by hiring or contracting with or using another company that hires or contracts with Athletico's employees), through any director, officer, employee, agent, staffing agency, or affiliate, without the express written consent of Athletico (which consent may be withheld in Athletico's sole discretion for any reason), solicit, take any action that constitutes, results or may reasonably be expected to result in soliciting, contract, engage, hire or employ any person who is, or at any time was, an employee of Athletico. Further, Client shall not encourage, induce or attempt to induce any employee of Athletico or its affiliates to terminate his or her employment with Athletico, or otherwise recommend that any third party hire any employees of Athletico or its affiliates, or otherwise assist any third party in connection with any of the foregoing actions, without the written approval of Athletico.
- j. **Student Records.** To the extent Athletico generates or maintains records related to a student, Athletico agrees to comply with the Family Educational Rights and Privacy Act (FERPA) to the same extent as such laws and regulations apply to the Client and shall limit access to only those employees or agents with a need to know.
- k. **Evidence of Physical Fitness.** Upon request from Client, Athletico shall provide evidence to the Client that its employees are physically fit to perform the duties required to complete the Services and are free from communicable diseases in compliance with Section 24-5 of the Illinois School Code, 105 ILCS 5/24-5.
- l. **No Discrimination.** Neither party shall discriminate against any person on the grounds of race, color, national origin, religion, age, disability or any other classification protected by applicable law in discharging its respective duties and responsibilities under this Agreement. It is the policy of Athletico to provide equal employment opportunities for all qualified applicants and employees, without regard to race, color, creed, religion, sex, national origin, nationality, ancestry, citizenship status, age, pregnancy, childbirth, marital status, sexual orientation (including gender-related identity), physical or mental disability, genetic information, H.I.V. status, status as a victim of domestic violence, order of protection status, military status, unfavorable discharge from military service, veteran status, liability for service in the Armed Forces of the United States or any other classification protected by applicable law.
- m. **Waiver; Amendment.** No waiver of any provision hereof shall be effective unless expressly made in writing and executed by the Party making the waiver. The failure of any Party to insist on performance of any term or condition of this Agreement shall not be construed as a waiver or relinquishment of any rights granted hereunder or of the further performance of any such term or condition, and the obligations of the Parties with respect thereto shall continue in full force and effect. This Agreement may only be amended in a writing that is duly executed by both Parties.
- n. **Captions.** The captions used in this Agreement as headings of the various sections are for convenience only and are not and shall not be used to construe any part of this Agreement.

- o. **Authority to Execute.** Each Party hereby represents and warrants that the party executing this Agreement on its behalf has full authority to execute this Agreement on its behalf.
- p. **No Partnership.** Nothing in this Agreement is intended to, or shall be construed to, constitute or establish an agency, partnership, joint venture, franchise or fiduciary relationship between the Parties. Neither Party shall have the right, or shall hold themselves out to have the right, to bind the other Party, nor shall either Party be responsible for the acts or omissions of the other except as expressly provided herein.
- q. **Confidentiality.** Each party will keep the terms of this Agreement confidential, except as required by applicable law, including but not limited to FOIA requests, or legal process.
- r. **Counterparts.** This Agreement may be executed in more than one counterpart, each of which shall be deemed an original, but all together shall constitute but one in the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

ATHLETICO MANAGEMENT, LLC

By:

Triton College District 504

By:

Mark R. Stephens, Board Chairman

EXHIBIT A

CLIENT RESPONSIBILITIES:

- a. Client must submit schedule changes within fourteen (14) business days prior to event in question. Failure to do so will mean possible forfeiture of coverage, depending on available personnel.
- b. Name Athletico, under its current trade name in the region (including but not limited to "Athletico Physical Therapy," Pivot Physical Therapy," or "Endurance Physical Therapy."), as "The Official Provider of Physical Therapy and Athletic Training for Triton College" in applicable press releases, radio spots, newsletters, related materials and website. Athletico will be designated as the exclusive provider in the Physical Therapy, Occupational Therapy, Athletic Training, Work Rehab and Sports Medicine category.
- c. Client shall mention Athletico Physical Therapy in all press releases, radio spots, newsletters, or related materials.
- d. Client shall cause each athlete to obtain all equipment required by any applicable laws, rules or industry and/or governing body standards or policies or as needed to protect against all foreseeable or unforeseeable injuries. Neither Athletico nor any of its athletic trainers, employees, or other agents makes any representations or warranties regarding any equipment not specifically provided by Athletico and none of the foregoing shall be liable for any failure of any equipment to function properly.
- e. Client will grant opportunity for Athletico to provide content for PA announcements during the halftimes of each applicable home contest as well as all hosted playoff events.
- f. Client shall establish a link, logo and information pertaining to Athletico's assigned certified athletic trainer and all Athletico services to Client website.
- g. Client shall educate the players and parents of their teams on the importance of medical care and follow-up if necessary with an Athletico facility after injury.
- h. Client shall provide a link and logo to Athletico, and by doing so, grants unconditional use of all such images for use on the www.athletico.com website affiliation section, or any other website maintained by Athletico for purposes of promoting its athletic training services to others.
- i. Client shall place one Athletico banner in the main gymnasium and soccer field for the Term of the Agreement. Such banner may contain any of Athletico's current trade names used in the region.
- j. Client shall provide a full-page ad in program. Athletico will provide the artwork.
- k. Client shall provide Athletico opportunity to present at seasonal/team parent meetings.
- l. Client shall provide Athletico with access to facilities, at no cost, as necessary to carry out its responsibilities under this Agreement.
- m. Client shall provide Athletico athletic trainer(s) reasonable access to a telephone and computer/laptop in, or in close proximity to, the location where services are being provided.
- n. Client shall provide Athletico with a dedicated area, at no cost, to perform the Services.
- o. Client shall provide Athletico with all reasonably necessary and required supplies and equipment, at no cost, in connection with the performance of the Services upon written request from Athletico.
- p. Client shall provide for the transportation of injured athlete to an on-site or off-site treatment location in non-emergency situations. Client shall take all necessary steps for the transportation of injured athlete, including, but not limited to, calling 911, in emergency situations.
- q. Client shall provide Athletico with a list of locations of emergency telephones, emergency contacts, and emergency procedures. Athletico shall assist with the creation and maintenance of this list as necessary.
- r. Client shall be responsible for all expenses incurred by the athletic trainer including parking and food.
- s. Client shall take necessary steps and adopt any required policies needed to facilitate the communication between Client, including its Athletic Department and coaches, and Athletico.
- t. Client shall cooperate with Athletico in all other respects to achieve the objectives of this Agreement.

ATHLETICO RESPONSIBILITIES:

Athletico will be the Official provider of athletic training coverage for Client and will provide the following athletic training services:

- a. One (1) licensed, certified athletic trainer will be available Monday-Friday for pre-event taping and home event coverage. Coverage will also be made available on Saturdays per practice and home event schedule. An Athletic Trainer will be assigned for coverage at 32 hours per week per season. Season is defined by the sanctioning body or as otherwise agreed upon by the Parties. The foregoing services shall be considered "Regular Services" for purposes of this Agreement; provided that any hours in excess of the 32 hours per week shall be considered "Additional Services." Any Services provided on Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, or New Year's Day (or, to the extent any such holiday falls on a weekend, the weekday on which such holiday is observed) shall also be considered "Additional Services." The foregoing services shall be considered "Regular Services" for purposes of this Agreement; provided that any hours in excess of the hours per week indicated above shall be considered "Additional Services."
- b. Upon request, and if available, Athletico will provide additional Athletic Trainers; however, any Athletic Trainers in excess of One (1) shall be considered "Additional Services" for purposes of this Agreement.
- c. Upon request, and if available, an Athletic Trainer will be provided for both home and away postseason competitions; provided that any such services shall be considered "Additional Services" for purposes of this Agreement. Requests for coverage should be made within twenty-four (24) hours of notification of contest date and site to Athletico Manager of Athletic Training Services. Parameters of travel include:
 - i. Travel days to be inclusive of the 32 hours weekly allotment per athletic trainer. Start time is defined as departure for travel and end time is defined as return.
 - ii. Travel accommodation including transportation, lodging and food will be paid for by Client.
- d. As needed and upon reasonable advance notice, Athletico shall use reasonable efforts to make an Athletic Trainer available at times other than those listed below in response to the special needs of the Client as needed and shall provide those services as outlined above. Such instances could include unscheduled events, acute injury circumstances, school affiliated functions, training sessions for coaches and staff and other situations which may arise. In all instances, the Client agrees

to use reasonable efforts to provide Athletico with advance notice of all such additional requirements, as well as any schedule changes. The foregoing services shall be considered "Additional Services" for purposes of this Agreement.

- e. Coverage shall include on-site injury care and evaluation as well as assistance on all matters pertaining to the health and well-being of the athletes, including, without limitation, the coordination of follow-up treatment and rehabilitation as necessary for all injuries sustained by athletes.
- f. Coverage shall include the use of modalities as indicated by the Illinois athletic training practice act.
- g. Maintenance of complete and accurate records of all athletic injuries and treatment rendered.
- h. Athletico shall provide education to the, board members, coaches, players, and parents of Client on the importance of medical care and follow-up necessity with an Athletico facility after injury.
- i. Student-athletes, families, coaching and administration staff of the Client will have access to all Athletico centers for complimentary injury assessments and virtual free injury assessments via its telehealth application to the extent permitted by applicable law.
- j. Athletico shall provide a 10-15 minute lecture introducing services available to Client at the Client's athletics introduction meeting.
- k. Athletico will provide marketing handouts and free injury assessment, upon request.

EXHIBIT B

COMPENSATION:

As compensation for the Services, Client shall pay Athletico the sum of \$28.12 per hour (the "Hourly Rate") for all Services providing during the Term, based upon the actual hours performed by Athletico. Athletico will invoice Client for any amounts owed under this Agreement on a monthly basis. Client shall pay each invoice in full within 2 weeks after invoice date.

All invoices submitted by Athletico hereunder shall be sent to the following address or, if no address is set forth on this Exhibit B, to the address set forth in Section 8:

Triton College District 504
2000 5th Avenue
River Grove, Illinois 60171
United States
Attention: Accounts Payable A305

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16894

SUBJECT: FACILITY FEE REDUCTION: PACE SUBURBAN BUS

RECOMMENDATION: That the Board of Trustees approve a facility usage Agreement with PACE Suburban Bus to utilize Triton College facilities (A-122A) 8 hours per day on the following days: (session 1) 6/20/23, 6/21/23, 6/22/23, 6/23/23, 6/26/23, 6/27/23, 6/28/23, 6/29/23, 6/30/23, (session 2) 7/11/23, 7/12/23, 7/13/23, 7/14/23, 7/17/23, 7/18/23, 7/19/23, 7/20/23, 7/21/23, and (session 3) 8/1/23, 8/2/23, 8/3/23, 8/4/23, 8/7/23, 8/8/23, 8/9/23, 8/10/23, 8/11/23, as a site to provide Commercial Driver's License instruction. PACE will pay the College \$7,200 per session, paying a total of \$21,600. Triton College will waive 50 percent of the total estimated room rental costs. The total value of the facility fee waiver is estimated at \$21,600.

RATIONALE: On March 21, 2023, the Board of Trustees approved the Agreement with PACE Suburban Bus to offer at least four 50-hour Commercial Driver's License Permit Training courses at Triton College each academic year through Triton's School of Continuing Education. Since there is an influx of people interested in obtaining the CDL Class B Driving Permit, PACE reached back out to us to rent some space as they do not have the capacity to accommodate the large number of students interested in becoming professional PACE drivers.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Board Chairman**

**Tracy Jennings
Secretary**

Date

Related forms requiring Board signature: Yes No

**Facilities Rental Agreement Between
Triton College
and
PACE, the Suburban Bus Division of the RTA
550 W. Algonquin Road
Arlington Heights, IL 60005**

Triton College agrees to allow use of its facility: A-122A and Parking Lot 2

Event: Commercial Driver's License Permit Training Courses

Date/Time of Event: see attached Action Exhibit for specific dates and times

Expected attendance: N/A

Fee for the event: \$21,600 (\$7,200 per session; see attached Action Exhibit for details)

Renter further agrees to:

1. ~~Pay a non-refundable deposit of 50% of the total estimated costs at the time the reservation is made (at least 30 calendar days prior to the event — if less than 10 calendar days — cash or cashier's check.), and remit the remaining balance at least 10 calendar days before the event. If the event is cancelled with more than 30 calendar days advance written notice, the above fee shall be refunded. If the event is cancelled with less than 30 calendar days advance written notice, except as provided in Attachment D, the above fee shall not be refunded and shall reflect liquidated damages as the parties agree the real damages would be impossible to determine.~~
2. ~~Pay an additional damage deposit of \$TBD at the time the reservation is made (to be returned if no damage has occurred).~~
3. Provide evidence of insurance naming **Triton College, District No. 504, its affiliates, officers, directors, trustees, volunteers, employees, and students as additional insured with minimum limit of \$2,000,000 per occurrence for bodily injury and property damage, and \$5,000,000 in the aggregate.** The insurance coverage must show additional insured status to Triton College on a primary and non-contributory basis. The actual endorsement to the policy naming Triton as additional insured (or a "blanket additional insured" endorsement) must be attached to the Certificate of Insurance.
4. Familiarize itself and abide by College regulations and including those pertaining to the Triton College campus and the area rented, as identified in Attachment B and Attachment C of the Rental Application (if applicable). Renter has already agreed to these regulations in the Terms & Conditions of the Rental Application.
5. Hold Triton College harmless for any loss, injury or damages arising from applicant's use of the rented facilities.
6. Adhere to current CDC Recommendations and State/County/College Guidelines in case of pandemic/emergency (see Attachment D of the Rental Application). Renter has already agreed to these regulations in the Terms & Conditions of the Rental Application.
7. Triton College does not provide I.T. support for outside organization. Required I.T. Network Services must be contracted individually with an approved college employee for these dates.

Sean Sullivan
Triton College

(Date)

Shari Pappas
PACE

(Date)

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16895

SUBJECT: CERTIFICATE OF FINAL COMPLETION AND AUTHORIZATION OF FINAL PAYMENT FOR THE T-BUILDING ROOF REPAIR PROJECT

RECOMMENDATION: That the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$203,682.69 for the Roof Repairs – Building T Project. The total project cost was \$381,729.24.

RATIONALE: Operations and Maintenance has reviewed the Certificate of Final Completion, Final Waiver of Lien, and recommends the Final Payment Application. The original total contract amount was \$395,770.00; the final project amount was \$381,729.24. The project came in \$14,040.76 below budget.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

Certificate of Final Acceptance

Project:

Roof Repairs – Building T
Triton College
2000 Fifth Ave.
River Grove, IL 60171

Architect:

ARCON Associates, Inc.
2050 S. Finley Road, Suite 40
Lombard, IL 60148

Contractor:

DCG Roofing Solutions, Inc.
2045 Janice Avenue
Melrose Park, IL 60160

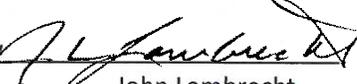
Contract Date: January 10, 2023

Date of Issuance: 5/26/2023

Project or designated portion shall include: Roof Area(s) 1.0, 2.0, 3.0 and 4.0

This is to certify that the work contained in the subject contract has been inspected by the parties listed below, that all punch list items have been completed, that the contractor has fulfilled all his contractual obligations, guarantees accepted and is hereby authorized to receive final payment in full, including all retainage.

SIGNATURES

Contractor	DCG Roofing Solutions, Inc.	By 	Date <u>5/30/2023</u>
		Dan Stanton	
Architect	ARCON Associates, Inc.	By 	Date <u>5/26/2023</u>
		Brian E. McElmeel	
Owner	Triton College	By 	Date <u>5/30/2023</u>
		John Lambrecht	
Owner	Triton College	By _____	Date _____
		Mark R. Stephens Board Chairman	

Document 702

J. Lawrence

5/30/2023 PO B0008079

Application and Certificate for Payment

TO OWNER: Triton College 2000 N. Fifth Avenue River Grove, IL 60171	PROJECT: Building T 2000 N. Fifth Avenue River Grove, IL 60171	APPLICATION NO: #2 (Final) PERIOD TO:	Distribution to:
FROM CONTRACTOR: DCG Roofing Solutions, Inc. 2045 Janice Avenue Melrose Park, IL 60160	VIA ARCHITECT:	CONTRACT FOR: Roof Replacement CONTRACT DATE: January 10, 2023 PROJECT NOS: #22138 / P.O. #B0008079	OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract continuation Sheet, Document 703, is attached

1. ORIGINAL CONTRACT SUM.....	\$ 395,770.00
2. Net change by Change Orders.....	\$ -14,040.76
3. CONTRACT SUM TO DATE (Line 1+2).....	\$ 381,729.24
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703).....	\$ 381,729.24
5. RETAINAGE:	
a. <input type="text" value="0"/> % of Completed Work (Column D + E on G703)	\$ 0.00
b. <input type="text" value="0"/> % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703.....)	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE.....	\$ 381,729.24
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 178,046.55
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 203,682.69
9. BALANCE TO FINISH INCLUDING RETAINAGE (Line 3 less line 6)	\$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	-\$ 0.00
Total approved this Month	\$ 0.00	-\$ 14,040.76
TOTALS	\$ 0.00	-\$ 14,040.76
Net Changes by Change Order	\$	-14,040.76

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payments were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: DCG Roofing Solutions, Inc.
By: *[Signature]* Date: May 9, 2023

State of: IL

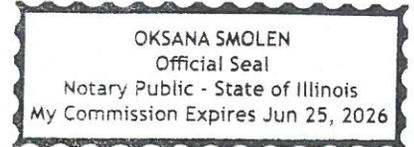
County of: COOK

Subscribed and sworn to before

me this 30th day of May 2023

Notary Public: *[Signature]*

My Commission expires: 6/25/2026



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quantity of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ **203,682.69**

(Attached explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: *[Signature]*

By: *[Signature]* Date: MAY 30, 2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16896

SUBJECT: CERTIFICATE OF FINAL COMPLETION AND AUTHORIZATION OF FINAL PAYMENT FOR THE T-BUILDING REEL REPLACEMENT PROJECT

RECOMMENDATION: That the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$16,457.94 for the Reel Replacements - Building T Project. The total project cost was \$133,270.07.

RATIONALE: Operations and Maintenance has reviewed the Certificate of Final Completion, Final Waiver of Lien, and recommends the Final Payment Application. The original total contract amount was \$147,850.00; the final project amount was \$133,270.07. The project came in \$14,579.93 below budget.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

Certificate of Final Acceptance

Project:
Reel Replacements -
Building T
Triton College
2000 Fifth Ave.
River Grove, IL 60171

Architect: ARCON Associates, Inc

Contractor:
Edwin Anderson Construction Company
252 James St.
Bensenville, IL 60106

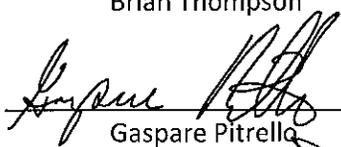
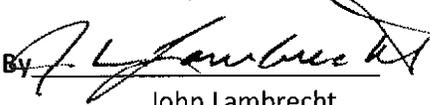
Contract Date: 12/6/2022

Date of Issuance: 5/26/2023

Project or designated portion shall include: Entire Project – no exceptions.

This is to certify that the work contained in the subject contract has been inspected by the parties listed below, that all punch list items have been completed, that the contractor has fulfilled all his contractual obligations, guarantees accepted and is hereby authorized to receive final payment in full, including all retainage.

SIGNATURES

Contractor	Edwin Anderson Construction Company	By 	Date <u>5/26/23</u>
		Brian Thompson	
Architect	ARCON Associates, Inc.	By 	Date <u>5/26/2023</u>
		Gaspare Pitrello	
Owner	Triton College	By 	Date <u>5/30/2023</u>
		John Lambrecht	
Owner	Triton College	By _____	Date _____
		Mark R. Stephens Board Chairman	

TO OWNER Triton College
2000 Fifth Avenue
River Grove, IL 60171

PROJECT: Reel Replacement
at Building T
Triton College

APPLICATION NO: 2

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR

PERIOD TO: 05/31/23

FROM CONTRACTOR:
Edwin Anderson Construction Company
252 James Street
Bensenville, IL 60106

VIA ARCHITECT: Arcon Associates, Inc.
2050 S. Finley Road
Suite 40

PROJECT NOS: 22106

CONTRACT Reel Replacement in Building T

CONTRACT DATE: 12/28/22

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

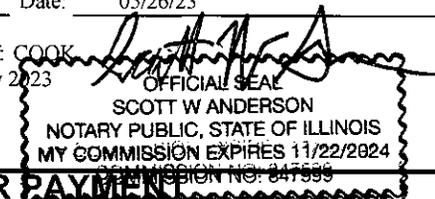
1. ORIGINAL CONTRACT SUM	\$	147,850.00
2. Net change by Change Orders	\$	(14,579.93)
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	133,270.07
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	133,270.07
5. RETAINAGE:		
a. 0% % of Completed Work (Column D + E on G703)	\$	0.00
b. 10% % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	133,270.07
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	116,812.13
8. CURRENT PAYMENT DUE	\$	16,457.94
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CONTRACTOR:



By: _____ Date: 05/26/23

State of: ILLINOIS County of: COOK
Subscribed and sworn to before me this 26th day of May 2023
Notary Public:
My Commission expires: 11/22/24



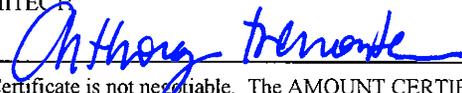
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ **16,457.94**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT

By:  Date: **MAY 27, 2023**

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	(\$14,579.93)
TOTALS	\$0.00	(\$14,579.93)
NET CHANGES by Change Order		(\$14,579.93)



05/30/2023 PO B0008078

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16897

SUBJECT: CERTIFICATE OF FINAL COMPLETION AND AUTHORIZATION OF FINAL PAYMENT FOR THE T-BUILDING NEW DIESEL EXHAUST EXTRACTION SYSTEMS PROJECT

RECOMMENDATION: That the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$52,270.63 for the New Diesel Exhaust Extraction Systems - Building T Project. The total project cost was \$295,312.34.

RATIONALE: Operations and Maintenance has reviewed the Certificate of Final Completion, Final Waiver of Lien, and recommends the Final Payment Application. The original total contract amount was \$312,800.00; the final project amount was \$295,312.34. The project came in \$17,487.66 below budget.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

Certificate of Final Acceptance

Project:
New Diesel Exhaust Extraction
System @ Building T
Triton College
2000 Fifth Ave.
River Grove, IL 60171

Architect: ARCON Associates, Inc

Contractor:
MG Mechanical Contracting, Inc.
1513 Lamb Road
Woodstock, IL 60098

Contract Date: 6/18/2022

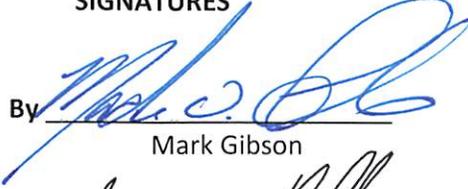
Date of Issuance: 5/24/2023

Project or designated portion shall include: Entire Project – no exceptions.

This is to certify that the work contained in the subject contract has been inspected by the parties listed below, that all punch list items have been completed, that the contractor has fulfilled all his contractual obligations, guarantees accepted and is hereby authorized to receive final payment in full, including all retainage.

SIGNATURES

Contractor MG Mechanical
Contracting, Inc.

By 
Mark Gibson

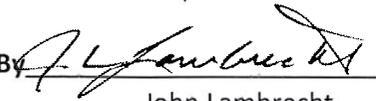
Date July 25, 2023

Architect ARCON Associates, Inc.

By 
Gaspare Pitrello

Date 5/24/2023

Owner Triton College

By 
John Lambrecht

Date 5/30/2023

Owner Triton College

By _____
Mark R. Stephens
Board Chairman

Date _____

MG Mechanical Contracting, Inc.
1513 Lamb Road
Woodstock IL 60098

Phone: (815) 334-9450
 Fax: (815) 334-9453

FINAL BILLING

Application 4-FINAL
 Billing Date 05/25/2023
 Job Number 131

Bill to: ARCON Associates, Inc.
 2050 S Finley Rd Ste 40
 Lombard IL 60148

Owner\Job Location: Triton College - Bldgs O & T(Diesel)
 2000 N. Fifth Avenue
 River Grove IL 60171

Application For Payment On Contract

Original Contract.....	312,800.00
Net Change by Change Orders.....	-17,487.66
Contract Sum to Date.....	295,312.34
Total Complete to Date.....	295,312.34
Total Retained.....	0.00
Total Earned Less Retained.....	295,312.34
Less Previous Billings.....	\$243,041.71
Current Payment Due.....	\$52,270.63
Balance on Contract.....	0.00

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

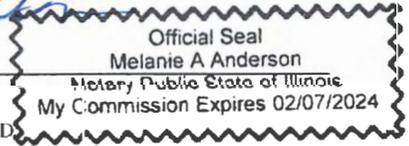
Contractor: Mark W. Gibson **Date:** July 25, 2023

State of: Illinois County of: McHenry

Subscribed and sworn to before me this 25th day of May, 2023

Notary Public: Melanie A Anderson

My Commission Expires: 2-7-24



CERTIFICATE OF PAYMENT

The contractor is entitled to payment of the AMOUNT CERTIFIED.
 AMOUNT CERTIFIED \$ \$52,270.63

ARCHITECT
 By: Anthony Tremonte Date: MAY 26, 2023

The AMOUNT CERTIFIED is payable only to the Contractor named herein.

[Handwritten Signature]

5/30/2023 PO B0007953

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16898

SUBJECT: CERTIFICATE OF FINAL COMPLETION AND AUTHORIZATION OF FINAL PAYMENT FOR THE A-BUILDING WEST DOME RTU REPLACEMENT PROJECT

RECOMMENDATION: That the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$28,284.00 for the West Dome RTU Replacement - Building A Project. The total project cost was \$175,164.00.

RATIONALE: Operations and Maintenance has reviewed the Certificate of Final Completion, Final Waiver of Lien, and recommends the Final Payment Application. The original total contract amount was \$178,200.00; the final project amount was \$175,164.00. The project came in \$3,036.00 below budget.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

Certificate of Final Acceptance

Project:
West Dome RTU Replacement -
Building A
Triton College
2000 Fifth Ave.
River Grove, IL 60171

Architect: ARCON Associates, Inc

Contractor:
Oakbrook Mechanical Services, Inc.
961 S. Route 83
Elmhurst, Illinois 60126

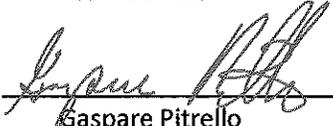
Contract Date: 2/21/2022

Date of Issuance: 5/26/2023

Project or designated portion shall include: Entire Project – no exceptions.

This is to certify that the work contained in the subject contract has been inspected by the parties listed below, that all punch list items have been completed, that the contractor has fulfilled all his contractual obligations, guarantees accepted and is hereby authorized to receive final payment in full, including all retainage.

SIGNATURES

Contractor	Oakbrook Mechanical Services, Inc.	By  Mark Sullivan	Date <u>5/30/2023</u>
Architect	ARCON Associates, Inc.	By  Gaspare Pitrello	Date <u>5/26/2023</u>
Owner	Triton College	By  John Lambrecht	Date <u>5/30/2023</u>
Owner	Triton College	By _____ Mark R. Stephens Board Chairman	Date _____

APPLICATION FOR PAYMENT

CAP702
Page: 1 of 2

To:
ARCON Associates
2050 S. Finley Rd
Suite 40
Lombard, IL 60148

PROJECT:
91150
Triton College West Dome Bldg A
2000 Fifth Ave
River Grove, IL 60171

From Contractor:
Oak Brook Mechanical Services, Inc.
961 S Route 83
Elmhurst, IL 60126

VIA ARCHITECT:
ARCON Associates, Inc.
2050 S. Finley Road
Suite 40
Lombard, IL 60148

CONTRACT FOR: West Dome RTU Replacement

Application No.:	Application Date:	Period To:	Contract Date:
2	MAY 30, 2023	MAY 30, 2023	FEB 21, 2022
Project Nos:	21161		
Distribution List:	<input type="checkbox"/> Owner	<input type="checkbox"/> Construction Mgr	
	<input type="checkbox"/> Architect	<input type="checkbox"/> Field	
	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other	

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- | | | |
|--------------------------------------|----|-------------------|
| 1. Original Contract Amount: | \$ | <u>178,200.00</u> |
| 2. Net of Change Orders: | \$ | <u>-3,036.00</u> |
| 3. Net Amount of Contract: | \$ | <u>175,164.00</u> |
| 4. Total Completed & Stored to Date: | \$ | <u>175,164.00</u> |
| 5. Retainage Summary: | | |
| a. 0.00 % of Completed Work | \$ | <u>0.00</u> |
| b. 0.00 % of Stored Material | \$ | <u>0.00</u> |
| Total Retainage: | \$ | <u>0.00</u> |
| 6. Total Completed Less Retainage: | \$ | <u>175,164.00</u> |
| 7. Less Previous Applications: | \$ | <u>146,880.00</u> |

8. Current Payment Due, This Application: \$ 28,284.00

9. Contract Balance (Including Retainage): \$ 0.00

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	-3,036.00
Sub Totals:	0.00	-3,036.00
NET of Change Orders:	-3,036.00	

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature)

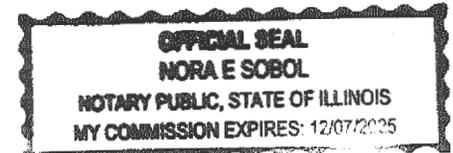
[Signature]
Oak Brook Mechanical Services, Inc.

Date: MAY 30, 2023

State Authorized: Illinois
County of: Cook

Subscribed and sworn to before
me this 21st day of October, 2022

Notary Public: *[Signature]*
My Commission expires: December 7, 2025



ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: **\$28,284.00**

(Architect's Signature)

[Signature]

Date: MAY 30, 2023

[Signature]
278/357

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16899

SUBJECT: CROWDSTRIKE FALCON COMPLETE SOFTWARE AND MONITORING

RECOMMENDATION: That the Board of Trustees approve the purchase from Heartland Business Systems of CrowdStrike Falcon Complete Endpoint security and related monitoring services. The Falcon Complete software license and service will provide coverage to Triton's computer network from July 1, 2023 through June 30, 2024 for a total FY24 cost of \$171,420.80.

RATIONALE: Satisfying the utilization of security software and monitoring requirements for cyber insurance coverage, Falcon Complete provides a fully managed cybersecurity endpoint protection software and service that monitors, detects, prevents and remediates possible breaches and intrusions. CrowdStrike analysts provide monitoring and remediation response 24/7/365 and the Endpoint Detection and Response (EDR) software will be installed on Triton College hardware to block malware and information exploitation, replacing the existing legacy antivirus products.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

CrowdStrike - Falcon Complete

Quote #307646 v1



Prepared For:

Triton Community College District 504

Mike Garrity
2000 Fifth Avenue
River Grove, IL 60171

P: (708) 456-0300

E: mgarrity@triton.edu

Prepared By:

Chicago Illinois Office

Mauri Spampinato
5400 Patton Drive Suite 4B
Lisle, IL 60532

P: (630) 452-7382

E: mspampinato@hbs.net

Date Issued:

05.30.2023

Expires:

06.21.2023

Falcon Pro		Price	Qty	Ext. Price
CS.FCSD.HPS.S OLN.12M	Falcon Complete with Server Threat Graph Standard 12-month Term - July 1 2023 through June 30 2024	\$112.37	90	\$10,113.30
CS.INSIGHTB.S OLN.T9.12M	Insight	\$0.00	90	\$0.00
CS.PREVENTB. SOLN.T9.12M	Prevent	\$0.00	90	\$0.00
CS.DISC.B.SOLN .T9.12M	Discover	\$0.00	90	\$0.00
CS.FALCOMPS. SVC.12M	Falcon Complete Subscription	\$0.00	90	\$0.00
CS.OWB.SVC.T9 .12M	Overwatch	\$0.00	90	\$0.00
CS.TGB.STD.HP S.12M	Server Threat Graph Standard	\$0.00	90	\$0.00
CS.FCSD.SOLN. T7.12M	Falcon Complete with Threat Graph Standard	\$52.23	2900	\$151,467.00
CS.INSIGHTB.S OLN.T9.12M	Insight	\$0.00	2900	\$0.00
CS.PREVENTB. SOLN.T9.12M	Prevent	\$0.00	2900	\$0.00
CS.DISC.B.SOLN .T9.12M	Discover	\$0.00	2900	\$0.00
CS.FALCOMPS. SVC.12M	Falcon Complete Subscription	\$0.00	2900	\$0.00
CS.OWB.SVC.T9 .12M	Overwatch	\$0.00	2900	\$0.00
CS.TGB.STD.12 M	Threat Graph Standard	\$0.00	2900	\$0.00
CS.FALCOMPO NBC.SOLN.12M	Falcon Complete: Complimentary CID	\$0.00	1	\$0.00
RR.PSO.ENT.NC AP.12M	University LMS Subscription New Customer Access Pass	\$0.00	10	\$0.00
RR.HOS.ENT.EX PS.12M	Express Support	\$9,840.50	1	\$9,840.50
Subtotal				\$171,420.80

Non-Returnable/Non-Refundable Language

CrowdStrike Note:

Customer understands that all orders for CrowdStrike are final when accepted by CrowdStrike. No cancellations, returns, exchanges or refunds are allowed.

Quote Summary	Amount
Falcon Pro	\$171,420.80
Total:	\$171,420.80

"This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2020.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at <https://www.hbs.net/End-User-Agreements>. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. QT.2023.v1.0"

Acceptance

Chicago Illinois Office

Triton Community College District 504

Mauri Spampinato

Signature / Name

05/30/2023

Date

Signature / Name

Initials

Date

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16900

SUBJECT: RENEWAL OF SERVICE AGREEMENT WITH PEOPLEADMIN, INC.

RECOMMENDATION: That the Board of Trustees approve the annual license fee with PeopleAdmin, Inc. Triton College entered into an Agreement with PeopleAdmin, Inc. for an applicant tracking system (ATS) in 2008. The renewal cost for FY24 has increased by \$1,040.43 over FY23 for a total of \$27,038.01.

RATIONALE: The PeopleAdmin applicant tracking system is an online employment application platform which allows external users to create an online account and easily apply for positions. The system provides the Human Resources Department the ability to search internal resume databases for highly qualified applicants, conduct reference checks, generate reports to assess the diversity of applicant pools and recruit efficiently.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Tracy Jennings
Secretary**

Date

Related forms requiring Board signature: Yes No

Prepared By: Nick Gonzalez
Customer Name: Triton College

Contract Term: 12 Months
Start Date: 30-JUN-2023
End Date: 29-JUN-2024
Billing Frequency: Annually

Customer Contact: Joe Klinger
Title: Assistant Vice President, Human Resources
Address: 2000 Fifth Avenue
City: River Grove
State/Province: Illinois
Zip Code: 60171
Phone #: (708) 456-0300 EXT 3743

Product Description	Quantity	Unit	Extended Total
Initial Term 30-JUN-2023 - 29-JUN-2024			
License and Subscription Fees			
PeopleAdmin Applicant Tracking System	1,317.00	IPEDS	USD 27,038.01

License and Subscription Totals: **USD 27,038.01**

Quote Total

Subscription Period	30-JUN-2023 - 29-JUN-2024
Amount To Be Invoiced	USD 27,038.01

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16901

SUBJECT: AGREEMENT WITH SHAKER RECRUITMENT, ADVERTISING, AND COMMUNICATIONS

RECOMMENDATION: That the Board of Trustees authorize placing Triton College employee recruitment advertising with Shaker Recruitment, Advertising, and Communications. Shaker charges are on a per posting basis with fees ranging from \$300 to \$1,500 dependent on ad size and job board selected. Total expenditures to Shaker Advertising for Fiscal Year 2024 will not exceed the amount of \$50,000.

RATIONALE: Shaker Recruitment, Advertising, and Communications provides the College with expertise on identifying job boards, analytics, and creative writing to assist in the recruitment efforts of highly qualified employees. No formal documentation is required to obtain these services. Each fiscal year, the College spends approximately \$50,000 in employment advertising. All orders are placed and approved by the Human Resources Department.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16902

SUBJECT: AGREEMENT WITH EFFECTV - A COMCAST COMPANY (DIGITAL AND TELEVISION)

RECOMMENDATION: That the Board of Trustees approve the purchase of digital ads and television advertisements to be paid to Effectv - a Comcast Company, for Fiscal Year 2024. The advertisements will support Fiscal Year 2024 enrollment and will run throughout the Fiscal Year at the same cost as FY23. The total cost will not exceed \$85,000 (\$34,000 – digital; \$51,000 – television).

RATIONALE: The advertisements will promote Triton College brand awareness and registration throughout Fiscal Year 2024.

Sean Sullivan

Submitted to Board by: _____

Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No



Reaching your audience first

WITH THE BEST OF DIGITAL AND THE POWER OF TV



2023-2024 STRATEGY PROPOSAL
PRESENTED BY: DANIELLE SENIFF 5/9/23

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2023-24 EFFECTV STRATEGY PROPOSAL SUMMARY

Presented 5.9.23



Multi Screen Zone: Oak Park - Xfinity & AT&T
Demo Target: Reaching a diverse audience interested in education, with a primary focus in reaching Adults 18-34 and consumers with high school degree/some college

TV Flight Dates: 7/17/23-8/13/22, 12/18/23-1/14/23 and 4/22/24-5/19/24 (12 on air weeks)

- Cable Network Schedule \$ 35,000
- Hispanic Schedule \$ 1,500
- Network VIDEO Sports :
 - '23 CHICAGO WHITE SOX (Xfinity and AT&T) \$ 7,000
 - '23-'24 CHICAGO BLACKHAWKS (Xfinity Only) \$ 8,000
 - Opportunistic Sports Flush Fund \$ 8,500

Campaign Total (TV) :
\$60,000 – 15% Discount
= Your Cost \$51,000
Savings of \$9,000
with a 15% discount

Authorized Acceptance: _____ **Date:** _____
Sean Sullivan, VP of Business Services

ST 5/9/23

Rates valid for 2 weeks after date of initial proposal. Inventory subject to change based on availability.

Submitted by: Danielle Seniff, 5.9.23



2023-24 EFFECTV STRATEGY PROPOSAL SUMMARY – STREAMING



2023 – 2024 Multi Screen Media Recommendation Covering: Oak Park Zones: XFINITY & AT&T

1,290,737 Total Streaming VIDEO IMPRESSIONS

- **22k IMPS/Month – Effectv Streaming – Video Streaming GEO TARGETING (Oak Park Geography)**
- **26k IMPS/Month – Effectv Streaming – Audience Targeting: Lifestyle Segment – Bourgeois Melting Pot**
 - Impressions reaching audiences long-form TV content on their OTT/Connected TV Devices, Xfinity On Demand Platform, Mobile, Tablet and Web Browsers
 - Total of **568,777 impressions**
- **58k IMPS/Month Effectv Streaming – Premium Short-Form Video – Audience Targeting:**
 - Impressions delivered to highly targeted audiences:
 - E-Learning Intenders, Community College Intenders, & *Primary Language – Spanish audiences with impressions across OTT/Connected TV Devices, Mobile, Tablet and Web Browsers.*
 - *Impressions will target three audiences (1. E-Learning Intenders – 40%, 2. Community College Intenders – 40%, & 3. Primary Language – Spanish – 20%) watching Comcast-approved premium digital content.*
 - Total of **721,960 impressions**

Campaign Total : \$40,000 – 15% Discount = Your Cost \$34,000
(Savings of \$6,000 with a 15% discount)

Authorized Acceptance: _____ Date: _____
Sean Sullivan, VP of Business Services

ST 5/9/23

Rates valid for 2 weeks after date of initial proposal. Inventory subject to change based on availability.

Submitted by: Danielle Seniff



**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16903

SUBJECT: AGREEMENT WITH VIEW TRANSIT

RECOMMENDATION: That the Board of Trustees approve the purchase of bus shelter advertisements to be paid to View Transit in support of Fiscal Year 2024 enrollment. The shelter advertisements will run July 12, 2023 through May 22, 2024 at the same cost as FY23. The total cost will not exceed \$29,000.

RATIONALE: The bus shelter advertisements will promote Fall, Spring and Summer registration periods through Fiscal Year 2024.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No



CONTRACT FOR OUTDOOR ADVERTISING

2023-04-27 09:23:20 2162-9

CONTRACTED BY:			ON BEHALF OF ADVERTISER:		
CUSTOMER #	2061	91	CUSTOMER #		
NAME	Triton College		NAME		
ADDRESS	2000 Fifth Avenue		ADDRESS		
CITY/STATE/ZIP	River Grove, IL 60171		CITY/STATE/ZIP		
CONTACT	Renee Swanberg		CONTACT		
EMAIL ADDRESS	reneeswanberg@triton.edu		EMAIL ADDRESS		
PHONE #	708-456-0300	x3165	PHONE #		
P.O.#					
ADVERTISER	Triton College				

Qty	Product Description	Market	Illum	Size	Term in 4-week Periods	Service Dates	Production Rate	Rate Per Period
1	BY-2I, Bus Shelter, Berkeley, St. Charles Road and Lee Boulevard, W/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	CO-12O, Bus Shelter, Cicero, Cermak Road and 50th Avenue, E/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	EP-6O, Bus Shelter, Elmwood Park, Grand Avenue and Harlem Avenue, W/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	EP-8I, Bus Shelter, Elmwood Park, Grand Avenue and Westbrook Avenue, E/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	MP-2I, Bus Shelter, Melrose Park, North Avenue and George Street (@ Winston Plaza), W/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	NK-1O, Bus Shelter, Northlake, Wolf Road and Winters Drive (@ Leyden High School), S/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	NK-5I, Bus Shelter, Northlake, North Avenue and Wolf Road, E/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	NR-17I, Bus Shelter, Norridge, Norridge Commons @ Longhorn Steakhouse, S/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	NR-2O, Bus Shelter, Norridge, Lawrence Avenue and Cumberland Avenue, E/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	NR-6I, Bus Shelter, Norridge, Lawrence Avenue and Opal Avenue, W/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	RG-3I, Bus Shelter, River Grove, Thatcher Avenue S/O Belmont Avenue, N/F, Regular	Chicago IL	Yes	6' x 4'	1.5	07/12/2023 - 08/22/2023		429.63
1	SK-2I, Bus Shelter, Stone Park, North Ave S/S, W/O 35th St, W/F, Regular	Chicago IL	Yes	6'0 x 4'0	1.5	07/12/2023 - 08/22/2023		429.63
1	SP-10O, Bus Shelter, Schiller Park, Irving Park Road W/O Old River Road, E/F, Regular	Chicago IL	Yes	6'0 x 4'0	1.5	07/12/2023 - 08/22/2023		429.63
1	SP-2I, Bus Shelter, Schiller Park, River Road and Eastwood Avenue, N/F, Regular	Chicago IL	Yes	6'0 x 4'0	1.5	07/12/2023 - 08/22/2023		429.63
1	SP-7I, Bus Shelter, Schiller Park, 25th Avenue and Lawrence Avenue, S/F, Regular	Chicago IL	Yes	6'0 x 4'0	1.5	07/12/2023 - 08/22/2023		429.63
1	BY-2I, Bus Shelter, Berkeley, St. Charles Road and Lee Boulevard, W/F, Regular	Chicago IL	Yes	6' x 4'	1.5	12/06/2023 - 01/16/2024		429.63
1	CO-12O, Bus Shelter, Cicero, Cermak Road and 50th Avenue, E/F, Regular	Chicago IL	Yes	6' x 4'	1.5	12/06/2023 - 01/16/2024		429.63
1	EP-6O, Bus Shelter, Elmwood Park, Grand Avenue and Harlem Avenue, W/F, Regular	Chicago IL	Yes	6' x 4'	1.5	12/06/2023 - 01/16/2024		429.63
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1	BY-2I, Bus Shelter, Berkeley, St. Charles Road and Lee Boulevard, W/F, Regular	Chicago IL	Yes	6' x 4'	1.5	04/11/2024 - 05/22/2024		429.63
1	CO-12O, Bus Shelter, Cicero, Cermak Road and 50th Avenue, E/F, Regular	Chicago IL	Yes	6' x 4'	1.5	04/11/2024 - 05/22/2024		429.63

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1	EP-6O, Bus Shelter, Elmwood Park, Grand Avenue and Harlem Avenue, W/F, Regular	Chicago IL	Yes	6' x 4'	1.5	04/11/2024 - 05/22/2024		429.63
1	EP-8I, Bus Shelter, Elmwood Park, Grand Avenue and Westbrook Avenue, E/F, Regular	Chicago IL	Yes	6' x 4'	1.5	04/11/2024 - 05/22/2024		429.63
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1	SP-10O, Bus Shelter, Schiller Park, Irving Park Road W/O Old River Road, E/F, Regular	Chicago IL	Yes	6'0 x 4'0	1.5	04/11/2024 - 05/22/2024		429.60
1	SP-2I, Bus Shelter, Schiller Park, River Road and Eastwood Avenue, N/F, Regular	Chicago IL	Yes	6'0 x 4'0	1.5	04/11/2024 - 05/22/2024		429.63
1	SP-7I, Bus Shelter, Schiller Park, 25th Avenue and Lawrence Avenue, S/F, Regular	Chicago IL	Yes	6'0 x 4'0	1.5	04/11/2024 - 05/22/2024		429.63
							Estimated Production (Contract) TOTAL	\$0.00
							Additional Production May be Ordered Upon Request.	
							Grand Total (Net)	\$28,999.98

Notes:
View has five (5) business days to post copy due to weather, scheduling.

Poster production included.

The undersigned ("Advertiser") agrees with View Transit, LLC ("ViewT") to place in service and maintain an outdoor advertising display subject to the conditions of this Display Agreement (this "Agreement") for such prices per four (4) week period for each location as are indicated on this Agreement and to maintain display from the day the copy is completed on the display and the remainder the contract term. This contract is signed and accepted subject to the terms appearing above and on page 2 of 2.

In addition to the price per four (4) week period payments, Advertiser agrees to pay View for any copy, installation, cut out, embellishment or any other specific treatment for the display on the basis of the square footage of such. Any fabricated material(s) will be and remain the property of ViewT.

THERE ARE ADDITIONAL TERMS AND CONDITIONS ON THE SECOND PAGE OF THIS AGREEMENT, AND THE PARTIES AGREE THEY ARE BOUND BY THEM. COUNTERPARTS; THIS AGREEMENT MAY BE EXECUTED IN SEPARATE COUNTERPARTS, EACH OF WHICH WHEN SO EXECUTED SHALL BE AN ORIGINAL, BUT ALL OF SUCH COUNTERPARTS SHALL TOGETHER CONSTITUTE BUT ONE AND THE SAME INSTRUMENT. ANY SUCH EXECUTION MAY BE BY FACSIMILE AND EACH PARTY AGREES THAT IT WILL NOT CONTEST THE VALIDITY OF THIS AGREEMENT DUE TO THE FACT THAT THE OTHER PARTY POSSESSES ONLY A FACSIMILE OF ITS SIGNATURE.
 NOTICE TO ADVERTISER: THIS AGREEMENT SHALL NOT BE BINDING ON VIEW UNTIL EXECUTED BY AN AUTHORIZED OFFICER OF VIEW TRANSIT, LLC.

Personal Guaranty
 The undersigned ("Guarantor") hereby irrevocably and unconditionally guarantees the full payment and performance of Advertiser's obligation as set forth in this Agreement. Upon any default of this Agreement by Advertiser, View may proceed directly against Guarantor without any obligation to seek redress or otherwise collect any indebtedness from Advertiser.

Guarantor's Signature _____ Date: **ST 5/9/23**

Advertiser: Signature: _____ Sean Sullivan, VP of Business Services Printed Name: _____ Date: _____	Agency: Signature: _____ Printed Name: _____ Date: _____
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View Transit, LLC
Signature: _____ **Name:** _____ **Date:** _____

FOR INTERNAL USE: (C)

	New Renewal <input checked="" type="checkbox"/>	Account Executive Bruce Campbell 6624 W. Irving Park Road Chicago, IL 60634 Ph#: 773-255-1013	Mailing Address View Transit, LLC 6624 W. Irving Park Road Chicago, IL 60654 Ph#: 219-736-8439 Fax#: 219-750-1123

ADDITIONAL TERMS AND CONDITIONS

Section 2: COMMENCEMENT AND HOLDOVER: ViewT has five (5) business from the service start date to install copy as indicated on front of Agreement. If this is a renewal Agreement, it is agreed that the display shall have been considered submitted on the day immediately following the expiration date of the previous Agreement. Advertiser agrees to notify ViewT in writing not less than ninety (90) days prior to the expiration date of this Agreement if it desires to terminate this Agreement at the expiration of the term. Unless Advertiser so notifies ViewT or ViewT notifies the Advertiser of its desire to terminate this Agreement, this Agreement shall remain in force at the rate applicable at the expiration date until the Advertiser thereafter gives ViewT ninety (90) days' prior written notice or ViewT thereafter gives Advertiser written notice of its intention to terminate, and the Agreement shall expire upon the expiration of such notice period.

Section 3: PROVISION OF COPY: Advertiser shall furnish to ViewT the copy and any special treatment specifications for the display fourteen (14) days before Commencement Date. The term of this Agreement and billing shall begin on or before Commencement Date. Advertiser's failure to timely deliver copy does not excuse or extend Advertiser's obligation to pay for any production charges for the display, which charges are due within five (5) business days of Effective Date of this Agreement.

Section 4: PAYMENT: Advertiser shall pay ViewT within five (5) days after the display is completed the applicable period rate. Advertiser shall thereafter pay in advance the applicable period rate on the first business day of each service period during the term of this Agreement.

Section 5: LATE CHARGE: Advertiser agrees that with respect to any amount owed which is unpaid for seven (7) days, in addition to the amount owed, Advertiser shall pay a late charge equal to 1.5% (18% per year) or the maximum amount permitted by law, whichever is less, on such amount calculated from the date the amount first became due until received by ViewT.

Section 6: COMMISSION PAYMENTS, USE OF ADVERTISING AGENTS AND JOINT ADVERTISERS: The 4-week billing period to be paid to ViewT is not subject to any reduction for commission or any other charges from any agent of Advertiser, unless specified in this Agreement. In that event, such commission shall reduce the period billing only if payment of the period invoice is received by ViewT when due. In the event that ViewT receives written notification that the advertising agency, broker, or agent is no longer the authorized agent of the Advertiser, ViewT may relieve the advertising agency, broker or agent of such obligation by written modification of this Agreement in the manner provided herein. Any advertising agency, broker or agent signing this Agreement represents and warrants to ViewT that it is authorized by Advertiser to execute this Agreement. If (a) this Agreement is signed by more than one Advertiser, or (b) if one Advertiser signs this Agreement for itself and another Advertiser or, (c) if more than one Advertiser signs this Agreement or more than one Agreement to jointly share the same display, all obligations pursuant to this Agreement (or Agreements in the instance of Subsection (c)) shall be the joint and several obligation of all such Advertisers.

Section 7: BREACH: Any failure by Advertiser to pay when due any amounts owed under this Agreement is a breach of this Agreement. If Advertiser files or has filed against it a bankruptcy petition, is placed in receivership, makes an assignment for the benefit of creditors or fails to make when due any payments owed to ViewT and such failure continues for 30 days, or Advertiser otherwise breaches this Agreement and fails to cure such breach within 30 days of the breach, then, in any of such events, in addition to any other rights ViewT has or may have at law or in equity, ViewT shall be entitled, without notice, to payment immediately from Advertiser of all payments due under or in connection with this Agreement. Should Advertiser breach this Agreement, in addition to any other rights ViewT has or may have at law or in equity, ViewT may, at its option, without prior notice, at any location(s) remove Advertiser's message until the default is cured and the cost of removal and replacement is paid by Advertiser, and/or ViewT may permanently remove the Advertiser's message from the display and replace it with that of another advertiser without incurring any liability to Advertiser for such removal or replacement. In the event of such replacement with the message of another advertiser, Advertiser agrees to be responsible and pay the cost of the design fabrication, and installation of the replacement Advertiser's display. Should ViewT elect to collect any delinquent payments due from Advertiser or bring suit for default of any other item, covenant or condition of this Agreement, Advertiser agrees to pay all attorneys' fees, expenses, including but not limited to, professional collection service charges, discovery and litigation costs and court costs. Any judgment rendered in favor of ViewT shall be without relief from valuation and appraisal laws and bear the maximum interest allowed by law.

Section 8: LOCATION, RELOCATION, CONDEMNATION AND CANCELLATION: ViewT may, exercising its sole judgment, choose the location for the display. Any relocation of the display necessitated by a threatened or actual loss of location or inability to maintain the display, due to state laws, local ordinances, rerouting of highways or other similar causes, including but not limited to condemnation, shall be at ViewT's expense. At ViewT's option, billing for the display for the period during which such relocation is being accomplished and/or the display is not in place shall abate or Advertiser will be credited after such period in the amount of one hundred percent (100%) of the prorated period rate received by ViewT during such period. Any relocation of a display requested by Advertiser shall be subject to ViewT's approval and shall be at Advertiser's expense and there shall be no abatement or credit. In the event any legal action is taken or threatened to be taken by any governmental authority pursuant to law, to condemn the ground location for the display or otherwise take such display as an alternative to relocating the display, ViewT shall have the right, at its option, whether to terminate this Agreement or to reduce its term (and this provision shall not apply when the need to relocate is at the Advertiser's request), and to make a voluntary or involuntary sale of the display to any such governmental authority. In the event of such a sale to a governmental authority, Advertiser will not be entitled to any proceeds from the sale. In the event of the imposition on ViewT of any taxes or license fees which increases ViewT's costs to perform its obligations under this Agreement or the termination of the underlying ground lease, ViewT shall have the right, at its option, either to terminate this Agreement, to reduce its term, and/or be reimbursed such cost by Advertiser. In any instance of termination in connection with this Agreement or reduction of its term, ViewT will not be liable to Advertiser in any way except to return any amounts paid by Advertiser for the unexpired term of this Agreement. In the event that, for any reason, the display is modified or upgraded either as to size, height, illumination, including without limitation upgraded to changeable copy faces or type of structure, e.g. from bus shelter to unipole structure, ViewT, at its option, may terminate this Agreement upon seven (7) days' written notice to Advertiser.

Section 9: MAINTENANCE: ViewT agrees to maintain the display in good condition throughout the term of this Agreement including replacing and repairing any damaged parts on the display subject to the following provisions. ViewT retains exclusive control and supervision of the installation, maintenance and removal of the displays and over the structures on which they are displayed. It is expressly agreed that ViewT shall not be held liable for loss or damage on account of delays in installation or inability to maintain the display due to strikes, fires, governmental laws, rules or regulations, inability to secure specified material, acts of God, acts of terrorism, loss of location or other causes beyond ViewT's control. If the display or structure is damaged to any extent which prevents the displaying of Advertiser's message, which damage is not caused by Advertiser, at ViewT's option, billing for the display shall abate for the period of prevention or Advertiser issued a credit after cessation of such prevention. In the instance of either the abatement of the billing or the credit after cessation, the amount of abatement or credit, will equal the prorated portion of Advertiser's message display of which has been prevented as determined solely by ViewT. If required illumination for a display is not in effect at the commencement of this Agreement or is lost during the term of this Agreement, which is not caused by Advertiser, Advertiser will receive a credit after illumination is restored in the amount of twenty percent (20%) of the applicable period rate prorated for the period of such loss except that to the extent any governmental authority or utility restricts or eliminates illumination of a display, the following terms shall govern the amount, if any, of the credit.

a. In the case of governmental or utility actions resulting in reduction of hours of illumination, no credit shall be allowed or due Advertiser.

b. In the case of governmental or utility actions resulting in total elimination of illumination, Advertiser shall be entitled to a credit of ten percent (10%) of the applicable period rate prorated for the period of non-illumination.

Section 10: CLAIMS FOR CREDITS/LIMITATION OR REMEDIES: Any claim of Advertiser alleging ViewT's failure to properly perform this Agreement is limited to the credits or other remedies set forth in Sections 8 and 9 and shall not be cause for termination of this Agreement without ViewT's prior written consent. Any such claim for credit shall not be valid unless made in writing to ViewT within 30 days of the date that Advertiser alleges that ViewT first failed to properly perform.

Section 11: DISPLAY REMAINS VIEW T'S PROPERTY: It is understood that the display covered by this Agreement, is, and shall remain, the exclusive property of ViewT and, as such, cannot be subcontracted (or sub rented) or removed by Advertiser.

Section 12: COPY CHANGES: Unless otherwise agreed in writing, Advertiser shall pay ViewT, in advance for rotating or changes in copy on the display made during the term of this Agreement at Advertiser's request. Advertiser is obligated to continue making the period payment during any period when the display is being rotated, or the copy is changed. Advertiser shall furnish to ViewT copy change 30 days prior to the respective scheduled rotating or desired change. View Transit guarantees extensions for 15 periods from date of installation. Extensions cannot be removed and reinstalled. View Transit cannot store nor be responsible for copy that have been removed past expiration of contract.

Section 13: HOLD HARMLESS: ViewT agrees to save Advertiser harmless from any and all claims or demands on account of bodily injury or physical property damage caused by or resulting from the display covered by this Agreement due to the placement or manner of the installation and maintenance of the display, and agree to carry, at its own cost and expense, adequate public liability insurance covering such contingencies so long as this Agreement shall remain in effect. Advertiser agrees to indemnify and save ViewT harmless, including but not limited to any legal fees and costs, from any and all claims or demands based upon the use of any name, picture or other material in the display covered by this Agreement, whether or not trademarked or otherwise protected. ViewT reserves the right to reject or remove any copy from the display that, in its opinion, before or after placing the display in service is objectionable or any way might adversely affect the integrity of the outdoor advertising industry or the professional reputation and goodwill of ViewT.

Section 14: ASSIGNMENT OF AGREEMENT: In the event of the sale, transfer, assignment, trade or termination of Advertiser's business, Advertiser agrees to pay not only amount then due, but also all period charges remaining unpaid under this Agreement within 30 days after such sale, transfer, assignment, trade or termination, unless (a) this Agreement is assigned to and accepted in writing by any person, or officer, authorized to bind the firm, corporation or person acquiring Advertiser's business and (b) the assignment is accepted in writing by ViewT; provided, however, even if ViewT accepts such assignment, such acceptance shall not release Advertiser from liability for any and all amounts then due and owing ViewT as well as the balance due over the unexpired term of the Agreement. Should any assignee of Advertiser breach any term of this Agreement, upon such breach, ViewT shall be entitled to invoke any of the remedies identified in this Agreement or otherwise without further notice to Advertiser, against Advertiser or the Assignee or both as ViewT may choose. This Agreement may not be assigned by Advertiser except in strict compliance with this Section 14.

Section 15: JURISDICTION AND VENUE: Advertiser agrees and consents to the jurisdiction of the Courts of the State of Illinois, and venue in the County of Cook, for any court proceedings arising from any disputes under this contract. Advertiser agrees there are sufficient minimum contacts by advertiser with the State of Illinois for purposes of personal and subject matter jurisdiction.

Section 16: CHOICE OF LAW: Advertiser and ViewT agree to resolve all disputes arising out of and related to this Agreement pursuant to the laws of the State of Illinois.

Section 17: GENERAL PROVISIONS: The paragraph headings in this Agreement are used for convenience only. They are not intended to alter or affect the meaning of this Agreement. The invalidity, in whole or in part, of any provision of this Agreement shall not affect the validity or enforceability of any other of its provisions. ViewT's failure to insist in one or more instances upon the performance of any term or terms of this Agreement shall not be construed as a waiver or relinquishment of its right to such performance or the future performances of such term or terms, and Advertiser's obligation shall continue in full force and effect. The word "display" may include more than one display face in such display and accordingly, the rights and remedies of the parties will be appropriately prorated if less than all the display faces in any such display are affected under any of the sections of this Agreement.

Section 18: ENTIRE AGREEMENT, MODIFICATION AND SUCCESSOR'S INTEREST: It is understood that this Agreement constitutes the entire Agreement and understanding between the parties and supersedes all prior representation, understandings and Agreements. It is further understood that the terms of this Agreement cannot be waived, amended or modified in any way except by written Agreement by Advertiser and ViewT. Once fully executed, this Agreement shall be binding upon and inure to the benefit of the parties their respective heirs, successors, executors, administrators and assigns.

Customer Signature _____

ST 5/9/23

Date _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16904

SUBJECT: AGREEMENT WITH ADSPOSURE

RECOMMENDATION: That the Board of Trustees approve the purchase of Pace Bus advertising throughout the Triton district to be paid to Adsposure for Fiscal Year 2024 enrollment, at the same per ad rate as FY23. The total cost will not exceed \$30,000.

RATIONALE: The advertisements will promote Triton College brand awareness and registration throughout Fiscal Year 2024.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No



Advertising Space Rental Contract

Company Name _____

Market/Product _____

Today's Date _____

A. *Inventory reserved for Client starting: _____ (commencement date)

B. Last day inventory is held for Client use: _____

C. Approved client art due to Adsposeure by this date _____ to ensure installation by post date

*15 Business days prior to start date

** Install will begin 5-7 business days after approved art is received. If art is late, the install date will be communicated to the AE.

Transit Displays Ordered

Number of Displays _____

Types of Displays _____

Client agrees to be billed the following amounts on the following dates for inventory reserved

Billing starts on above date noted in "A" (commencement date), regardless if approved art is received or approved later than required date.

Submitting art and, or, deposit later than required date could result in altered post date of ad material.

Adsposeure will install at the next possible date but will be unable to push back the end date of this signed contract.

Month / Year _____

Amount _____

Month / Year _____

Amount _____

Contract Total

NET

Plus any tax Adsposeure is required to charge including but not limited to sales tax.

Advertiser / Agency: _____

Signature / Authorized: Sean Sullivan, VP of Business Services

Address: _____

City, State, Zip: _____

Telephone: _____

Contact: _____

Fax: *Sam Tolia* _____

Email: _____

Adsposeure Management

Guaranteed Bench or Shelter Locations



1. If Advertiser is doing its production independently, then it agrees to furnish displays and all other items necessary for said advertising and to deliver the same to Advertising Vehicles, Inc. doing business as Adsposure ("AV") at least 10 working days before the installation date. A 10% overrun on orders of 10 signs or more is required.
 2. Failure of Advertiser to furnish displays as provided above for timely installation on the stated commencement date shall be the sole responsibility of Advertiser. Other delays in commencing service shall not constitute a violation of this contract, but the Advertiser shall be entitled to a pro rata credit, or at the option of AV to additional service or an extension of the term of service equivalent to the delay or omission.
 3. If Advertiser has done its production independently and Advertiser's display(s) becomes damaged, defaced, mutilated or spoiled by reason of storm, floods, strikes, ordinary wear and tear, or any other cause, replacements shall be furnished by the Advertiser upon request, without liability or expense on the part of AV or the associated transit authority.
 4. Advertiser shall indemnify and hold harmless AV and the associated transit authority against any liability to which they may be subjected by reason of the advertising material displayed under this contract, including, but not limited to, liability for infringement of trademarks, trade names, copyrights, invasion of right of privacy, defamation, illegal competition, illegal trade practices, or for any other reason relating to the content contained in the advertisement. This agreement to indemnify shall include all costs, including attorney's fees, in defending any such action or actions.
 - 5. It is understood that the client agrees to pay for rented billboard space per the schedule on page one of contract. It is understood that in the event of a late posting as a result of a missed deadline by the client that Advertising Vehicles is not obligated to refund or to credit the client for the lost advertising space. In the event that the post date is missed as a result of actions of Advertising Vehicles an extension equal to the number of missed days will be added to the end of client's expiration date.**
 6. Loss of service due to fire, flood, riot, and severe weather/temperatures curtailing recommended install practices or other causes beyond the control of AV and/or removal of location by transit authority shall not constitute a breach of this agreement. In such event, Advertising Vehicles shall, in its sole discretion, have the authority to cancel the balance of the contract, extend a pro rata credit for such loss, or, offer additional service or an extended term of service equivalent to the service lost.
 7. AV accepts this contract subject to all federal, state and municipal laws and regulations with respect to the advertising matter to be displayed. In the event such advertising becomes illegal or a request is received to terminate the advertising, AV reserves the exclusive right to terminate this contract, but there shall be no short rate charge because of such termination.
 - a. AV reserves the right to reject any advertising that AV determines in its sole discretion to be false, misleading, deceptive, and/or offensive to the moral standard of the community, contrary to good taste, contrary to the best interest of the associated transit authority, or for any other reason that Advertising Vehicles, in its sole discretion, sees fit.
 - b. It shall be the policy of AV in Cincinnati and Nashville to prohibit public issue advertisements that tend to promote or inhibit causes and beliefs; that in furtherance of this policy, all advertisements (except as identified in c below) shall be limited to public announcements and advertisements related to the advantages of a product, business, or service.
 - c. Political advertisements if allowed for candidates for public office are allowed under the following conditions: 1) each advertisement must contain in type at least 10% as tall as the advertisement, the words "PAID POLITICAL ADVERTISEMENT"; 2) contracts must be prepaid in full prior to placement of advertisement.
 8. It is understood and agreed that this contract may not be canceled by Advertiser or Advertising Agency. AV reserves the right to cancel this contract at any time upon default by the Advertising Agency and/or Advertiser for any breach of this contract. Upon such cancellation, all advertising done hereunder, including short term rates or other charges under this contract which remain unpaid, including but limited to Media Package Production, shall become immediately due and payable. In the event of any such breach by Advertiser or Advertising Agency, AV shall be discharged from any obligation to continue to display the Advertiser's copy.
 9. In the event a suit for the enforcement of any term of this Agreement, including the collection of any unpaid accounts becomes necessary, Advertising Vehicles may collect all costs of such suit, including reasonable attorney's fees and expenses.
 10. AV shall not be held responsible for returning advertising displays to Advertiser or Advertising Agency.
 11. This contract is not assignable by the Advertiser, nor may the subject of the advertising be changed without prior written consent of AV.
 12. This agreement and the schedule attached hereto embodies the entire agreement and understanding among the parties relating to the subject matter hereof and supersedes all prior agreements and understandings relating to the subject matter.
 13. Any modification to this agreement shall be made only in writing signed by both parties.
 14. Any bill rendered to the agency and/or Advertiser shall be conclusive as to the correctness of the items therein set forth and shall constitute an account stated unless written objection is made thereto by the agency and /or Advertiser within ten (10) days from the rendering thereof.
 15. Late charges of 1.5 % (18% per annum) will be applied to account balances over 30 days. Accounts that are delinquent 45 days may be canceled without advance or written notice.
 16. Contract is subject to credit approval and the acceptance of this contract by signature of the advertiser and or agency authorizes AV to request credit information from the Retail Credit Bureau.
 17. Advertiser and/or Advertising Agency, if any, are both individually and severally responsible for payment of the full amount under this contract.
 18. Orders requiring expedited production, shipping or install will incur additional charges.
 19. The Agreement is governed by the laws of the State of Ohio, and the parties agree to the jurisdiction of the state courts of Hamilton County Ohio and all litigation arising from this Agreement shall be instituted only in said courts.
- CREDIT CARD CHARGES. Due to the rising costs of credit card fees, a 3% fee will be added to any and all credit card fees. There is no additional fee for payments paid with checks or ACH.**

Initials: Date:

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16905

SUBJECT: AGREEMENT WITH IHEART MEDIA

RECOMMENDATION: That the Board of Trustees approve the purchase of radio advertisements, Web banners, Web streaming, Twitch (video live streaming service that focuses on video game live streaming, including broadcasts of esports competitions, in addition to offering music broadcasts, creative content, and live streams) and additional recruitment opportunities to be paid to iHeart Media, on various stations, KISS FM, WGCI, WCHI, WLIT on all iHeart networks, for Fiscal Year 2024 enrollment. Additional recruitment opportunities may include contests with the station, appearances by the radio station talent, and various events to promote Triton College. The advertisements will run variously throughout Fiscal Year 2024 at a cost not to exceed \$90,000.

RATIONALE: There is no increase in cost over FY23. The advertisements will promote Triton College brand awareness and registration throughout Fiscal Year 2024.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

Campaign Summary

Flight Dates:

July 17 – August 20, 2023

December 18, 2023 – January 14, 2024

April 22 – May 19, 2024

•

Broadcast Radio

- 30 second spots on WKSC, WGCI, Rock 95.5, and Lite FM
- 15 second spots as Added Value
- Total Impressions – 8,036,400
- Total Net Investment - \$66,375

Streaming Audio

- 30 second spots targeted by Genre
- Total Impressions – 460,000
- Total Net Investment - \$6,900

ROS Video

- Videos targeted to A18-24 going to any iHeart station website
- Total Impressions – 57,500
- Total Net Investment - \$1,725

Twitch

- Video ads targeted to Chicago DMA
- Total Impressions – 375,000
- Total Net Investment - \$15,000

Total Net Investment - \$90,000

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16906

SUBJECT: AGREEMENT WITH HIBU

RECOMMENDATION: That the Board of Trustees approve the purchase of search engine advertising and Banner Ads on MSN Network, Google Display Network and Facebook Ads. This Agreement covers the period of July 1, 2023 - June 30, 2024 and will cost \$74,000.

RATIONALE: There is an increase of \$17,000 over FY23 due to additional key word search advertisements. The increase will boost our visibility in search engine results, leading to greater “click throughs” to our website. The Search Advertising and Banner Ads on Hibu will promote Triton College awareness and establish an accessible and compelling presence for prospective students during the college search process throughout Fiscal Year 2024.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

2023-2024 Proposal



Search Campaign (Increase to \$5000/month)

Monthly Budget: \$5,000
Impression Share: Approx. 15%
Approx. Average Clicks/Month 1002
Approx. Average Cost Per Click \$4.99

Current Display Campaign - Banner Ads on MSN Network, GDN and Facebook Ad

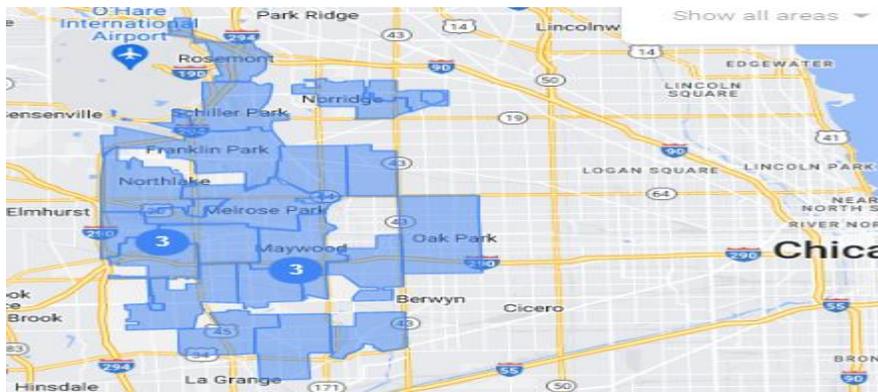
Monthly Budget \$1000
Average Monthly Impressions: 243,226
Clicks: 970
CTR%: .35%
Cpc: \$0.80

Listings/Reviews/Reputation Management \$139/month

Total Monthly Budget \$6139/month

Total Annual Budget \$73,668

Targeting: Bellwood, Berkeley, Broadview, Brookfield, Elmwood Park, Forest Park, Franklin Park, Harwood Heights, Hillside, Hines, La Grange Park, Maywood, Melrose Park, Norridge, Northlake, Oak Park, River Grove, Riverside, Rosemont, Schiller Park, Stone Park & Westchester, IL.



**TRITON COLLEGE, District 504
Board of Trustees**

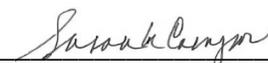
Meeting of June 20, 2023

ACTION EXHIBIT NO. 16907

SUBJECT: AGREEMENT RENEWAL WITH LIGHTCAST

RECOMMENDATION: That the Board of Trustees approve the renewal of two consulting agreements and one payment with Lightcast, (formerly known as Emsi and formerly Economic Modeling, LLC). Renew the Career Coach Agreement (10/1/23-6/30/24) at the cost of \$13,000 and the Analysis Agreement (7/25/23-7/24/24) at the cost of \$14,000. Further, authorize the payment of Program Demand Gap Analysis (PDGA) in the amount of \$15,000. \$7,500 at time of contract signing and \$7,500 payable upon the delivery of the final (PDGA) report from Lightcast. The total payments herein are not to exceed \$42,000.

RATIONALE: Academic programs train students for a wide variety of occupational types, and yet, employers will have different and specific demands for workers based on their actual educational attainment. Lightcast career assessment tool provides an accurate representation of the current and projected needs of the regional labor market which in turn can help Triton develop and provide in-demand programs meeting local labor needs. Career interest assessment tools facilitate program advising and career choices leading to better-informed students, therefore achieving greater success in the workforce. This expenditure is funded partially by the Perkins and Title V grants.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

<hr/>	<hr/>	<hr/>
Mark R. Stephens Board Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No



Lightcast Representative: Melissa McKenney

Renewal Agreement

This Renewal Agreement is between Triton College of River Grove, Illinois ("Licensee"), and Economic Modeling, LLC of Moscow, Idaho ("Lightcast"), and is made pursuant to the Analyst Agreement with a service start date of July 25, 2022 ("Existing Agreement").

I. Renewal Term

The Existing Agreement is hereby renewed for an additional term beginning July 25, 2023 ("Renewal Date") and ending July 24, 2024 (the "Renewal Term").

II. Fee

The fee for the Renewal Term is \$14,000.00, invoiced on the Renewal Date and due on the same terms as the Fee for the Existing Agreement.

III. Amendments

The parties hereby agree to amend the terms of the Existing Agreement as follows:

- No amendments.

All terms of the Existing Agreement not expressly modified herein remain in effect as originally stated.

For Lightcast:

For Licensee:

Authorized Signature Date

Authorized Signature Date

Mark R. Stephens, Board Chairman

Printed Name

Printed Name

Economic Modeling, LLC
232 N. Almon Street
Moscow, ID 83843

Triton College
2000 5th Ave
River Grove, Illinois 60171-1995

Invoicing Information (to be completed by customer at time of signature)			
Accounts Payable Email:			
Vendor Portal (if applicable):			
Purchase Order Number:			
Is a PO required? (check one) Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is customer tax-exempt? Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide PO at time of signature or indicate when the PO will be provided to Lightcast		If yes, please provide tax-exempt certificate at time of signature	



Lightcast Representative: Melissa McKenney

Renewal Agreement

This Renewal Agreement is between Triton College of River Grove, Illinois ("Licensee"), and Economic Modeling, LLC of Moscow, Idaho ("Lightcast"), and is made pursuant to the Career Coach Agreement with a service start date of February 1, 2020 ("Existing Agreement").

I. Renewal Term

The Existing Agreement is hereby renewed for an additional term beginning October 1, 2023 ("Renewal Date") and ending June 30, 2024 (the "Renewal Term").

II. Fee

The prorated fee for the Renewal Term is \$9,750.00 (\$13,000.00 annually), invoiced on the Renewal Date. Invoices are due 30 days from receipt.

III. Amendments

The parties hereby agree to amend the terms of the Existing Agreement as follows:

- No amendments.

All terms of the Existing Agreement not expressly modified herein remain in effect as originally stated.

For Lightcast:

For Licensee:

Authorized Signature Date

Authorized Signature Date

Mark R. Stephens, Board Chairman

Printed Name

Printed Name

Economic Modeling, LLC
232 N. Almon Street
Moscow, ID 83843

Triton College
2000 5th Ave
River Grove, Illinois 60171-1995

Invoicing Information (to be completed by customer at time of signature)			
Accounts Payable Email:			
Vendor Portal (if applicable):			
Purchase Order Number:			
Is a PO required? (check one) Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is customer tax-exempt? Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide PO at time of signature or indicate when the PO will be provided to Lightcast		If yes, please provide tax-exempt certificate at time of signature	



Lightcast Representative: Chandler Allen

Work Agreement: Program Demand Gap Analysis

This PDGA Work Agreement (the "Agreement") between Economic Modeling, LLC of Moscow, Idaho ("Lightcast") and Triton College, of River Grove, Illinois ("Client") sets forth the terms for conducting a Program Demand Gap Analysis (PDGA).

I. Fee

Total Fee	\$15,000.00
Payment schedule:	
Invoiced upon contract signature:	\$7,500.00
Invoiced upon delivery of final report:	\$7,500.00

Invoices are due 30 days from receipt. Sales tax (including, as applicable, VAT, GST, HST, PST, etc.) will be added for non-tax-exempt institutions when applicable.

II. Scope of Work

The primary purpose of the PDGA is to allow the Client to measure how well aligned its program offerings are with the regional labor market. This is achieved by comparing supply (regional educational program completers) with demand (average annual forecasted job openings). The analysis will reveal whether output from the Client's programs are at, near, or below the market demand for workers in each program. The analysis reveals fields that are experiencing both undersupply and oversupply of educated and trained workers. Fields with undersupply indicate that the Client may need to direct more resources to that program or find a way to encourage more students to enroll. Fields with oversupply could mean that the Client needs to redirect resources from that program to another program.

The analysis will consider each level of education offered by the Client. Each level of education will be modeled and reported separate from the others. Lastly, the PDGA will indicate occupations for which the Client is not currently educating and training, but which are in high demand in the regional labor market.

Environmental Scan (*applies only if selected in Section III*)

The Environmental Scan will be delivered on the same timeline as the PDGA. It will be included as Chapter 2 in the PDGA main report and in the Excel workbook. It will contain all relevant data and information on data sources.

Included in the Environmental Scan will be:

- Top industries in the region in terms of current and projected jobs, current earnings, and current and projected employment concentration.
- Occupations within key regional industry subsectors.
- Regional workforce commuting patterns overall and by occupation sector.
- Current and projected regional population counts.
- Median household income, poverty rate, and unemployment by sub-county level within the region.
- Regional educational attainment by gender and ethnicity.

III. Deliverables

Lightcast shall provide Client with the following:

- Main report (includes all award levels except non-credit)
- Executive summary
- Excel workbook
- Online visualization

● Page 2

- If Client selects the online visualization, Client will be issued login information to access the visualization. The visualization will be available for one (1) year from final delivery of the report.
- Non-credit analysis
- Environmental Scan
- Breakout for additional region/campus (with no main report) for the following locations:
- Breakout for additional region/campus (with main report) for the following locations:

IV. Requirements from the Client

Lightcast will require the following from Client:

- List of counties or zip codes in the Client's Service Area
- All required information regarding the Client's programs
- If the Client would like to use its own completer data, these data must be furnished with annual output by program and award level over the past three academic years. Programs must be categorized according to federally accepted Classification of Instructional Program (CIP) codes.
- Timely feedback upon delivery of the draft report

V. Timeline

Lightcast will start work no later than the first Monday (excluding Lightcast holidays) following the execution of this agreement. Depending on the Client's ability to provide data and feedback in a timely manner, the final report will be delivered between 12-20 weeks following the start date (excluding weekends and Lightcast holidays) on the following schedule:

- **Stage 1:**
 - Lightcast will work with an institutional researcher appointed by the Client to gather the required data within weeks 1-2
- **Stage 2:**
 - Lightcast will conduct the analysis, working with the institutional researcher as necessary
 - Lightcast will submit a draft report to the Client
 - The Client will review the draft and provide feedback to Lightcast
- **Stage 3:**
 - Lightcast will revise the draft and submit final deliverables to the Client

During the first two to four weeks the Client's institutional researcher will help provide Lightcast with the data inputs listed above and validate any other assumptions that are built into the model. A draft will be provided (usually around the tenth to twelfth week), allowing time for the Client to review the draft and provide feedback to Lightcast. Lightcast will not make revisions that in the opinion of the economist preparing the study are not reasonably supported by the data. The final draft will be delivered at the end of the thirteenth to twenty-first week.

VI. Provisions regarding Client non-responsiveness

- In the event that the Client fails to submit data to Lightcast within the agreed upon schedule, Lightcast will no longer be bound to deliver the final reports by the original deadline.
- In the event the Client does not respond to the draft version with comments within three weeks after draft delivery, Lightcast reserves the right to deem the draft to be the final version for billing purposes.

VII. Work Samples

Unless instructed otherwise by the Client, Lightcast may share the deliverables with a third party as samples of work previously completed.

VIII. Publishing Lightcast Data

All report data must be referenced to Lightcast when results are presented publicly. No unreferenced public usage or presentation of data is allowed.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

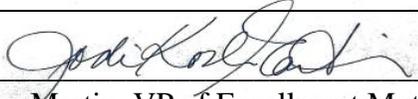
ACTION EXHIBIT NO. 16908

SUBJECT: AGREEMENT WITH SIGN LANGUAGE INTERPRETERS INC.

RECOMMENDATION: Request that the Board of Trustees approve the Agreement with Sign Language Interpreters Inc. This Agreement would be effective July 1, 2023 and would remain in effect until either party modifies or cancels the Agreement. An estimate of the annual cost for this service based on prior year usage is \$80,000.

RATIONALE: The College is required by the Americans with Disabilities Act to provide academic accommodations including Sign Language interpreting services for students whose communication mode is sign language.

Submitted to Board by: _____


Dr. Jodi Koslow Martin, VP of Enrollment Mgt & Student Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Tracy Jennings
Secretary

Date

Related forms requiring Board signature: Yes No

Customer Agreement For Interpreter Services

This Customer Agreement for Interpreter Services (this “**Agreement**”) is made this 1 day of July, 2023 (the “**Effective Date**”) by and between Sign Language Interpreters Inc (**SLII**), and Triton College (“**Customer**”).

WHEREAS, SLII is an agency serving deaf, hard of hearing, and hearing people; providing interpreting services to support communication between spoken languages and American Sign Language,

WHEREAS, SLII provides, among other programs and services, referral for interpreting services; and

WHEREAS, Customer desires to contract with SLII for certain interpreter services on an as-needed basis upon the terms and conditions detailed herein,

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

- I. **Covered Services.** Pursuant to this Agreement, Customer shall be able to request and SLII shall provide, in accordance with the terms herein, In-Person Interpreter Services.

In-Person Interpreter Services. This service is provided by an Interpreter who arrives at the location specified by the Customer to perform in-person interpreting services (“**In-person Interpreter Services**”).

- II. **Source of Services/Subcontracting.** Services shall be performed by SLII staff interpreters or private practice (“**freelance**”) sign language interpreters who work as independent contractors for SLII (“**Interpreters**”).

- III. **Duration of Agreement.** The term of this Agreement shall begin on the Effective Date and shall automatically renew every year (the “**Term**”), unless either party provides written notice of termination thirty(30) days prior to any anniversary of the Effective Date. The foregoing notwithstanding, this Agreement shall be terminable at any time by either party upon thirty (30)days prior written notice.

- IV. **Pricing.**

- a. **Rates.** In-person Interpreter Services are billed at a two(2) hour minimum. Time exceeding two(2) hours is billed in thirty(30) minute increments. The current rates for Interpreter Services are attached hereto as Exhibit A. SLII shall have the right to change rates in its sole discretion; provided that Customer may request confirmation of current rates prior to submitting any Assignment Request (as hereinafter defined).

- b. **Overtime.** Interpreter availability to stay beyond the contracted Assignment length (“**Overtime**”) is subject to the Interpreter’s schedule and is not guaranteed. Overtime for Assignments that exceed the contracted time are billed in half hour increments in the following

manner: 0-4 minutes over, no additional charge; 5 minutes or more over will be billed in 30-minute increments from the original, scheduled end time.

V. Assignment Requests.

- a. Assignment Request Procedure. To request Services, Customer shall contact SLII by phone, or email as stated in the table below and provide the following information:
- i. The date, time and location of the requested Services;
 - ii. The name of the individual who is Deaf or hard of hearing who will use the requested Services (“**Consumer**”); and the mode of communication used if known;
 - iii. For In-person Interpreting Services, an on-site contact person who will be available at the time the requested service is to be performed;
 - iv. Phone numbers and email address for the person placing the request;
 - v. If not already on file with SLII, Customer shall complete the Credit Account Registration Form attached hereto as Exhibit B; and
 - vi. Any other information Customer or SLII believes is necessary to complete the Assignment (“**Assignment Request**”).
 - vii. Requests submitted outside standard business hours need to be made via telephone to alert on-call staff to any request that is urgent or short notice.

Assignment Request Contact Information	
Phone	630-239-2388
Email	requests@slii.us
Mailing Address	960 McDole Drive, Sugar Grove IL 60554
Business Hours	8:00am–4:30pm Monday - Friday

The Services specified in the Assignment Request shall be the “**Assignment.**” The date and time of the Assignment Request shall be when all required information specified above has been received by SLII.

- b. Cancellation Policy. To be effective and to avoid incurring charges, Customer shall notify SLII of a cancellation of a Requested Assignment no less than two(2) full business days in advance of the Assignment date and time, and cancellations must be received by SLII during business hours only. Cancellations made with less than two(2) full business days’ notice will be ineffective and Customer shall pay SLII for the Assignment in full. Cancellation requests made by Customer during non-business hours shall not be considered received until the next Business Day.

For the avoidance of doubt, if an Assignment is scheduled for 8:30 am on a Monday, in order to avoid being charged in full for the scheduled Assignment, SLII must receive the cancellation request no later than 4:30pm (close of business) on the preceding Wednesday. In the event of any on site modifications such as Customer no-shows or the Assignment finishing earlier than

specified in the Assignment Request, Customer shall remain liable for charges for the scheduled Assignment as specified in the Assignment Request.

Assignment Requests made with less than two(2) full business days' notice are billable at the time of request. Any requests and cancellations received during non-business hours are subject to applicable charges.

c. Short Notice/Emergency Assignment Requests.

- i. In the event Customer makes an Assignment Request with less than two(2) full business days' notice, in addition to being charged the regular rate for Services, Customer shall be charged and shall pay a short notice/emergency fee of \$60.00 per Interpreter ("**Short Notice Fee**").
- ii. In the event Customer makes an Assignment Request with less than two(2) full business days' notice, in addition to the Short Notice Fee, Customer shall also be charged and shall pay for the Interpreter(s) travel time to and from the Assignment. Such travel time is billed at the hourly rate and is billed in thirty(30) minute increments up to three(3) hours of travel. SLII shall use reasonable efforts to schedule Interpreters to mitigate such travel fees.
- iii. If SLII anticipates a Short Notice Fee, a Travel Fee, or any additional charges for the Assignment, SLII shall use reasonable efforts to notify Customer of any such reasonably anticipated fees prior to the assignment.

- d. No Guarantee of Services. Upon receipt of the Assignment Request, SLII shall use reasonable efforts to secure an Interpreter to fulfill the Assignment. The foregoing notwithstanding, Customer is hereby advised and acknowledges that there is a substantial shortage of interpreters (nationwide), which may result in SLII's inability to provide an Interpreter for Assignment Requests.

Once SLII secures an Interpreter for the Assignment, the Assignment Request shall be "**Confirmed**" and SLII shall use reasonable efforts to contact the Customer by using the contact information provided in the Assignment Request to provide notification that an Interpreter has been secured. If notification is via phone call and is answered by any kind of voicemail or answering machine, the request will be considered confirmed upon leaving a message. Customer may specify in the Assignment Request that confirmation of the Assignment is requested by a specified date, and SLII will use reasonable efforts to notify Customer by that date whether the Assignment is Confirmed. The Customer will not be charged for any unfilled Assignment Request.

VI. Quality Control

SLII represents that it will provide interpreters who are sufficiently experienced and competent to perform the services covered by this Agreement in a manner consistent with the standards of professional practice by interpreters providing services of a similar nature. Upon the request of the Customer, SLII shall replace any Interpreter providing services to the Customer with another qualified provider acceptable to Customer.

The number of Interpreters needed for an Assignment shall be determined by SLII in its sole discretion considering such factors as length, nature of subject matter, number of Consumers and their communication needs, and any other factor that would affect the interpretive outcome of the Assignment. Customer hereby acknowledges and agrees that Assignments lasting longer than one and a half(1.5) hours or Assignments that involve complex subject matter (e.g. board meeting, college courses, theater performances, multi-day courses, or seminars) generally require two(2) Interpreters.

In the event that there is not a second Interpreter available for a two-person Assignment, SLII will ask if the Interpreter would be willing to work the Assignment alone, provided that the Customer shall make all reasonable on site accommodations specified by SLII including, but not limited to, increased break frequency and length. When one interpreter works a two-Interpreter Assignment, billing will be at time and a half to induce the Interpreter to accept the assignment and to compensate the Interpreter for the additional work performed for that Assignment.

Customer hereby acknowledges and agrees that some Assignments require additional Interpreter coordinating and/or consultation and that SLII may, in its sole discretion, charge Customer an additional or miscellaneous fee for such Assignments (“**Additional Fee**”). For example, an Additional Fee may be charged to Customer for Assignments related to conferences, multiple day events (e.g. college courses), out-of-area, theater performances, preparation, rehearsal, mileage, parking, or transportation. SLII shall use reasonable efforts to notify Customer of any reasonably anticipated Additional Fees prior to the Assignment.

VII. Accounting and Recordkeeping

SLII reserves the right to request full or partial payment prior to any Assignment. Payments are due within thirty(30) days of the invoice date. In the event of nonpayment, SLII may (1) submit the Customer’s unpaid balance to a collection agency and charge Customer a collection fee, which shall not exceed 18% of the unpaid balance referred to the collection agency and/or (2) charge Customer all reasonable attorney’s fees and court costs related to SLII’s pursuit of payment of the unpaid balance.

Customers who are health care providers shall be responsible for issuing payment to SLII directly, whether or not the Assignment is covered by the Consumer’s insurance.

VIII. Indemnification.

Customer shall protect, indemnify, and save harmless SLII and Interpreter from and against all liabilities, obligations, claims, damages, (other than special, exemplary, punitive, or consequential damages), judgments, costs, expenses (including without limitation reasonable attorneys; fees and expenses) and actions or proceedings asserted against SLII and/or Interpreter arising from, or in connection with, the occurrence or existence of any of the following during the Term hereof (1) any failure on the part of the Customer to perform or comply with any of the terms of this Agreement; (2) any breach of the representations or warranties of Customer contained in this Agreement; and (3) any gross negligence, willful misconduct or fraud of Customer or its agents, employees or contractors.

SLII shall protect, indemnify, and save harmless Customer from and against all liabilities, obligations, claims, damages (other than special exemplary, punitive, or consequential damages), judgments, costs, expenses (including without limitation reasonable attorneys' fees and expenses), and actions or proceedings asserted against SLII arising from or in connection with the occurrence or existence of any of the following during the Term hereof (1) any failure on the part of SLII to perform or comply with any of the terms of this Agreement; (2) any breach of the representations or warranties of SLII contained in this Agreement; and (3) any gross negligence, willful misconduct.

IX. Insurance.

During the term of this Agreement, Customer shall maintain, and upon SLII's request, deliver proof of comprehensive general liability insurance with limits of not less than One Million and no/100 Dollars (\$1,000,000.00).

X. Warranties and Representations.

SLII hereby represents and warrants to Customer as follows:

1. SLII is an S Corporation, validly exists and in good standing under the laws of the State of Illinois and has all requisite corporate power and authority to enter into this Agreement and to consummate the transactions contemplated herein;
2. This Agreement has been authorized, executed and delivered by SLII and is a valid and binding contract;
3. Neither the execution and delivery of this Agreement nor the consummation of the transactions contemplated herein will violate, conflict with or result in a breach of or constitute a default under (a) any judgment, order, decree, rule or regulation of any court or government agency to which SLII is subject or (b) any applicable laws or regulations; and
4. No notice to or consent, approval, authorization, order, filing, registration or qualification of or with any court, governmental authority or third party is required to be made or obtained by SLII

in connection with the execution and delivery of this Agreement or the consummation by SLII of the transactions contemplated herein.

Customer hereby represents and warrants to SLII as follows:

1. Customer is duly organized, validly existing, and in good standing under the laws of the State of [] and has all requisite corporate power and authority to enter into this Agreement and to consummate the transactions contemplated herein;
2. This Agreement has been duly authorized, executed and delivered by Customer and it's a valid and binding contract;
3. Neither the execution and delivery of this Agreement nor the consummation of the transactions contemplated herein will violate, conflict with or result in a breach of or constitute default under (a) any provision of Customer's [bylaws or articles of incorporation], (b) any judgment, order, decree, rule or regulation of any court or government agency to which Customer is subject or (c) any applicable laws or regulations; and
4. No notice to or consent, approval, authorization, order, filing, registration or qualification of or with any court, governmental authority or third party is required to be made or obtained by Customer in connection with the execution and delivery of this Agreement or the consummation by Customer of the transactions contemplated herein.

XI. Termination.

This agreement is terminable by SLII or Customer upon thirty(30) days prior written notice ("Early Termination") to the other party.

Upon the Early Termination or expiration of the Term (1) Customer shall remain liable for all Services performed and all Confirmed Assignment Requests received by SLII prior to such Early Termination; and (2) the indemnification provisions in Article IX of this Agreement shall survive the Early Termination or expiration of the Term, as applicable, for the longer of one(1) year after termination or the maximum allowed by law.

XII. Miscellaneous.

1. Successors and Assigns; Third Party Beneficiaries. The stipulations, terms, covenants and agreements contained in this Agreement shall inure to the benefit of, and shall be binding upon, the parties hereto and their respective permitted successors and assigns (including any successor entity after a public offering of stock, merger, consolidation, purchase or other similar transaction involving a party hereto) and nothing herein expressed or implied shall give or be construed to give to any person or entity, other than the parties hereto and such assigns any legal or equitable rights hereunder.
2. Assignment.

This Agreement may not be assigned by any party hereto without the consent of the other parties hereto, except to an entity under the control of, controlling or under common control

with the assigning party, provided that in each case, the assigning party will continue to remain primary liable under this Agreement.

3. **Entire Agreement.** This Agreement, along with the exhibits hereto (but specifically excluding any other correspondence between any of the parties hereto or any of their affiliates), contains all of the terms agreed upon between the parties hereto with respect to the subject matter hereof, and all understandings and agreements heretofore had or made among the parties hereto are merged in this Agreement which alone fully and completely expresses the agreement of the parties hereto.
4. **Terms and Conditions.** These terms and conditions are subject to change by SLII upon written notice to Customer.
5. **No Waiver.** No waiver by either party of any failure or refusal by the other party to comply with its obligations hereunder shall be deemed a waiver of any other or subsequent failure or refusal to so comply.
6. **Governing Law.** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in Cook County, Illinois, or the federal district court for the Northern District of Illinois.
7. **Severability.** If any term or provision of this Agreement or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby; each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
8. **Section Headings.** The headings of the various sections of this Agreement have been inserted only for purposes of convenience, are not part of this Agreement and shall not be deemed in any manner to modify, explain, expand or restrict any of the provisions of this Agreement.
9. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and it shall not be necessary in making proof of this Agreement to produce or account for more than one such counterpart.
10. **Signature:** My signature below indicates I have read and agree to the above terms and conditions and indicates authorization to secure interpreting services and responsibility for payment on behalf of the company named below (no third-party billing).

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the Effective Date.

Sign Language Interpreters Inc.

Triton College _____
Business Name

Signed: _____

Signed: _____

Name: _____

Name: Mark R. Stephens

Signed: _____

Title: Board Chairman _____

Name: _____

Date: _____

Address: 2000 5th Ave _____

City: River Grove _____

State: IL _____

Zip: 60171 _____

Exhibit A
Sign Language Interpreters Inc
Interpreting Fee Schedule
Standard Business Rate Sheet

Base Rate & Differentials		
Standard Hours	Monday – Friday 8:00 am – 4:30 pm	\$75
Evening	Monday – Friday 5:01 pm – 7:59 pm	\$83
Weekends	Anytime	\$83
*Holidays	Anytime	\$98
Specialized Services		
Medical (with clearance)		Base Rate + \$2.00/hr
Standard Legal	Encounters with attorneys or law enforcement and court mandated programs.	\$97
Advanced Legal	Arbitration, Administrative hearings, Miranda rights, immigration and naturalization process, depositions and trials.	\$115
Deaf-Blind, Tactile or Trilingual		Base Rate + \$10.00/hr
Broadcast Work	Applies to events that are livestream or recorded, with the ASL interpreters featured, and is posted to a website accessible to the general public or a social media page. An hourly recording fee for each ASL interpreter will be assessed. This fee will be based on the total run time of the recorded media and not the time that interpreters actually appear in the recording. Time will be rounded to the next half-hour with a one-hour minimum charge per interpreter. Content posted to password-protected websites and content behind private URLs that are only distributed to a fixed number of attendees is exempt from this fee.	Base Rate + \$10.00/hr

Other Industry Standards & Fees		
Short Notice Fee (per interpreter/per request with less than 2 business days' notice) Ex: Requests for Monday would need to be received by 4:30pm on Wed preceding.		\$60
Travel Time Per hour billed in 30-min increments/ per request with less than 1 business days' notice. Travel time may also be requested for assignments that are of significant distance or on a case-by-case basis in some instances. You will be notified in advance if this is the case.		Refer to Base Rate & Differentials x up to 2 hrs Travel Time
Cancellation Policy 2 full business days. Ex: A cancellation for Monday would need to be received by 5pm Wednesday prior. Begins once the interpreter is assigned. Requests made less than 2 business days are considered confirmed and billable at the time of the request.		Refer to Base Rate & Differentials
2-hour Minimum for all requests. Time beyond 2 hours is scheduled in 15 minute increments.		Refer to Base Rate & Differentials

Video Remote Interpreting (VRI) is billed with a one hour minimum.	Refer to Base Rate & Differentials
<p>Requested Background Checks</p> <p>Interpreters reporting for background checks, fingerprinting, or other clearance-related activities will result in a fee of 1 billable hour at the standard rate or actual duration of appointment; whichever is greater.</p> <p>These appointments will also include paid mileage round trip at the current IRS mileage rate.</p>	Refer to Base Rate

*Holidays include: New Year’s Eve, New Year’s Day, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, & Christmas Day.

Invoicing Standards: Invoices are to be paid within 30 days of submission to avoid a penalty fee of 1% of any amount approved and unpaid shall be added for each month or fraction thereof after the expiration of such 30 day period until final payment is made.

To make requests for future appointments, email
requets@slii.us
 For urgent needs with less than 2 business days’ notification, call
630-239-2388

Receipt Acknowledgement. Please sign and return to angela@slii.us. Thank you.

 Printed Name & Title

 Date

 Signature

 Date

Exhibit B
Sign Language Interpreters Inc
Credit Authorization

Credit Account Registration From

Date: _____

Account Number: _____

Registered Company Name (Full Name): _____

Select one of the following that most appropriate describes your entity:

- Corporate Comptroller: _____
- Sole Proprietor: _____
- Partnership Principal Partner: _____
- State/City Government Chief Officer: _____
- Individual Name: _____
- Non-Profit Organization Executive Director: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Name of person who receives bills for this account: _____

Position: _____ Department: _____

Office Phone: _____ Cell Phone: _____

Email: _____

FORM OF PAYMENT:

Accounts are payable via Check or Wire Transfer. Select preferred method. Prepayment may be required.

- Check
- Wire Transfer

Are Purchase Orders required? Yes ___ No ___ PO # _____

If your PO# varies, it is your responsibility to provide a new PO# when you request services. Should there be mandatory data to be listed on our invoice specific notification is required upon opening the account.

Account Utilized By:

- | | |
|---|--|
| <input type="checkbox"/> All Staff _____ | <input type="checkbox"/> All Regional Offices _____ |
| <input type="checkbox"/> Specific Department: _____ | <input type="checkbox"/> Specific Regional Office: _____ |

*Note: Payment for services for requests made to SLII is net 30 days and is the responsibility of the undersigned

Signed

Printed Name

Date

Position/Title

**TRITON COLLEGE, District 504
Board of Trustees**

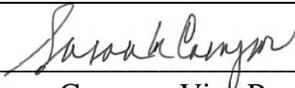
Meeting of June 20, 2023

ACTION EXHIBIT NO. 16909

SUBJECT: AGREEMENT WITH NORTHWESTERN MEMORIAL HEALTHCARE

RECOMMENDATION: That the Board of Trustees approve an Affiliation Agreement with Northwestern Memorial Healthcare. The term of this Agreement shall be for three (3) years, commencing on July 1, 2023, and terminating on June 30, 2026. Either party to this Agreement may terminate the Agreement earlier without cause upon thirty (30) days prior written notice to the other party, provided, however, that in the event that this Agreement is terminated during a period in which students are participating in educational experiences, the NM FACILITIES shall use best efforts to ensure that each of the students participating in such experience at the time of the termination shall be permitted to continue, subject to all other terms of this Agreement, until the educational experiences are completed. There is no cost to the college for this Agreement.

RATIONALE: This Agreement will enable students in Triton College's Surgical Technology, Sterile Processing Technician, and Nursing programs to participate in clinical education experiences at Northwestern Memorial Healthcare.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Board Chairman	Tracy Jennings Secretary	Date
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Related forms requiring Board signature: Yes No

EDUCATIONAL AFFILIATION AGREEMENT

THIS EDUCATIONAL AFFILIATION AGREEMENT (this “**Agreement**”), dated July 1, 2023 (the “**Effective Date**”), is entered into by and between the undersigned affiliated clinical entities (collectively, “**NM FACILITIES**”) of **NORTHWESTERN MEMORIAL HEALTHCARE**, an Illinois not for profit corporation (“**NMHC**”), and **COMMUNITY COLLEGE DISTRICT 504, commonly known as TRITON COLLEGE** (“**SCHOOL**”).

WHEREAS, the NM Facilities may include NMHC’s current and future affiliates and subsidiaries, including, but not limited to, Northwestern Memorial Hospital (“**NMH**”), Northwestern Medicine® Central DuPage Hospital (“**CDH**”), Northwestern Medicine® Delnor Hospital (“**Delnor**”), Northwestern Medicine® Lake Forest Hospital (“**NLFH**”), Northwestern Medicine® Kishwaukee Hospital (“**NMKH**”), Northwestern Medicine® Valley West Hospital (“**NMVWH**”), Northwestern Medicine® Huntley, McHenry and Woodstock Hospitals (“**NMHW**”), Northwestern Medicine® Palos Hospital (“**PCH**”), Northwestern Medicine® Marianjoy Rehabilitation Hospital (“**Marianjoy**”), Northwestern Medical Group (“**NMG**”), Northwestern Medicine® Regional Medical Group (“**RMG**”), and their affiliates and subsidiaries existing now or created or acquired in the future; and

WHEREAS, SCHOOL desires to utilize NM FACILITIES for the purpose of providing practical learning and clinical experiences for surgical technology and sterile processing technicians, nursing and other allied health professional education (the “**Program**”) in connection with degree-seeking students of SCHOOL and to establish and operate the Program at NM FACILITIES; and

WHEREAS, it is to the mutual benefit of both SCHOOL and NM FACILITIES that students have opportunities for clinical education and, whenever feasible, joint research activities pursuant to the Program.

NOW, THEREFORE, it is understood and agreed to by the parties hereto as follows:

1. **SCHOOL’S RESPONSIBILITIES**

- 1.1. SCHOOL shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to NM FACILITIES only those students who have satisfactorily completed the prerequisite didactic portion of SCHOOL's curriculum. SCHOOL will provide NM FACILITIES a statement of the philosophy and objectives of the Program and a current course description(s) as set forth in SCHOOL’s academic catalog.
- 1.2. SCHOOL shall require each of its students who will participate in the Program at NM FACILITIES to provide NM FACILITIES with proof of full health insurance coverage prior to commencement of their assignment.
- 1.3. SCHOOL shall procure and maintain at its own expense at all times during the term of the Agreement, and on an occurrence basis if possible, Professional Liability and

Commercial General Liability insurance to cover SCHOOL, its officers, agents, faculty, employees and students in the minimum amount of Two Million Dollars (\$2,000,000) per occurrence and Five Million (\$5,000,000) in annual aggregate. SCHOOL shall provide evidence of such coverage to NM FACILITIES upon execution of this Agreement and prior to the expiration and renewal of the evidenced coverage, but not less than annually after execution of this Agreement. Each policy of insurance described above shall require thirty (30) day advance notice to NM FACILITIES prior to any material change in or termination of such coverage, and shall be issued by one or more insurance companies rated "A" or better and with financial size of "IX" or larger, both as measured by A.M Best. Should any of the above insurance requirements be met through the provision of coverage on a "claims-made" basis, SCHOOL shall maintain such coverage for a period of five (5) years after the termination date of this Agreement, and extending retrospectively to the contract term. NM FACILITIES and its affiliates, subsidiaries and each of their respective officers, directors, contractors, agents and employees shall be included as Additional Insureds under each of the policies described above and any renewals thereof for the duration of this Agreement and any extended claims-made required under this Agreement.

- 1.4. SCHOOL shall designate one of its faculty to coordinate the Program on behalf of SCHOOL and act as the liaison to NM FACILITIES. The assignment to be undertaken by the students participating in the Program will be mutually arranged by the parties and a continuous exchange of information will be maintained by on-site visits when practical and by letter, e-mail or telephone otherwise.
- 1.5. SCHOOL shall inform each student of his or her responsibilities under this Agreement and that he or she will be required to sign a statement during orientation at NM FACILITIES agreeing to certain specific terms of the Agreement. A sample of the current student statement is subject to change and is attached hereto as Exhibit A and made a part hereof. A signed copy of each student's statement, including evidence of full insurance coverage, and confirmation that the required criminal background check and ten (10) panel drug test have been conducted, as more fully described in paragraph 1.7 below, shall be provided to NM FACILITIES prior to student's assignment. In addition, SCHOOL shall ensure that each student signs the confidentiality agreement, a copy of which is attached hereto and incorporated by reference herein, provided by NM FACILITIES prior to commencing his/her participation in the Program and adheres to all relevant policies and procedures set forth by NM FACILITIES.
- 1.6. SCHOOL, its faculty providing services hereunder, and its students participating in the Program shall, to the extent relevant, comply with The Joint Commission or other accrediting entity standards and, upon request of NM FACILITIES, shall cooperate in any survey conducted by The Joint Commission or a similar accrediting body at NM FACILITIES.
- 1.7. SCHOOL agrees to inform the students of the requirement to complete a criminal background check in compliance with the Illinois Healthcare Workers Background

Check Act (225 ILCS 46/1). A ten (10) panel drug screen as required by and acceptable to NM FACILITIES (to include screening for marijuana, amphetamines, narcotics [morphine/codeine/heroin], PCP, and cocaine) is required of each placed student prior to his/her participation in the Program. It is SCHOOL'S responsibility to ensure that the ten (10) panel drug screen and criminal background check are that any student with unacceptable results will not be permitted to participate. Prior to student's arrival at NM FACILITIES, SCHOOL will provide NM FACILITIES with documentation that the drug screening and criminal background check have been conducted.

- 1.8. SCHOOL shall require that students complete a physical examination prior to his/her participation in the Program, which physical examination shall be conducted in accordance with the policies of NM FACILITIES and shall include a TB test (and a chest x-ray if the TB test is positive), mumps, rubella, rubeola, varicella and Hepatitis-B immunity, and any other screening tests required by NM FACILITIES. Prior to the placement of any student, SCHOOL shall provide NM FACILITIES with written proof that the student is free of communicable disease and has received the CoVid-19 and Influenza Vaccine.
- 1.9. SCHOOL shall screen all students and faculty against the Office of Inspector General List of Excluded Individuals/Entities prior to a student's assignment or faculty's participation and shall immediately notify NM FACILITIES if any of its participating faculty or students are excluded from, threatened with exclusion from, or otherwise sanctioned by, any federal or state healthcare plan or program.
- 1.10. SCHOOL shall notify each student prior to his/her arrival that he/she is responsible for:
 - 1.10.1. Following all administrative and clinical policies, standards, and practices of NM FACILITIES.
 - 1.10.2. Obtaining medical care at his/her own expense for any injuries sustained as a direct or indirect result of their affiliation with NM FACILITIES.
 - 1.10.3. His/her own transportation and living arrangements.
 - 1.10.4. Reporting to NM FACILITIES on time and following all established policies and procedures during the regularly scheduled operating hours of NM FACILITIES.
 - 1.10.5. Conforming to the standards and practices established by SCHOOL while functioning at NM FACILITIES.
 - 1.10.6. Obtaining prior written approval of NM FACILITIES and SCHOOL before publishing any material relating to the clinical learning experience, which shall not be unreasonably denied or withheld.

1.10.7. Meeting the personal, ethical and professional standards required of employees of NM FACILITIES and consistent with the applicable professional Code of Ethics and the applicable standards of The Joint Commission.

2. **NM FACILITIES' RESPONSIBILITIES/RIGHTS**

- 2.1. NM FACILITIES shall make the appropriate location available to SCHOOL and its students in order to provide a supervised educational experience to students in the Program. Such location shall include an environment conducive to learning as intended by the terms of this Agreement and conforming to customary NM FACILITIES' procedures. Entry into this Agreement with SCHOOL does not guarantee placement of a particular student within NM FACILITIES. NM FACILITIES have the right to decline an individual placement if unable to accommodate for the appropriate location or supervised educational experience at that time.
- 2.2. NM FACILITIES may, upon consultation with SCHOOL, cancel the placement of any student whose performance is unsatisfactory, who is excluded from, or otherwise sanctioned by, any federal or state healthcare plan or program, whose personal conduct prevents desirable relationships within NM FACILITIES, or whose health status is a detriment to the student's successful completion of the educational experience. NM FACILITIES shall provide a written record of the cancellation to SCHOOL following the consultation.
- 2.3. NM FACILITIES may immediately remove any student or member of SCHOOL's faculty or staff from its premises, if, in NM FACILITIES' sole reasonable judgment and discretion, such student, faculty or staff is or becomes detrimental to or is deemed to be an immediate threat to the health, safety or welfare of NM FACILITIES or its patients, employees, staff or visitors or hospital operations, or to the confidentiality of any information related to such persons or operations. In such event, NM FACILITIES shall notify SCHOOL of its actions as soon as practicable thereafter. NM FACILITIES shall have no obligation to SCHOOL or any student or faculty member summarily removed pursuant to this section.
- 2.4. In the event any student or SCHOOL faculty becomes ill, injured or is improperly exposed to hazard/hazardous materials while on NM FACILITIES' premises, NM FACILITIES shall, upon the request of such student or faculty and consistent with the NM FACILITIES' capabilities and policies, or as is appropriate in an emergency, provide or arrange for the provision of necessary immediate or emergent care. However, all students or faculty who receive medical care on NM FACILITIES' premises shall be solely responsible for the full cost of such care unless the law or NM FACILITIES' policies provide otherwise.
- 2.5. NM FACILITIES shall designate and submit in writing to SCHOOL, the name and professional and academic credentials of a person to be responsible for oversight of the student educational experiences at NM FACILITIES. That person shall be

called Program Coordinator, and shall maintain contact with SCHOOL's designated liaison to assure mutual participation in and oversight of the Program.

- 2.6. NM FACILITIES shall notify SCHOOL in writing of any change of the Program Coordinator.
- 2.7. NM FACILITIES shall provide a planned, supervised program of educational experiences as specified in the most recent outline of the Program as agreed to by the parties.
- 2.8. NM FACILITIES shall, on reasonable advance request, permit SCHOOL or any agencies responsible for approving SCHOOL or accrediting its curriculum to inspect NM FACILITIES' clinical locations, services available for clinical experiences, students' records, and such other items reasonably pertaining to the Program. In NM FACILITIES' sole discretion, NM FACILITIES may: (a) restrict such inspection to the extent reasonably necessary to protect private or confidential patient or NM FACILITIES information, (b) restrict such inspection to the extent necessary to comply with the law; and/or (c) require SCHOOL or accrediting agency to execute an appropriate confidentiality and non-disclosure agreement provided by NM FACILITIES.
- 2.9. NM FACILITIES shall, at the commencement of a student's placement, provide the student with an orientation of NM FACILITIES and its administrative policies, rules, regulations, standards and practices relevant to the Program.
- 2.10. NM FACILITIES shall provide each student with a name tag identifying him or her as a student, which name tag shall be worn at all times when Student is participating in the Program at NM FACILITIES' premises.
- 2.11. NM FACILITIES shall administer education records of students in accordance with the Family Educational Rights and Privacy Act of 1974, as amended, and all other applicable provisions of federal or state law.
- 2.12. SCHOOL acknowledges the NM FACILITIES' commitment to comply with its corporate compliance program and code of conduct, and all applicable laws and regulations. SCHOOL agrees to comply, and to cause its faculty and students to comply, with the NM FACILITIES' Code of Conduct and all applicable laws and regulations during the term of this Agreement.
- 2.13. NM FACILITIES shall procure and maintain at its own expense at all times during the term of the Agreement, and on an occurrence basis if possible, Professional Liability and Commercial General Liability insurance to cover NM FACILITIES, its officers, agents, faculty, employees and students in the minimum amount of One Million Dollars (\$1,000,000) per occurrence and Three Million (\$3,000,000) in annual aggregate.
- 2.14. SCHOOL, its faculty providing services hereunder, and its students participating in the Program shall, to the extent relevant, comply with The Joint Commission or

other accrediting entity standards and, upon request of NM FACILITIES, shall cooperate in any survey conducted by The Joint Commission or a similar accrediting body at NM FACILITIES.

3. **JOINT RESPONSIBILITIES**

- 3.1. The beginning dates and length of the Program shall be agreed upon by the parties.
- 3.2. The period of time for each student's clinical education shall be agreed upon at least one month before the beginning of the Program.
- 3.3. The number of students eligible to participate in the Program shall be agreed to by the parties and may be altered by agreement. NM FACILITIES reserves the right in its sole discretion to limit the number of students participating in the Program at any one time.
- 3.4. Neither party shall discriminate against a qualified student considered for or enrolled in the Program on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, age, marital status, order of protection status, physical or mental disability unrelated to the ability to participate in the Program, military status, or unfavorable discharge from the military service, citizenship status, or any other status protected by law. In addition, each party agrees that it will comply with, and cause its officers, directors, employees, agents and representatives to comply with, all applicable laws, statutes and ordinances and all amendments thereto relating to the performance of services hereunder. These include: all applicable federal, state, municipal or local statutes, laws, ordinances or regulations, including without limitation, where applicable, those (i) relating to conditions of employment, including without limitation, Title VII and Title IX of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, as amended, the Employee Retirement Income Security Act, as amended, the Rehabilitation Act of 1973, as amended, the Family Medical and Leave Act, as amended, the Fair Labor Standards Act, as amended, the Equal Pay Act, as amended, Section 1981 of U.S.C. Title 42, as amended, the Worker Adjustment and Retraining Notification Act, as amended, the Uniformed Services Employment and Reemployment Rights Act, as amended, the Genetic Information Nondiscrimination Act, as amended, the Immigration and Reform Control Act of 1986, as amended, the National Labor Relations Act, as amended, the American with Disabilities Act, as amended, Executive Order 11246, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 USC §4212, and all applicable requirements of 41 CFR, §§ 60-1.4(a), 60-250.5(a) and 60-741.5(a), and the Illinois Human Rights Act, as amended; as well as (ii) all laws relating to safety and health in the workplace, including without limitation, the Occupational Safety and Health Act of 1970, as amended; (iii) all laws relating to the payment of employee and employer taxes for and on behalf of employees, including without limitation, Internal Revenue Code, Illinois Unemployment Insurance Act, Illinois Workers Compensation and Occupational Disease Acts, and all applicable home rule taxes; and (iv) all laws relating to the delivery of health care, including without limitation,

Medicare and Medicaid, the False Claims Act, Fraud and Abuse amendments, the Health Insurance Portability and Accountability Act of 1996, and the Patient Protection and Affordable Care Act.

- 3.5. Methods for evaluating the educational experiences of the students will be agreed to by the parties. Regular communication will be maintained by appropriate SCHOOL and NM FACILITIES' staff for the purpose of reviewing and evaluating current educational experiences being offered to students. SCHOOL shall remain solely responsible for the assignment of grades and the awarding of academic credit.
- 3.6. The parties shall assist one another in maintaining the standards necessary for SCHOOL or its Program to be and remain eligible for accreditation by the appropriate agency or body.
- 3.7. Each of the parties to this Agreement shall be responsible for the acts and omissions of its respective employees, faculty members, students, officers, directors and agents relative to this Agreement.
- 3.8. SCHOOL will provide to NM FACILITIES, upon request, evidence of such participating student's compliance with all training, education, orientation, and screening required by this Agreement.

4. **TERM AND TERMINATION**

The term of this Agreement shall be for three (3) years, commencing on **July 1, 2023** and terminating on **June 30, 2026**. Either party to this Agreement may terminate the Agreement earlier without cause upon thirty (30) days prior written notice to the other party, provided, however, that in the event that this Agreement is terminated during a period in which students are participating in educational experiences, the NM FACILITIES shall use best efforts to ensure that each of the students participating in such experience at the time of termination shall be permitted to continue, subject to all other terms of this Agreement, until the educational experiences are completed.

5. **NOTICES**

All notices required under this Agreement must be sent by registered or certified mail properly addressed, postage pre-paid, return receipt requested or by expedited or personal delivery to the addresses provided by the parties from time to time. For notices sent to NM FACILITIES, copies must also be sent to Office of General Counsel, 211 E. Ontario Street, Suite 1800, Chicago, IL 60611.

6. **CONFIDENTIALITY/HIPAA**

- 6.1. In the course of providing services hereunder, the parties may gain access to certain information that is either confidential or proprietary in nature, unauthorized disclosure of which could cause irreparable damage to either party. The parties therefore agree that all confidential or proprietary information, including any

patient or student information, is “Confidential” and shall remain so during the term of this Agreement and thereafter. Each party agrees that they will hold in strict confidence and will cause their respective employees, staff, faculty and students not to use or disclose to any other person, firm, corporation or other entity, any Confidential information about one another and their respective employees, agents, patients or students except with the prior written authorization of the affected party, patient or patient’s representative or student. Each party further agrees not to use the other party’s Confidential Information except in the course of performing herein and will not use such Confidential Information for its own benefit or for the benefit of any third party except as provided in this section. The mingling of the disclosing party’s Confidential Information shall not affect the confidential nature or ownership of same as stated herein. All of the disclosing party’s Confidential Information is and shall remain the property of the disclosing party. Upon the disclosing party’s request or the termination of this Agreement, the receiving party shall return, transfer, destroy or assign to the disclosing party all of the disclosing party’s Confidential Information and all copies thereof to the extent permitted by law. The confidentiality provisions set forth herein shall not be construed to limit or preempt the obligations imposed upon SCHOOL by the Freedom of Information Act and all such requests pursuant to the Freedom of Information Act, or other relevant law, shall be disclosed in the manner required to comply with the legal obligations.

6.2. Each party agrees to comply with all relevant rules and regulations of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and to cause their respective officers, directors, employees, agents and students to comply with such rules and regulations. SCHOOL agrees to train its students on, and the students shall be required to comply with, the NM FACILITIES’ policies and procedures related to the confidentiality of patient information and the use of same. This Agreement shall be automatically amended to the extent necessary to fully comply with any and all amendments to HIPAA’s rules and regulations and if the parties cannot agree on such amendments that, in NM FACILITIES’ reasonable opinion, would bring this Agreement into full HIPAA compliance or if any party determines that compliance would be too costly, then this Agreement may be terminated by that party.

6.3. This Section 6 shall survive termination of this Agreement.

7. **INDEPENDENT CONTRACTORS**

Neither SCHOOL nor any of its students (including any student assigned to the Program), employees, faculty or staff shall be or claim to be, by way of participation in this Agreement, the employee, agent, servant or joint employee of NM FACILITIES or any of its related or affiliated entities, for any purpose whatsoever. In particular, NM FACILITIES shall not owe or be required to pay to or on behalf of any SCHOOL staff or student any compensation in the nature of salary, vacation, disability or other benefits and insurance, including, without limitation, the payment or withholding of federal or state employment

taxes, and/or workers' compensation, and/or unemployment taxes, insurance and/or benefits.

Neither NM FACILITIES nor any of its employees, faculty or staff shall be or claim to be, by way of participation in this Agreement, the employee, agent, servant or joint employee of SCHOOL or any of its related or affiliated entities, for any purpose whatsoever. In particular, SCHOOL shall not owe or be required to pay to or on behalf of any NM FACILITIES staff or employee any compensation in the nature of salary, vacation, disability or other benefits and insurance, including, without limitation, the payment or withholding of federal or state employment taxes, and/or workers' compensation, and/or unemployment taxes, insurance and/or benefits or seniority or the accrual of tenure.

8. Intentionally omitted.

9. **ADDITIONAL TERMS**

9.1. Use of Marks. SCHOOL will not use NM FACILITIES service marks, trademarks, or trade or corporate names without the prior written consent of NM FACILITIES, including, without limitation, use within any advertising, marketing materials, or publicity release of SCHOOL. NM FACILITIES will not use SCHOOL service marks, trademarks, or trade or corporate names without the prior written consent of SCHOOL, including, without limitation, use within any advertising, marketing materials, or publicity release of NM FACILITIES.

9.2. Non-Exclusivity. The parties agree that this Agreement is non-exclusive and that either party is free to enter into similar agreements with other parties.

9.3. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. For purposes of this Agreement, a document (or signature page thereto) signed and transmitted by facsimile machine or other electronic means, including PDF, is to be treated as an original document. The signature of any party on any such document, for purposes hereof, is to be considered an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document.

9.4. Entire Agreement/Modifications. This document shall be the entire understanding agreement between the parties with respect to the subject matter set forth herein, and all prior agreements, understandings, covenants, promises, warranties, and representations, oral or written, not incorporated herein are superseded hereby. The introductory recitals are true and correct and are incorporated herein as if fully set forth herein.

9.5. Amendments and Waivers. Except as otherwise set forth herein, this Agreement may not be amended, modified, altered, supplemented or changed in any way and no provision may be waived except in writing, signed by the authorized agents of the parties and attached hereto as an amendment.

- 9.6. Assignment. Neither SCHOOL nor NM FACILITIES may assign this Agreement, in whole or in part, without the prior written consent of the other party, except that NM FACILITIES may assign this agreement to any of its corporate affiliates now existing or organized or existing in the future.
- 9.7. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to its conflict of laws provisions.
- 9.8. Dispute Resolution. In the event of any dispute resolution, each party shall bear its own expenses, costs, and attorney fees incurred in any such action.

IN WITNESS WHEREOF, the parties have caused this Educational Affiliation Agreement to be executed by their duly authorized representatives, all on the day and year first set forth above.

NM FACILITIES:

NORTHWESTERN MEDICAL GROUP

By: _____
Name: Lisa M. Williams, MS, APN-CNS, AACRN
Its: Director, Professional Practice & Development

NORTHWESTERN MEMORIAL HOSPITAL

By: _____
Name: Barbara Holmes Gobel, MS, RN, AOCN, FAAN
Its: Associate CNE; Director, Professional Practice & Development

**NORTHWESTERN MEDICINE®
CENTRAL DUPAGE HOSPITAL**

By: _____
Name: Suzanne McCoy, RN, DNP, NNP-BC, NEA-BC
Its: Vice President, CNE

**NORTHWESTERN MEDICINE®DELNOR
HOSPITAL**

By: _____
Name: Gina Reid-Tinio, PhD, MS, MPH, NPD-BC
Its: Vice President, CNE

**NORTHWESTERN LAKE FOREST
HOSPITAL**

By: _____
Name: Karen Mahnke MSN, RN, NEA-BC
Its: Vice President Operations; Bernthal CNE

**NORTHWESTERN MEDICINE® REGIONAL
MEDICAL GROUP**

By: _____
Name: Rachel Sebastian
Its: Vice President, Operations

**MARIANJOY REHABILITATION
HOSPITAL & CLINICS, INC.**

By: _____
Name: Anne K. Hubling, DNP, MHSA, RN,
CPHQ, NEA-BC
Its: President, CNE

**NORTHWESTERN MEDICINE® KISHWAUKEE
HOSPITAL**

By: _____
Name: Corinne Haviley, PhD, MS, RN
Its: Vice President, CNE

**NORTHWESTERN MEDICINE® VALLEY
WEST HOSPITAL**

By: _____
Name: Corinne Haviley, PhD, MS, RN
Its: Vice President, CNE

**NORTHWESTERN MEDICINE® HUNTLEY,
MCHENRY AND WOODSTOCK HOSPITALS**

By: _____
Name: Catie L. Schmit MSN, RN, CEN, NE-BC
Its: Vice President, CNE

**NORTHWESTERN MEDICINE® PALOS
HOSPITAL**

By: _____
Name: Ellen Kruk, RN, MHA, NE-BC
Its: Vice President, CNE

SCHOOL:

TRITON COLLEGE

By: _____
Name: Mark R. Stephens
Its: Board Chairman

By: _____
Name: Tracy Jennings
Its: Secretary

EXHIBIT A

A copy of each Student's signed Exhibit A shall be maintained by the NM FACILITIES hosting the Program ("NM FACILITIES") throughout the term of this Educational Affiliation Agreement and for a period no less than seven (7) years thereafter.

I, the undersigned student at **TRITON COLLEGE (SCHOOL)** hereby agree to the following as conditions to my placement in the Program at NMHC:

1. I understand that I am not acting as an employee, agent or servant of NMHC for any purposes whatsoever when engaged in educational activities for which I will receive credit from SCHOOL.
2. I have passed a physical examination, ten (10) panel drug screening, and criminal background check in accordance with the policies of NMHC, which examination shall include a TB test (and a chest x-ray if the TB test is positive), mumps, rubella, rubeola, varicella and Hepatitis-B immunity, and satisfactory result on any other screening tests required by NMHC. I agree that I will update such tests/immunizations as required by NMHC during the duration of the Program. Additionally, I understand that SCHOOL will provide to NMHC the results of a ten (10) panel drug screening and background check upon request.
3. I have been or will agree to be trained in infection control and occupational exposure risk and reduction in compliance with OSHA's blood borne pathogen and tuberculosis regulations and guidelines;
4. I have procured full health insurance coverage. Such coverage, for both basic health services as well as emergency care, must be maintained for the duration of my participation in the placement and a copy of the proof of insurance has been or will be provided to NMHC upon request. I understand that I am responsible for the full cost of my own medical care, transportation and/or living arrangements;
5. I have been informed by SCHOOL of my responsibilities under the Educational Affiliation Agreement between SCHOOL and NMHC.
6. I understand that all identifiable patient information, including without limitation the name of a patient and the fact that he or she is being treated by NMHC, is confidential and may not be disclosed by me except where it is necessary to the treatment of a patient and then only to a member of the treatment team. I may not access, copy or maintain any such confidential patient information, in either hard copy or electronic form, except for the purposes of the Program, and if I improperly or inadvertently violate this obligation, I shall immediately report the violation to my supervisor at NMHC and either tender the copies to that person or destroy them. I also understand that any failure to comply with these confidentiality provisions may result in my immediate termination from the Program. These obligations shall survive termination of this Agreement;
7. I shall report to NM FACILITIES on time on the days scheduled and shall comply with all relevant NMHC policies, procedures, rules and regulations, including without limitation,

NMHC'S drug-free and smoke-free workplace policies, infection control practices and fire and safety regulations, and I agree to participate, if requested, in relevant NMHC'S sponsored programs relating to patient care issues, quality control and utilization reviews;

8. I shall obtain prior written approval of NMHC and SCHOOL before publishing any material relating to the educational experience;
9. I shall conform to the relevant standards and practices of SCHOOL while training in NM FACILITIES so long as those standards and practices do not contradict those of NMHC.
10. I shall provide, at my cost, the necessary and appropriate uniforms if required by NMHC, as well as all transportation and/or living arrangements;
11. I will be responsible for the full cost of any medical care that I may receive at NM FACILITIES unless the law or NMHC'S policies provide otherwise; and
12. I will submit to a criminal background check and government health program exclusions check. I understand that NMHC may cancel my placement if it determines that I have been convicted of a felony or criminal misdemeanor that could reasonably be expected to impact the health, safety or welfare of NM FACILITIES or its patients, employees, staff, visitors or assets, I am excluded from participation in any federal or state healthcare program, or I am known to be a drug trafficker or terrorist. All background checks shall be conducted in strict compliance with NMHC'S relevant policies and Illinois and federal law. By my signature below, I acknowledge that I have not been convicted of any misdemeanor or felony that could impact the health, safety or welfare of the patients, employees or visitors of the Hospital, or the safety and security of its property and assets.
13. I will have the status of "Student" while at NM FACILITIES and I may not replace NM FACILITIES staff, or render patient care or service except as identified for educational value and delineated in the Program as agreed to by SCHOOL and NMHC. Any direct contact between me and a patient shall be under the proximate supervision of a member of the NM FACILITIES' staff.
14. I will wear the name tag provided by NMHC, identifying me as a student, at all times while on NM FACILITIES' premises.

Signature: _____

Date: _____

Printed Name: _____

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of June 20, 2023

ACTION EXHIBIT NO. 16910

SUBJECT: HOUSING AGREEMENT WITH DOMINICAN UNIVERSITY

RECOMMENDATION: That the Board of Trustees approve a housing accommodations Agreement with Dominican University for up to 23 “NJCAA Division I” student athletes for the 2023-2024 academic year. Students will move in on or after August 18, 2023 and move out by May 18, 2024. The average annual cost per student athlete last year was \$13,755. The cost per student athlete for the 2023-2024 academic year will be \$13,055 which is a decrease of \$700 per student. The total cost to Triton College, depending on the actual number of housed athletes, will not exceed \$300,265.

RATIONALE: In compliance with NCJAA policies, Triton College may provide student scholarships for tuition, meals, and housing for select “NJCAA Division I” student athletes. By partnering with a local university, Triton is able to provide housing in a safe college housing and learning environment. The Agreement between Triton and Dominican has been negotiated and drafted by counsel for both parties. The dollar value of the attached Agreement will be adjusted based on the final number of students actually in residence at Dominican.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens Chairman	Tracy Jennings Secretary	Date

Related forms requiring Board signature: Yes No

Shared Housing Agreement

This SHARED HOUSING AGREEMENT (“Agreement”) and all exhibits and attachments, which are incorporated by reference, are entered into by Dominican University, an Illinois not-for-profit corporation (“Dominican” or “Dominican University”) and Community College District 504, an Illinois public community college (“Triton” or “Triton College”) is effective as of this ____ day of _____, 2023. This is a legally binding agreement between Dominican University and Community College District 504, commonly known as Triton College, to provide certain housing, dining, campus support and amenities to certain Triton College students (sometimes referred to herein as “Students”). The intent is to promote a successful shared living arrangement at Dominican University for specified Triton College students who are receiving athletic scholarship funding, which is processed through the Triton College financial aid office, said scholarship including monies for housing and dining expenses through Triton College. Dominican University has agreed to provide room and board to the Triton College students set forth below for the 2023/2024 academic year.

AGREEMENT

Dominican University hereby agrees to provide housing, dining, and campus amenities for specified Triton College students from its available housing inventory for the Occupancy Period during the Academic Year specified on Exhibit A attached hereto. At the time of the execution of this Agreement, Triton College, shall pay to Dominican University the Reimbursement Amount to compensate Dominican for the housing, dining, and campus amenities plan expenses of the Triton College Students who will reside at Dominican for the Occupancy Period indicated on Exhibit A attached hereto.

Termination: Should a Triton student be removed from their housing assignment at the discretion of either Dominican University or Triton College, Triton is obligated to pay Dominican University only for the prorated amount equivalent to the duration of the student’s stay in Dominican University housing and use of dining and campus amenities up to and through the date of student’s actual removal. In the event that any Triton College student withdraws from Triton College or is otherwise deemed ineligible for housing, in Triton’s sole discretion, Triton College shall inform the student of the requirement to vacate Dominican University’s campus and all monies due to Dominican shall be prorated based upon the date the student vacates the premises. In any event, Triton must immediately notify Dominican in writing of a Student’s withdrawal, ineligibility, pending or expected disciplinary proceedings (including suspensions of any type), or expulsion/dismissal. Triton may, in its sole discretion, place a new student at Dominican upon the removal of another Triton student.

Disputes: In the event of a dispute between Triton College and Dominican University, the parties shall attempt to resolve the matter without litigation, including at the mutual agreement of the parties, by mediation or arbitration. In the event informal discussions are unable to resolve such matters, all disputes shall be resolved in the Circuit Court of Cook County. In such event, the prevailing party in any final, non-appealable judgment shall be entitled to recover its attorneys’ fees and costs from the non-prevailing party.

Authority: Triton College officers and employees are executing this Agreement represent and warrant that they have authority to execute this Agreement, and that they are executing this Agreement in their official capacities only and shall not be personally liable for any of the obligations arising from or relating to the housing, dining, or campus services provided to any Triton College students.

Indemnity: Triton shall defend, indemnify and hold harmless Dominican, its trustees, directors, officers, employees, students, representatives, and agents (collectively, the “Dominican Parties”) from and against any and all costs, loss, liabilities, damages, demands, orders, obligations, claims, actions or causes of action, forfeitures, fines, penalties, reasonable attorneys’ fees, accountants’ and other professional fees, court costs or other losses sustained or suffered by Dominican or the Dominican Parties, including consequential and punitive damages, in any way related to or arising from the conduct of Triton students placed at Dominican pursuant to this Agreement or such students’ invitees.

Dominican shall defend, indemnify and hold harmless Triton, its trustees, directors, officers, employees, students, representatives, and agents (collectively, the “Triton Parties”) from and against any and all costs, loss, liabilities, damages, demands, orders, obligations, claims, actions or causes of action, forfeitures, fines, penalties, reasonable attorneys’ fees, accountants’ and other professional fees, court costs or other losses sustained or suffered by Triton or the Triton Parties, including consequential and punitive damages, in any way related to or arising from the negligent or willful acts or omissions of Dominican or the Dominican Parties in connection with this Agreement or the services provided by Dominican hereunder.

Miscellaneous Provisions:

1. **Assignment.** This Agreement may not be assigned or transferred by Triton at any time without Dominican’s express written consent provided that the assignee agrees to be specifically bound by the terms of this Agreement.

2. **Captions, Gender.** The captions and section numbers appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such section or otherwise affect this Agreement. Words of any gender used in this Agreement shall be held and construed to include any other gender and words in the singular number shall be held to include the plural, and vice versa, unless this Agreement requires otherwise.

3. **Applicable Law.** This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Illinois without regard to conflict of laws principles.

4. **Entire Agreement.** This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby and all prior or contemporaneous agreements, whether oral or written, are superseded hereby.

5. **Binding Effect.** Dominican and Triton hereby acknowledge and agree that they intend this Agreement to be a binding and enforceable agreement, subject to the terms and conditions set forth herein, and each party hereby waives any right to hereafter challenge the enforceability of this Agreement. All of the terms, covenants and conditions of this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

6. **Notices.** Any notice hereunder must be in writing, and shall be effective (i) when deposited in the United States Mail, Certified Return Receipt Requested, (ii) when deposited with a reputable overnight carrier service that provides delivery confirmation, (iii) in the case of facsimile notice (which shall be effective for all purposes hereunder), upon receipt of a facsimile confirmation page by the facsimile sender; (iv) in the case of an email notice (which shall be effective for all purposes hereunder), when sent to the e-mail address(es) provided below; provided that any e-mail notice must be followed by another form of notice under this Section within one (1) business day; or (v) if by hand delivery, when received by the party to be notified. For purposes of notice, the addresses and facsimile numbers of the parties shall be as set forth below or as may be designated from time to time.

If to Dominican: [notice information to be provided]

Attn.:

Facsimile: _____

Email: _____

If to Triton: [notice information to be provided]

Attn.:

Facsimile: _____

Email: _____

The refusal to accept delivery by any party or the inability to deliver any communication because of a changed address of which no notice has been given in accordance with this Section shall constitute delivery.

7. **Waiver.** The failure of either party to exercise any right given hereunder or to insist upon strict compliance with any term, condition or covenant specified herein, shall not constitute a waiver of such party's right to exercise such right or to demand strict compliance with such term, condition, or covenant.

8. **Severability.** The invalidity or unenforceability of a particular provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

9. **Amendment.** Neither this Agreement nor any provision hereof may be changed, amended, modified, waived, or discharged either orally or by any course of dealing, but only by an instrument in writing signed by the authorized agent of the party against whom enforcement of the change, amendment, modification, waiver or discharge is sought.

10. **Waiver of Jury Trial.** Dominican and Triton hereby waive trial by jury in any action, proceeding, or counterclaim brought by either of the parties to this Agreement against the other on any matters whatsoever arising out of or in any way connected with this Agreement, the relationship of the parties, or any other claims.

11. **No Third-Party Beneficiaries.** Dominican and Triton agree and acknowledge that, except as expressly set forth herein, there are no intended third-party beneficiaries of this Agreement nor any of the rights and privileges conferred herein.

12. **No Strict Construction.** The parties acknowledge that the parties and their counsel have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement.

13. **Counterparts, Separate Signature Pages, Facsimile Signatures.** This Agreement may be executed in several counterparts, by separate signature pages, and/or by facsimile or electronic mail signatures, each of which may be deemed an original, and all such counterparts, separate signature pages, and facsimile and electronic mail signatures together shall constitute one and the same Agreement.

[Remainder of page left blank]

[Signature pages follow]

{TRITON COLLEGE}

By: _____

Name: Sean O'Brien Sullivan

Its: Vice President of Business Services

{DOMINICAN UNIVERSITY}

By: _____

Name: Mark Titzer

Its: Vice President of Finance

EXHIBIT A

SUMMARY OF KEY TERMS

The following terms as used in the Agreement shall mean the following:

Academic Season:	Begins: <u>8/21/2023</u> Ends: <u>5/17/2024</u>	
Occupancy Period:	Move In Date: <u>8/18/2023 2pm – 4pm</u> Move Out Date: <u>24 hours after last final, no later than 5/18/2024 by Noon</u>	
Reimbursement Amount:	Fees Per Student	
	Room and Board (Double/Triple)	\$11,050
	Room and Board (Single Room)	\$11,930
	Early Arrival/Late Departure Meal Plan – additional meals plan charges will be determined in consultation with Dining Services and the University Board Plan dates for Winter Break, Spring Break, and May	\$300
	Technology Fee	\$300
	Star Card	\$25
	Housing Deposit (Damage, Fees, Fines, including lockouts, lost keys, etc)	\$500
	PER STUDENT ATHLETE (Double/Triple)	\$12,175
	PER STUDENT ATHLETE (Single Room)	\$13,055
	SUBTOTAL (TBD based on room type available)	TBD
	Additional Fee	
	Staffing for Early Arrival and Late Check Out and two weeks of RA Coverage	\$2,000
	SUBTOTAL ADDITIONAL FEES	\$2,000
TOTAL		
Students:	Student names may be changed upon written notice from Triton College.	
	Student 1:	Student 2:
	Student 3:	Student 4:
	Student 5:	Student 6:
	Student 7:	Student 8:
	Student 9:	Student 10:

	Student 11:	Student 12:
	Student 13:	Student 14:
	Student 15:	Student 16:
	Student 17:	Student 18:
	Student 19:	Student 20:
	Student 21:	Student 22:
	Student 23:	
	(defined collectively, the “Students” or individually “Student”)	

Dominican University and Triton College Student Support Partnership Overview

Dominican shall house up to 23 Triton student-athletes for the 2023-24 academic year in accordance with this Agreement. The student athletes eligible for housing shall be determined by Triton in its sole reasonable discretion based upon the terms and conditions of the athletic scholarships offered. Triton will provide the names of Students to Dominican University’s Dean of Students by August 1, 2023. Students are required to complete the Housing Application – Terms of Contract and Conditions of Occupancy. Exhibit B.

Student Requirements

Triton scholarship students shall be eligible for housing pursuant to this Agreement. Triton will require the Students uphold all Dominican University policies included in Dominican’s Student Handbook and Code of Conduct, including Title IX and COVID Vaccination requirement. Alleged violations by Students will be adjudicated through the Dominican conduct process with consult from Triton College. Any alleged infractions of policy at Dominican will be communicated to Triton College Dean of Students within forty-eight (48) hours of the report. Any sanctions imposed by such process could include removal from Dominican housing, for which Triton College will hold Dominican harmless. Students may be temporarily suspended from the residence halls based on an allegation and pending an outcome of an investigation/hearing. Any alleged infractions of policy at Triton will be communicated to Dominican University Dean of Students within forty-eight (48) hours of the report.

Triton will also require Students to comply with all residence hall rules, including but not limited to: (a) Triton students will be required to attend an Orientation session on TBD (which will be within the first week), and all regular Residence hall floor meetings, unless such meetings conflict with regularly scheduled athletic practice sessions and in such event, Students shall be required to attend makeup meetings and (b) Triton students will be required to submit immunization records that are compliant with Dominican’s policy by August 9, 2023 (Student fails to timely comply with such requirement, Student will not be able to move in to the residence halls); (c) Students must have health insurance on file with the Wellness Center by August 9, 2023. Students without health insurance may contact the Wellness Center for support in seeking such insurance coverage; (d) Students will be required to have their Dominican Star Card and Triton ID on their person at all times while on the Dominican University

campus, and Students need to report lost keys or IDs to Campus Safety immediately and corresponding lockout costs and key/re-core replacement will be billed to Triton for each case due to the varying cost of a rekey based on the time of the day when it needs to be done; (e) Students will be required to cover the cost of parking at a rate of \$100.00 for the time period of August 18, 2023 through May 18, 2024 if the student maintains a personal vehicle; and (f) Students will provide emergency contact information (name, relationship and phone number) by August 9, 2023.

Campus Amenities

Triton students will have access, but are under no obligation to use, Dominican University resources and services including:

A. Wellness Center – subject to the health insurance requirements disclosed above, counseling and health services visits; utilization of the same fee structure for Dominican students for additional lab tests. Students may prefer to receive counseling and health services at Triton, and the Wellness Center will cooperate in the transfer of any Student’s records upon receipt of appropriate documentation.

B. Laundry facilities in the residence hall are available at no charge.

C. Parking on campus with required Parking Fee paid by Student would be available on the Dominican University Main Campus (7900 W Division St., River Forest Il, 60305) if requested by any Student.

D. Use of gym and fitness center during regular gym hours. Students are required to show their Star Card. No guests are permitted and could result in loss of usage for all Students.

E. Access to the library, including the ability to check out books/resources.

F. Access to receive mail/packages through Office Services. Students will need to utilize their Star Cards for pick up.

G. Access to utilize the computers on campus and print. Students will have Dominican usernames created to utilize the campus computers, wi-fi, and printing.

H. Attend university-sponsored events hosted on campus by showing their Star Card. This privilege does not include discounted tickets through DUPAC or Student Life or off-campus travel for events or immersions.

I. Dining Services will be provided beginning August 18, 2023 with an additional preseason meal plan until the meal plan begins on August 25, 2023.

Note: Dominican University Board Plan and Dining Services may not be available over the Thanksgiving Break, Spring Break or Easter Break. Dining Services is closed during the Winter Break. Dining Services and meal plans begin on January 7, 2024 for Spring Semester and ends on May 3, 2024. Students during University recognized Holidays and breaks will be allowed to remain on campus without food service coverage for no additional costs beyond that stated on

page 1 of Exhibit A. Additional food service coverage may be provided upon agreement between Dining Services and Triton for an additional fee.

EXHIBIT B

Terms of Contract and Conditions of Occupancy

Please read these terms of contract and conditions of occupancy (“Terms and Conditions”) carefully before you complete the Office of Residence Life Housing Application. For the purposes of these Terms and Conditions, “Student” refers to the undersigned Dominican University student; and “University” refers to Dominican University.

The University reserves the right, and Student agrees, that University may revise the housing application and Terms of Conditions (including pricing) without notice.

Keep these Terms and Conditions for your reference.

The term of these Terms and Conditions shall be the same length of the student’s enrollment with the University during the academic year indicated below. Both room and board (meal plan) are included in the fee. Student is required to have a meal plan. Student must be enrolled full-time for the academic year or semester, as applicable, for which Student is applying before housing may be assigned. Student must maintain full-time enrollment as a condition of these Terms and Conditions; for undergraduate students, 12 credit hours are necessary for full-time status; nine credit hours are required for graduate students. If Student fails to maintain full-time enrollment, Student is in material breach of these Terms and Conditions and University shall have the right to revoke Student’s right to occupy University housing in accordance with Section V below. If Student drops below full-time status, Student may submit an appeal to the Dean of Students Office, and the Dean of Students may approve Student to maintain occupancy in the Dean’s sole discretion.

If you have any questions or need more information, please contact the Office of Residence Life staff at (708) 524-6527 or housing@dom.edu; no other employee or office of the University is permitted to respond to questions or concerns regarding these Terms and Conditions.

I. Occupancy

A. Provided Student has applied for and been assigned University housing for the Fall semester and has otherwise complied with the requirements of these Terms and Conditions, First-year students/new transfer students may occupy the Student’s assigned room beginning at 9:00 a.m. on August 25, 2023. All other students may occupy the student’s assigned room beginning at 9:00 am on August 26, 2023. Student must vacate University housing no later than noon on December 16, 2023. If Student has applied for and been assigned housing for the Spring semester and has otherwise complied with the requirements of these Terms and Conditions, Student may occupy the Student’s room beginning at 9:00 a.m. on January 7, 2024 and Student must vacate no later than 5:00 p.m. on May 3, 2024. Notwithstanding the foregoing, the following additional terms also apply:

1. Student must vacate University housing within 24 hours of their last final for each Fall and Spring semester, as applicable.

2. If Student is involved in Candle and Rose and/or commencement ceremonies, Student may be permitted to stay until 12:00 pm on May 6, 2024.
3. Student must apply in writing by the established deadline to the University to stay in University housing during a semester break. Semester breaks include, but are not limited to Thanksgiving, Spring Break and Easter. If Student accesses University housing during any semester break without first having received approval, Student is in breach of these Terms and Conditions. As a result of such breach, University may charge Student a penalty in the amount of the additional charge that would have been due to University if Student was properly approved for semester break housing, plus a default fee of 5% of such additional charge, in addition to pursuing any disciplinary or other corrective action that the University deems appropriate.
4. Student may be approved by Residence Life to move-in early for an approved University function. This request must be submitted in writing to University with support from a faculty/staff member no less than fifteen (15) business days (or as soon as reasonably practicable upon notice of the approved University function) prior to Student's desired move-in day.

B. Only students assigned to the Student's room are permitted to live in the Student's room. Student may not assign, sell, transfer, rent or sublet Student's room or any portion of Student's room, or these Terms and Conditions. Any attempted transfer of any portion of Student's room or these Terms and Conditions is i) invalid and ineffective and ii) a material breach of these Terms and Conditions and Student will be subject to disciplinary action by University, up to and including termination of these Terms and Conditions as set forth in Section V below. Student may entertain invitees in their room but will be responsible for ensuring that their invitees comply with University housing rules and regulations.

C. University and/or Residence Life staff may periodically enter Student's room and living space for appropriate University and other lawful purposes. In the event of an apparent or suspected emergency, no prior notice of entry by University (or appropriate authorities) is required and Student hereby waives any right to prior notice in these instances. University shall, in the event of a non-emergency, endeavor to provide Student advance notice (which may be oral or written) before entering a student's room and to enter the Student's room during the hours of 8 am and 10 pm. Such advance notice is not required. If, during the entrance or search of Student's room, evidence of a violation of University regulations is found, University may refer Student for disciplinary action. University may use evidence obtained during the entrance and/or search during University disciplinary proceedings. In addition, if otherwise permitted by law, evidence so obtained may be used in any criminal or other legal proceedings.

D. Student is required to provide emergency contact information and update such information as applicable.

E. Student's meal plan for the entire academic year for which Student is enrolled is chosen at the time of the application. If Student wishes to alter his or her meal plan, he or she must notify Dining Services at (708) 524-6446 or at diningservices@dom.edu within the first two (2) weeks of the semester.

F. If Student is proposing to live in a Murray Hall suite together with other students, all students must have a cumulative GPA of 2.75 at the time of application (and maintain a cumulative 2.75 GPA throughout the academic year); agree to be substance-free (no use of alcohol, illegal drugs, or tobacco) if living on the 3rd or 4th floor of Murray. The suites must be kept at full occupancy at all times and may only be occupied by students approved by University. Should a suite drop below full occupancy, the remaining students occupying such suite will have one (1) week from the date the suite drops below full occupancy to have a new student approved by University to move in. Should a suite sustain a vacancy for longer than two (2) weeks, those affected students may be reassigned by University. In the event of a reassignment by University, Student agrees to timely comply with University's directions regarding the reassignment. Students living in Murray are responsible for cleaning their own bathrooms.

G. Student agrees to follow a care plan, if administered one, by the Dean of Students and/or one of his or her designees. If Student fails to adhere to a care plan, Student is subject to dismissal from University housing and other possible disciplinary actions by University.

H. If Student plans to live in the Student's room during the Spring semester and/or Winter Break, Student must be registered for full-time enrollment for such semester at the end of Fall semester to return to their room.

I. If Student needs or desires a specific type of alternate living environment or accommodation due to a documented disability or other medical/health condition, Student must register with, and request housing accommodations through, Accommodations and Disability Access at ada@dom.edu. This includes an accommodation for a personal air conditioner. Dominican University will install air conditioners for approved accommodations. Student's University housing assignment may be altered to accommodate Student's or another student's approved accommodation. Please note AC units will not be removed during winter months.

J. Student may only keep fish as pets in University housing. Exceptions to this provision may be made for service or emotional support animals. All such accommodations must be made through and approved by Accommodations and Disability Access.

K. University does not discriminate based on a Student's race, spirituality, sexual orientation, gender identity, culture, economic status, age, status as a protected veteran, or status as a qualified individual with a disability.

L. For the avoidance of doubt, Student will be charged in accordance with the University's published rates for the applicable housing and meal plan selected by Student.

II. Assignment of Room Space

A. Student agrees that a room will be assigned by the Office of Residence Life. The Office of Residence Life will attempt to give Student his or her preference of room but is not obligated to do so.

B. The Office of Residence Life agrees to make room assignments in accordance with the following criteria and in the order of importance set forth below:

1. Preference in assignments is given to students returning to the residence halls in order of class status, as determined by credit hours earned at the time of application, not including currently enrolled credits. Within each class group assignment preference is based on a random number.

First-year students are assigned on a first-come, first-served basis, based upon the date of a completed housing application, which includes a paid housing deposit. Students are not guaranteed on-campus housing, regardless of class status.

2. University is committed to placing as many first-year students with roommates as possible.

3. A student may provide a request for assignment of a specific roommate, which may be (but is not guaranteed) honored upon mutual request. Roommate contact information will be shared with all necessary parties and Student hereby permits University to release such information.

4. Residents who refuse to accept a roommate, or who impede University's effort to make an assignment into a vacant space, will be subject to disciplinary action.

C. The Office of Residence Life reserves the right to reassign Student to alternate housing at any time.

D. Student must comply with all University policies and procedures set forth in the Student Code of Conduct as stated in the Student Handbook, state and federal laws, all ordinances and regulations of the Village of River Forest, and other standards of conduct established in other University materials and/or publications which may be supplemented or amended from time to time, as well as instructions from University staff.

III. Facilities and Room Space

A. Furniture will be provided which includes but, is not limited to, a bed, desk, chair, and bureau or wardrobe. All furniture provided must remain in the room at all times. Student will be responsible for the cost of any lost or damaged furniture. Rooms and furniture cannot be permanently altered in any way, including painting, covering with wallpaper, etc. Student is responsible for the bunking and/or unbunking of beds.

B. University is not responsible for Student's personal property, including, but not limited to, damage from vandalism, theft, water, and fire. The University strongly encourages Student to review parents' or guardians' homeowners' insurance coverage or buy their own renter's insurance to insure Student's personal property.

C. Student shall not abuse, misuse, or damage the common areas, Student's room, or University property, including fire alarms, sprinkler systems, or smoke detectors, in any way. Student is liable for any invitee of Student who causes any damage to the common areas, Student's room, or other University

property and thus Student shall be responsible for the payment of all costs required to repair such damage. Common areas shall include, but not be limited to, hallways, bathrooms, stairwells, elevators, lounges, study rooms, utility and storage rooms, grounds and building exteriors owned by University. Student agrees that if the individual(s) responsible for such damage cannot be identified using reasonable efforts, then all residents of the floor/building agree to be assessed the cost of repairs incurred by University equally amongst the residents of the affected floor/building in University's reasonable discretion.

D. The last date to dispute any charges accrued as a result of occupancy in the residence halls for the Fall 2023 semester is February 15, 2024. The last date to dispute any charges accrued from the Spring 2024 semester is June 16, 2024. The aforementioned dates include semester breaks occurring during such semester.

IV. Voluntary Termination

The housing application and these Terms and Conditions constitute a binding legal contract upon the effective date hereof. **If Student desires to terminate these Terms and Conditions prior to the end of the term, Student must fill out the online contract cancellation form. Upon approval of such cancellation, a fee that will assessed to the Student's account, plus any fees for damage assessed pursuant to Section III hereof.**

A. If Student is an incoming first-year or transfer student, Student may cancel these Terms and Conditions without paying the \$375 contract breakage fee if Student completes the online contract cancellation form by July 31, 2023. Returning Students may also cancel these Terms and Conditions without paying the \$375 contract breakage fee if Student completes the online contract cancellation form by July 31, 2023. The contract breakage fee will be applicable through the first week of classes.

B. If Student cancels these Terms and Conditions prior to December 1, 2023 for the Spring 2024 semester Student will not be assessed the \$375 contract breakage fee. A \$375 contract breakage fee will be charged for a cancellation requested between December 1, 2023 and December 31, 2023. A \$475 contract breakage fee will be charged to Student for a cancellation on or after January 1, 2024. The contract breakage fee will be applicable through the first week of classes.

C. When the Student Accounts Office has received notice of a contract cancellation from the Office of Residence Life, room and board charges will be assessed according to the schedule below, in addition to the contract cancellation fee set forth in Section IV.A. and B. above:

- | | |
|--|----------------------------|
| a. Notification during or prior to first week of classes | 100% room and board refund |
| b. Notification during second week of classes: | 80% room and board refund |
| c. Notification during third week of classes: | 60% room and board refund |
| d. Notification during fourth week of classes: | 40% room and board refund |
| e. Notification during fifth week of classes: | 20% room and board refund |
| f. Notification after fifth week of classes: | 0% room and board refund |

D. If applicable, Student will be charged for room and board expenses up until the time of check-out, not the time the housing contract cancellation is submitted.

E. If Student fails to comply with the contract cancellation and/or check-out procedures, Student may be subject to an improper checkout fee in the amount of \$150.00, in addition to the contract cancellation fee and additional charges.

F. These Terms and Conditions may also be terminated by Student if permitted by, and in accordance with, applicable provisions of Illinois law (e.g. Student is a service member and Student enters qualified military service).

V. Involuntary Termination

A. University may also terminate these Terms and Conditions upon default or breach should any of the following conditions be met (additional charges may apply):

1. Student is no longer enrolled as a full-time student at the University.
2. Student fails to timely pay room and board charges.
3. Student fails to discharge all previous indebtedness to the University two weeks prior to the contract start date.
4. Student violates any current provision in the Code of Conduct published in the Student Handbook or other standards of conduct that may appear in other University literature, including these Terms and Conditions, or any other regulation or University policy that is deemed harmful to the general welfare of the University or University's students. In such case, Student's right to occupancy may be revoked and Student is responsible for all room and board charges which shall not be subject to proration pursuant to Section IV.
5. Student fails or refuses to admit an officer or agent of the University or governmental authority for an inspection or search of Student's room conducted pursuant to the room entry and search policies that appear herein or in the Student Handbook or otherwise undertaken in conformity with law or with the direction or order issued by and within the authority of any office of the University.
6. Student habitually fails to maintain their assigned room in a reasonable state of cleanliness and order.
7. Student fails to check in with the Office of Residence Life to claim the Student's room assignment by noon on the first day of classes of each term.

8. The occurrence of events which are beyond the reasonable control of the University render performance of these Terms and Conditions by the University either impossible or impractical, including casualty and condemnation of the residence hall where Student resides or the occurrence other force majeure events.

9. Student's physical or emotional status requires more care or support than can be provided by the University in University's sole reasonable discretion. The decision to require withdrawal from housing will be made at the discretion of the Director of Residence Life (or their designee(s)) in consultation with appropriate University administrators. Student acknowledges and agrees such required withdrawal is appealable to the Dean of Students, and in any event, Student agrees to such required withdrawal as it is in Student's (and other residents') best interest.

10. If, in the sole discretion of the University, matters beyond its control have made it impossible to continue effective instruction on the campus and the majority of campus activities are suspended, the Office of Residence Life may terminate these Terms and Conditions at any time after such activities are suspended. In such case, Student is entitled to a refund or credit equal to a prorated portion of the room and board charges paid by Student.

B. Upon notice to Student, the Director of Residence Life (or their designee(s)) may terminate these Terms and Conditions and revoke Student's right to occupancy granted hereunder for any such breach or default described herein, regardless of any action or inaction taken by the Office of Residence Life. Student agrees that upon written notice of involuntary termination, the Student will vacate the room within a period of time to be specified by the Director of Residence Life, and will also pay all charges deemed by the University to be due as a result of such termination.

VI. Limitation of Liability

A. Student shall not make any claims against University for loss or use or damage to personal property or the contents of Student's room as a result of fire, flood, or any other causes outside of University's control.

B. University shall not be liable for any personal injury or property damage sustained by Student or Student's invitees while on University property, except to the extent caused by the gross negligence or intentional recklessness of University. Student shall indemnify, defend, and hold University harmless from any and all liability for any such injury to person or property not caused by University's gross negligence or intentional recklessness.

VII. Miscellaneous

A. The failure of University or Student to insist upon strict performance of any term herein shall not constitute a waiver of any right or remedy that either party may have for any breach or default.

B. The Terms and Conditions, together with applicable University policies and published rules and regulations set forth the entire agreement of the parties regarding the subject matter. Any

modification of these Terms and Conditions must be in writing made by University and are effective without signature by Student provided the revised Terms and Conditions are published by University.

- C. If any provision of these Terms and Conditions is held by a court of competent jurisdiction to be invalid, such provisions shall be struck and the remaining provisions shall remain in full force and effect.
- D. Student acknowledges and agrees that University has made no representations and warranties regarding the subject matter hereof.
- E. Student agrees to disclose any and all criminal convictions (excluding non-criminal traffic violations) to University and University reserves the right to terminate these Terms and Conditions and Student's right to occupy University housing if Student represents, in University's reasonable discretion, a threat to the health or safety of University's students, employees, or other members of the University community.

[Signature Page Follows]

STUDENT ACKNOWLEDGEMENT

I am the student identified below and I have read and understand the Terms of Contract and Condition of Occupancy and the associated housing application. I represent to university that I am 18 years of age or older, or, my parent or legal guardian agrees to be bound by the terms of these terms and conditions by signing below.

I also acknowledge that I am not entitled to a housing assignment by virtue of completing the requirements herein, and I agree that if assigned housing, University may reassign me to alternate housing in its sole discretion. I further acknowledge that these terms and conditions are not intended to and do not constitute a lease or create a landlord-tenant relationships. I also understand that I may be removed from university housing and subject myself to discipline by the University by violating the terms set forth herein, which may include expulsion from the University pursuant to the student handbook.

I had a reasonable amount of time to review and understand the rights and obligations set forth in these terms and conditions and the housing application.

Student Signature: _____ Student Name: _____

Semesters Applied for: Fall ___ / Spring ___

Parent/Guardian Signature: _____ Parent/Guardian Name: _____

(If Student is under 18 years old on the effective date)

Continuing Ed Guide Triton College – Fall 2023

The following firms have been invited to submit bids for printing the Continuing Ed Guide Triton College – Fall 2023. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Twenty-nine (29) company were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:00 p.m. local time, Tuesday, May 23, 2023, the bids were publicly opened and read aloud in room A-300 by Danielle Stephens, Business Specialist and witnessed by Nancy Schafer, Purchasing Assistant.

COMPANY	NET COST
K.K. Stevens Publishing Co. 100 N Pearl St Astoria, IL 61501	\$35,518.98

It is recommended that the Board of Trustees accept the proposal submitted by K.K. Stevens Publishing Co. in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	01-80300520-540200005	FY24
A/C Name	Marketing-Printing	
Budget	\$222,000.00	
Prev. Expend	\$ 0.00	
Schedule	\$ 35,518.98	
Balance	\$186,481.02	

MEMORANDUM

To: Sean Sullivan

From: Sam Tolia

Date: 05/23/23

Re: Bid Results

One printer submitted bids for the printing of the Fall 2023 Triton College Continuing Education Guide. The bid is based on printing 143,000 copies at 60 pages plus cover. The cover prints four-color on 80# gloss enamel text and the body prints one-color on 30# newsprint. Also included in the bid is an electronic proof, saddlestitching and simplified mailing.

The bid is as follows:

KK Stevens Publishing Company \$35,518.98

Accepting the bid from KK Stevens Publishing Company is recommended.

Fall 2023 - Triton College Continuing Ed Guide Bid Tabulation	Bid Opening Tuesday, May 23, 2023 at 1:00 pm	
Company Name:	KK Stevens Publishing Company	
143,000 copies, 60 pages plus cover	\$ 35,518.98	
Additional signatures + 4	\$ 1,877.12	
+ 8	\$ 3,195.00	
+ 16	\$ 4,853.49	
Less signatures - 4	\$ 355.88	
- 8	\$ (1,057.14)	
- 16	\$ (4,563.81)	
Additional M's	\$ 217.31	
Ink: Cover: 4 color (process)	Included	
Body: 2 color Black and PMS	Included	
Paper: Cover: 80# Gloss Enamel Text	Included	
Body: 30# Newsprint	Included	
Bindery	Included	
Copy	Included	
Proofs	Included	
Inserts - Per 1,000	\$ 32.00	
Delivery	Included	
Simplified mailing	Included	
Total Bid:	\$ 35,518.98	

SPECIFICATIONS

NAME

Fall 2023 Triton College Continuing Education Guide

PAGES

60 page plus cover; quote cost of plus four-page signatures.

QUANTITY

143,000; give price for additional M's.

SIZE

Tabloid format; 8 1/4" x 10 3/4", saddlestitch.

INK

Cover: Four color (process). Body: One color (Black)

PAPER

Cover: 80# gloss enamel text **Body:** Good quality, 30# newsprint

Note: Clearly indicate whether or not cost of paper is included in base price of bid.

BLEEDS

Cover: Four sides. Body: None.

BINDERY

Saddlestitch.

COPY

All files will be provided electronically (PDFs) approximately June 30, 2023.

PROOFS

At least one complete electronic proof (PDF) of the complete job is to be submitted to Triton College for approval before printing.

DELIVERY

500 schedules are to be delivered approximately July 14, 2023 in easy-to-handle bundles not to exceed 40 lbs. in weight to: Triton College Warehouse, 2000 Fifth Ave., River Grove, IL 60171

STORAGE

None.

MAILING/2ND DELIVERY

142,500 copies to be prepared for simplified mailing and delivered approximately July 14, 2023 to the Palatine Post Office Facility, 1300 E. Northwest Highway, Palatine 60095-9997.

SCHEDULES PREPARED FOR MAILING SHOULD WEIGH NO MORE THAN 1,500 POUNDS PER PALLET. THE POST OFFICE WILL NOT ACCEPT ANY SKIDS WEIGHING MORE THAN THIS. IF THE POST OFFICE REJECTS SKIDS DUE TO OVERLOADING, IT IS THE PRINTER'S RESPONSIBILITY TO CORRECT THE SITUATION.

IT IS ALSO EXTREMELY IMPORTANT THAT THE WEIGHT OF THE EMPTY PALLET BE WRITTEN ON THE SIDE OF THE PALLET AS WELL AS ON THE PS FORM 3602.

Quote cost per thousand for simplified mailing.

PRINTER SHOULD FURNISH TO LORI SILVESTRI AT TRITON COLLEGE, N-100, A COMPLETED, SIGNED RECEIPT OF ALL SCHEDULES DELIVERED, INCLUDING THOSE SENT TO THE POST OFFICE.

PRINTER MUST PROVIDE TRITON COLLEGE WITH A CURRENT SUBSCRIPTION OF USPS CERTIFIED DELIVERY STATISTICS OR COMPARABLE ZIP CODE/CARRIER ROUTE INFORMATION. THAT IS VALID WITHIN 90 DAYS BEFORE THE MAILING DATE. (PLEASE SUBMIT WITH YOUR FINAL BID) THE MAILING IS PREPARED BY THE PRINTER IN ACCORDANCE WITH THE DOMESTIC MAIL MANUAL ELIGIBILITY STANDARDS (343.6.0)

Printer should also reference DMM (345.6.0 up to and including 345.6.10.6) to be assured all Postal Regulations are met. (Triton College can NOT make any exceptions to these requirements.)

In the event that you have any questions regarding the mail preparation, you can contact Lori Ann Silvestri at lorisilvestri@triton.edu or (708) 456-0300, Ext. 3812.

It will be assumed by Triton College that all bids meet the above specifications unless otherwise specifically stated in proposal. No substitutions will be accepted.

If additional information or clarification is needed, please phone Sam Tolia at (708) 456-0300, Ext. 3172.

Mailing List

Castle Printech
121 Industrial Drive
DeKalb, IL 60115

Reindl Printing, Inc.
1251 Yosemite Rd
Oconomowoc, WI 53066

Master Graphics, LLC
1100 S Main Street
Rochelle, IL 61068

ColorArt
101 Workman Court
Eureka, MO 63025

Creasey Printing Services
1905 Morning Sun Ln
Springfield, IL 62711

Signature Offset
13801 E 33rd Pl, Unit F
Aurora, CO 80011

United Graphics LLC
1864 S Elmhurst Rd
Mt. Prospect, IL 60056

Midstates Inc
4820 Capital Ave NE
Aberdeen, SD 57401

Journal Topics/Wessell Web
622 Graceland Ave
Des Plaines, IL 60016

Blue Island Newspaper Printing, Inc,
262 W 147th St
Harvey, IL 60426

Precise Printing Network
2190 Gladstone Ct Ste A
Glendale Heights, IL 60139

Creekside Printing
1175 Davis Road
Elgin, IL 60123

Breese Publishing
P.O. Box 405
Breese, IL 62230

Regional Publishing Corp
12243 S Harlem
Palos Heights, IL 60463

John S Swift
999 Commerce Ct
Buffalo Grove, IL 60089

Woodward Printing Services
11 Means Drive
Platteville, WI 53818

Mignone Communication, Inc.
169 S Jefferson St
Berne, IN 46711

The Viking Printing Group
497 Widgeon Ln
Bloomington, IL 60108

Custom Services
120 W Laura Drive
Addison, IL 60101

Vouge Printers
820 S Northpoint Blvd
Waukegan, IL 60085

FLC Graphics Inc.
4600 N Olcott Ave
Harwood Heights, IL 60706

PA Hutchison Company
400 Pen Ave
Mayfield, PA 18433

Indiana Printing
775 Indian Springs Rd
Indiana, PA 15701

K.K Stevens Publishing Co.
100 N Pearl St
Astoria, IL 61501

Data Reproduction Corporation
4545 Glenmeade Lane
Auburn Hills, MI 48326

Topweb
5450 N Northwest Highway
Chicago, IL 60630

EP Graphics
169 Jefferson St
Berne, IN 46711

Envision3
225 Madsen Dr
Bloomington, IL 60108

The Printing Works
2485 E Devon Ave
Elk Grove Village, IL 60007