

### **CALL TO ORDER**

President Moore called College Council to session at 2:05 p.m.

### **ATTENDEES**

Council Members Present: Mary-Rita Moore, Frank Alvino, Purva DeVol, Beth Dunn, Shekinah Lawrence, Jason Lemberg, Hilary Meyer, Colleen Rockafellow, Shelley Tiwari, Mary Wink.

Council Members Absent: Joe Klinger, Mark Kouria, Ty Perkins, Maria Solorio, Kurian Tharakunnel.

Others present: Jeanette Bartley, Susan Campos, Justyna Kohtz, Jodi Koslow Martin, Xavier Skinner, Domanique Walker, Brenda Jones Watkins, Nicole Zumpano.

### **APPROVAL OF MINUTES**

Ms. Moore noted that there is a correction to the minutes, with the addition of the student member's name as absent. Ms. Rockafellow made a motion to approve the minutes from the Regular College Council meeting of September 16, 2024 as amended, seconded by Mr. Lemberg. Voice vote carried the motion unanimously.

### **HOT TOPICS**

None.

### **OPERATIONAL ASSEMBLY**

Ms. Meyer reported that Operational Assembly met on October 7, and provided these highlights. Human Resources reported that all employees have been sent the annual sexual harassment training module, which needs to be completed by October 31. HR will be mailing Medicare Part B notices to all employees as required by law, and are also working on a new Staff Directory booklet. Information Technology reported that the new refund schedule is moving forward for Spring 2025, which will allow students seven calendar days to drop with a full refund. DEI reported on various heritage celebrations being held. An overview of early college programs had been given that included student options, steps, eligibility, and benefits of enrolling. Advising has begun a monthly publication – the New Student Bulletin. TRIO is planning a tour of Illinois and Missouri colleges for students this month.

There was some discussion about Accuplacer scores within recruit, and the ease of adjusting them as cutoff scores may change with course/program changes.

Further details on these topics and more can be found in the Operational Assembly posted meeting minutes.

### **ACADEMIC SENATE**

Ms. Dunn reported that Academic Senate met on October 8 and reviewed the information shared by Senate subcommittees, including the following. Curriculum deleted some courses that are no longer offered. Academic Support reported that 102 faculty are now recording attendance directly through self-service in the portal which communicates with CRM Advise so that intervention is automated. The feedback goes to Mr. Lemberg and he can then respond. Academic & Scholastic Standards continues their discussion on the forgiveness policy and how it may affect financial aid. Campus Quality has updated their membership and are exploring a student parking issue.

Ms. Dunn announced that Larry Manno is filling the vacancy of Assessment Committee Chair, commenting that Mr. Manno has a lot of assessment experience. Dr. DeVol provided Senate with an update on progress with assessment plans for courses and programs as planned for the semester, and indicated that she is available for assessment support and collaboration as needed. Ms. Dunn noted that any funding requests to close the loop on assessment items may be sent to her.

### **STUDENT SUCCESS**

No report.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

#### **FY 26 BUDGET PLANNING**

Ms. Rockafellow provided a high-level overview of the FY 26 budget planning process, including the timeline and review process. The fiscal year 2026 budget cycle kicked off this month with training available for all cost center managers. The importance of dialog was stressed as cost center managers work with their departments and administrators in creating their funding requests, which are due to the Business Office by November 25. Presentations will be held in December by areas requesting a budget increase of greater than \$1,000 or new personnel. All budget information, timelines, and training recordings are available on the portal.

### **NEXT MEETING**

The next College Council meeting will be held on Monday, November 18, 2024, 2 – 4 pm in B-204/210.

**OTHER**

None.

**ADJOURNMENT**

Dr. DeVol made a motion, seconded by Ms. Rockafellow to adjourn the meeting. Voice vote carried unanimously. College Council adjourned 2:30 p.m.