

CALL TO ORDER

President Moore called College Council to session at 2:03 p.m.

ATTENDEES

Council Members Present: Mary-Rita Moore, Purva DeVol, Michael Flaherty, Shekinah Lawrence, Jason Lemberg, Hilary Meyer, Ty Perkins, Colleen Rockafellow, Kurian Tharakunnel, Shelley Tiwari, Mary Wink.

Council Members Absent: Joe Klinger, Maria Solorio.

Others present: Beth Dunn, Tina Lilly, Melissa Ramirez Cooper, Carina Santoyo, Brenda Jones Watkins.

APPROVAL OF MINUTES

Dr. Flaherty made a motion to approve the minutes from the Regular Council meeting of May 20, 2024, seconded by Ms. Rockafellow. Voice vote carried the motion unanimously.

HOT TOPICS

None.

OPERATIONAL ASSEMBLY

Ms. Meyer reported that the Operational Assembly met on June 6, and provided these highlights. Student Affairs activities include English and Spanish tours for prospective students; Pathway Spotlights, where prospective students can learn about a specific academic program (upcoming spotlight on Hospitality Industry Administration); and virtual *Next Steps* workshops. Several Registration Rallies will be held through the summer, where students can walk in and complete enrollment steps for fall 2024. Academic Advising will be offering walk-in as well as virtual drop-in appointments. TRIUMPH and SURGE are onboarding a new group of students to serve as Orientation Leaders and to assist with other Admission events.

Business Services is finalizing a report on the Illinois Equity Plan Framework: Business Enterprise Program (BEP). An amendment to this framework adds requirements for the college to report on BEP procurement activities supporting minorities, women, and persons with disabilities. The state has 30% BEP goal, which the college supports; further information will be provided to College Council. Major Marketing projects include the Fall Combined Schedule, CE Guide, campaign for Health Careers Programs, and social launch of HIA campaign. The FY 24 Budget closes out this month, with the FY 25 Tentative Budget in place July 1. The FY 25 mileage reimbursement rate will be 67 cents per mile.

Many construction projects have been taking place this summer, including new playground equipment and rubberized flooring installed at the Child Development Center and new chillers and cooling towers installed in F and G buildings. The Pavement and Sidewalk project is

ongoing because of many contractor delays. EV car charging stations will be replaced, and new roof safety protection guard rails are being installed on some buildings. IT continues work on the requisition approval process and Canon copier replacements. Colleague self-service features being implemented will enable student direct deposit updates and require students to provide a reason when dropping a class. Discussions are taking place about a website redesign.

DEI reports the Equity Plan Framework Baseline was submitted to the state. This annual compliance report requires that the college document processes addressing equity gaps based on data informed practices, programs, and services, and the campus community will be engaged in the process. Pride Month has several events scheduled, sponsored by the PDC and the Library. Research has completed the IPED surveys, available on the Research portal page. CCSSE was completed and results will be available in July. Changes are being made to the Tableau (TRAC) server that will include an addition of 70 licenses in the fall in order to provide access to all full-time faculty.

ACADEMIC SENATE

Dr. Flaherty reported that the Academic Senate does not meet in summer. He has updated all of the committee chairs on the Senate webpage and noted that there are two open seats: one from math and one from health careers. The Senate Chair will change from Dr. Flaherty to Ms. Beth Dunn at the end of summer.

STUDENT SUCCESS

Director of Admissions Carina Santoyo presented on her area, Admissions & Call Center, and how they relate to student success. Pillar 1 of Guided Pathways is to *Clarify Pathways to End Goals*, and Admissions is creating clear enrollment steps and enhancing the admission acceptance package, and using the tools and data we have to track student prospects. On-campus recruitment events include Admissions Info Sessions, Campus Tours, Pathways Spotlights, and High School Group Visits. Off-campus recruitment events include Leyden Week, College Fairs, High School Visits, and Community Organization Visits. To enhance the student experience, CRM is being updated, printed material enhanced, and applications and communication plans will be updated and streamlined.

OLD BUSINESS

None.

NEW BUSINESS

AUTOMATING DEGREE COMPLETION

Ms. Meyer, who is leading an Operational Assembly Task Force on automating degree completion, provided this update on the group's progress. The task force is made up of

members from across divisions, as there is a lot of interdependency and complexities to this issue. Challenges with the current process stem from it being highly manual. Students currently have to apply for graduation, some mistakenly believe they have graduated, some take more credits than they need, and some earn stackable credentials they don't know about or receive. There are benefits to automating degree and certificate completion to both the student and the college. Students would not have to apply for graduation, not take credits they don't need, be informed of their graduation, and receive all credentials earned. For the college, benefits include a more balanced staff workload and increased completion rates. Ms. Meyer commented that the ultimate goal is for this to be a net benefit to students. Work will continue with a pilot in August, and the development of new processes to identify all "apply for graduation" messaging, confirming student information is accurate, awarding certificates as they are earned, enhancing communications, and ensuring students continue to receive their financial aid. It was confirmed that students can opt out of graduating if they wish, and that any legal implications are being explored.

FY 25 COLLEGE COUNCIL MEETING DATES

College Council regular meeting dates for FY 25 are: August 26, 2024; September 16, 2024; October 21, 2024; November 18, 2024; December 16, 2024; January 27, 2025; February 17, 2025; March 24, 2025; April 21, 2025; May 19, 2025; June 16, 2025; and next year's Planning Meeting is July 14, 2025.

NEXT MEETING

The next meeting is College Council's annual Planning Meeting/Retreat, to be held on Monday, July 15, 2024, 9:30 am – 12 noon in R-221.

OTHER

None.

ADJOURNMENT

Dr. Flaherty made a motion, seconded by Ms. Rockafellow to adjourn the meeting. Voice vote carried unanimously. College Council adjourned 2:50 p.m.