

CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at **2:33 p.m.**



Members Present: Christopher Clem, Beth Dunn, Mary Elkins, Rebecca Fournier, Michael Flaherty, Joyce Fritz, Ruth Hallongren, Geoff Hiller, Gail Krahenbuhl, Patricia Knol, Dennis McNamara, Julianne Murphy, Jacqueline Mullany, Salvatore Siriano, Angela Staunton, Sheldon Turner

Ex-Officio Members: Jeanette Bartley, Susan Campos, Pamela Harmon, Paul Jensen

Non-Voting Members: Erica Baffa, Kayla Gagliardi,

Guests: John Cody, Michael Crenshaw, Purva DeVol, Jim Ellison, Panos Hadjimitsos, Brenda Jones-Watkins, Justyna Kohtz, Susan Maratto, Mary-Rita Moore, Lena Musa, Ty Perkins, Nancy Rizo, Shelley Tiwari, Leslie Wester, Jessica Yoon

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to approve the minutes of the **March 12, 2024**, Academic Senate Meeting. Mr. Dennis McNamara made a motion to approve, seconded by Ms. Rebecca Fournier. Motion carried.

COMMITTEE REPORTS

A. College Curriculum: Dr. Julianne Murphy stated that the College Curriculum met on April 4th.

- **Curriculum Revisions (1):**

Barber-pre-req change:

- must be able to speak and understand English at a reading and writing level demonstrated by course equivalency or placement test of 440+ Next Gen Accuplacer, SAT 340+, or ACT14+.

- **Course Form Revisions:**

- **1 CHM**
- **CHM132** (Course Form and Master Syllabus), updated for potential IAI P1904L approval; updated Course Learning Outcomes, Assessment Strategies, textbook, Topics/Topical Learning Outcomes and contact hours.
- As part of an OER grant, wrote in-house labs and adopted an OER textbook. This information was updated in the course outline.

- **Course Revisions: (10)**

- **MAT 031** CLOs, textbook, Assessment Strategies, and Pre-req (completion of MAT055 with a minimum grade of “C” or must meet all math requirements for placement.
- **MAT 055** title: Algebra Concepts (formerly Algebra & Geometry I), 4 to 5 credits, Pre-req (must meet all current college math requirements for MAT 055 (see college placement policy), topics, TLO, CLO’s

- **MAT 065** title: Applied Mathematics (formerly Foundations of Algebra), course description, CLO, TLOs, contact hours
- **MAT 085** title: Intermediate Algebra (formerly Algebra & Geometry II), Pre-req (must meet all current college Math requirements for MAT 085 placement (revised), course description, CLOs, Assessment Strategies, TLOs, contact hours
- **MAT 102** updated CLOs, Assessment Strategies, and Pre-req (MAT 055 (added) or MAT 065 or MAT 080 or MAT 085 minimum grade ‘C’, or must meet all current math requirements for placement. (see College placement policy)
- **MAT 110** updated Gen-Ed Outcomes (removed Global Learning and Information Literacy), Still Critical Thinking and Quantitative Literacy, CLOs, Assessment Strategies
- **MAT 111** updated Gen-Ed Outcomes (removed Global Learning and Information Literacy), Still Critical Thinking and Quantitative Literacy, CLOs, Assessment Strategies
- **MAT 114** updated Gen-Ed Outcomes (removed Global Learning, Communication, and Information Literacy)
- **MAT 116** updated CLOs, Assessment Strategies, Pre-req- (MAT 096 deleted) MAT 055 (added) or MAT 085 minimum grade ‘C’, or required Math placement test scores, or other placement options (see College placement policy)
- **MAT 170** updated CLOs, Pre-req, MAT 055 (added) MAT 065, MAT 080 or MAT 085 (minimum grade ‘C’, or must meet all current math requirements for placement. (see College placement policy)

Ms. Leslie Wester expressed her confusion regarding the return of MAT 055.

Ms. Beth Dunn stated there will be a change in the sequencing of math courses, with MAT 065 serving only non-STEM students and MAT 055 serving STEM students. MAT 055 will become a prerequisite for MAT 031, MAT 010, and MAT 110. Students at Triton will still take only one semester of developmental education before entering college-level courses, provided they pass the prerequisite class.

Dr. Flaherty asked for a motion to approve the College Curriculum report, a motion moved by Mr. Dennis McNamara and seconded by Ms. Beth Dunn. Motion carried.

Dr. Julianne also shared **Other Items** updates:

- Last month Faculty were informed to Review General Education Courses to determine if the checked Gen-Eds are being assessed
- TRC and CCC members, should include General Education Outcomes review when looking at courses

B. Academic & Scholastic Standards: Mr. Dennis McNamara shared the following:

- Mr. Dennis McNamara shared that Ms. Denise Jones has received feedback indicating misunderstandings and concerns regarding the ‘Forgiveness Policy’ recommendation. Instead of voting on it immediately, the policy will return to the committee for further review. Anyone with concerns or input is encouraged to contact the committee chairperson, Mr. Dennis McNamara, prefers to address issues before the May Senate meeting to potentially

resolve them and move the recommendation forward for a vote. Discussion is invited, and a meeting will be held on May 2nd at 2:00 PM. Contact Mr. Dennis McNamara at dmcnamara@triton.edu to participate.

Ms. Gail Krahenbuhl expressed confusion about the controversy surrounding a topic that had been discussed throughout the year without objections.

Mr. Dennis McNamara noted that messages expressing concerns were directed to Ms. Denise Jones, and despite requesting them, he had yet to receive them.

C. Student Development: No report

D. Academic Support: Mr. Christopher Clem stated:

The committee met in March but lacked a quorum and didn't have specific items to vote on. The committee discussed updates on piloting self-service attendance reporting tool with valuable feedback provided, although no solid conclusions were reached. Their next meeting will be on April, 22nd at 11 a.m., an invitation was extended to the Financial Aid and Records departments to discuss how faculty involvement in attendance reporting can benefit other departments. Participation in future meetings is welcomed.

E. Campus Quality: Ms. Jacqueline Mullany shared the following:

- **Greening Campus Committee** discussed several upcoming events, including an Earth Day trash pickup on April 16th and a film screening on April 19th. Also, an art and photography contests focused on pollinators. The committee addressed concerns about improper recycling on campus and sought suggestions for improvement.
- **Campus Quality Committee** discussed potential changes to its membership structure to accommodate flexibility and inclusivity. Dr. Flaherty advised caution about committee size and power distribution. They also addressed campus quality issues such as bathroom stall latches and fume complaints. Air testing was conducted to address odor concerns. Finally, the committee discussed challenges in finding meeting spaces on campus and highlighted the library as an alternative option. Their next meeting is scheduled for April 25th.

Mr. Christopher Clem clarified that the concern about a smell in building G was also noticed by Temporary Interim Associate Dean Justina Kohtz, during a meeting.

F. Professional Development:

Ms. Angela Staunton stated that the Professional Development Committee met on April 4th. They discussed plans for the fall faculty workshop, intending to continue the topic of generative AI based on unanimous interest from faculty. A survey will be sent out to pinpoint specific areas of interest. Additionally, the committee reviewed applications for Outstanding Faculty Awards and selected Ms. Antigone Sharris from the Engineering Technology Department as the full-time

winner and Ms. Marina Demos from Behavioral Science as the adjunct winner. The next committee meeting will be held on May 2nd at 2 p.m.

G. Online Education and Technology- Ms. Gretchen Reyes shared that the committee met on April 2nd.

The committee discussed revising Triton College guidelines for developing and facilitating online classes which will likely be presented in the upcoming fall. They also discussed the continuation of the college's membership with Quality Matters, offering courses to enhance online teaching. The next meeting is scheduled for May 8th at 3 p.m. in F 214.

Ms. Shelley Tiwari reported on behalf of Ms Hilary Meyer, the **Operational Assembly** minutes:

- **Academic Affairs**: Continuing Education received a \$100,000 grant on April 1st for developing a non-credit online HR certificate development. There will be a Spring department Open House as part of the Strategic Plan Goal 2 starting with Continuing Education hosting on May 9th. Mr. Gregg Beglau started in his role as the new Dean of Adult Education. Arts & Sciences is hiring English and Science faculty for the fall.
- **Student Affairs**: A new student trustee and TCSA president have been elected. The Library is hosting several events in April. Financial Aid has seen an increase in FAFSA completion compared to last year. (52% current year, 50.5% last year). Summer registration is open, fall registration will open soon. Sweet Taste of Early Registration for Fall 24 will be on April 16th and 17th.
- **Business & Facilities**: The 60th Anniversary planning is underway. Please see the 60th Anniversary webpage for different events. The basketball team did an amazing job achieving second place in the NJCAA Division One Championship. The pavement replacement project will continue until the end of May. New flooring and equipment for the playground will be installed this semester. The Mental Health and Wellness Resource Fair will be held on April 10th from 11 a.m. to 2 p.m. in the cafeteria. Feedback for the FY25 budget has been sent to cost center managers. Also, a survey for phase two of the budget process was sent to the faculty.
- **Human Resources**: No report.
- **Technology**: Continued work on updating self-service including features within requisitions and payment requests. The tuition balance emails were sent out and business holds were applied to overdue accounts.
- **Research and Institution**: The annual Student Satisfactory Survey will be administered April 15th through May 4th to all students ages 15 and above. This is an online survey.
Old Business: A task force is finalizing recommendations for automating degree completion work, seeking feedback from the operational assembly.

- **DEI:** They are finalizing an equity plan for Illinois, due next month. Nine leaders from across the college have led the drafting of the document with input from various areas. The report will be updated and submitted annually and gathering feedback from the campus community starting this fall. June is LGBTQ+Pride Month, and efforts are underway to create a student panel. This panel aims to provide students with a platform to share their perspectives and experiences with Triton College employees.
- **Student Representative:** No report.

Ms. Leslie Wester asked who were the 9 leaders involved in the DEI plan.

Dr. Purva DeVol shared the names of the 9 administrators: Ms. Hilary Meyer, Mr. Jim Reynolds, Ms. Melissa Ramirez-Cooper, Ms. Shelley Tiwari, Ms. Brenda Jones-Watkins, Mr. Kurian Tharakunnel, Ms. Denise Jones, Ms. Purva DeVol and Mr. Michael Crenshaw.

NEW BUSINESS

A. Announcements:

There were no Nominations for Chairs of the Academic Senate for 2024-2025.

Dr. Flaherty invited Chairs interested in the Senate's future to email him.

The Mental Health and Wellness Fair will be held on April 10th from 11 a.m. to 2 p.m.

B. Assessment Update:

Ms. Jessica Yoon reminded everyone about Learning Improvement Day on April 12 which will focus on faculty achievements in assessment and on utilizing AI in assessment. She also gave a reminder about collecting assessment results within Watermark, with tutorials for assistance located on the SharePoint page. Ongoing discussions about results and action plans within departments are encouraged, with final reports due at semester end. Updates on general education outcomes assessment were shared, highlighting current faculty commitments, how courses were selected, and how course alignments can be adjusted.

Mr. Christopher Clem asked about integrating Blackboard data with the assessment process, to which Ms. Yoon explained the current limitations but expressed intent to leverage such tools in the future.

ADJOURNMENT

Motion to adjourn by Ms. Gail Krahenbuhl and seconded by Ms. Beth Dunn. Motion Carried.

Dr. Flaherty adjourned the meeting at **3:28 p.m.**

Respectfully submitted: Casandra Ramirez
Casandra Ramirez

Minutes Approved: Dr. Michael Flaherty
Dr. Michael Flaherty