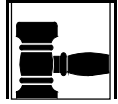


CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at **2:33 p.m.**



Members Present: Michael Flaherty, Ruth Hallongren, Julianne Murphy, Dennis McNamara, Justyna Koc, Mary Casey-Incardone, Beth Dunn, Mary Elkins, David Anderson, Rebecca Fournier, Jacqueline Mullany, Roseanne Feltman, Patricia Knol, Jennifer Giangregio

Ex-Officio Members: Susan Campos, Jodi Koslow Martin, Paul Jensen, Joe Klinger, Pamela Harmon

Non-Voting Members: Kurian Tharakunnel, Vezire Osmani,

Guests: Mary-Rita Moore, Purva Rushi, Gretchen Reyes, Shelley Tiwari, Tom Kanan, Humberto Espino, Sandra Berryhill, Geri Brewer, Farzan Ghauri, Jacqueline Lynch, Alexandria Terrazas, Reginia Hughes, Hilary Meyer, Geoff Hiller, Norma Villaseñor

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to approve the minutes of the **May 11, 2021**, Academic Senate Meeting. Mary Casey-Incardone made a motion to approve, seconded by Krysti Reece. Motion carried.

COMMITTEE REPORTS

A. College Curriculum: Julianne Murphy stated that College Curriculum met on September 2nd. There were 16 major program revisions, which were updated for the guided program map. There were two minor changes of a couple courses added or deleted. Two deleted courses from the Business department were no longer needed and were replaced with other business courses. Three minor course revisions were from the education department: prerequisites were removed. These are the items voted and approved by the committee.

Dr. Flaherty asked for a motion to approve the College Curriculum report, seconded by Beth Dunn Motion carried.

Julianne also shared other items updates:

- 31 programs that were not updated to the Program Map (several going to October meeting (19 outstanding after 10/21)
- 46 outstanding courses that were not updated with the new GEN ED Outcomes (5 going to October meeting)
- Watermark Updates: We are initializing catalog updates on the website, and also, working with Watermark to get all the curriculum proposal forms completed. The new forms should be completed sometime this fall, and video training will be forthcoming.

- B. Academic & Scholastic Standards:** Roseanne Feltman shared that the committee will have its first meeting on Wednesday, September 15th.
- C. Student Development:** Mary Casey-Incardone stated that the committee met on Friday, September 3rd at 1 p.m. All meetings will be held the first Friday of every month via Blackboard Collaborate Ultra. The committee has two new members, both representatives of the Adult Education: Ghada Abdelhafez-Fahmy who teaches in the English as a second language program, and Joe Bastian, who teaches in the High school completion area. The committee discussed plans to partner with the College's current strategic plan initiative:
- Goal 2: Cultivate a diverse, equitable, and inclusive work environment that fosters employee engagement to support students. This goal aligns with the Mission focus of "Valuing the Individual".
 - The committee discussed the idea of engaging with the students by piloting a focus group of students and asking them questions about their experiences here at the college to find out how they feel. With the collected information, the committee hopes to create an opportunity to dialog with the students and create an activity/program/outlet for mutual growth.
 - Mary stated she met with Dr. Purva Rushi. The committee will also meet with other resources as needed. Faculty members on the committee will identify at least 2 students from their classes (Student Life will identify at least 2 students also) to participate in the pilot focus group activity. The goal is to have 10 students participate.
- D. Academic Support:** No report.
- E. Campus Quality:** Jacqueline Mullany stated the committee will meet on September 23 at 2:30 p.m. via Blackboard. Jacqueline stated she is stepping down as Chairperson at the end of this semester. Anyone interested in the Chairperson seat, please contact Dr. Michael Flaherty via email at michaelflaherty@triton.edu.
- F. Professional Development:** No report.
- G. Assessment:** Krysti Reece shared the committee met on August 30th. The committee worked over the summer with Watermark. The committee focused on three key goals:
- Implement Watermark
 - Define course level outcomes and develop a systematic cycle of assessments
 - Closing the loop
- General Education: The committee will be evaluating oral communication this semester. The committee will reach out at the end of this week to instructors that have been randomly selected for the research to submit the artifacts for the evaluation.

H. **Online Education and Technology**- Justyna Koc shared that the committee met on September 1 at 2 p.m. via Blackboard Collaborate Ultra. AVP Paul Jensen attended the meeting and gave information on the availability of Federal Funds to support Development of Online classes. The committee discussed current obstacles in the development process and how to improve them.

Ideas identified:

- Common vocabulary
- Describing clearly the format of the classes
- Working on the definitions that were previously developed
- Reviewing a list of all programs and identify the classes offered online
- Expanding the Peer Review committee possibly having Peer Mentors, considering having CTE involved having a Cohort faculty members
- Revision of Rubric (goal is to create a new one)
- Discussed having more Instructional Designers assisting faculty members
- Template for Online course

Justyna stated Kevin Foreman, Instructional Designer is available if the faculty needs of any assistance. The committee will meet on October 6th.

OPERATIONAL ASSEMBLY REPORT

Kurian Tharakunnel stated that Operation Assembly met on September 13th however, no report for the following committees:

- **Academic Affairs**: No report.
- **Student Affairs**: No report.
- **Business and Facilities**: No report.
- **Technology**: No report.
- **Diversity**: No report.
- **Guided Pathways**: No report.
- **Human Resources**: No report.
- **Research and Institution**: No report.

NEW BUSINESS

A. Announcements:

Dr. Flaherty shared that the information and Bylaws are updated on the Senate webpage.

Please contact Casandra Ramirez at casandraramirez@triton.edu if you have not received the Senate minutes or the agenda.

Dr. Flaherty welcomed Roseanne Feltman as the new Chairperson for the Academic Scholastics Standards Committee. Beth Dunn stepped down as Academic and Scholastic Standards Chairperson. The Senate does not have a Chairperson for the Professional Development committee.

Pamela Harmon is a Senate member. Dr. Flaherty shared that Dean Kevin Li is no longer at Triton College and Associate Dean Derek Salinas-Lazarski will be the new Dean for Arts & Sciences.

Dr. Flaherty stated the Senate will continue to meet virtually. The next Senate meeting will be on Tuesday, October 19, 2021 at 2:30 p.m.

ADJOURNMENT

Motion to adjourn by Beth Dunn and seconded by Mary Casey-Incardone. Motion Carried.

Dr. Flaherty adjourned the meeting at **3:07 p.m.**

Respectfully submitted: Casandra Ramirez
Casandra Ramirez

Minutes Approved: Dr. Michael Flaherty
Dr. Michael Flaherty